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Introduction Date	11/14/12
Enactment Number	12-5841
Enactment Date	11-19-12
By	



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

To: Board of Education

From: Tony Smith, Superintendent *VEH for TS.*
Alison McDonald, Executive Officer, High School Network

Subject: Grant Award Notifications– California Department of Education

ACTION REQUESTED:

Acceptance by the Board of Education of California Partnership Academy Grant Award for OUSD schools for fiscal years 2012-2014.

BACKGROUND:

Grant proposals for OUSD schools for the 2012-2014 fiscal years were submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
12-2751	X	Grant	Oakland Unified School District for Fremont High School	The grant will fund the College Preparatory and Architecture Academy	7/01/12 thru 6/30/14	California Department of Education	\$72,900.00
12-2752	X	Grant	Oakland Unified School District for Fremont High School	The grant will fund the Media Academy	7/01/12 thru 6/30/14	California Department of Education	\$72,900.00
12-2754	X	Grant	Oakland Unified School District For Life Academy	This grant will fund the Health and Bioscience Academy	7/01/12 thru 6/30/14	California Department Of Education	\$72,900.00
12-2755	X	Grant	Oakland Unified School District for Oakland High School	The grant will fund the Environmental Science Academy	7/01/12 thru 6/30/14	California Department of Education	\$72,900.00
12-2756	X	Grant	Oakland Unified School District for Oakland High School	The grant will fund the Visual Arts Academy	7/01/12 thru 6/30/14	California Department of Education	\$72,900.00
12-2757	X	Grant	Oakland Unified School District for Oakland Technical High School	The grant will fund the Computer Communication and Repair Academy	7/01/12 thru 6/30/14	California Department of Education	\$72,900.00
12-2758	X	Grant	Oakland Unified School District for Oakland Technical High School	The grant will fund the Health and Biotechnology Academy	7/01/12 thru 6/30/14	California Department of Education	\$72,900.00
12-2760	X	Grant	Oakland Unified School District for Skyline High School	The grant will fund the Education Academy	7/01/12 thru 6/30/14	California Department of Education	\$72,900.00
12-2761	X	Grant	Oakland Unified School District for Skyline High School	This grant will fund the Renewable Energy Academy	7/01/12 thru 6/30/14	California Department of Education	\$135,831.00

DISCUSSION

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at: \$719,031.00

RECOMMENDATION:

Acceptance by the Board of Education of California Department of Education California Partnership Academy Grant Award according to the terms and conditions set forth in the attached Grant Award Notification letters.

Attachments:

Grant Award Notifications

File ID Number: 12-2758
 Introduction Date: 11/14/12
 Enactment Number: 12-284
 Enactment Date: 11-14-12
 By: [Signature]

Grant Award Notification

GRANTEE NAME AND ADDRESS Anthony Smith, Superintendent Oakland Unified School District 1025 Second Avenue Oakland, CA 94606-2212	CDE GRANT NUMBER			
	FY	PCA	Vendor Number	Suffix
	12	23181	6125	07
Attention Anthony Smith, Superintendent	STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Funds	Resource Code	Revenue Object Code		1
Telephone 510-879-8582	7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program				0615

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$72,900		\$72,900		7/1/2012	6/30/14
CFDA Number	Federal Grant Number	Federal Grant Name		Federal Agency		

I am pleased to inform you that you have been funded for the Health and Biotechnology Academy (0139) at Oakland Technical High School.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

Machelle Martin, Associate Governmental Program Analyst
 Career and College Transition Division
 California Department of Education
 1430 N Street, Suite 4202
 Sacramento, CA 95814-5901

Certified: [Signature] 11/15/12
 Edgar Rakestraw, Jr., Secretary
 Board of Education

California Department of Education Contact Jerry Winthrop	Job Title Education Programs Consultant
E-mail Address jwinthrop@cde.ca.gov	Telephone 916-319-0457
Signature of the State Superintendent of Public Instruction or Designee ▶ <u>Tom Torlakson</u>	Date September 21, 2012

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent Tony Smith, Ph.D.	Title Superintendent
E-mail Address Tony.Smith@oasd.k12-ca.us	Telephone 510-273-3200
Signature ▶ <u>[Signature]</u>	Date 10/3/12

Grant Award Notification (Continued)

The following conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690 through 54697. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. These funds may not be used for out-of-state travel expenses.
4. The grantee must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
 - Fifty percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
 - Final payment will be processed after receipt and approval of the CPA Annual Report due October of each year. Maximum reimbursement is based upon the number of qualified students as described in *EC* Section 54691. The reduced amount per qualified student is 10 percent. The final payment is adjusted based on the number of qualified students not to exceed the maximum grant amount.
 - The End-of-Project (EOP) Expenditure Report is due after all funds have been expended but no later than 60 days after the end of the grant period. The EOP Expenditure Report is on the CDE CPA Web page at <http://www.cde.ca.gov/ci/gq/hs/cpagen.asp>. The EOP Expenditure Report should include a narrative of expenditures. Failure to submit the final EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
6. At least three key staff members from each CPA are required to attend the CPA Conference to be held March 10–12, 2013, at the Sacramento Convention Center. These funds can be used for that purpose.
7. If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA requirements of the grant, please contact Jerry Winthrop, Education Programs Consultant, High School Innovations and Initiatives Office (HSIIO), by phone at 916-319-0457 or by e-mail at jwinthrop@cde.ca.gov. If you have questions regarding the fiscal requirements of the grant, please contact Machele Martin, Associate Governmental Program Analyst, HSIIO, by phone at 916-319-0473 or by e-mail at mamartin@cde.ca.gov.