



## SPECIAL EDUCATION WORKPLAN FRAMEWORK UPDATE

### **Oakland Unified School District**

**DATE: August 28, 2013**

**Presentation by:**

**Sheilagh Andujar, Associate Superintendent, Programs for Exceptional Children**

## GOING FORWARD - IMPACT MEASURES

We expect the strategic work in the Programs for Exceptional Children Department to be done in stages over the next three to five years each requiring one-time investments to study and improve systems and services.

Impact of One-time Investments Measured By:

- 100% IEPs completed in time
- 10% reduction in litigation
- Increased student performance
- Increased graduation rates
- Decrease in Special Education referrals
- Decrease in Non-Public School placement
- Systems and structures in place to improve program quality and service delivery as well as communications

**ALL MEANS ALL!**

- ❖ Provide technical support to the new PEC Associate Superintendent.
  - Strategies Of Success consultants and Joan Hepperly have provided and will continue to provide technical support to Associate Superintendent Andujar.
  - Support includes: SELPA oversight, legal and compliance reviews, develop proactive plans to rectify systemic issues, mental health program review, student assessment analysis, severely handicapped program review, strategic planning, budget monitoring procedures to include expenditures and staffing analysis, planning and management.
- ❖ Hire leaders aligned to the new PEC organizational chart.
  - PEC Leadership positions have been filled with the exception of the Executive Officer, SELPA, Legal and Compliance. Strategies of Success consultants along with the PEC Coordinator of Legal and Compliance are providing managing the issue until such time an appropriate candidate is identified. Recruitment for an appropriate continues to be a focus of the OUSD Human Resources department.
- ❑ Provide professional learning for SPED teachers on the core curriculum and in reading and literacy modules.
  - *PEC staff is collaborating with OUSD LCI staff to develop a plan.*

## Strategic Improvement for Special Education Programs and Services

- ❖ Identify one time budget expenditures to support infrastructure.
  - PEC with the support of Deputy Supt. Santos, have developed the following plan:

<b>Strategic Planning &amp; Support for Critical Improvement Areas</b>	
<b>Consultants – PEC Technical Assistance, Mental Health, Severely Handicapped, Behavior Intervention Review</b>	\$125,000
<b>Stipends, Materials &amp; Hospitality for PEC Strategic Planning process</b>	\$75,000
<b>Totals</b>	<b>\$200,000</b>
<b>Instructional &amp; Assessment Materials; Technology Needs</b>	
<b>School Psychologists Laptops</b>	\$36,000
<b>Tablets – Coordinators/Program Specialists</b>	\$12,000
<b>Tablets – Itinerant Staff</b>	\$32,000
<b>School Psychologist and Academic Assessment Materials</b>	\$75,000
<b>Instructional Materials</b>	\$50,000
<b>Classroom Technology – Initiate replacement plan for PEC Teacher desk top computers and start the process to provide Student technology to implement the Voyager curriculum</b>	\$245,000
<b>Total</b>	<b>\$450,000</b>
<b>Systemic Infrastructure for Data Management</b>	
<b>Consultants for Data Dashboard Development</b>	50,000
<b>Total</b>	<b>\$50,000</b>
<b>Total One-Time Strategic Improvement For Special Ed</b>	<b>\$700,000</b>

## URGENT NEXT STEPS – SUMMER 2013

- ❖ Place all students with summer IEPs within 5 days of completion of IEP.
  - PEC has an established placement process to address this issues. PEC Coordinators conduct bi-weekly placement meetings throughout the school year and during the summer as needed. Students are placed within 5 days of parents involvement in the PEC enrollment process.
- ❑ PEC staff to develop class rosters for 2013-2014 and place students no later than August 1<sup>st</sup> and communicate this information to site leaders and staff.
  - *The lack of connectivity between the District's student information system (Aeries) and the District's special education software (DA) has impacted the ability to provide timely information. A PEC and District task force is working to address these issues. It is anticipated this will be resolved during the 2013-2014 school year.*
- ❖ Have final class lists to sites two weeks prior to school opening.
  - Site administrators received preliminary class and staffing lists August 16<sup>th</sup>.
  - Systems have been put in place that site administrators can obtain current class lists at any time.
  - PEC will continue to work to improve the systems for providing accurate student information to site administrators and staff.



## URGENT NEXT STEPS – SUMMER 2013

- ❑ Include SPED teachers in on-going teacher leader groups.
  - *This is a work in progress. LCI and PEC are collaborating to develop a plan to address this issue.*
  - Identify critical facilities issues for current special education classes and programs that need to be resolved prior to the 2013-14 start of the school year.
  - *Several critical issues were identified to address facilities concerns. Most of these issues were resolved thanks to the work of OUSD Facilities staff.*
- ❖ Include in the 2013-14 budget two translator positions for the PEC Department.
  - *The PEC budget includes these two positions. The hiring process is proceeding.*
- ❖ Review current funded paraprofessional positions and assign to teachers that do not currently have paraprofessionals assigned.
- ❖ Determine the number and the costs to assure every RSP and SDC teacher has an assigned paraprofessional.
  - *The approved budgeted carried over approved position codes that were unassigned. These positions were assigned to existing RSP and SDC-NSH teachers/classrooms that had previously not had assigned paraprofessionals.*
  - *While all classrooms have assigned UPCs for paraprofessionals, hiring staff is ongoing issue for several reasons including salary schedules for the various job classifications.*



## NEXT STEPS – Late Summer – Early Fall 2013

- ❑ Update PEC website before the start of the 2013-14 school year to communicate Department changes and basic information for parents and staff.
  - *This is a work in process. The PEC website will be evolving to include current and relevant information over the next few weeks and months.*
- ❑ Develop a District administrator professional learning plan to begin implementation at the beginning of the 2013-2014.
  - *The District administrator professional learning plan regarding special education is being developed, PEC provide an initial training during the three day administrators institute on August 15<sup>th</sup>.*
- ❖ Develop a professional learning plan regarding the OUSD processes and compliance for all new SPED teachers.
  - *All new Special Education teachers will be provided training over four sessions during the months of September and October.*
  - *The sessions will be three hours, after the school day to include a light dinner and upon completion/attendance at all sessions a stipends.*
- ❑ PEC Department to develop organizational structures for basic functions of the department for implementation in the 2013-2014 school year.
  - *In progress*



## NEXT STEPS – Late Summer – Early Fall 2013

- ❑ Develop the Capacity of Special Education Teachers to Provide High Quality and Engaging Instruction.
  - *A PEC professional learning plan for PEC teachers is in development.*
  - *Training was provided to the opening of school for the following PEC instructional programs:*
    - *Voyager*
    - *Rethink First*
    - *Insights to Behavior*
- ❑ Develop and Implement a District Wide Plan for Academic and Behavioral Interventions.
  - *PEC is collaborating with the LCI department to develop a plan.*
- ❑ Create a LCI- FSCP- PEC task force to review instructional programs that would be serve students with special needs and develop a menu of researched based supplementary programs for school sites and special education staff to implement.
  - *In progress. The OUSD Board will be provided an update and plan during the October 23<sup>rd</sup> PEC Board update.*



## NEXT STEPS FOR STRATEGIC PLANNING - Fall 2013

- ❑ Post all information related to the development of the framework on the web by the end of September 2013.
  - *To be completed.*
- ❑ Develop a strategic planning process with at least five task forces aligned to district goal.
  - *A PEC Strategic Planning Team plan has been completed.*