

Oakland Unified School District

Board of Education
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Meeting Minutes Long - Final

Monday, November 7, 2022

6:00 PM

**Internet Streamed (Via Zoom and Granicus Live Manager) and Broadcasted -
KDOL-TV (Comcast Channel 27 and AT&T Channel 99)**

Audit Committee

Elizabeth Ross, Chairperson

Caroline Lee, Vice Chairperson

Jason Joseph, Secretary

Members: Bessie Weiss, Jeffrey Hall, Vincent Stewart, (Vacancy)

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Personas que requieran servicios de traducción o interpretación o facilidades razonables para participar en juntas deberán notificar a la Oficina de la Mesa Directiva de Educación setenta y dos (72) horas antes de la junta ya sea al (510)879-8199(VM); o boe@ousd.org (E-Mail); o (510) 879-2300 (eTTY/TDD); o (510) 879-2299 (eFax).

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個別人士需要傳譯及翻譯服務或有合理安排去參與會議的應該在舉行會議之前的七十二 (72) 小時通知教育委員會。請致電(510)879-8199 (留言) ; 或 boe@ousd.org (電郵) ; 或(510) 879-2300 (電子文字電話/聽障專用電信設備 (eTTY/TDD)) ; 或(510) 879-2299 (電子圖文傳真 (eFax))。

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Những người nào cần thông ngôn hay phiên dịch hay một sắp xếp hợp lý nào để tham gia các buổi họp phải thông báo Văn phòng của Hội đồng Giáo dục bảy mươi hai (72) tiếng đồng hồ trước buổi họp, số điện thoại (510)879-8199 (VM); hay là boe@ousd.org (E-Mail); hay là (510) 879-2300 (eTTY/TDD); hay là số (510) 879-2299 (eFax).

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អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍អក្សរ ឬត្រូវការការជួយសម្រេចសម្រួលយ៉ាងសមរម្យមួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ទីការិយាល័យនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិចពី (72) ម៉ោងមុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ (510) 879-8199 ឬតាមរយៈអ៊ីមែល boe@ousd.org ឬទូរស័ព្ទ eTTY/TDD លេខ (510) 879-2300 ឬទូរសារលេខ (510) 879-2299។

الامتثال لقانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
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NOTICE – EXCLUSIVELY VIRTUAL MEETING

Pursuant to Assembly Bill No. 361 and Resolution No. 2223-0028C (Making Certain Findings Necessary To Permit Virtual Meetings In Specified Circumstances), this meeting is being held virtually. The member of the legislative body, as well as the attending District staff, will join the meeting via phone/video conference and no teleconference locations need be posted.

- *Zoom: To view by Zoom, please click <https://ousd.zoom.us/j/87605088994> on or after the Noticed meeting time. Instructions on how to join a meeting by video conference are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.*
- *Phone: To listen by phone (via Zoom), please do the following on or after the Noticed meeting time: call (669) 900-9128, then enter Webinar ID 876 0508 8994, then press “#”. If asked for a participant id or code, press #. Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.*
- *To view the Audit Committee meeting from the District’s Home Page - Upcoming Events & Live Meeting Video, please select the meeting name and click on the “In Progress” link under Video or go to the Legislative Information Center (under Board of Education on Home Page)>Calendar Tab>Calendar>Today>Audit Committee >”In Progress” link under Video.*

NOTICE – EXCLUSIVELY VIRTUAL MEETING (CONTINUED)

In addition, members of the public may submit written comments for a posted Audit Committee Agenda Item, before a meeting or while a meeting is “In Progress,” from the District’s Home Page - Upcoming Events & Live Meeting Video by selecting Audit Committee Agenda “eComment” or from the Legislative Information Center, as follows:

- *If before Sunday, click Calendar Tab>Next Week>Audit Committee>eComment*
- *If Sunday or thereafter up to day before Meeting, click Calendar Tab>This Week>Audit Committee>eComment*
- *If day of Meeting, click Calendar Tab>Today>Audit Committee>eComment*

Or “eComment” in bold on the cover page of the Agenda.

Written comments made on an eligible Agenda item, upon clicking of the Submit Button, are immediately sent via email to all members of the legislative body and key staff supporting the legislative body. Each eComment is a public record.

A. Call to Order

Chairperson Elizabeth Ross called the November 7, 2022, Audit Committee Meeting to order at 6:02 P.M.

B. Roll Call

- Present** 5 - Member Vincent Stewart
 Member Bessie Weiss
 Secretary Jason Joseph
 Vice Chairperson Caroline Lee
 Chairperson Elizabeth Ross
- Absent** 1 - Member Jeffrey Hall

C. Speaker Request Cards/Modification(s) To Agenda

Submission of Speaker Cards in the traditional manner is N/A, given this meeting is Virtual, during the COVID-19 Public Health Emergency. See the above NOTICE - EXCLUSIVELY VIRTUAL MEETING - for instructions on how to request to speak during this meeting.

Modification(s) to the Agenda, by the Charter Committee, allows for any change in the printed Order of Business including, but not limited to, an announcement that an Item or Legislative File will be considered out of Agenda printed order, that consideration of an Item has been withdrawn, postponed, rescheduled or "pulled" or taken off of the General Consent Report for separate discussion and/or possible action.

None

D. Adoption of Committee Minutes



D.-1

[22-2080](#)

Minutes - Audit Committee – June 6, 2022

Adoption by the Audit Committee of its Meeting Minutes of June 6, 2022.

Attachments: [22-2080 Minutes - Audit Committee – June 6, 2022](#)

A motion was made by Secretary Joseph, seconded by Member Stewart, that the June 6, 2022 Minutes be Adopted. The motion carried by the following vote:

Aye: 5 - Member Vincent Stewart
 Member Bessie Weiss
 Secretary Jason Joseph
 Vice Chairperson Caroline Lee
 Chairperson Elizabeth Ross

Absent: 1 - Member Jeffrey Hall

Enactment No: 22-1866

E. Adoption of the Committee General Consent Report

"Adoption of the Committee General Consent Report" means that all items appearing under this topic are approved in one motion unless a Member of the Committee requests that an item be removed and voted on separately or otherwise acted upon. Generally, these items are routine in nature, and are acted upon in one motion to conserve time and permit focus on other-than-routine legislative items on the agenda.

None

F. Unfinished Business



F.-1

[22-1207](#)

Audit Committee - Audit Committee Handbook

A discussion and possible adoption by the Audit Committee of the Audit Committee Handbook.

Attachments: [22-1207 Audit Committee - Audit Committee Handbook \(10.3.2022\)](#)

Chairperson Ross introduced the Audit Committee Handbook and invited discussion from the Committee.

Vice Chairperson Lee will make revisions to the Audit Committee Handbook and bring to the committee for review and possible approval.

Discussion: Vice Chairperson Lee, Chairperson Ross

Public Comment: None

Discussed

G. New Business



G.-1

[22-2107](#)**Report - Selection of District External Auditor - Fiscal Year Ending June 2023 - Audit Committee**

A Report to the Audit Committee by the Chief Business Officer, or designee, on the status of the Request for Proposals or status for selection of the District External Auditor, Year Ending June 30, 2023.

Attachments: [22-2107 Report - Selection of District External Auditor - Fiscal Year Ending June 2023 - Audit Committee \(1st version, RFP\) \(10.3.2022\)](#)
[22-2107 Report - Selection of District External Auditor - Fiscal Year Ending June 2023 - Audit Committee - \(2nd version RFP\) \(10.3.2022\)](#)

Chief Business Officer (CBO) Lisa Grant-Dawson gave a brief update on the status of the selection of the District External Auditor for fiscal year ending 2023. As of October 28th there was one bid for Auditor. Staff is currently reviewing the bid. CBO Grant-Dawson discussed the External Auditor Selection update with the Committee.

Discussion: Member Weiss, Member Stewart, Chairperson Ross

Public Comment: None

Discussed



G.-2

[22-2098](#)

2021-22 Annual Statement of All Receipts and Expenditures of the District Unaudited Actuals - Year End Close - Chief Business Officer

Presentation to the Audit Committee of Adopted Resolution No. 2223-0053 - 2021-22 Annual Statement of All Receipts and Expenditures of the District Unaudited Actuals - Year End Close, including approval to file said Statement with the Alameda County Superintendent of Schools.

Attachments: [22-2098 Presentation - 2021-22 Annual Statement of All Receipts and Expenditures of the District Unaudited Actuals - Year End Close - Chief Business Officer](#)
[22-2098 2021-22 SAC Report - Annual Statement of All Receipts and Expenditures of the District Unaudited Actuals - Year End Close - Chief Business Officer](#)

CBO Grant-Dawson gave a presentation on the Adopted Resolution No. 2223-0053 - 2021-22 Annual Statement of All Receipts and Expenditures of the District Unaudited Actuals, and discussed with the Committee.

Discussion: Member Weiss, Member Stewart, Chairperson Ross

Public Comment: None

Discussed



G.-3

[22-2086](#)

Audit Committee - 2022 - 2023 Work Plan and Meeting Calendar through July 2023

Discussion and possible adoption by the Audit Committee of its 2022 - 2023 Work Plan and Meetings Calendar through July 2023.

Attachments: [22-2086 Audit Committee - 2022 - 2023 Work Plan and Meeting Calendar through July 2023](#)

CBO Grant-Dawson gave an overview of the recommended 2022 - 2023 Work Plan and Meetings Calendar through July 2023 and discussed with the Committee.

Chairperson Ross said upon adoption, the 2022 - 2023 Work Plan and Meetings Calendar through July 2023, will be incorporated into the Audit Committee handbook.

Discussion: Chairperson Ross

Public Comment: Carol Delton

Discussed

H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

This section of the agenda provides an opportunity for a member of the Public, for three minutes per person, or less, depending on the number of speakers, to directly address the Committee on any item of interest to a member of the Public that is not on the current agenda, but is within the subject matter jurisdiction of the Committee. Minutes are not transferrable from speaker to speaker. This item is limited to a total of thirty (30) minutes. The Committee may not discuss or take any action on a non-agenda item not appearing on the posted agenda for this meeting, except the Committee or staff may briefly respond to a statement made or questions posed by a member of the public, as authorized by law. In addition, on their own initiative or in response to questions posed by the public, a member of the Committee or its staff may ask a question for clarification, make a brief announcement, or make a brief report of his or her own activities.

H.-1 [22-2081](#)

Public Comment on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Audit Committee - Up To 30 Minutes – November 7, 2022

Public Comment on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Audit Committee - Up To 30 Minutes - November 7, 2022.

Carol Delton

Presentation/Acknowledgment Made

I. Introduction of New Legislative Matter

This section of the Agenda is devoted to the introduction of new legislative matter within the subject matter jurisdiction of the committee by a Committee member or Members of the Public.

None

J. Adjournment

Chairperson Ross adjourned the Meeting at 7:42 P.M.

Prepared By: _____

Approved By: _____