Board Office Use: Legislative File Info.
File ID Number 14-2038
Introduction Date //-5-14
Enactment Number 14-1864
Enactment Date 11/5/14



Memo

To

Board of Education

From

Antwan Wilson, Superintendent

Board Meeting Date (To be completed by Procurement)

11/5/14

Subject

Professional Services Contract - Olabayo Allen-Taylor

Claremont Middle School

(site/department)

Action Requested

Ratification of professional services contract between Oakland Unified School District and Olabayo Allen-Taylor Services to

be primarily provided to _Claremont Middle School

for the period of Aug. 25, 2014 through June 11, 2015

Background

A one paragraph
explanation of why
the consultant's
services are needed.

The OUSD Peer Restorative Justice (RJ) Program supports the District's goal of reducing racially disproportionate discipline (DMC) by building community and resolving conflicts between students, which may otherwise result in fights, and subsequent suspensions. Restorative Justice has efficacy as an alternative to suspension and is a key component of the District's comprehensive violence prevention plan for middle schools.

Discussion
One paragraph
summary of the
scope of work.

Provide 600 hours of service. As an OUSD peer RJ Coordinator, the consultant will provide services at Claremont Middle School, under the direction of the Program Manager for Restorative Justice and in coordination with the site administrators. The Peer RJ Coordinators will recruit, train and oversee a representative group of students reflective of the racial, ethnic and academic diversity of the school. The Consultant will serve in the capacity of the Peer RJ Coordinator.

Recommendation

Ratification of professional services contract between Oakland Unified School District and Olabayo Allen-Taylor Services to

be primarily provided to _Claremont Middle School

for the period of Aug. 25, 2014 through June 11, 2015

Fiscal Impact

Funding resource name (please spell out)

_not to exceed 18,000.00

Attachments

- Professional Services Contract including scope of work
- Fingerprint/Background Check Certification
- Insurance Certification
- TB screening documentation
- Statement of qualifications

Board Office Use: Legi	slative File Info.
File ID Number	14-2038
Introduction Date	11-5-14
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Enactment Date	1116/14 2/



PROFESSIONAL SERVICES CONTRACT 2014-2015

the spe	Agreement is entered into between Olabayo Allen-Taylor NTRACTOR) and Oakland Unified School District (OUSD). OUSD is authorized by Government Code Section 53060 to contract for furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons cially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and spetent to provide such services. The parties agree as follows:
1.	Services: CONTRACTOR shall provide the ("Services" or "Work") as described in Exhibit "A," attached hereto and incorporated herein by reference.
2.	Terms: CONTRACTOR shall commence work on 08/25/2014, or the day immediately following approval by the Superintendent
	if the aggregate amount CONTRACTOR has contracted with the District is below 84100 in the current fiscal year; or, approval by the
	Board of Education if the total contract(s) exceed 84100 , whichever is later. The work shall be completed no later than $06/11/2015$
3.	Compensation: OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The
	compensation under this Contract shall not exceed Eighteen Thousand
	Dollars (\$18,000.00) [per fiscal year], at an hourly billing rate not to exceed 30.00 per hour. This sum shall be for
	full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to,
	labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.
	If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A," attached hereto, the specific scope of services to be delivered on an hourly basis to OUSD.
	OUSD shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for OUSD, except as follows:
	Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after CONTRACTOR submits an invoice to OUSD for Work actually completed and after OUSD's written approval of the Work, or the portion of the Work for which payment is to be made.
	The granting of any payment by OUSD, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by the District and in that case must be replaced by CONTRACTOR without delay.
4.	Equipment and Materials: CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this
	Agreement except:
	which shall not exceed a total cost of $\frac{$0.00}{}$.
5.	CONTRACTOR Qualifications / Performance of Services:
	CONTRACTOR Qualifications: CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and,/or regulations, as they may apply.
	Standard of Care: CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of OUSD. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.
6.	Invoicing: Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to OUSD. All amounts paid by OUSD shall be subject to audit by OUSD. Invoices shall include, but not be limited to: Contractor name, Contractor address, invoice date, invoice number, purchase order number, name of school or department service was provided to, period of service, name of the person performing the service, date service was rendered, brief description of services provided, number of hours of service, hourly rate, total payment requested.
7.	Notices : All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:
Pour	9/4/2014 v1 Requisition No. R0151377 P.O. No.

Professional Services Contract

OUSD Representative: CONTRACTOR: Name: Jonathan Mayer Name: Olabayo Allen-Taylor 201 Claremont Middle School Owner Site /Dept. Title: 5750 College Ave 8623 A Street Address: Address: Oakland, CA 94618 Oakland 94621 CA (510) 654-7337 (510) 773-0354 Phone: Phone: Email: tanisha.benjamin@ousd.k12.ca.us Email: olabayotaylor@gmail.com

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change of address.

8. Status of Contractor: This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

9. Insurance:

- 1. Unless specifically waived by OUSD, the following insurance is required:
 - If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

- CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.
- CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.
- ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage with limits of One Million Dollars (\$1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured. Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.
- iii. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

- iv. CONTRACTOR is not required to maintain any insurance under this agreement. (Completed and approved Waiver of Insurance Form is required from OUSD's Risk Management.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.
- Licenses and Permits: CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.
- 11. **Assignment**: The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.
- 12. Non-Discrimination: It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex or sexual orientation.

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Professional Services Contract

- 13. Drug-Free / Smoke Free Policy: No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use controlled substances, alcohol or tobacco on these sites.
- 14. Indemnification: CONTRACTOR agrees to hold harmless, indemnify, and defend OUSD and its officers, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend OUSD and its elective board, officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this Agreement. This provision survives termination of this Agreement.
- 15. Copyright/Trademark/Patent/Ownership: CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of OUSD and cannot be used without OUSD's express written permission. OUSD shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of OUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORs in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of OUSD.
- 16. Waiver: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
- 17. Termination: OUSD may at any time terminate this Agreement upon 30 days prior written notice to CONTRACTOR. OUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, OUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, OUSD may secure the required services from another contractor. If the cost to OUSD exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.
- 18. Conduct of CONTRACTOR: By signing this Agreement, CONTRACTOR certifies compliance with the following requirements and will provide OUSD with evidence of staff qualifications, which include:
 - Tuberculosis Screening: CONTRACTOR is required to screen employees who will be working at OUSD sites for more than six hours. CONTRACTOR affirms that each employee has current proof of negative TB testing on file and TB results are monitored.
 - 2. Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. Contractor further certifies that it has received and reviewed fingerprint results for each of its Employees and Contractor has requested and reviews subsequent arrest records for all Employees who may come into contract with OUSD pupils in providing services to the District under this Agreement.

In the event that OUSD, in its sole discretion, at any time during the term of this contract, desires the removal of any CONTRACTOR related persons, employee, representative or agent from an OUSD school site and, or property, CONTRACTOR shall immediately, upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

- 19. No Rights in Third Parties: This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 20. OUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors. OUSD may evaluate CONTRACTOR's work in any way that OUSD is entitled to do so pursuant to applicable law. The OUSD's evaluation may include, without limitation:
 - Requesting that OUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 - 2. Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).
- 21. Limitation of OUSD Liability: Other than as provided in this Agreement, OUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
- 22. Confidentiality: CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted

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access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.

- 23. **Conflict of Interest**: CONTRACTOR shall abide by and be subject to all applicable, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of OUSD to perform any service by this Agreement without the prior approval of OUSD Human Resources.
 - CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to OUSD's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify OUSD in writing.

- 24. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**: CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List (https://www.sam.gov/).
- 25. **Litigation**: This Agreement shall be performed in Oakland, California and is governed by the laws of the State of California. The Alameda County Superior Court shall have jurisdiction over any state court litigation initiated to enforce or interpret this Agreement.
- 26. Incorporation of Recitals and Exhibits: The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 27. **Integration/Entire Agreement of Parties**: This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 28. **Counterparts**: This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 29. **Signature Authority**: Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
- 30. Contract Contingent on Governing Board Approval: OUSD shall not be bound by the terms of this Agreement until it has been formally approved by OUSD's Governing Board, and no payment shall be owed or made to CONTRACTOR absent formal approval. This Agreement shall be deemed to be approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.
- W-9 Form: If CONTRACTOR is doing business with OUSD for the first time, complete and return with the signed Contract the W-9 form.

OAKLAND UNIFIED SCHOOL DISTRICT

President, Board of Education

Superintendent

Chief or Deputy Chief

Secretary, Board of Education

CONTRACTOR

Contractor Signature

Olabayo Allen-Taylor

Owner

Print Name, Title

Form approved by OUSD General Counsel for 2014-15 FY

File ID Number: 14-20-Introduction Date: 11/5/

Enactment Number: 14

Enactment Date: ______

Ву: О

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EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED <u>WITHOUT</u> ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

Description of Services to be Provided: Provide a description of the service(s) the contractor will provide. Be specific
about what service(s) OUSD is purchasing and what this Contractor will do.

The Consultant will provide direct on-site services for the Claremont Middle School peer RJ program by collaborating with site staff to identify and recruit 5-10 peer RJ youth leaders (11-14 year olds) that reflect the racial, ethnic and academic diversity of the school. The Consultant will organize, create and design training materials that teach conflict resolution, effective communication, problem solving ad restorative practices and expect to share them with other Peer RJ coordinators. Peer RJ leaders will work in pairs to help peers involved in a dispute to resolve their differences and repair their relationship. The Consultant will coach the peer RJ leaders to conduct an average of 20-35 restorative circles to respond to harm or conflict and support the school site in creating a safe, healthy and supportive school environment.

Specific Outcomes

- The Consultant will provide support to 40-70 youth who are experiencing barriers to learning due to conflict and connect them to restorative justice services. In previous years, almost 100% of these students have graduated from high school. The Peer RJ program augments other efforts within OUSD to reduce truancy and foster academic achievement.
- 5 10 Youth RJ Leaders in the program will learn how to: be a peer leader, practice effective communication skills, express personal feelings and needs, listen without taking sides, problem solve, improve school climate, and gain experience in civic presentation within their school community. These efforts support students in the program to be prepared for success in college and future careers.
- Restorative Justice and Conflict Resolution education is part of the District's overall violence prevention strategy. This program will increase the feeling of safety and support in participating schools and aid in raising attendance and graduation rates.

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Professional Services Contract

- 2. Specific Outcomes: What are the expected outcomes from the services of this Contract? Be specific. For example, as a result of the service(s): 1) How many more Oakland children are graduating from high school? 2) How many more Oakland children are attending school 95% or more? 3) How many more students have meaningful internships and/or paying jobs? 4) How many more Oakland children have access to, and use, the health services they need? Provide details of program participation (Students will...) and measurable outcomes (Participants will be able to...). NOT THE GOALS OF THE SITE OR DEPARTMENT.
 - The Consultant will provide support to 40-70 youth who are experiencing barriers to learning due to conflict and connect them to restorative
 justice services. In previous years, almost 100% of these students have graduated from high school. The Peer RJ program augments other efforts
 within OUSD to reduce truancy and foster academic achievement.
 - 5 10 Youth RJ Leaders in the program will learn how to: be a peer leader, practice effective communication skills, express personal feelings
 and needs, listen without taking sides, problem solve, improve school climate, and gain experience in civic presentation within their school
 community. These efforts support students in the program to be prepared for success in college and future careers.
 - Restorative Justice and Conflict Resolution education is part of the District's overall violence prevention strategy. This program will increase
 the feeling of safety and support in participating schools and aid in raising attendance and graduation rates.

3.		ment with District Strategic Plan: Indicate the goals all that apply.)	and visions supported by the services of this contract:
	☐ Er	nsure a high quality instructional core	Prepare students for success in college and careers
	De De	evelop social, emotional and physical health	Safe, healthy and supportive schools
	Cr Cr	reate equitable opportunities for learning	Accountable for quality
	☐ Hi	gh quality and effective instruction	Full service community district
٠.	Please	ment with Community School Strategic Site Plan e select: action Item included in Board Approved CSSSP (no add	- CSSSP (required if using State or Federal Funds): itional documentation required) - Item Number: N/A
		action Item added as modification to Board Approve	ed CSSSP - Submit the following documents to the Resource ts, fax or drop off.
	1.	Relevant page of CSSSP with action item highlighted. F date, school site name, both principal and school site or	Page must include header with the word "Modified", modification buncil chair initials and date.
	2.	. Meeting announcement for meeting in which the CSSSI	P modification was approved.
	3.	Minutes for meeting in which the CSSSP modification w	as approved indicating approval of the modification.
	1	Sign-in sheet for meeting in which the CSSSP modificat	ion was approved

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Olabayo Allen-Taylor

3845 Harrison Street APT 108 Oakland, Ca 94611 510-773-0354 olabayotaylor@gmail.com

Education

B.A. English. University of California, Berkeley

Professional Summary

Passionate results driven program manager with over 8 years of experience coordinating mental/behavioral health services for Bay Area youth. Effective at identifying key areas of concern and providing creative and cost effective (both time and financial costs) solutions to operate at optimal performance. Recognized for being ethical and approachable with a focus on the big picture.

Core Competencies

*Relationship Building *Inclusive Management *Drafting Reports *Evaluating Programs *Efficient/Excellent Communicator *Trained in Conflict Resolution/Restorative Justice *Overseeing Operations *Recommending Courses of Action *Setting Priorities *Excellent Bookkeeping and Financial Management

Professional Experience

Oakland Unified School District

Oakland, CA

Claremont Middle School: Restorative Justice/ Coordination of Services Team Coordinator 2013-Current Contracted to implement a Restorative Justice program and mental/behavioral health referral and response process

Elmhurst Community Prep: Dean of 8th Grade Students

2009-2013

Worked closely with administration to align daily operations with the goals and mission of the school

- School Culture and Climate team lead charged with implementing creative school-wide systems and activities
 focused on addressing issues on campus and opportunities for students to build positive relationships on campus
- Created and implemented a highly effective high school options process for 8th grade students
- · Restructured and maintained a restorative behavior intervention process
- Tracked intervention data and produced quarterly reports to focus resources on areas in need of improvement
- Attended grade level meetings to provide updates on school-wide activities and acted as a think partner for teachers on ideas for improving classroom behavior systems
- Served as Advisory lead supporting the implementation of a daily 55min class for students to learn about building healthy relationships and lifestyles
- Managed and oversaw all support service providers, set terms and conditions, maintained compliance for various
 program grants, and served as a liaison between the agencies and school administration

Elmhurst Community Prep/Alliance Academy: Coordination of Services Team Manager 2007-2013 Coordinated support services for students and families

- Served as the School Base Health Clinic implementation site representative. Worked closely with OUSD, lifelong Medical, Alameda County, and Seneca Cerner to establish each agencies role and created a system for students and families to access the clinic upon its opening
- Sought out public and private agencies to offer mental health services to students on/off site
- Facilitated monthly service provider meetings with all lead agency directors and supervisors to maintain collaboration and discuss issues and concerns
- Facilitated bi-weekly coordination of services team meetings with site SBHC staff, therapist, administration, and
 other service coordinators to discuss and determine course of action of referrals for students in need
- Organized staff professional development workshops for mental health and SBHC staff to share best practices for improving approaches to teaching and establishing positive and meaningful relationships with students and families
- Maintained a daily tracker of referrals received and course of action taken. Provided mid and end of the year data reports to focus services

Conflict Mediation Program Regional Manager

2005-2007

Oversaw implementation of a Conflict Resolution program at several middle schools in Oakland

- Managed a team of consultants charged with implementation of the program on a daily basis and provided data collection tools to keep compliant with grant and district reporting
- · Maintained positive relationships with school site administrators, staff, and community leaders

SAM Search Results List of records matching your search for :

Search Term: "Allen-Taylor" Olabayo* Record Status: Active

No Search Results

Contember 17, 2014 2:20 DM



CERTIFICATE OF LIABILITY INSURANCE

10/16/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

the terms and conditions of the policy, certain policies may re certificate holder in lieu of such endorsement(s).	equire an endorsement. A statement on this certific	ate does not conter rights to the
PRODUCER	CONTACT NAME:	
Irene C. Herman Ins. Services 422 Presidio Ave	PHONE (A/C, No, Ext): (415) 447-4212	FAX (A/C, No): (415) 447-4181
San Francisco, CA 94115	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVE	RAGE NAIC #
	INSURER A: Travelers Insurance Co.	25658
Olabayo Taylor 8623 A St.	INSURER B:	
	INSURER C :	
	INSURER D :	
Oakland, CA 94621	INSURER E :	
	INSURER F:	
COVERAGES CERTIFICATE NUMBER:	REVISIO	N NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTE INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURAN EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN	CONDITION OF ANY CONTRACT OR OTHER DOCUME CE AFFORDED BY THE POLICIES DESCRIBED HEREI	NT WITH RESPECT TO WHICH THIS
INSR ADDLISUBR	Y NUMBER (MM/DD/YYYY) (MM/DD/YYYY)	LIMITS

INSR LTR	TYPE OF INSURANCE	INSR W		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s	
	GENERAL LIABILITY					EACH OCCURRENCE	\$	1,000,000
Α	X COMMERCIAL GENERAL LIABILITY	X	680-7D51949A	10/16/2013	10/16/2014	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	300,000
	CLAIMS-MADE X OCCUR					MED EXP (Any one person)	\$	5,000
						PERSONAL & ADV INJURY	\$	1,000,000
						GENERAL AGGREGATE	\$	2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG	\$	2,000,000
	X POLICY PRO- JECT LOC						\$	
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$	
	ANY AUTO					BODILY INJURY (Per person)	\$	
	ALL OWNED SCHEDULED AUTOS AUTOS					BODILY INJURY (Per accident)	\$	
	HIRED AUTOS NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$	
							\$	
	UMBRELLA LIAB OCCUR					EACH OCCURRENCE	\$	
	EXCESS LIAB CLAIMS-MADE					AGGREGATE	\$	
	DED RETENTION \$						\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATU- OTH- TORY LIMITS ER		
	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A				E.L. EACH ACCIDENT	\$	
	OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	1177				E.L. DISEASE - EA EMPLOYEE	\$	
	if yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Oakland Unified School District as additional insured with respect to those operations usual to the insured.

CERTIF	CATE	HOL	DER
CLIVIII		IIOL	

CANCELLATION

Oakland Unified School District Att: Risk Management 900 High Street Oakland, CA 94601 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Goff them

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR

ORGANIZATION
This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART
SCHEDULE
Name of Person or Organization:
Oakland Unified School District
(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)
WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule as an insured but only wit respect to liability arising out of your operations or premises owned by or rented to you.

PROFESSIONAL SERVICES CONTRACT ROUTING FORM 2014-2015



1. Con 2. Ens 3. Con 4. Wit Attachment Checklist	Service tractor a ure contre tractor a thin 2 wee	es cannot nd OUSD co actor meets nd OUSD co eks of creat or All Consi or All Consi or All Consi	be proportion to be pro	ovided un originator insultant re originator requisition Authoriza Results p Statemen	ments are in til the cont (principal or equirements complete the the OUSD of tion to Work age of the E to of qualifica	manage (including e contract contract k, which exclude ations (d	fully ap fully ap fr) reach ng the E act pack torigina indicat d Party organiz	proved n agreem excluded tet toget ator subst tes vend List (ht ation); d	d an ment I Part ther mits dor h ttps://	d a Pu about : by List, and at comple has cle //www sume	rchase O scope of we Insurance tach requir te contract ared the r sam.gov/ (individual	rder has ork and con and HRSS ed attachi t packet f	been mpenso Consuments. or app	issued. ation. ultern Ve	rification) Procurement.
OUSD Staff C	contact	Emails abou	t this co	ntract shou	ld be sent to:	(required)	tanis	sha.benja	amin	@ousd	k12.ca.us			-	a Comment
					Co	ntracto	or Info	rmatio	n						
Contractor N		-	yo Allen-	Taylor				cy's Co	ntac		abayo Aller	n-Taylor			
OUSD Vend		1001617					Title		Oald		wner	1 01 1	0.4	1	0.4004
Street Addre	ess	8623 A Str		-		_	City		Oakl		-4	State	CA	Zip	94621
Telephone	0-4	(510) 773			1100	1 0 5		(required)	_	otaylor@gr		-		
Contractor F	listory	Pre	viously	been an C	OUSD contra	actor?	Yes	Ŭ No		W	orked as a	in OUSD	emplo	yee?	Yes No
		Cor	npens	ation an	d Terms –	- Must	be wit	hin the	e Ol	USD E	Billing G	uidelines	5		
Anticipated s	start date		08/25/2	2014	Date wo	ork will e	end	06/11/20	015		Other F	xpenses		\$0.00	
Pay Rate Pe			30.00		Number			red) 60	0		7 0 1.10. 2			V 0.00	
r ay Nate r c	i i ioui (n	equirea)	30.00		Number	гог пои	irs (requi	red) OU	<i>,</i>				-		
					В	Budget	Inform	nation							
lf y	you are pl	anning to m	ulti-fund	a contract	using LEP fu	inds, plea	ase cont	act the S	State	and Fe	deral Office	before co	mpletir	ng requis	ition.
Resource	#	Resource N	lame			0	rg Key					Object Co	ode		Amount
0000		UNRES	Т				1110101					5825		18000.	00
8000					-						-				
												5825			
												5825			
Requis	ition No	(required)	R0	151377				Total	Cor	ntract	Amount			18000.	00
				Appr	oval and R	outing	(in ord	er of a	ppro	val st	eps)				
Services ca	_			se	ully approved ervices were t this vendor	not provi	ded bef	ore a PC) was	issued					our knowledge
Admin	istrator /	Manager (O	riginator)	Nam	e Jonatha	an Maye	r				Phone	(510)	654-7	337	
1. Site/De	partment	(Name & #) 20	01 Clare	mont Middl	e School		Fax					(510) 65	4-7341		
Signatu	- 11	A							Approved	911	2/14	1			
		ger, if using f	unds mar	naged by:	State and Feder	ral Qua	lity, Comr	nunity, Sci	hool D			110	-11	unity Partn	erships Risk
ПScor	-	1		1.	ricted resour										
2.	-	1											-		
	Signature						Date Approved					-			
	Signature (if using multiple restricted resources) Date Approved								Approved						
3.	Network Superintendent/Deputy Network Superintendent										101	1	_		
Signatu	Signature Date Approved								pproved	4/1	6/14	f			
Chiefs	/ Deputy	Chiefs C	consultan	t Aggregate	□Under □O	ver \$84,10	00					,	1 '		
					with needs of scribed in the			school s	ite				- 1	1	
Signatu	ire ¶	To								Date A	Approved	9	1/09	5/11	
5. Superi	ntendent	Board of E	ducatio	n Signatu	re on the lega	al contra	ct						1	1 4	
Legal Requir	red if not u	ising standa	rd contra	act	Approved			Denie	d - R	eason			D	ate	
Procurement	Procurement Date Received PO Number P1S62279										PIS	5022	79		