

File ID Number	14-0054
Introduction Date	1-29-14
Enactment Number	14-0184
Enactment Date	1-29-14
By	<i>[Signature]</i>



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education**

To: Board of Education

From: *[Signature]*  
Gary Yee, Ed.D., Superintendent  
Sondra Aguilera, Regional Executive Officer

Subject: Acceptance of Donations by the District

**ACTION REQUESTED:**

Acceptance of donations over \$5,000 by the District pursuant to the terms and conditions thereof, if any.

**BACKGROUND:**

The District received donations for the 2013-2014 school year as indicated in the chart below. The donation documentation is available on the board's legislative Web Site.

File I.D #	Backup Document	Type	Recipient	Donation's Purpose	Time Period	Funding Source	Donation Amount
14-0054	YES	Donation	LCI	Partial Salary & Benefits for Librarian at Kaiser Elementary and Emerson Elementary	August 26, 2013 through June 12, 2014	Bernard E. & Alba Witkin Charitable Foundation	\$17,500

**FISCAL IMPACT:**

The total donation value will be provided to OUSD from the funder

\*Donations valued at: \$17,500

**RECOMMENDATION:**

Acceptance of the donation by the District pursuant to the terms and conditions thereof, if any.

Attachments-Donation form, Copy of Check, Donor letter



OAKLAND UNIFIED  
SCHOOL DISTRICT

Community Schools, Thriving Students

**OUSD Donation Form**

File ID Number: 14-0054  
 Introduction Date: 1-29-14  
 Enactment Number: 140184  
 Enactment Date: 1-29-14  
 By: [Signature]

Please complete the information requested on this form. **Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note.** For school sites receiving donations: deliver/mail check & form to the Office of your Regional Executive Officer/Network Executive Officer for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

Questions? Contact Betty Guerin at 879-8369 or by email at [Betty.Guerin@ousd.k12.ca.us](mailto:Betty.Guerin@ousd.k12.ca.us) for further information.

Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.
908	LCI	To provide partial salary and benefits for Teacher Librarian at Kaiser Elementary and Emerson Elementary	January 2014	July 1, 2014	Bernard E. and Alba Wilkin Charitable Foundation 2740 Shasta Road, Berkeley, CA 94708	\$17,500	12/16/13	8027
					<u>David Kakishiba</u> President, Board of Education	<u>1-30-14</u>		
Print Your Name: <u>Ann Gallagher</u> Signature: <u>[Signature]</u> <u>1-30-14</u> Job Title: <u>Secretary, Board of Education</u> District Librarian Date: December 20, 2013 Approval Signature by Regional Executive Officer/Network Executive Officer/Executive Officer: <u>[Signature]</u> <u>1/7/14</u>								

(\*Donations or grants over \$5,000 require separate board review Registrar File ID Numbers.)  
 8/2010 OUSD Grants Management Services

WITKIN  
2740 SHASTA ROAD  
BERKELEY, CALIFORNIA 94708  
TELEPHONE (415) 828-9433  
FACSIMILE (510) 295-2841

December 16, 2013

Ann Mayo Gallagher  
District Librarian  
Oakland Unified School District  
4551 Steele Street  
Oakland, California 94619

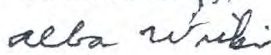
**RE: Libraries at Emerson and Kaiser Elementary Schools**

Dear Ms. Gallaghan:

Enclosed, please find a check for \$17,500 in response to your request.

The purpose of the funds is to provide for the hiring of a Teacher/Librarian .5FTE at each Emerson and Kaiser Elementary schools for the current school year.

I understand that since the amount is over \$10,000, my donation has to go before the school board for approval. I trust that the board will approve it promptly.

Yours sincerely,  
  
Alba Witkin

Enclosure

ALBA WITKIN  
2740 Shasta Rd  
Berkeley, CA 94708-1924

8027

11-4288/1210 4075  
0132311499

DATE 12-16-13

PAY  
TO THE  
ORDER OF

Oakland Unified School District

\$ 17,500 -

Seventeen thousand five hundred

DOLLARS

 Security  
Features  
Details on  
Back



Wells Fargo Bank, N.A.  
California  
wellsfargo.com

FOR

Emerson / Kaiser Library support

Alba Witkin

MP

⑈0000008027⑈ ⑆121042882⑆ 0132311499⑈