

Board Office Use: Legislative File Info.

File ID Number	14-0843
Introduction Date	5/14/14
Enactment Number	
Enactment Date	



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

Memo

To Board of Education

From Dr. Gary Yee, Acting Superintendent and Secretary, Board of Education
 By: Maria Santos, Deputy Superintendent, Instruction, Leadership & Equity-in-Action
 Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting Date _____

Subject Approval of Request for Student Travel

Action Requested	<input checked="" type="checkbox"/> Approval of request for student travel of <u>Urban Promise Academy</u> to <u>Washington DC</u> for the period of <u>May 17, 2014</u> through <u>May 21, 2014</u> . Grade(s): <u>7 & 7</u> # of Students: <u>10</u> # of Adults: <u>1</u> <input type="checkbox"/> Ratification of Educational Organization Contract with _____
Educational Purpose of Trip	This trip deeply enriches learning in history, government, and civil rights. In addition, it broadens students' life experiences and perspectives.
Itinerary and activities	We will be working with the Close Up Foundation (as we have done for four previous years.) Students participate in workshops and study tours hosted by the Close Up faculty. History, government, and civil rights are learned in the authentic context of our nation's capital. More information about their middle school program can be found at http://www.colseup.org/programs/middle-school
Teachers and Staff Attending Trip	Dennis Guikema (Asst. Principal) Close Up Foundation faculty and staff (in Washington DC)
Site Administrator Affirms	<input checked="" type="checkbox"/> Parental permission forms will be on file for all students participating and school Has emergency communication protocol <input checked="" type="checkbox"/> At least one OUSD employee accompanying the students is certificated <input checked="" type="checkbox"/> Non-OUSD chaperones, if any, will meet criminal background check requirements <input checked="" type="checkbox"/> There will be sufficient and appropriate chaperones for this field trip <input checked="" type="checkbox"/> School will address financial or accessibility issues that might prevent students from participating.
Recommendation	<input type="checkbox"/> Approval of request for student travel of <u>Urban Promise Academy Middle School</u> to <u>Washington, DC</u> for the period of <u>May 17, 2014</u> through <u>May 21, 2014</u> . Grade(s): <u>7 & 8</u> # of Students: <u>10</u> # of Adults: <u>1</u>
Fiscal Impact	Amount of District funds to be used for trip costs will be \$ <u>0</u> Funding source for the trip will be: <input type="checkbox"/> General funds <input type="checkbox"/> Restricted funds <input checked="" type="checkbox"/> No District funds will be used

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**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT**

Resolution No. _____

AUTHORIZATION FOR APPROVAL OF STUDENT TRAVEL

WHEREAS, the Board of Education believes that field trips and other travel opportunities for students are a valuable tool in supporting classroom instruction and promoting students' awareness of places and events;

WHEREAS, Board Policy 6143 requires the Board of Education of the Oakland Unified School District to approve all trips involving out-of-state and out of country travel; and

WHEREAS, pursuant to Board Policy 6143, the Superintendent requests the Board of Education to authorize student travel for the period of May 17, 2014 through May 21, 2014 to Washinton DC

by Virgin America Airline, public transportation (BART and Metro), and busses chartered by Close Up Foundation.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education of the Oakland Unified School District does hereby approve the following request for student travel:

School: Urban Promise Academy

Destination: Washington DC

Departure Date: May 17, 2014 Return Date: May 21, 2014

Passed by the following vote:

AYES:

NAYS:

ABSTAINED:

ABSENT:

I hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the Governing Board of the Oakland Unified School District at a Regular Meeting held _____.

By: _____

Gary Yee
Secretary, Governing Board



OAKLAND UNIFIED SCHOOL DISTRICT

Site: Urban Promise Academy
Teacher Supervising Trip: Dennis Guikema
Destination: Washington DC
Date of Departure: May 17, 2014

Describe itinerary and activities: <input type="checkbox"/> Trip will include swim or water activities)	We will be working with the Close Up Foundation for this trip (as we have for 4 prior years.) Students participate in workshops and study tours hosted by the Close Up faculty. History, government, and civil rights are learned in the authentic context of our nation's capital. MOre information about their middle school program can be found at http://www.closeup.org/programs/middle-school
Names of teachers and staff attending trip:	Teachers: Dennis Guikeam (Assistant Principal) Staff: Close Up Foundation Staff (in DC)
Describe mode of transportation for each leg of the trip:	We will be flying round trip from SF to DC (direct) on Virgin America Airline. We will take BART and Metro (public transportation). Also, Close Up charters busses.
Describe educational purpose of trip, including how it aligns with grade level standards, supports the teaching and learning and/or parent ed/training component of site plan, including related activities prior to trip and student follow-up activities that will occur after the field trip/excursion:	This trip deeply enriches learning in history, government, and civil rights. In addition, it broadens students' life experiences and perspectives.

TRIP COSTS

District funds may be used to pay transportation costs for out of state trips or direct educational program costs. Transportation costs include airfare, bus fare, car fare, etc. related to transportation to/from the out-of-state destination and the transportation costs for the school sponsored activities during the trip. Direct educational program costs include admission fees for visits which are part of the program (e.g. museum).

District funds may NOT be used to pay for non-travel pupil expenses for out of state trips. Non-travel pupil expenses include meals, sundries, lodging, etc.

If you want to use District funds to pay for non-travel pupil expenses on an out of state trip, you must first obtain approval for a waiver of Education Code 35330 from the OUSD Board of Education and the State Board of Education.

Amount of District funds to be used for trip costs will be \$ 0

Funding source for the trip will be: General Funds Restricted funds No District funds will be used
Resource #: _____



**OUT-OF-STATE FIELD
TRIP/EXCURSION REQUEST**

Basic Directions

This packet is available on the Intranet (School Operations Library) as a fillable-saveable pdf file. If typed, similar fields will populate throughout the packet making it quicker and easier to complete.

1. Requests must be submitted to Regional/Network Officer no later than **120 days** prior to departure
2. Board approval is required for all out of state trips.
3. Return Health Services Notification Form to the School Nurse or Health Services at the time you are requesting approval for a field trip
4. Use of Restricted Funds requires additional approval by State & Federal Compliance
5. Obtain Fingerprint and TB clearance (requirements per OUSD AR 1240) for all non-District employee chaperones. (Arrange through https://www.beamentor.org/Linkpages/mentorasp/SpecialProjects_OUSD/ or email volunteers@ousd.k12.ca.us. Continuing volunteer chaperones must be fingerprint cleared at least once every 3 years and obtain TB clearance once every 4 years.)
6. Generally 1:10 Adult to Student ratio is required as provided in OUSD Board Policy 6153
7. Check the Pre-Approved Vendor List for contract and insurance requirements
8. Out-of-state trips have a bifurcated approval system (1) to approve the request and (2) to approve the trip since not all information for the trip approval may available by the deadline for the request. When possible, submit the required documents for the trip approval along with the initial trip request to make the full approval process faster.

Required Documents for Request Approval	<input checked="" type="checkbox"/> Copy of program/vendor information describing vendor and scheduled activities <i>→ file & use check-off</i> <input checked="" type="checkbox"/> All facility, program or vendor agreements/contracts, including OUSD Educational Organization Contract <i>→ file</i> <input checked="" type="checkbox"/> Certificate of insurance from all private vendors: <i>- e. file</i> Program (attach copy unless publicly owned and operated) Facility (attach copy unless publicly owned and operated or commercial lodging e.g. Holiday Inn) <input type="checkbox"/> Board Approval Memo and Board Resolution <i>→ file</i>
Required Documents for Trip Approval	<input type="checkbox"/> "Checklist Prior to Trip Departure" <input type="checkbox"/> List of students and adults attending trip <input checked="" type="checkbox"/> "Declaration of Driver" and required attachments, completed by each driver of private or rental vehicle

TRIP INFORMATION TO BE COMPLETED BY TEACHER:

School or Center: Urban Promise Academy Site Number: 236

Destination:	<u>Close Up Foundation: Washington DC study trip</u>
Address:	<u>1330 Braddock Pl., Suite 400, Alexandria VA 22314</u>
Phone or Contact Info:	<u>703-706-3440</u>

Departure - Date: May 17, 2014 Time: 5:00 AM Place of Departure: Urban Promise Academy

Return - Date: May 21, 2014 Time: 9:20 PM Place of Return: Urban Promise Academy

Class(es)/Group Attending: Ten 7th and 8th grade students, by application

Grade(s): 7-8 # of Students: 10 # of Adults: 1

Teacher Supervising Trip: Dennis Guikema

Emergency Contact # During Trip: 510-967-7552

Supervising Teacher's Email Address: dennis.guikema@ousd.k12.ca.us



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Site: Urban Promise Academy
 Teacher Supervising Trip: Dennis Guikema
 Destination: Washington DC
 Date of Departure: May 17, 2014

APPROVAL OF REQUEST	Signature	Check One		Date
		Approved	Denied	
Site Administrator <input checked="" type="checkbox"/> Trip aligns with grade level standards <input checked="" type="checkbox"/> Trip purpose, supervision plan, transportation, safety parameters and funding are appropriate <input checked="" type="checkbox"/> Reviewed agreements/contracts with any facility, program or vendor (attach copies) <input checked="" type="checkbox"/> Organization(s) involved in the trip have expertise in operating student trips		✓		4.21.14
Regional/Network Officer <input type="checkbox"/> Trip purpose, transportation, and funding are appropriate <input type="checkbox"/> Organization(s) involved in the trip have expertise in operating student trips		✓		4/24/14
State/Federal Compliance (if restricted funds) <input type="checkbox"/> Compliant use of resources and in alignment with school site plan (SPSA)				
Risk Management <input checked="" type="checkbox"/> Business contracts, insurance, safety and policy compliance are sufficient <input checked="" type="checkbox"/> Notify Site of conditional approval of Request pending receipt of the completed Checklist Prior to Trip Departure (and attachments)		✓		4/29/2014

APPROVAL OF TRIP	Signature	Check One		Date
		Approved	Denied	
Site Administrator <input type="checkbox"/> Forward the completed: (1) Checklist Prior to Trip Departure; (2) list of students and adults attending trip; (3) "Declaration of Driver" and required attachments, completed by each driver of private or rental vehicle				
Risk Management <input checked="" type="checkbox"/> Confirm receipt of completed Checklist, list of students/adults, and Declarations of Driver <input checked="" type="checkbox"/> Notify Site of Trip Approval once approved by Superintendent		✓		4/29/2014
Superintendent <input type="checkbox"/> Approve/disapprove trip <input type="checkbox"/> Returns Request Form to Risk Management				4/20/14



Site: Urban Promise Academy
 Teacher Supervising Trip: Dennis Guikema
 Destination: Washington DC
 Date of Departure: May 17, 2014

PROGRAM/ADMISSION COSTS

Total Cost of Program/Admission: \$ _____ Source: General Funds Restricted No District Funds
 Cost per student: \$ _____ Cost per adult: \$ _____

Org. Key	Object #	Resource #	Amount	Req #	PO #
	5829				
	5829				

TRANSPORTATION/CHARTER BUSES

Note: If buses will be used, the approved bus company list is located on the Intranet with the Field Trip information.

Bus Company: Walker Charter Services

of buses ordered: 0 Size of bus ordered: _____ Wheelchair accessible needed? _____

Cost of transportation: \$ _____ Source: General Funds Restricted Funds No District Funds

Org. Key	Object #	Resource #	Amount	Req #	PO #
	5826				
	5826				

HEALTH CONDITIONS/MEDICATION

Will there be any students participating in the field trip with the following conditions? Yes: No:

- Severe Allergy Student has an Epi-pen at school
- Asthma Student has an inhaler at school
- Diabetes Student has medication at school
- Seizures Student has medication at school
- Sickle Cell Anemia Student has medication at school
- Other condition(s): _____ Student has medication at school

Will any students need medications during the trip? Yes: No:

If the answer is yes, please fax the attached Health Services Notification Form to 874-3748.

CERTIFICATES OF INSURANCE

Facility/Program Insurance: Attach copies of Proof of Insurance from all private vendors (except publicly owned and operated).

District Insurance: Has vendor requested that OUSD provide a certificate of the District's insurance? Yes: No:
If yes, attach the written requirements provided by the Facility. (Once the Certificate of Insurance is prepared, it will be faxed to the contact person at the facility and the school site contact. The original certificate will then be sent to the school site contact and will be given to the facility if required.)

STATE & FEDERAL COMPLIANCE

If restricted funds are used for this field trip/excursion, State & Federal Compliance approval is required to ensure compliant use of resources and alignment with the Single Plan for Student Achievement (SPSA). List the relevant SPSA Tracking Numbers to indicate alignment.

SPSA Tracking #: N/A

1. Attach a copy of the site plan, if modified. Modified SPSA Date: _____
2. Documentation of the follow up activities is to be maintained at the site for State and Federal compliance review.



CHECKLIST TO BE COMPLETED BY SITE ADMINISTRATOR PRIOR TO TRIP DEPARTURE

(initial each item certifying completion)

- "OUSD Student Field Trip/Excursion Permission Slip" has been signed by parent(s)/guardian(s) of all student participants.
- N/A "Adult Participant Field Trip/Excursion Chaperone Agreement" signed by all non-District employee chaperones.
- N/A OUSD Fingerprint and TB clearance requirements per OUSD AR 1240 have been obtained for all non-District employee chaperones.
- No student has been prevented from making a trip due to lack of sufficient funds.
- No District funds will be used to pay for "pupil expenses" on out of state trips unless waiver of Education Code 35330(b)(3) is granted by OUSD Board of Education and the State Board of Education. Pupil expenses include meals, sundries, lodging, etc. (District funds may be used to pay transportation costs or direct educational program costs.)
- Meeting held for staff, noncertificated adults, parent(s)/guardian(s) and students in advance of trip to discuss trip and safety related procedures, itinerary and questions as required by OUSD AR 6153.
Meeting date: 5/11
- Health Conditions/Medication: School nurse or Health Services has been consulted at least two weeks prior to any field trip. Trip participant health information has been gathered and reviewed and any needed revisions to supervision plan made, including making sure that chaperones understand relevant information (e.g., food allergies). A plan has been developed by a school nurse to collect, secure, and dispense prescription medications from their original containers and consistent with physician's instructions. (See OUSD AR 5141.21)
- Supervision is by certificated personnel and assisted by other school employees, parent(s)/guardian(s), or other authorized chaperones who are at least 21 years old. Site Administrator and Teacher/lead trip staff are satisfied all chaperones are willing and able to perform required duties, including understanding and implementing instructions, understanding health information for students in their group and responding effectively in the event of an emergency.
- Adult to Student Ratio is at least 1:10 as required by OUSD BP 6153 (or higher if high risk activities)
- Sleeping arrangements and night supervision are safe and appropriate.
- Safety requirements have been met (e.g., first aid kits, emergency contact and health info, instructions for chaperones, cell phones). At least one adult has current First Aid/CPR training.
- Confirm that: (1) if destination is out of Oakland, arrangements have been made for use of an additional vehicle in event of illness or emergency and (2) students received instruction in safe conduct on bus or other transport.
- N/A OUSD Declaration of Driver form completed and signed by driver and registered owners of any private vehicles used on trip and copy of proof of insurance and California driver's license are on file and secured at school site. The same forms may be used for multiple trips or for entire school year as long as insurance proof on file is updated. This requirement does not apply to licensed bus companies on the District's approved bus list or for public transportation entities, airlines or AMTRAK.
- N/A Swim/Water Activities: OUSD "Procedures for Fields Trips including Swim or Water Activities" have been met.
- Confirm all student participants on higher risk activities (e.g. swimming, snow trips, horseback riding, sailing, rafting, etc) are covered by medical or accident insurance as required by AR 6153. Do not exclude students without insurance; however, contact Risk Management for instructions.
- Site and trip leader has a list of students and adults attending trip.

TRIP APPROVAL IS CONDITIONED ON COMPLETION OF THIS CHECKLIST



HEALTH SERVICES NOTIFICATION FORM

TRIP INFORMATION:

School or Center: Urban Promise Acadmey Site Number: 236

Destination: Washington DC

Departure - Date: May 17, 2014 Time: 5:00 AM

Return - Date: May 21, 2014 Time: 9:20 PM

Class(es)/Group Attending: Ten 7th and 8th grade studetns

Grade(s): 7-8 # of Students: 10 # of Adults: 1

Teacher Supervising Trip: Dennis Guikema

Supervising Teacher's Email Address: dennis.guikema@ousd.k12.ca.us

HEALTH CONDITIONS/MEDICATION:

Will there be any students participating in the field trip with the following conditions? Yes: [] No: [X]

- Severe Allergy, Asthma, Diabetes, Seizures, Sickle Cell Anemia, Other condition(s)
Student has an Epi-pen at school, Student has an inhaler at school, Student has medication at school, Student has medication at school, Student has medication at school, Student has medication at school

Will any students need medications during the trip? Yes: [] No: [X]

If the answer to any of these questions is yes, please fax this form to 874-3748.

All students with asthma, diabetes, and severe allergies should have emergency medication available to school staff in the event of an asthma attack, low blood sugar, or allergic reaction along with a Severe Allergy/Asthma Action plan signed by student's parent/guardian and doctor. See your School Nurse/Health Services for more information.



TO BE COMPLETED BY TEACHER

School or Center: Urban Promise Academy

Destination: <u>Washington DC</u>
Address: <u>Close Up Foundation, 1330 Braddock Pl., Suite 400. Alexandria VA 22314</u>

Departure - Date: May 17, 2014 Time: 5:00 AM Place of Departure: Urban Promise Academy
 Return - Date: May 21, 2014 Time: 9:20 PM Place of Return: Urban Promise Academy

Class/Group Attending: Ten 7th and 8th grade students, by application

Name(s) of Classroom Teacher(s): Dennis Guikema, Asst Principal

Teacher Supervising Trip: Dennis Guikema

Emergency Contact # During Trip: 510-967-7552

<p>The field trip will involve the following: (Describe activities and itinerary):</p> <p><input type="checkbox"/>Swim/water activities permission required)</p>	<p>We will be working with the Close Up Foundations for this trip (as we have in the four previous years.) Students will participate in workshops and study tours hosted by Close Up faculty. History, government, and civil rights are learned in the authentic context of our nation's capital. More information about their middle school program can be found at http://www.closeup.org/programs/middle-school</p>
<p>Mode(s) of transportation:</p>	<p>We will be flying from SFO to Washington DC (direct) on Virgin America Airline. Other transportation includes walking, public transportation (BART to airport and Metro in DC) and bus chartered by Close Up Foundation.</p>
<p>Student needs to bring:</p>	<p>A complete list of things students need to bring is attached.</p>



OAKLAND UNIFIED
SCHOOL DISTRICT

STUDENT FIELD TRIP/EXCURSION PERMISSION SLIP
DESTINATION OUTSIDE OF CALIFORNIA (return completed form to School)

Field trips are important as they extend classroom learning experiences and give students opportunities to relate education to the world outside school. However, field trips are voluntary and students are not required to attend. Alternate learning activities are provided for those who do not go.

TO BE COMPLETED BY PARENT/GUARDIAN

I give permission for my daughter/son/ward _____
(Name of Student – please print)

to participate in a field trip on Date(s): May 17, 2014 to May 21, 2014
to: Washington DC

Emergency Number(s) for Parent/Guardian: 1. _____ 2. _____ 3. _____

Alternate Emergency Contact Name: _____ Phone Number(s): _____

Student Health Conditions

- Severe Allergy to: _____ Student has an Epi-pen at school
- Asthma Student has an inhaler at school Diabetes Student has medication at school
- Seizures Student has medication at school Sickle Cell Anemia Student has medication at school
- Other condition(s): _____ Student has medication at school

Medications needed during the school day: _____

Medications needed after school hours: _____

Special Instructions: _____

All students with asthma, diabetes, and severe allergies should have emergency medication available to school staff in the event of an asthma attack, low blood sugar, or allergic reaction along with a Severe Allergy/Asthma Action plan signed by you and your doctor. See your School Nurse/Health Services for more information.

Health Insurance Plan Name¹: _____ Subscriber/Policy No. _____

Swim/Water Activities Permission – If swimming and/or water activities are a part of the field trip, do you give permission for your daughter/son/ward to participate in these activities? Yes _____ No _____

My child's swimming ability is (check one): Beginner _____ Intermediate _____ Advanced _____

Authorization to treat minor: In the event that I, or other parent/guardian, cannot be contacted, I hereby give permission to the School staff to secure proper treatment for my daughter/son/ward.

Notice of Waiver of All Claims: I hereby knowingly waive all of my and my daughter's/son's/ward's claims against any school district, charter school, and/or the State of California for injury, accident, illness or death occurring during or by reason of the out-of state field trip or excursion. (Education Code Section 35330)

Date: _____ Parent or Guardian Signature: _____

Print Name: _____

FOR HIGH SCHOOLS ONLY: With the permission of the parent/guardian and the supervising teacher, a high school student may meet at and/or leave from the destination on his/her own. Please check below if you grant permission to your high school student to arrive at or leave the destination on his/her own. Under this option, OUSD and the School are not liable for any incidents that may occur.

_____ My high school student will arrive at the destination on his/her own.

_____ My high school student will leave the destination on his/her own.

¹ Oakland Unified School District does not provide insurance for this field trip/excursion, although optional insurance is available for purchase at <https://studentinsuranceusa.com/> (click on the link to K-12 Plans).

Board Office Use: Legislative File Info.

File ID Number	14-0843
Introduction Date	5/14/14
Enactment Number	14-0746
Enactment Date	5/14/14



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools. Thriving Students.

Memo

To Board of Education

From Dr. Gary Yee, Acting Superintendent and Secretary, Board of Education
 By: Maria Santos, Deputy Superintendent, Instruction, Leadership & Equity-in-Action
 Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting Date _____

Subject Approval of Request for Student Travel

Action Requested	<input checked="" type="checkbox"/> Approval of request for student travel of <u>Urban Promise Academy</u> to <u>Washington DC</u> for the period of <u>May 17, 2014</u> through <u>May 21, 2014</u> . Grade(s): <u>7 & 7</u> # of Students: <u>10</u> # of Adults: <u>1</u> <input type="checkbox"/> Ratification of Educational Organization Contract with _____
Educational Purpose of Trip	This trip deeply enriches learning in history, government, and civil rights. In addition, it broadens students' life experiences and perspectives.
Itinerary and activities	We will be working with the Close Up Foundation (as we have done for four previous years.) Students participate in workshops and study tours hosted by the Close Up faculty. History, government, and civil rights are learned in the authentic context of our nation's capital. More information about their middle school program can be found at http://www.colseup.org/programs/middle-school
Teachers and Staff Attending Trip	Dennis Guikema (Asst. Principal) Close Up Foundation faculty and staff (in Washington DC)
Site Administrator Affirms	<input checked="" type="checkbox"/> Parental permission forms will be on file for all students participating and school Has emergency communication protocol <input checked="" type="checkbox"/> At least one OUSD employee accompanying the students is certificated <input checked="" type="checkbox"/> Non-OUSD chaperones, if any, will meet criminal background check requirements <input checked="" type="checkbox"/> There will be sufficient and appropriate chaperones for this field trip <input checked="" type="checkbox"/> School will address financial or accessibility issues that might prevent students from participating.
Recommendation	<input type="checkbox"/> Approval of request for student travel of <u>Urban Promise Academy Middle School</u> to <u>Washington, DC</u> for the period of <u>May 17, 2014</u> through <u>May 21, 2014</u> . Grade(s): <u>7 & 8</u> # of Students: <u>10</u> # of Adults: <u>1</u>
Fiscal Impact	Amount of District funds to be used for trip costs will be \$ <u>0</u> Funding source for the trip will be: <input type="checkbox"/> General funds <input type="checkbox"/> Restricted funds <input checked="" type="checkbox"/> No District funds will be used

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1314- 1099**

**AUTHORIZATION FOR APPROVAL OF STUDENT TRAVEL AND/OR EDUCATIONAL
ORGANIZATION CONTRACT**

WHEREAS, the Board of Education believes that field trips and other travel opportunities for students are a valuable tool in supporting classroom instruction and promoting students' awareness of places and events.

WHEREAS, Board Policy 6143 requires the Board of Education of the Oakland Unified School District to approve all trips involving out-of-state and out of country travel; and

WHEREAS, pursuant to Board Policy 6143, Superintendent requests the Board of Education to approve the Request for Student Travel to China, July 18, 2014 through July 29, 2014 by Coliseum College Preparatory Academy students.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education of the Oakland Unified School District does hereby approve:

Request for student travel for 10 students and 2 adults from Coliseum College Preparatory Academy to travel to China, for students to visit sites of historical and cultural significance in and around Beijing and Shanghai (such as Great Wall, Tiananmen Square, and the Forbidden City). Students will also be studying the role of China in world energy through a visit to a solar panel manufacturing plant, for the period of July 18, 2014 through July 29, 2014, at no cost to the District.

Passed by the following vote:

AYES: Jody London, Jumoke Hinton Hodge, Anne Washington, Roseann Torres,
Christopher Dobbins, Vice President James Harris

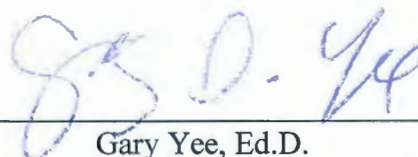
Nays: None

ABSTAINED:None

ABSENT: President David Kakishiba

I hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Education of the Oakland Unified School District at a Regular Meeting held May 14, 2014.

By: _____



Gary Yee, Ed.D.

Secretary, Board of Education