

Board Office Use: Legislative File Info.	
File ID Number	13-2290
Committee	Facilities
Introduction Date	10-9-2013
Enactment Number	13-2125
Enactment Date	10/9/13 <i>as</i>



Memo

To Board of Education

From Dr. Gary Yee, Acting Superintendent and Secretary, Board of Education
 By: Vernon Hal, Deputy Superintendent, Business Operations *V.H.*
 Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 9, 2013

Subject Amendment No. 1, Purchase Order Increase - Intelli-Tech - La Escuelita Educational Complex Project

Action Requested Approval by the Board of Education of Amendment No. 1, Purchase Order Increase with Intelli-Tech for IT Services on behalf of the District at La Escuelita Educational Complex Project, in an amount not-to exceed \$4,246.00 increasing previous contract amount from \$33,072.00 to a not to exceed amount of \$37,318.00 and revising the end date from June 14, 2011 through December 14, 2011 to August 31, 2012. All remaining portions of the agreement shall remain in full force and effect as originally stated.

Background Intelli-Tech provided the electrical services to survey and install the interface conduit and wiring between EPO System and the new Fire Suppression System panel.

Local Business Participation Percentage 0.00%

Strategic Alignment Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources,



number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Recommendation

Approval by the Board of Education of Amendment No. 1, Purchase Order Increase with Intelli-Tech for IT Services on behalf of the District at La Escuelita Educational Complex Project, in an amount not-to exceed \$4,246.00 increasing previous contract amount from \$33,072.00 to a not to exceed amount of \$37,318.00 and revising the end date from June 14, 2011 through December 14, 2011 to August 31, 2012. All remaining portions of the agreement shall remain in full force and effect as originally stated.

Fiscal Impact

County School Facilities Fund (35)

Attachments

- Purchase Order, Amendment No. 1 Agreement including scope of work

AMENDMENT NO. 1 TO PURCHASE ORDER CONTRACT

This Amendment is entered into between the Oakland Unified School District (OUSD) and **Intelli-Tech**. OUSD entered into an Agreement with CONTRACTOR for services on **July 18, 2011**, and the parties agree to amend that Agreement as follows:

1.	Services:	<input type="checkbox"/> The scope of work is <u>unchanged</u> .	<input checked="" type="checkbox"/> The scope of work has <u>changed</u> .
<p>If scope of work changed: Provide brief description of revised scope of work including description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary. <u>Attach revised scope of work.</u></p> <p>The CONTRACTOR agrees to provide the following amended services: <u>The scope of the project is to provide additional scope to include Oakland plan check fee, submittal and inspection services. Scope also includes connection of the fire suppression panel to the fire suppression panel to the emergency power shut off.</u></p>			
2.	Terms (duration):	<input type="checkbox"/> The term of the contract is <u>unchanged</u> .	<input checked="" type="checkbox"/> The term of the contract has <u>changed</u> .
<p>If term is changed: The contract term is extended by an additional <u>18 months</u>, and the amended expiration date is <u>August 31, 2013</u>.</p>			
3.	Compensation:	<input type="checkbox"/> The contract price is <u>unchanged</u> .	<input checked="" type="checkbox"/> The contract price has <u>changed</u> .
<p>If the compensation is changed: The contract price is amended by</p> <p style="padding-left: 40px;"><input checked="" type="checkbox"/> Increase of \$4,246.00 to original contract amount</p> <p style="padding-left: 40px;"><input type="checkbox"/> Decrease of \$_____ to original contract amount</p> <p>and the new contract total is <u>Thirty-seven thousand, three hundred eighteen dollars and no cents (\$37,318.00)</u></p>			

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:**

There are no previous amendments to this Agreement. This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase (Decrease)
P.O.	7-18-2011	Provide design, installation and project management of SHPPRO/Ecaro fire suppression system.	\$33,072.00

6. **Approval:** This Agreement is not effective and no payment shall be made to Contractor until it is approved. Approval requires signature by the Board of Education, and the Superintendent as their designee.

OAKLAND UNIFIED SCHOOL DISTRICT

David Kakashiba, President,
Board of Education

10/19/13
Date

Dr. Gary Yee, Acting Superintendent
and Secretary, Board of Education

10/19/13
Date

Timothy White, Associate Superintendent
Facilities, Planning and Management

Date

CONTRACTOR

Contractor Signature

10/19/13
Date

Bill DiGrazia, System Sales Manager
Print Name, Title

File ID Number: 13-2290
Introduction Date: 10/11/13
Enactment Number: 13-2125
Enactment Date: 10/11/13
By: OP

EXHIBIT "A" Scope of Work

Contractor Name:

Billing Rate: Four thousand, two hundred forty-six dollars and no cents (\$4,246.00)

1. Description of Services to be Provided

Completion of fire suppression panel to the emergency power shut-off.

2. Specific Outcomes:

To provide a safe environment for students and staff.

3. Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract:

<input type="checkbox"/> Ensure a high quality instructional core	<input type="checkbox"/> Prepare students for success in college and careers
<input checked="" type="checkbox"/> Develop social, emotional and physical health	<input checked="" type="checkbox"/> Safe, healthy and supportive schools
<input checked="" type="checkbox"/> Create equitable opportunities for learning	<input type="checkbox"/> Accountable for quality
<input type="checkbox"/> High quality and effective instruction	<input type="checkbox"/> Full service community district

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: The District certifies to the best of its knowledge and belief, that it and its officials: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. <https://www.sam.gov/portal/public/SAM>

Susie Butler-Berkley 9-18-2018

**Susie Butler-Berkley
Contract Analyst**



EXHIBIT A

1031 Serpentine Lane, Suite 101 • Pleasanton, California 94566 • 925.484.3701 • Fax 925.426.5013

May 4, 2012

Oakland Unified School District

955 High Street
Oakland, CA. 94601

Attn: Saya Nihm

Ref: Revised Change Order Request for added EPO scope of work and Oakland FD Permit / Inspection

Loc: Oakland Unified School District Server/ HVAC Rooms
1011 Union Street
Oakland, CA.

Dear Saya:

Per your request Intelli-Tech is submitting the following revised change order request to provide the Electrical services to survey and install the interface conduit and wiring between the EPO System and the new Fire Suppression System panel. In addition to the EPO work we will submit our FS plans to the Oakland FD for plan check, permit and inspection .

Oakland Plan check fee \$720.00 (FD plan check timeframe 6-8 weeks) expedited fee added: \$ 400.00
Submittal package fee / Inspection services: \$1,146.00

Our revised cost for Intelli-Tech to perform this added scope of work is \$3,846.00
Added cost for OFD expediting fee: ADD \$400.00

Exclusions:

- Overtime labor and testing is not included if required
- Any additional interface relays, contactors, shunt trip breakers and controls is not included
- Terminations in UPS System if required will need to be performed by the UPS vendor
- Bldg. FA vendor will need to be on site during inspections with OFD to verify signals to Main FACP. FA vendor fees are not included

If you have any questions please call me at (925) 484-3701.

Sincerely,
Intelligent Technologies and Services Inc.

Bill Di Grazia

Bill Di Grazia
System Sales Manager

Sacramento
1731 Howe Avenue, Suite 342
Sacramento, California 95825
(916) 447-8944
California State License No. 592289 C-10 & C-16
www.gototsi.com • a subsidiary of Fike Corporation



CERTIFICATE OF LIABILITY INSURANCE

9/30/2013

DATE (MM/DD/YYYY)
9/26/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES ELLOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC-1 Kansas City 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : First Specialty Insurance Corporation		34916
INSURER B : Travelers Property Casualty Co of America		25674
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
1868 INTELLIGENT TECHNOLOGIES & SERVICES, INC.
1031 SERPENTINE LANE, SUITE 505
PLEASANTON CA 94566


COVERAGES FIKCO01 V2 CERTIFICATE NUMBER: 11384258 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADBL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> X-LIAB: \$100.00 DED. <input checked="" type="checkbox"/> XCU: CONTRACTUAL GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJ <input type="checkbox"/> LOC	N	N	IRG200026200	9/30/2012	9/30/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS HIRED AUTOS <input checked="" type="checkbox"/> \$500 COMP SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/> \$1,000 COLL	N	N	Y8105387B882TIL12	9/30/2012	9/30/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$	N	N	IRE200012100	9/30/2012	9/30/2013	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N	N/A	YJUB3204R83112	9/30/2012	9/30/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
RE: C-5192; OAKLAND UNIFIED SCHOOL DISTRICT.

CERTIFICATE HOLDER**CANCELLATION** See Attachment

11384258 OAKLAND UNIFIED SCHOOL DISTRICT ATTN: SAYA NHIM 1011 UNION STREET OAKLAND CA 94601	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

POLICY NUMBER: IRG200026200

IL T4 00 12 09

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED ENTITY - NOTICE OF CANCELLATION/NONRENEWAL PROVIDED BY US

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS INCLUDED IN THIS POLICY

SCHEDULE

CANCELLATION **NUMBER OF DAYS NOTICE OF CANCELLATION: 30**

NONRENEWAL **NUMBER OF DAYS NOTICE OF NONRENEWAL: 30**

PERSON OR ORGANIZATION:

Any person or organization to whom you have agreed in a written contract that notice of cancellation of this policy will be given, but only if:

1. You send us a written request to provide such notice, including the name and address of such person or organization, after the first Named Insured shown in the Declarations receives notice from us of the cancellation of this policy; and
2. We receive such written request at least 14 days before the beginning of the applicable number of days shown in the schedule.

ADDRESS:

The address for that person or organization included in such written request from you to us.

PROVISIONS:

A. If we cancel this policy for any statutorily permitted reason other than nonpayment of premium, and a number of days is shown for cancellation in the schedule above, we will mail notice of cancellation to the person or organization shown in the schedule above. We will mail such notice to the address shown in the schedule above at least the number of days shown for cancellation in the schedule above before the effective date of cancellation.

B. If we decide not to renew this policy for any statutorily permitted reason, and a number of days is shown for nonrenewal in the schedule above, we will mail notice of nonrenewal to the person or organization shown in the schedule above. We will mail such notice to the address shown in the schedule above at least the number of days shown for nonrenewal in the schedule above before the expiration date.

IL T4 00 12 09

AMENDMENT, PURCHASE ORDER ROUTING FORM

Project Information			
Project Name	La Escuelita Educational Complex	Site	121
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information							
Contractor Name	Intelli-Tech	Agency's Contact	Bill Digrazia				
OUSD Vendor ID #	V060360	Title	Project Manager				
Street Address	1031 Serpentine Lane, Suite 101	City	Pleasanton	State	CA	Zip	94566
Telephone	925-484-3701	Policy Expires	9-30-2013				
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
OUSD Project #	07047						

Term			
Date Work Will Begin	6-14-2011	Date Work Will End By <small>(not more than 5 years from start date)</small>	8-31-2012

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$ 37,318.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$ 4,246.00
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
7710	County School Facilities	1219003835	6262	\$4,246.00

Approval and Routing (in order of approval steps)					
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.					
1.	Division Head Director, Facilities Planning and Management	Phone	510-535-7038	Fax	510-535-7082
	Signature	Date Approved	9/26/13		
2.	General Counsel, Department of Facilities Planning and Management Associate Superintendent, Facilities Planning and Management	Date Approved	9-20-13		
3.	Deputy Superintendent, Board of Education	Date Approved			
4.	President, Board of Education	Date Approved			
5.	Signature	Date Approved			

Board Office Use: Legislative File Info.	
File ID Number	11-2185
Committee	Facilities
Introduction Date	9-7-2011
Enactment Number	11-1755
Enactment Date	9-14-1182



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To: Board of Education

From: Tony Smith, Ed.D., Superintendent
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date: September 14, 2011

Subject: Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

File ID	Vendor Name	\$	Funding Source	Type	Site	Period	City
	ACC Environmental	\$6,500.00	County School Facilities	P.O.	Garfield ES Mod	7-15-2011 thru 12-31-2011	Oakland
	Ackland International, Inc.	\$15,000.00	GO Bond-Measure B	P.O.	Whittier New Classroom Bldg	7-1-2011 thru 6-30-2011	Oakland
	Allen-Simmons Heating and Sheet Metal	\$13,875.00	GO Bond-Measure B	P.O.	Madison Mod	7-25-2011 thru 6-30-2012	Fairfield
	CDW Government	\$12,256.48	GO Bond-Measure B	P.O.	Montera MS Mod	6-15-2011 thru 12-31-11	Chicago, IL
	Chussy International	\$94.82	GO Bond-Measure A	P.O.	Facilities	6-21-2011 thru 6-23-2011	Oakland
	Chussy International	\$205.94	GO Bond-Measure A	P.O.	Facilities	6-6-11 thru 6-30-11	Oakland
	Deco Art	\$8,500.00	GO Bond-Measure B	P.O.	Lowell Mod	8-1-2011 thru 9-1-2011	Oakland
	Elation Systems	\$30,000.00	GO Bond-Measure B	P.O.	Facilities	1-1-2011 thru 6-30-2012	Oakland
	Gary Doupnik Mfg	\$9,600.00	County School Facilities Fund	P.O.	Garfield ES Mod	7-15-2011 thru 9-30-2012	Loomis
	IMX, Inc.	\$27,445.00	County School Facilities	P.O.	Garfield ES Mod	8-1-2011 thru 8-31-2011	Oakland
11-2185	Intelli-Tech	\$33,072.00	County School Facilities Fund	P.O.	Downtown Educational Complex	7-18-2011 thru 12-31-2011	Pleasanton
	Kam Yan & Associates	\$25,000.00	County School Facilities	P.O.	Glenview ES	6-14-2011 thru 12-14-	Oakland



OAKLAND UNIFIED
SCHOOL DISTRICT

						2011	
<i>Neuwirth & Associates</i>	\$20,000.00	GO Bond-Measure B	P.O.	<i>Madison Middle School</i>		6-2-2011 thru 12-31-2011	<i>San Francisco</i>
<i>North American Fence & Supply, Inc.</i>	\$2,270.00	GO Bond-Measure B	P.O.	<i>Havenscourt Health Center</i>		6-20-2011 thru 8-31-2011	<i>Oakland</i>
<i>North American Fence & Supply, Inc.</i>	\$500.00	County School Facilities	P.O.	<i>Garfield ES Mod</i>		8-1-2011 thru 1-31-2012	<i>Oakland</i>
<i>OCCG</i>	\$42,400.00	GO Bond-Measure B	P.O.	<i>Facilities</i>		5-1-11 thru 11-1-11	<i>Fairfield</i>
<i>R & S Overhead Garage Door, Inc.</i>	\$2,545.00	GO Bond-Measure B	P.O.	<i>Cesar Chavez E.S. Fire Alarm</i>		7-1-2011 thru 12-31-2012	<i>San Leandro</i>
<i>United Site Services</i>	\$1,017.16	County School Facilities	P.O.	<i>Cole New Portable Installation</i>		6-10-2011 thru 12-31-2011	<i>San Jose</i>
<i>Vista Real Estate Partners LLC</i>	\$14,400.00	GO Bond-Measure B	P.O.	<i>Facilities</i>		6-22-11 thru 9-23-11	<i>Oakland</i>
<i>West Bay Builders</i>	\$49,000.00	GO Bond-Measure B	P.O.	<i>Montclair ES Mod</i>		6-17-2011 thru 5-17-2012	<i>Novato</i>
<i>Yovina -Young, Inc.</i>	\$12,500.00	County School Facilities	P.O.	<i>Downtown Educational Complex - La Escuelito & Great Room Building</i>		7-13-2011 thru 8-1-2011	<i>Berkeley</i>

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.



OAKLAND UNIFIED
SCHOOL DISTRICT

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

DATE SUBMITTED: 7/15/2011
 SUBMITTED BY: Saya Nhim

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

<input checked="" type="checkbox"/> 1	A/E (Architect and Engineers) Contract	<input type="checkbox"/>	"Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
<input type="checkbox"/> 2	IOR (Inspector of Record Contract)	<input type="checkbox"/>	Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
<input type="checkbox"/> 3	Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	Change Order	<input type="checkbox"/>
<input type="checkbox"/> 4	Amendment to Agreement for Professional Services	<input type="checkbox"/>	Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: _____
 Fiscal Year: 2011-2012
 P.O. Under \$50K: _____
 Date Processed: 7-20-2011
 To: MBT-24 To DR: _____

[Signature] Timothy E. White, Asst. Superintendent, Date _____
[Signature] Tadashi Nakadegawa, Facilities Director, Date 7/15/11

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

SECTION III. AGREEMENT INFORMATION:

Project Name	Downtown Educational Complex Relocation	Project No.	07034
Contract No.	Intelli-Tech	Contract Value	<u>1219003835-6274</u>
Contact Info	(925) 484-3701	Address	1031 Serpentine Lane, Suite 101 Pleasanton, CA 94566
Start/Stop Dates	Start: 7/18/2011 Stop: 12/31/2011	Financials	Current Contract Amount: \$0.00 Not to Exceed Amount: \$33,072.00 Revised Contract Amount: \$33,072.00
Insurance	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes give an explanation:	Legislative File	Date: <u>11-2185</u> ID No. _____ Introduction Date <u>9-7-2011</u>
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Enactment No.	_____
	Date provided	Enactment Date	_____

For Construction Contracts >\$15,000, please provide or attach the following:

- Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents)
 - Date(s) of Bid Advertisement -
 - Date of Bid Opening -
 - Name of Architect -
 - Liquidated damages per day - \$
 - Performance Bonds Attached
 - Payment Bonds Attached
- (Sections 6 and 7 to be completed by D. Yee, Ed.D., Contract Administration department, 9/6/11)

Scope of Work: (Needed to prepare Executive Summary) Please attach separately along with Vendor's proposal.

To provide design, installation and project management of a SHPPRO/Ecaro fire suppression system, including (1) fire/smoke damper, and door closures, sweeps and seals at the Cole Back Up Data Center Hot Site and Mechanical Room.

Discussion Info: (Needed to prepare Executive Summary) Provide detailed background information on the project and what is the benefit to students) - Add additional pages as needed

Fire protection for server equipment to prevent damage in the event of an fire.

[Signature] 9/6/11
 Edgar Rakestraw, Jr., Secretary
 Board of Education

Funding Source: Fund 35

Budget Number: 7-10-2011

RECEIVED

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

SECTION IV. L/LS/LSRBE - RATIONAL FOR NON COMPLIANCE CHECK LIST

1.)	<p>Specialty Service: This contractor provides a unique / specialty service that is currently not available from a certified L/S/SLRBE. Government Code § 53060 / school districts may contract without bidding for, "special services and advice in financial, economic, accounting, . . . legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."</p>	✓
2.)	<p>District Discretion under L/SL/SLRBE due to lack of certified firms at time of bid: If at least three L/SL/SLRBEs are not certified, then the requirement may, subject to the discretion of the District, be waived, or the 20% requirement may be re-set from 19 % to 0%, depending on the particular circumstances at time of bid.</p>	
3.)	<p>Futility: It would be futile to require that the contract be subjected to the L/SL/SLRBE due to (circle one) COST / TIME CONSTRAINTS / NO CERTIFIED BIDDERS. California law provides that "[w]here competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage...the statute requiring competitive bidding does not apply." (Hiller v. City of Los Angeles (1961) 197 Cal. App. 2d 685, 694.)</p>	
4.)	<p>Field Test / (1) In order that a field test or experiment may be made to determine the product's suitability for future use. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
5.)	<p>Product Match /(2) In order to match other products in use on a particular public improvement either completed or in the course of completion. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
6.)	<p>Sole Source / (3) In order to obtain a necessary item that is only available from one source. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
7.)	<p>Emergency Repair / (4) (A) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the invitation for bid or request for proposals. PUBLIC CONTRACT CODE SECTION 3400-3410 / See also: Public Contract Code Section 1102. "Emergency," as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.</p>	



1031 Serpentine Lane, Suite 101 • Pleasanton, California 94566 • 925.484.3701 • Fax 925.426.5013

July 1, 2011

Oakland Unified School District
955 High Street
Oakland, CA. 94601

Attn: Saya Nhim

Ref: Revised estimate for Clean Agent Fire Suppression System

Loc: Oakland Unified School District Server/ HVAC Rooms
1011 Union Street
Oakland, CA.

Dear Saya:

Intelli-Tech is submitting our revised estimate to provide the following scope of work related to the new Server / HVAC Rooms Fire Suppression System application. We will provide the Design/ Submittal package, Fire Suppression Equipment, Installation, Project Management, Pre and Final Testing of the new Fire Suppression System application for the areas as listed in this estimate. In addition to our base scope of work, I have included a description and separate line item costs for the additional items that are typically performed by other vendors. Please review our scope of work, cost summary and exclusions section. If you have any questions call me at (925) 484-3701.

Sincerely,
Intelligent Technologies and Services Inc.

Bill Di Grazia

Bill Di Grazia
System Sales Manager

Sacramento
1731 Howe Avenue, Suite 342
Sacramento, California 95825
(916) 447-8944
California State License No. 592289 C-10 & C-16
www.gotoitsi.com • a subsidiary of Fike Corporation

**Fire Suppression System Proposal
Oakland Unified School District Server/ HVAC Rooms
July 1, 2011**

Loc: Oakland Unified School District Server Room
1011 Union Street
Oakland, CA.

**Fire Suppression System Scope of Work:
Provide new Clean Agent Fire Suppression System in the Server / HVAC Rooms**

To Include:

Design drawings and submittals to Oakland USD & California State Fire Marshal
Labor and Material for the installation of the Clean Agent System devices
Supervision, Programming and Terminations in Control Panel, Pre and Final Testing services

Equipment to Include:

Clean Agent System equipment for Server Room

Clean Agent Control Panel w/ batteries	(1)
Smoke Detectors	(6)
Abort Station	(1)
Manual Release Stations	(2)
Horn/Strobe	(1)
Strobes	(3)
Bell	(1)
CA Tank w/LLI	(1)
Clean Agent	(290#)
Nozzles	(2)
Signs	(lot)

Functional testing to be witnessed by local authority
As Built Drawings
One-Year warranty on System Components

The cost for the Server / HVAC Rooms Clean Agent System is: \$28,875.00

Project Total Cost with added lines items: ~~\$30,257.00~~

**Fire Suppression System Proposal
Oakland Unified School District Server/ HVAC Rooms
July 1, 2011**

Cost Breakout for Fire Suppression System

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Design Services	\$ 1,500.00
Equipment / Material	\$12,370.00
Electrical Installation Labor	\$ 6,075.00
Mechanical Installation Labor	\$ 5,175.00
Project Management / Programming/ Start-up	\$ 1,880.00
Pre and Final Testing Services	\$ 1,875.00

Below are the items that are typically excluded from our scope of work; I have listed our direct costs and our mark-up if you want Intelli-Tech to incorporate this work into our scope

<u>Clarifications and Exclusions: Work to be performed by others:</u>	<u>ITSI Cost</u>
Electrical Contractor to provide labor and material to:	
Install conduit, wire, boxes and inter-connecting wiring for HVAC / EPO shutdown	By Others
120 VAC Power to Clean Agent Control Panel & Dampers	\$ 725.00
Interconnecting wiring to Bldg. FA new monitoring points	\$ 950.00
General Contractor to provide labor and material to:	
Door closures, sweeps and seals, sealing penetrations	\$ 925.00
Building FA Vendor to provide labor and material to:	
Provide Building Fire System modules, Programming, Testing of inter-connections from new CA Panel to Bldg. FA panel for monitoring of the "Alarm & Trouble" signals	By Others

Project Cost Summary

Total Cost for items performed by others	\$ 2,600.00
Administrative Fee	\$ 104.00
Profit	\$ 271.00
Cost for work by others and OH/Profit	\$ 2,975.00
Base cost for Fire Suppression System	\$28,875.00
Total Project Cost	\$31,850.00
5% discount	<\$ 1,593.00>
Revised Cost	\$30,257.00

Exclusions:

All Bldg. FA related work to terminate, program, provide modules verification testing of the interface with the Main FACP is to be supplied by others
 Premium time not included, installation and testing based upon performance during regular hours
 All Sprinkler design, installation, and testing of the sprinkler system is to be provided by others (if required)
 Control devices; shunt trip breakers, conduit wiring, installation and testing to be provided by others (if EPO is required)

Quote is valid for 60 Days Payment Terms Net 30

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July 7, 2011

Oakland Unified School District

955 High Street
Oakland, CA, 94601

Attn: Saya Nhim

Ref: Estimate for (1) 40 X 40 Fire / Smoke Rated Motorized Damper

Loc: Oakland Unified School District Server/ HVAC Rooms
1011 Union Street
Oakland, CA.

Dear Saya:

Per Bijan's request Intelli-Tech is submitting our estimate to provide one (1) Fire / Smoke motorized damper to be installed in the window opening that is being utilized as the exhaust of the Server Room. The damper is to be inter-connected with the new Fire Suppression System through NC contacts to shut the louvers in the event of an activation of the Fire System. In addition to closing the damper the exhaust fan will also need to be locked out during the alarm event as well.

The cost for Intelli-Tech to supply one (1) 40 X 40 Fire/ Smoke rated motorized damper, installation and integrate with the new Fire Suppression System is: ~~\$2765.00~~ (plus tax)

Standard ship time is 4-6 weeks plus 1 week for transit time

~~Option: Expedite fee: \$150.00~~ moves shipping time to 1 week plus transit time

If you have any questions please call me at (925) 484-3701.

Sincerely,
Intelligent Technologies and Services Inc.

Bill Di Grazia

Bill Di Grazia
System Sales Manager

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