

File ID Number	13-2506
Introduction Date	11/6/13
Enactment Number	13-2372
Enactment Date	11/6/13
By	OS



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

To: Board of Education

From: Gary Yee, Interim Superintendent
Vernon Hal, Deputy Superintendent VSH
Jennifer LeBarre, Director

Subject: **Grant Award Notifications– Fresh Fruit and Vegetable Program**

ACTION REQUESTED:

Acceptance by the Board of Education of the California Department of Education funding effective July 1, 2013- September 30, 2013.

BACKGROUND:

Grant proposals for OUSD was submitted for 2013-14 fiscal year as indicated in the chart below. The Grant Face Sheet and grant award notification are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	X	Grant	Oakland Unified School District Nutrition Services	Nutrition Education and Fresh Fruit and Vegetable Snacks		California Department of Education	\$311,140.44

DISCUSSION

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant award notification for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at: \$311,140.44

RECOMMENDATION:

Acceptance by the Board of Education of California Department of Education Fresh Fruit and Vegetable Program Funding 2013-2014 Phase II Notifications according to the terms and conditions set forth in the attached Grant Award Notification letters.

Attachments:

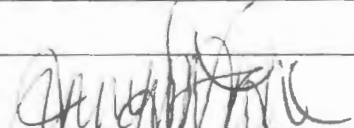
Grant Face Sheet; Grant Award Notifications

OUSD Grants Management Face Sheet

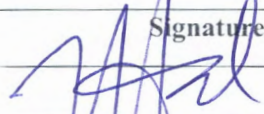

Title of Grant: Fresh Fruit and Vegetable Program	Funding Cycle Dates: October 1, 2013 – June 30, 2014
Grant's Fiscal Agent: (contact's name, address, phone number, email address) District	Grant Amount for Full Funding Cycle: \$311140.44
Funding Agency: California Department of Education	Grant Focus: Nutrition Education & Fresh Fruit and Vegetable Snacks
List all School(s) or Department(s) to be Served: Nutrition Services	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Grant provides funding for a fresh fruit and vegetable snack 3-4 times weekly in 18 low-income schools: Acorn Woodland, Allendale, ASCEND, CUES, Encompass, Esperanza, Korematsu, Fruitvale, Futures, Garfield, Global, Hoover, ICS, LWL, Manzanita SEED, Markham Rise, TCN
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	N/A
Does the grant require any resources from the school(s) or district? If so, describe.	N/A
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Jennifer LeBarre 900 High St. Oakland, CA 94601 510-434-3334 Jennifer.lebarre@ousd.k12.ca.us

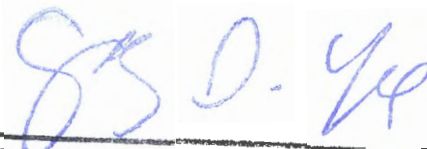
Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal			
Department Head (e.g. for school day programs or for extended day and student support activities)	Jennifer LeBarre		10/4/13

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		10/14/13
Superintendent	Gary Yee		

David Kakishiba
President, Board of Education


Gary Yee, Ed.D.
Secretary, Board of Education

File ID Number: 3-2506
 Introduction Date: 11/6/13
 Enactment Number: 3-2372
 Enactment Date: 11/27/13
 By: DA

Grant Award Notification

GRANTEE NAME AND ADDRESS Anthony Smith, Superintendent Oakland Unified School District 1025 Second Avenue Oakland, CA 94606			CDE GRANT NUMBER			
			FY	PCA	Vendor Number	Suffix
			13	14968	6125	01
Attention District Superintendent or School Administrator			STANDARDIZED ACCOUNT CODE STRUCTURE		COUNTY	
Program Office Nutrition Services Division			Resource Code	Revenue Object Code	Alameda	
Telephone 510-434-2251			5370	8220	INDEX	
Name of Grant Program Fresh Fruit and Vegetable Program					0190	
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$311,140.44		\$311,140.44	0	10-1-13	6-30-14
CFDA Number	Federal Grant Number	Federal Grant Name		Federal Agency		
10.582	13-149686125-00	Fresh Fruit and Vegetable Program		USDA		
Dear Superintendent Smith: I am pleased to inform you that you have been funded for the Fresh Fruit and Vegetable Program. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. Please return the original, signed Grant Award Notification (AO-400) to: <div style="text-align: center;"> Sauncerae Gans, Analyst Nutrition Services Division California Department of Education 1430 N Street, Suite 4503 Sacramento, CA 95814-5901 </div>						
California Department of Education Contact Sauncerae Gans				Job Title Associate Governmental Program Analyst		
E-mail Address SGans@cde.ca.gov				Telephone 916-323-6775		
Signature of the State Superintendent of Public Instruction or Designee ▶ <i>Tom Torlakson</i>				Date August 6, 2013		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS						
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>						
Printed Name of Authorized Agent Gary Yell Ed.D.				Title Superintendent		
E-mail Address Gary.yell@ousd.k12.ca.us				Telephone 879-8200		
Signature ▶ <i>[Signature]</i>				Date 9/30/13		

Grant Award Notification (Continued)

Please note these very important Fresh Fruit and Vegetable Program (FFVP) Grant guidelines:

1. Grantees must follow all of the FFVP guidance issued by the U.S. Department of Agriculture (USDA) and the California Department of Education (CDE) as outlined in the FFVP Application Package for the 2013-14 school year.
 - The USDA's "FFVP Handbook for Schools" (December 2010) can be downloaded at the USDA FFVP Web page at <http://www.fns.usda.gov/cnd/FFVP/handbook.pdf>.
 - The CDE's "California FFVP Guidelines" document (March 2013).
2. Each grantee will receive their FFVP Grant award in **two allocations** during the July 1, 2013, through June 30, 2014, grant period:
 - **First Allocation: July 1, 2013, through September 30, 2013**
 - **Second Allocation: October 1, 2013, through June 30, 2014**

Please note that the initial Grant Award Notification (GAN) letter indicates a grantee's **First Allocation** only. This funding **must be spent by September 30, 2013**. Any unspent funds cannot be used after September 30, 2013, and will be returned to the USDA.

The second GAN letter from CDE reflects the **Second Allocation** of funding. The grantee may spend these funds from **October 1, 2013, through June 30, 2014**. At the end of the grant period, all unspent funds will be returned to the USDA.

3. Grantees must abide by the FFVP Grant award reimbursement process provided below:
 - Funds will not be disbursed until a claim form is submitted.
 - Grantees submit reimbursement claim forms on a monthly basis.
 - FFVP reimbursement claim forms must be filed within 30 days after the month for which a grantee is claiming reimbursement.
 - Any reimbursement claims submitted in excess of the grantee's total award amount will not be paid.
 - Grantees are responsible for monitoring their award budget to ensure that spending is consistent with allowable costs.
4. All grantees must participate in two FFVP Orientation Webinars (Program and Fiscal) in August 2013.
5. At the end of the grant period, grantees will be responsible for completing a Final Progress Report, which will include information about the variety of fruits and vegetables served, frequency of snack service, snack delivery method, nutrition education offered, and partners assisting with FFVP implementation.