

<b>Board Office Use: Legislative File Info.</b>	
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Introduction Date	5/22/13
Enactment Number	13-0899
Enactment Date	5/22/13 OR



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

*Community Schools, Thriving Students*

# Memo

**To** Board of Education  
**From** Tony Smith, Ph.D., Superintendent  
 Vernon Hal, Deputy Superintendent, Business & Operations *VH*  
 Jennifer Le Barre, Director of Nutrition Services

**Board Meeting Date**

**Subject** Request for Approval of Donation of In Kind Labor to Community Alliance With Family Farmers in Exchange for Membership

**Action Requested** Approval by the Board of Education of Resolution No. 1213-0161 approving the donation of In Kind Labor to Community Alliance with Family Farmers (CAFF) by OUSD Nutrition Services for the remaining of the 2012-13 school year and moving forward in exchange for CAFF Membership.

**Background** Oakland Unified School District Nutrition Services has partnered with Community Alliance with Family Farmers for several years. The work started with CAFF's development of OUSD's Farm to School program and is ongoing. Through extending this partnership to include membership in CAFF, we will be able to use CAFF's marketing materials, in particular their Buy Fresh Buy Local materials. These materials and logos will be used for the Oakland Fresh Produce Markets operated by Nutrition Services at 22 schools.

**Discussion** CAFF membership normally costs \$1000 for an operation our size. Due to the nature of our existing partnership, CAFF has agreed to waive the required fee in exchange of in kind labor from the Nutrition Services' Farm to School Supervisor. In kind labor is appropriate as both CAFF and OUSD Nutrition Services are working projects that are mutually beneficial. In the event this partnership ends, if OUSI chooses to continue to use CAFF marketing materials, the \$1000 fee would be applied.

**Recommendation** Approval by the Board of Education of Resolution No. 1213-0161 approving Donation of In Kind Labor to Community Alliance with Family Farmers in Exchange for Membership.

**Fiscal Impact** None

**Attachments** Resolution No. 1213-0161  
 Memo of Understanding

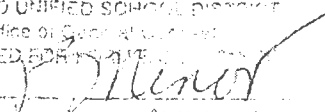
Hey –

This is for the membership agreement with CAFF. Essentially, they are going to waive the membership fee for us in exchange for my in-kind labor on several joint projects. If our relationship ends in the future though, we would have to pay the \$1000.00 membership fee per year. This will let us use the "Buy Fresh, Buy Local" logo.

Also included here is the NP- Agreement signed by Ariane

Thanks!!



OAKLAND UNIFIED SCHOOL DISTRICT  
Office of General Counsel  
APPROVED FOR SIGNATURE  
By:  \_\_\_\_\_  
J. ALVARADO, Esq.

# Community Alliance with Family Farmers

CAFF is California's longest-standing advocate for sustainable agriculture. We connect farmers, businesses, and consumers working to build a better food system. Our continued success depends on the support of members like you. CAFF membership is a powerful way to communicate your commitment to sustainable agriculture and your support for California's family farmers.



## Membership Levels

### Retail Market

Single market	\$150
2 to 5 markets	\$250
6 to 10 markets	\$500
Over 10 markets	\$1,000

### Food Service Operator

Individual Unit	\$150
2 to 5 operations	\$250
6 to 10 operations	\$500
Over 10 operations	\$1,000
Corporate catering	\$1,000

### Distributor/Wholesaler

Aggregation/Hubs	\$250
Distributors of Produce	\$500
Produce Wholesalers	\$500
Terminal Market	\$500

### Farmers Markets \$100

### Other Businesses

- Any individual or entity that provides family farmers fee for services that are a benefit to the operation and or profit of the family farm.
- Any company that sells equipment or materials to family farmers that is used to benefit or improve the sustainability of the farm operation.
- Non-farming business interested in supporting sustainable agriculture.

Please contact the membership office (at the contact information below) for membership levels.



When you become a member of CAFF, you are also eligible to become a *Buy Fresh Buy Local* member for free!

Terms and conditions apply. Please see "BFBL Guidelines" for more information. Available at [www.caff.org](http://www.caff.org).

Name Jennifer LeBarre

Business Name Oakland Unified School District

Street 900 High Street

City, State, Zip Oakland, CA 94601

Phone Number(s) 510 434 3334

Email jennifer.lebarre@ousd.k12.ca.us

Website www.ousd.k12.ca.us

Complete this form and mail it with payment to P.O. Box address below. Make checks payable to Community Alliance with Family Farmers (CAFF).

annual membership \$ \_\_\_\_\_

additional donation \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

Check # \_\_\_\_\_

Credit Card:  Visa  MC

Card # \_\_\_\_\_

Exp. Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

Signature Sue Attwood



## GROWING FOOD • GROWING FARMS • GROWING COMMUNITIES

P.O. Box 363 • Davis, CA 95617-0363  
 530.756.8518 (p) • 530.756.7857 (f) • [info@caff.org](mailto:info@caff.org)  
[www.caff.org](http://www.caff.org)

[facebook.com/famfarms](https://facebook.com/famfarms)  
 @famfarms



# Community Alliance with Family Farmers

As a member, you will be part of a community of people who care deeply about food and the land that feeds us. Your annual membership supports the projects and efforts of CAFF.



## Membership Benefits

- Enrollment in your local *Buy Fresh Buy Local* campaign or program (see BFBL Terms of Agreement for benefits and terms)
- Subscription to CAFF's publication, the *Agrarian Advocate* (1 per operation/unit)
- Subscription(s) to CAFF's e-newsletter
- Subscription(s) to CAFF's electronic policy alerts
- Listing in CAFF's publication, the *Agrarian Advocate* (donor appreciation issue)
- Logo on the CAFF website (for all membership levels \$500 and up)
- Recognition in the CAFF annual report (for all membership levels \$500 and up)
- Profile in the *Agrarian Advocate*--distributed to over 2,000 readers (for all membership levels \$500 and up and/or based on CAFF selection criteria)
- Priority in participating the CAFF's programs (listed below)

**Your annual membership supports the projects and efforts of CAFF:**

**Policy/Advocacy:** addresses pressing issues including food safety, land use, water, direct marketing, climate change, and healthy school food on a local, state, and national level

**Biological Agriculture:** works directly with farmers to implement environmentally-sound management practices

**Farm to School:** Combines fun education programs with access to fresh, healthy food to create a successful model that transforms students from passive consumers to informed eaters who make good nutrition and stewardship choices through food. By connecting schools to farms in the classroom, on the farm, and in the cafeteria, we provide fresh, healthy, and tasty food for students while also increasing farmer income.

**Buy Fresh Buy Local (BFBL) Campaigns:** Connects producers and consumers by publishing regional editions of the *Eater's Guide to Local Food*, providing marketing assistance and materials to businesses and farmers, and running public education and awareness campaigns to promote local food.

**Farmer Technical Assistance:** CAFF enables farmers to be more economically viable through providing on the farm technical assistance in food safety, marketing, and sales tools.

<http://caff.org/support/benefits>



Community Alliance with Family Farmers  
P.O. Box 363 • Davis, CA 956  
530.756.8518. www.caff.o

# Donation Acknowledgment Form

Thank you for making an in-kind donation to the Community Alliance with Family Farmers. This form will help us to properly record and acknowledge your generous gift. CAFF is a 501(c)3 organization, tax ID number 94-2914745. This form serves as your receipt.

GIFT

Item(s) In kind labor

Description work on local sourcing by Alexander Emmott

Estimated Fair Market Value \$ 1000.00

The IRS requires, for our records and yours, that an estimation of the dollar amount of non-cash contribution be given. If a non-cash contribution exceeds \$500, the taxpayer must file IRS Form 8283. If a non-cash contribution exceeds \$5,000, the taxpayer must file IRS form 8283 and a written appraisal. IRS publications 561, Determining the Value of Donated Property, and 526, Charitable Contributions, are helpful for individuals, partnerships, and corporations who make non-cash contributions.

DONOR

Name Alexander Emmott  
Oakland Unified School District

Organization 3 Jennifer LeBarre

Street address 900 High Street

City, state, zip Oakland, CA 94601

Phone number 510 434 3334

E-mail alexander.emmott@ousd.k12.ca.us

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of General Counsel  
APPROVED FOR FORM 8283

By: [Signature] Attorney at Law, I agree that CAFF may, in its sole discretion, decide what is to be done with my gift, including the time, location, and manner of display, how my gift will be used, and whether to retain ownership of the gift.

Signature [Signature] Date April 16, 2013  
4/16/13

OFFICE USE

On behalf of CAFF, the gift described above is accepted.

Signature [Signature] Date \_\_\_\_\_

Print \_\_\_\_\_ Title \_\_\_\_\_

Copy sent to donor: \_\_\_\_\_ / 120 \_\_\_\_\_ TY Letter sent to donor (large donations): \_\_\_\_\_ / 120 \_\_\_\_\_

Entered in Asset List (if over \$500): \_\_\_\_\_ Purpose of Donation/Program: \_\_\_\_\_

Certified

[Signature]

Edgar Rakestraw, Jr., Secretary  
Board of Education