

Oakland Unified School District

Board of Education
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Meeting Minutes Long - Final

Monday, August 10, 2020

6:00 PM

**INTERNET STREAMED (VIA ZOOM AND GRANICUS LIVE MANAGER) AND
BROADCASTED ON KDOL-TV (Cable Channel 27) - LIVE - SIMULTANEOUSLY
AND ARCHIVED FOR NEXT DAY INTERNET RETRIEVAL**

Audit Committee

Alton Jelks, Chairperson
Elizabeth Ross, Vice Chairperson
Caroline Lee, Secretary
Members: Beverly Hansen, (Vacancy)

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សេវាបកប្រែភាសា និងការអនុលោមតាមច្បាប់ជនជាតិអាមេរិកាំងពិការ

អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍អក្សរ ឬត្រូវការការជួយសម្រេចសម្រួលយ៉ាងសមរម្យមួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ទីការិយាល័យនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិចពី (72) ម៉ោងមុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ (510) 879-8199 ឬតាមរយៈអ៊ីមែល boe@ousd.org ឬទូរស័ព្ទ eTTY/TDD លេខ (510) 879-2300 ឬទូរសារលេខ (510) 879-2299។

الامتثال لقانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
510.879.8199	510.879.2300	510.879.2299	boe@ousd.org

COMMITTEE MEMBERS ATTEND VIRTUALLY

A. Call to Order

Chairperson Alton Jelks, called the meeting to order at 6:02 P.M.

B. Roll Call

Present 4 - Chairperson Alton Jelks
Vice Chairperson Elizabeth Ross
Secretary Caroline Lee
Member Beverly Hansen

C. Speaker Request Cards/Modification(s) To Agenda

No modifications were made when the Committee considered Item C.

The Committee however considered the Agenda in the following order:

A, B, C, F(-3), E, F (-1, -2, -4, -5), G, and I.

D. Adoption of Committee Minutes

None.

E. Unfinished Business



E.-1

[20-1241](#)

Audit Findings - District Annual Financial (Audit) Report and Other Funds Annual Report - Fiscal Year Ending June 30, 2019 - Audit Committee

A discussion by the Audit Committee with the Chief Business Officer, or designee, of the District Annual Financial (Audit) Report for Fiscal Year Ending June 30, 2019, in particular but not limited to repeat audit findings, and the District’s response and/or planned response thereto.

Attachments: [20-1241 Attachment “A” - Audit Committee Concerns/Asks District Annual Financial Report For Fiscal Year Ending June 30, 2020](#)
[20-0395 District - Annual Financial Audit Report - Fiscal Year Ending June 30, 2019](#)

Lisa Grant-Dawson, Chief Business Officer, Ryan Nguyen, Controller, and Nathan Edleman, External Auditor, discussed the matter with the Committee.

*Public Comments
Delton, Carol*

Discussed

F. New Business

F.-1

[20-1572](#)

Report - Audit Committee - Member Vacancy

A Report to the Audit Committee by Board Liaison, Vice President Shanthi Gonzales, of the recruitment status for current Member vacancy on the Committee.

Vice President Shanth Gonzales, discussed the matter with the Committee.

There were no Public Comments.

Discussed



F.-2

[20-1573](#)**Presentation - Financial Audit Cycle/Process - Chief Business Officer**

A presentation to the Audit Committee by the Chief Business Officer, or designee, and/or the District's External Auditor of the District's Audits cycle and process.

Attachments: [20-1573 Presentation - Financial Audit Cycle/Process - Chief Business Officer/District External Auditor](#)

Nathan Edleman, External Auditor, discussed the matter with the Committee.

*Public Comments
Delton, Carol*

Discussed

F.-3

[20-1574](#)**District's Internal Accounting and Financial Controls - Audit Committee**

A discussion by the Audit Committee of District's internal accounting and financial controls and how the Committee will evaluate progress on establishing adequacy and sufficiency of same.

Lisa Grant-Dawson, Chief Business Officer, made the staff presentation to the Committee.

*Public Comments
Delton, Carol*

Discussed



F.-4

[20-1575](#)**Audit Review Template - Audit Committee**

A discussion by the Audit Committee of the development an Audit Review Template.

Attachments: [20-1575 Audit Review Template - Audit Committee](#)

Committee Members held a discussion regarding an Audit Review Template.

*Public Comments
Delton, Carol*

Discussed

F.-5 [20-1576](#)

**Audit Committee - Board of Education Written Focus Area(s)
Guidance - Fiscal Year 2020-2021**

Receipt by the Audit Committee from the Board of Education, pursuant to Board Bylaw 9131, of its annual written guidance on those areas which the Board desires, but not exclusively, the Committee to focus on in Fiscal Year 2020-2021.

Vice President Shanthi Gonzales and Committee Member discussed this matter.

*Public Comments
Delton, Carol*

Discussed

**G. Public Comments on All Non-Agenda Items Within the Subject Matter
Jurisdiction of the Committee**

G.-1 [20-1577](#)

**Public Comments on All Non-Agenda Items Within the Subject
Matter Jurisdiction of the Audit Committee - August 10, 2020**

Public Comments on All Non-Agenda Items Within the Subject Matter
Jurisdiction of the Audit Committee - August 10, 2020.

None.

No Comments

H. Introduction of New Legislative Matter

None.

I. Adjournment

Chairperson Jelks adjourned the meeting at 8:00 P.M.

Prepared By: _____

Approved By: _____