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By	



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

To: Board of Education

From: Tony Smith, Ph.D., Superintendent
By: Maria Santos, Deputy Superintendent, Instruction, Leadership & Equity-in-Action
Vernon Hal, Deputy Superintendent, Business & Operations

Subject: Grant Award Notifications– California Department of Education – Oakland Technical High School

ACTION REQUESTED:

Acceptance by the Board of Education of the California Department of Education – California Partnership Academy Grant Award for the Fashion Academy at Oakland Technical High School for fiscal year 2012-2014.

2BACKGROUND:

Grant proposals for OUSD schools for the 2012-2014 fiscal years were submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
12-3248	X	Grant	Oakland Unified School District for Oakland Technical High School	The grant will fund the Fashion Academy	07/01/2012 thru 06/30/14	California Department of Education	\$58,725.00

DISCUSSION

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funder.

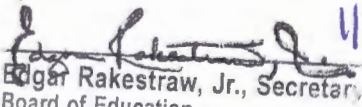
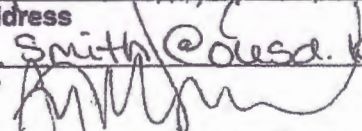
- Grants valued at: \$58,725.00

RECOMMENDATION:

Acceptance by the Board of Education of California Department of Education California Partnership Academy Grant Award Notifications according to the terms and conditions set forth in the attached Grant Award Notification letters.

Attachments: Grant Award Notification

Grant Award Notification

GRANTEE NAME AND ADDRESS Anthony Smith, Superintendent Oakland Unified School District 1025 Second Avenue Oakland, CA 94606-2212		CDE GRANT NUMBER			
		FY	PCA	Vendor Number	Suffix
Attention Anthony Smith, Superintendent		12	24960	6125	01
Program Office Accounting Office, Categorical Funds		STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Telephone 510-879-8582		Resource Code	Revenue Object Code	1	
		6385	8590	INDEX	
Name of Grant Program California Partnership Academies (CPA) Program: SB 70					0615
		Amendment Amount	Total	Amend. No.	Award Starting Date
		\$58,725	\$58,725		7/1/2012
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency
<p>I am pleased to inform you that you have been funded for the Fashion Academy (9061) Oakland Technical High School</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">High School Innovations and Initiatives Office Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p> <p style="text-align: right;">Certified:  Edgar Rakestraw, Jr., Secretary Board of Education 11/10/13</p>					
California Department of Education Contact Jerry Winthrop			Job Title Education Programs Consultant		
E-mail Address jwinthrop@cde.ca.gov			Telephone 916-319-0457		
Signature of the State Superintendent of Public Instruction or Designee ▶ <i>Tom Tomalakson</i>			Date October 24, 2012		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS					
<p><i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i></p>					
Printed Name of Authorized Agent Tony Smith, Ph.D.			Title Superintendent		
E-mail Address Tony.Smith@oasd.k12.ca.us			Telephone 510-273-3200		
Signature ▶ 			Date 11/5/12		

Grant Award Notification (Continued)

The following conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690 through 54697. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. These funds may not be used for out-of-state travel expenses.
4. The grantee must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
 - Fifty percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
 - Final payment will be processed after receipt and approval of the CPA Annual Report due October of each year. Maximum reimbursement is based upon the number of qualified students as described in *EC* Section 54691. The reduced amount per qualified student is 27.5 percent. The final payment is adjusted based on the number of qualified students not to exceed the maximum grant amount.
 - The End-of-Project (EOP) Expenditure Report is due after all funds have been expended but no later than 60 days after the end of the grant period. The EOP Expenditure Report is on the CDE CPA Web page at <http://www.cde.ca.gov/ci/gs/hs/cpagen.asp>. The EOP Expenditure Report should include a narrative of expenditures. Failure to submit the final EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
6. At least three key staff members from each CPA are required to attend the CPA Conference to be held March 10–12, 2013, at the Sacramento Convention Center. These funds can be used for that purpose.
7. If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA requirements of the grant, please contact Jerry Winthrop, Education Programs Consultant, High School Innovations and Initiatives Office (HSIIIO), by phone at 916-319-0457 or by e-mail at jwinthrop@cde.ca.gov. If you have questions regarding the fiscal requirements of the grant, please contact the HSIIIO by phone at 916-319-0893 or by e-mail at cpafiscal@cde.ca.gov.