

# LEGISLATIVE FILE

File ID No. 14-2350  
Introduction Date 12-10-2014  
Enactment No. 14-1981  
Enactment Date 12-10-14  
By o.k.



OAKLAND UNIFIED  
SCHOOL DISTRICT  
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT**  
Office of the Board of Education  
December 10, 2014

To: Board of Education

From: Antwan Wilson, Superintendent and Secretary, Board of Education  
By: Mia Settles-Tidwell, Chief Operations Officer  
Timothy E. White, Deputy Chief, Facilities Planning and Management

Subject: Change Order No. 01 with Mobile Modular for Madison Middle School Interim Housing Project in an amount of \$3,450.00 increasing the current contract from \$32,125.00 to \$35,575.00.

## ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with Mobile Modular for additional work due to District requested improvements and DSA or Agency requested changes to Madison Middle School Interim Housing Project in the amount not to exceed \$3,450.00, increasing the current contract amount from \$32,125.00 to \$35,575.00.

## BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Madison Middle School Interim Housing Project**. Funding for the project is Measure J.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to 11.0% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$32,125.00.

Changes due to Unforeseen Condition	Amount \$	Percent %
<i>(Preliminary Change Order No. 1)</i>	\$3,450.00	11.0%
<b>TOTAL</b>	<b>\$3,450.00</b>	<b>11.0%</b>



**DISCUSSION**

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$32,125.00
Sum of previously approved Change Orders:	<u>\$0</u>
Contract sum prior to this Change Order:	\$32,125.00
Cost of current Change Order No. 01	<u>\$ 3,450.00</u>
New Contract Sum:	\$35,575.00
Current Change Order(s) as % of contract	0.11%
Contract completion date as of this Change Order No. 01	No Change

**RECOMMENDATION**

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with Mobile Modular for additional work due to District requested improvements and DSA or Agency requested changes to Madison Middle School Interim Housing Project in the amount not to exceed \$3,450.00, increasing the current contract amount from \$32,125.00 to \$35,575.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

**FUNDING SOURCE**

The funding source for this change order is the Measure J. The scope of work is included in the Board of Education approved total budget for the Madison Middle School Interim Housing Project. The total budget for this project is \$35,575.00.

**ATTACHMENT**

Change Order No. 01 which includes: Madison Middle School Interim Housing Project PCO (Preliminary Change Order) Number: 1

Key Codes: 2159905820

V050707

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management • 955 High Street Oakland, California 94601 • Phone 510/879-8385 • Fax 510/879-1860

## CHANGE ORDER NO. 1

**PROJECT:** Madison Interim Housing

**DATE:** 9/19/14

**OWNER:** OAKLAND UNIFIED SCHOOL DISTRICT  
**CONTRACTOR:** MOBILE MODULAR




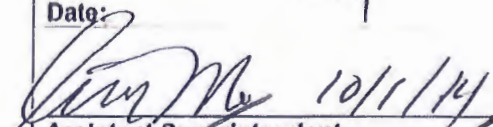

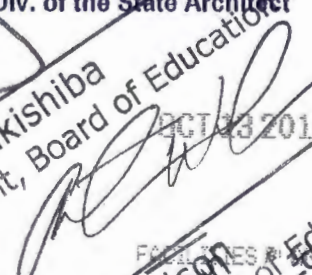
**DSA FILE NO.:** 1-29  
**DSA APP NO.:** 01-114384  
**OUSD PROJECT #:** 13124-1  
**PROJECT MANAGER:** Eric Scheuermann

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

Original Contract Sum.....	\$	32,125.00
Net Change by previously authorized Change Orders.....	\$	0.00
The contract sum prior to this change order .....	\$	32,125.00
The Contract sum will be increased/decreased by this Change Order.....	\$	3,450.00
The New Contract Sum including this Change Order will be .....	\$	35,575.00
Cumulative Change Order(s) as a percentage of contract including this Change Order		%11
The Contract is changed by (0) Days		
Contract completion date as of this Change Order therefore is:		Not changed

**RECEIVED**  
10-13-2014

Summary reference attached items – Contractor Proposal

<p><b>Approved:</b> <b>Architect of Record</b></p>  <p>Date: 10/1/14</p>	<p><b>Approved:</b> <b>General Contractor</b></p>  <p>Date: 10.8.14</p>	<p><b>Approved:</b></p>  <p>Director of Facilities 9/19/14</p> <p>Date: 10/1/14</p>  <p>Assistant Superintendent</p>
<p><b>Approved: Electrical or Structural Engineer</b></p> <p>Date:</p>	<p><b>Approved: Mechanical Engineer</b></p> <p>Date:</p>	<p><b>Approved: Div. of the State Architect</b></p>  <p>David Kakishiba President, Board of Education</p> <p>Date: OCT 23 2014 4:00 PM</p>  <p>Antwan Wilson Secretary, Board of Education</p> <p>FACILITIES PLANNING &amp; MGMT. ACCOUNTING DEPARTMENT</p>

2159905820-5620

REVISED



**Mobile Modular Management Corporation**  
 5700 Las Positas Road  
 Livermore, CA 94551  
 Phone: (925) 606-9000 Fax: (925) 453-3201  
 www.MobileModularRents.com

**Lease Agreement**  
 Contract: 210020587.1  
**Contract Term: 36 Months**  
 Date Printed: 09/12/2014  
 Start Rent Date: 09/23/2014

Customer & Site Information		Mobile Modular Contact
<b>Customer Information:</b> Oakland USD 955 High St Oakland, CA 94601 Eric Scheuermann eric.scheuermann@ousd.k12.ca.us 510.908.3303	<b>Site Information:</b> Oakland USD 400 Capistrano Dr James Madison Middle School Oakland, CA 94603 Eric Scheuermann eric.scheuermann@ousd.k12.ca.us	Questions?  Please Contact: Dana Hanson Dana.Hanson@MobileModularRents.com Direct Phone: (925) 453-3124 All other inquiries: (925) 606-9000
<b>Customer PO/Reference:</b> Madison IH- P-10 Exp: // By:		

**Product Information**

	Qty	Monthly Rent	Extended Monthly Rent	Taxable
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Classroom, 24x40 DSA (Item1013) <i>Right Hand Door. Open plan with sink &amp; cabinet. Tackboard interior.</i>	1	\$402.00	\$402.00	N
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*x USE EXISTING bldg with 1-hr FIRE RATED wall 40' only*

REVISED

**Charges Upon Delivery:**

	Qty	Charge Each	Total One Time Taxable
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Classroom, 24x40 DSA (Item1013)			
36" x 84" H Storage Cab /5' upper cab	1	\$1,901.00	\$1,901.00 N
Materials			
5' base cabinet with sink and bubbler	1	\$2,310.00	\$2,310.00 N
Materials			
Cold water only			
Block and Level Building (B5) (PW)	1	\$2,880.00	\$2,880.00 N
Prevailing Wage Cert. Payroll			
Custom Paint	1	\$2,563.00	\$2,563.00 N
Materials			
Delivery Haulage Lowboy 12 wide	2	\$514.00	\$1,028.00 N
Delivery Haulage Permit 12 wide Lowboy	2	\$78.00	\$156.00 N
Installation, Ramp Skirting (PW)	36	\$12.00	\$432.00 N
Prevailing Wage Cert. Payroll			
Remove cabinet/sinks repair wall	1	\$2,224.00	\$2,224.00 N
Materials			
Remove exist. carpet/Install New VCT	1	\$2,234.00	\$2,234.00 N
Materials			
Replace ext. door w/ new per OUSD Spec.	1	\$2,682.00	\$2,682.00 N
Materials			

**\$18,410.00**

Taxes on One-Time Charges:	\$0.00
Estimated Charges upon Delivery (incl Taxes):	\$18,410.00
First Months Rent (incl Taxes):	\$402.00
Security Deposit:	\$0.00
<b>Estimated Initial Invoice*:</b>	<b>\$18,812.00</b>

**Charges Upon Return:**

	Qty	Charge Each	Total One Time Taxable
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Classroom, 24x40 DSA (Item1013)			
Prepare Equipment For Removal (B5)	1	\$1,365.00	\$1,365.00 N
Removal, Ramp Skirting	36	\$4.00	\$144.00 N
Return Haulage Lowboy 12 wide	2	\$514.00	\$1,028.00 N
Return Haulage Permit 12 wide Lowboy	2	\$78.00	\$156.00 N
			<b>\$2,693.00</b>



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 5700 Las Positas Road  
 Livermore, CA 94551  
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**www.MobileModularRents.com**

**Change Order 1**  
 Contract: 210020587.1  
**Contract Term: 36 Months**  
 Date Printed: 09/08/2014  
 Start Rent Date: Sep 16, 2014

Customer & Site Information		Mobile Modular Contact
<b>Customer Information:</b> <b>Oakland USD</b> 955 High St Oakland, CA 94601	<b>Site Information:</b> Oakland USD 400 Capistrano Dr Oakland, CA 94603  <b>Customer PO/Reference:</b> Staff use Exp.: By:	Questions?  Please Contact: Dana Hanson Dana.Hanson@MobileModularRents.com Phone: (925) 606-9000 Fax: (925) 453-3201

**Product Information**

Item Description	Qty	Charge Each	Total One time
<b>Classroom, 24x40 DSA (Item1013) Bldg ID # 30922</b>			
Remove cabinet/sinks repair wall	1	\$2,224.00	\$2,224.00

*REMOVE FROM EXISTING FLOORPLAN  
 NEW BUILDING SCHEDULED HAS EXISTING FIRE WALL.*

- \* Applicable taxes will be charged using the actual tax rate at the time of change order.
- \* Please sign & fax back to us at (925) 453-3201, so that we may proceed with your order.
- \* Previous change orders are not reflected.
- \* This change order serves as an addendum to our original contract.

**Oakland USD**

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_



## CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Madison Middle School Interim Housing	Site	215
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information					
Contractor Name	Mobile Modular	Agency's Contact	Dana Hanson		
OUSD Vendor ID #	V050767	Title	Project Manager		
Street Address	5700 Las Positas Road	City	Livermore	State	CA Zip 94550
Telephone	925-606-9000	Policy Expires			
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
OUSD Project #	13124				

Term			
Date Work Will Begin	9-10-2014	Date Work Will End By <small>(not more than 5 years from start date)</small>	9-10-2017

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$35,575.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$ 3,450.00
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
9350	Measure J	2159905820	5620	\$3,450.00

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities Planning and Management			
	Signature	Date Approved	11/26/14	
2.	General Counsel, Department of Facilities Planning and Management			
	Signature	Date Approved		
3.	Deputy Chief, Facilities Planning and Management			
	Signature	Date Approved	11/10/14	
4.	Chief Operations Officer			
		Date Approved	11/12/14	
5.	President, Board of Education			
		Date Approved		