

Board Office Use: Legislative File Info.	
File ID Number	12-0214
Committee	Facilities
Introduction Date	1-25-2012
Enactment Number	12-0183-B
Enactment Date	1-25-12



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To: Board of Education

From: Tony Smith, Ed.D., Superintendent
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date: January 25, 2012

Subject: Division of Facilities Planning and Management P.O. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

File ID	Vendor Name	\$	Funding Source	Type	Site	Period	City
12-0203	Acoustics by the Bay	\$18,000.00	GO Bond-Measure B	P.O.	Highland E.S.	1-25-2012 thru 12-31-2012	Oakland
12-0204	Applied Remedial Services, Inc.	\$14,436.00	GO Bond-Measure B	P.O.	Prescott E.S.	12-1-2011 thru 1-31-2012	Walnut Creek, CA
12-0205	Associate Comfort Systems	\$13,900.00	Fund 35	P.O.	Facilities	10-24-2011 thru 12-10-2011	San Leandro, CA
12-0206	Bosch Security Systems	\$450.00	GO Bond-Measure B	P.O.	Skyline Wellness Center	12-1-2011 thru 6-30-2012	Lancaster, PA
12-0207	CDW Government	\$11,847.06	GO Bond-Measure B	P.O.	Jefferson ES	11-11-2011 thru 12-30-2011	Chicago, IL
12-0208	Central Equipment Services	\$5,748.15	Fund 35	P.O.	La Escuelita (Downtown)	11-31-2011 thru 2-1-2012	San Jose, CA
12-0209	Chussy International	\$519.88	GO Bond-Measure A	P.O.	Facilities	10-28-11 thru 11-4-2011	Oakland, CA
12-0210	Logical Choice Technologies	\$7,250.00	GO Bond-Measure A	P.O.	Claremont M.s.	12-5-2011 thru 2-3-2012	Lawrenceville, GA
12-0212	North American Fence & Railing, Inc.	\$2,320.00	Developer Fees	P.O.	Garfield E.S.	10-15-2011 thru 12-31-2011	Oakland, CA
12-0213	Premium Roofing Waterproofing	\$3,200.00	GO Bond-Measure B	P.O.	Prescott E.S.	11-1-11 thru 01-01-2012	Oakland, CA
12-0214	Quill	\$217.28	GO Bond-Measure B	P.O.	Facilities	12-6-2011 thru 12-8-2011	Philadelphia, PA
12-0215	Rusco, Inc.	\$43,469.00	Fund 35	P.O.	Oakland Technical H.S.	12-1-2011 thru 3-1-2012	San Gabriel, CA



OAKLAND UNIFIED SCHOOL DISTRICT

1-3029	Vista Real Estate Partners	\$7,000.00	GO Bond-Measure B	P.O. Increase	Facilities	3-23-11 thru 8-23-11	Oakland, CA
2-0217	Yano Accountancy Corporation	\$31,250.00	GO Bond-Measure B	P.O.	Facilities	12-30-2011 thru 6-30-2012	Oakland, CA
2-0218	Yovino-Young Inc.	\$11,000.00	GO Bond-Measure B	P.O.	Golden Gate and Hawthorne	12-21-11 thru 01-01-2012	Berkeley, CA

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management to OUSD school sites.

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning & Management

AGREEMENT REQUEST FORM

DATE SUBMITTED 12/7/11 SUBMITTED BY: Tadashi Nakadegawa

V004371

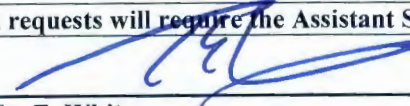
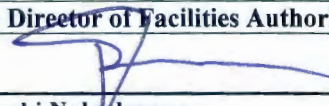
SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Awarding Bid & Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: _____
Fiscal Year: 2011-2012
P.O. Under \$50K:
Date Processed: 12-14-2011
To: MB 9/14 To DR: _____

SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE

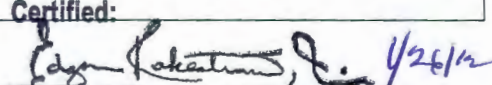
Local Business	Small Local Business	Small Local Resident Business	Total Percentage

All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature			
			
Timothy E. White	Date	Tadashi Nakadegawa	Date
Assistant Superintendent		Director of Facilities	<u>12/7/11</u>

SECTION III. AGREEMENT INFORMATION:

Project Name:	Compartment Organizer (desk) (ACCT# 3775250)	Project No:	9189303815-4310
Vendor Name:	Quill	Vendor Contact:	Quill
Vendor Phone Number:	1-800-789-1331 Fax 1-800-789-8955	Vendor Mailing Address:	Quill Corporation, P.O. Box 37600, Philadelphia, PA 19101-0600
Agreement Start & Stop Dates:	Start: 12/6/11 Stop: 12/8/11	Amounts:	Current Contract Amount: Not to Exceed Amount: \$217.48 Revised Contract Amount:
Has Work Started?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Certificate of Insurance Attached <input type="checkbox"/> Yes <input type="checkbox"/> No		Date provided:	Certified:

For Construction Contracts \$15,000, please provide or attach the following:


Edgar Rakestraw, Jr., Secretary
Board of Education

- | | |
|--|--|
| 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) <i>(Attach Bid Documents)</i> | 6) Performance Bonds Attached _____ |
| 2) Date(s) of Bid Advertisement _____ | 7) Payment Bonds Attached _____ |
| 3) Date of Bid Opening _____ | 8) Number of Phases _____ |
| 4) Name of Architect _____ | |
| 5) Liquidated damages per day _____ | (Sections 6 & 7 to be completed by Contract Administration department) |

Scope of Work: *(Needed to prepare Executive Summary)*

Discussion Information *(Needed to prepare Executive Summary)* Desk organizers for Robin and Maxine

LEGISLATIVE FILE
Funding Source: _____
Introduction Date: 1-25-2012
Enactment No.: 12-0183
Enactment Date: 1-25-12

Budget Number: _____

RECEIVED
12-14-2011



Maxine Jasper <maxine.jasper@ousd.k12.ca.us>

Quill Order Confirmation

1 message

confirmation@quill.com <confirmation@quill.com>
To: maxine.jasper@ousd.k12.ca.us

Tue, Dec 6, 2011 at 1:11 PM



Thank you for shopping at Quill.com, Maxine Jasper-Collins!

We're processing your order for shipment! Please note you will have a total of 1 Quill shipment(s) and that your order may contain multiple cartons. See delivery details.

1) Order Details:

Order Date: 12/06/2011
Account #: 3775250

Billing Address:
Oakland Unified School Dist
955 High St
Oakland, CA , 94601

Delivery Address:
Oakland Unified School Dist
955 High St
Oakland, CA , 94601

2) Order Summary:

Quill cash:	\$0.00
Platinum Preferred Savings	
Your Platinum Preferred Savings, including sales:	

YOUR SAVINGS SUMMARY

Platinum Preferred Savings

Your total savings for this order: \$0.00

*These savings are reflected in your merchandise total.

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Merchandise Total:	\$199.98
Delivery Charge:	FREE
Estimated Tax:	\$17.50
Total:	\$217.48

3) Delivery Details:

Shipment#: 1:

Order #: 39717479

Expected Delivery: 12/07/2011 – 12/08/2011

Ship from IL

Item No.	Product Description	ColorQty.	Unit	Price	Total
-RUB1735746	Organizer,12Slot,Mesh Drw	2.00	EA	\$99.99	\$199.98

Sub Total: \$199.98
Estimated Tax: \$17.50

Total: \$217.48

If you need further assistance, please contact Customer Service. You can contact us by Email at info@quill.com, by phone at [800-789-1331](tel:800-789-1331), or by fax at [800-789-8955](tel:800-789-8955). Thank you for your order and as always, we appreciate your business!

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Rubbermaid® 12-Compartment Organizer

Item # 901-1735746 Model # 1735746



Platinum Price

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100% of respondents would recommend this

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Thursday 12/8/2011 - Friday 12/9/2011

94601

Your delivery dates will be verified at checkout

[Eligible for FREE Delivery*](#) [Parcel](#)

\$89.99

\$85.94

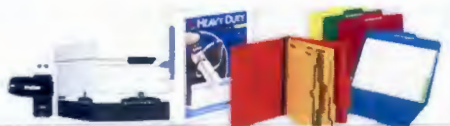
Description Specifications Reviews Accessories

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Includes removable mesh drawers for added versatility
Each drawer has a flat surface on the front—perfect for labeling
Stackable designs (brackets included)
Dimensions are: 23.8w x 16h x 15.4*d
Trays are 14.7*d and 11*w to hold letter or legal size paper

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cleo-

Karen Gamble

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217.48
with post invoice*

[Handwritten signature]





Maxine Jasper <maxine.jasper@ousd.k12.ca.us>

quill address

1 message

Julie Lim <julie.lim@ousd.k12.ca.us>
To: Maxine Jasper <maxine.jasper@ousd.k12.ca.us>

Wed, Dec 7, 2011 at 7:45 AM

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