

# Oakland Unified School District

Board of Education  
1011 Union Street, #940  
Oakland, CA 94607  
(510) 879-1944  
boe@ousd.org E-Mail  
<http://www.ousd.org>



## ACCESSIBILITY OF AGENDA AND AGENDA MATERIALS

Agenda and agenda materials are accessible at <http://www.ousd.org> or from any computer terminal in the Offices of the Board of Education and Superintendent, 1000 Broadway, Suite 300, Oakland, CA 94607-4099

## AMERICANS WITH DISABILITIES ACT COMPLIANCE AND LANGUAGE SERVICES

Individuals requiring interpretation or translation services or a reasonable accommodation to participate in meetings should notify the Office of the Board of Education seventy-two (72) hours prior to the meeting at either (510)879-8199(VM); or [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); or (510) 879-2300 (eTTY/TDD); or (510) 879-2299 (eFax).

## **Meeting Minutes Long - Final**

**Monday, October 2, 2023**

**5:00 PM**

## **Special Meeting**

**Great Room, LaEscuelita Education Center, 1050 2nd Avenue, Oakland, CA  
(entrance at or near 286 East 10th St.); Internet Streamed - Zoom & Granicus;  
Broadcasted - KDOL-TV (Comcast Channel 27 and AT&T Channel 99)**

## **Board of Education**

*President Mike Hutchinson*

*Vice President Clifford Thompson*

*Directors: Benjamin "Sam" Davis, Jennifer Brouhard, VanCedric Williams, (Vacancy),  
Valarie Bachelor*

*Student Directors: Anevay Cruz, Vida Mendoza*

*Staff: Kyla Johnson-Trammell, Superintendent & Secretary*

**LEY CUMPLIMIENTO PARA AMERICANOS CON DISCAPACIDADES Y SERVICIO DE IDIOMAS**

Personas que requieran servicios de traducción o interpretación o facilidades razonables para participar en juntas deberán notificar a la Oficina de la Mesa Directiva de Educación setenta y dos (72) horas antes de la junta ya sea al [\(510\)879-8199](tel:(510)879-8199)(VM); o [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); o [\(510\) 879-2300](tel:(510)879-2300) (eTTY/TDD); o [\(510\) 879-2299](tel:(510)879-2299) (eFax).

**美國殘障人士法案條例遵守及語言服務**

個別人士需要傳譯及翻譯服務或有合理安排去參與會議的應該在舉行會議之前的七十二 (72) 小時通知教育委員會。請致電[\(510\)879-8199](tel:(510)879-8199) (留言) ; 或 [boe@ousd.org](mailto:boe@ousd.org) (電郵) ; 或[\(510\) 879-2300](tel:(510)879-2300) (電子文字電話/聽障專用電信設備 (eTTY/TDD)) ; 或[\(510\) 879-2299](tel:(510)879-2299) (電子圖文傳真 (eFax)) 。

**TUẦN HÀNH ĐẠO LUẬT NGƯỜI MỸ KHUYẾT TẬT VÀ DỊCH THUẬT**

Những người nào cần thông ngôn hay phiên dịch hay một sắp xếp hợp lý nào để tham gia các buổi họp phải thông báo Văn phòng của Hội đồng Giáo dục bảy mươi hai (72) tiếng đồng hồ trước buổi họp, số điện thoại [\(510\)879-8199](tel:(510)879-8199) (VM); hay là [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); hay là [\(510\) 879-2300](tel:(510)879-2300) (eTTY/TDD); hay là số [\(510\) 879-2299](tel:(510)879-2299) (eFax).

**សេវាបកប្រែភាសា និងការអនុលោមតាមច្បាប់ជនជាតិអាមេរិកាំងពិការ**

អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍អក្សរ ឬត្រូវការការជួយសម្រេចសម្រួលយ៉ាងសមរម្យមួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ទីការិយាល័យនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិចពី (72) ម៉ោងមុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ [\(510\) 879-8199](tel:(510)879-8199) ឬតាមរយៈអ៊ីមែល [boe@ousd.org](mailto:boe@ousd.org) ឬទូរស័ព្ទ eTTY/TDD លេខ [\(510\) 879-2300](tel:(510)879-2300) ឬទូរសារលេខ [\(510\) 879-2299](tel:(510)879-2299)។

**الامتثال لفانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية**

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
510.879.8199	510.879.2300	510.879.2299	boe@ousd.org

## TRIAL ON-LINE SPEAKER CARD REGISTRATION

*Request To Speak (On Line Speaker Card Registration) opens at minimum 72 hours in advance for a Regular Meeting or at minimum 24 hours in advance for a Special Meeting. Use the eComment Link to Request (Register) to Speak and/or To Comment on an Agenda Item.*

*You must establish a one time eComment - Register To Speak Account providing your First Name and Last Name and your email address. Your First Name and Last Name must show as the Participant or Profile Name on a teleconference system (i.e., zoom, webex, other).*

*The Request To Speak System, after the one time registration, will remember you by first name and last name (profile) associated with your email address.*

*Request to Speak on an eligible Agenda Item is first registered, first called, in order, whether in person or on line.*

*Early Pre-meeting Request To Speak (Registration) is urged for all - whether you plan to attend meeting in person or view meeting via teleconference or listen to the meeting by telephone. Names will be called in Request To Speak order received.*

*If you registered to Speak on an eligible Agenda item, pre-meeting, if attending meeting in person, when your name is called, please walk to the Speaker's Podium and comment on the eligible Agenda item.*

*If you registered to Speak on an eligible Agenda Item, pre-meeting, if attending meeting on line, when your name is called, please raise your hand. Board staff will match your pre-registration name with on line profile, unmute you to speak and remute you upon conclusion.*

*If you wish to speak by telephone only please pre-register and enter as your First Name (area code) and Last Name (last four digits of your telephone number.). If you pre-registered to Speak on an Agenda item, when your profile (area code and last four telephone digits) is called for comment on the Agenda item, please press "9". Board staff will match your pre-registration name with on line profile, unmute you to speak and remute you upon conclusion.*

*Total Public Comment time on an eligible Agenda Item is established and announced by the Presiding Officer prior to first speaker on the item being called.*

*On line Registration to Speak automatically closes one-hour before commence of the meeting. (No way to manually reopen.) Thereafter, a Request To Speak on an eligible Agenda Item is taken in person at the meeting only via Manual Speaker Card. (If you registered pre-meeting on line to speak on an eligible Agenda Item, please do not re-register if you then attend the meeting in-person.) The Manual Speaker Card, for equity, will be placed in the que behind pre-meeting registered speakers.*

*Again, Request to Speak on an eligible Agenda Item is first registered, first called, in order, whether in person or on line. All Speakers are urged to use pre-meeting Request (Register) To Speak.*

*This is an equity trial: first Request to Speak, first called, whether in person or on line.*

*Feedback accepted via eComment up to and through this Meeting and/or afterwards at [boe@ousd.org](mailto:boe@ousd.org).*

## **NOTICE - MEDIA/MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN-PERSON OR VIRTUALLY**

*Members of the media and the public may attend and participate in the Board meeting in-person in The Great Room, La Escuelita Education Center, 1050 2nd Avenue, Oakland, CA 94606-2291 (entrance located at or near 286 East 10th St.) or virtually as described herein.*

*The following information is for those members of the media and public interested in viewing or listening to the Board meeting virtually.*

- *Zoom: To view by Zoom, please click <https://ousd.zoom.us/j/88995279061> on or after the Noticed meeting time. Instructions on how to join a meeting by video conference are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.*
- *Phone: To listen by phone (via Zoom), please do the following at or after the Noticed meeting time: call (669) 900-9128, then enter Webinar ID 889 9527 9061, then press "#". If asked for a participant id or code, press #. Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.*
- *To view the Board meeting from the District's Home Page - Upcoming Events & Live Meeting Video, please select the meeting name and click on the "In Progress" link under Video or go to the Legislative Information Center (under Board of Education on Home Page)>Calendar Tab>Calendar>Today>Board of Education>"In Progress" link under Video.*

*Public comment in-person is permitted within the times allotted for public comment on the Agenda. Virtual comment will also be permitted within the times allotted for public comment on the Agenda in the following two ways:*

## NOTICE - MEDIA/MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN-PERSON OR VIRTUALLY (CONTINUED)

- *To comment virtually by Zoom, if you have made a pre-meeting Request to Speak, when your name is called, click the "Raise Your Hand" button. You will be unmuted and allowed to make public comment. After the allotted time, you will then be re-muted. Instructions on how to "Raise Your Hand" is available at: <https://support.zoom.us/hc/en-us/articles/205566129-RaiseHand-In-Webinar>.*
- *To comment by phone (via Zoom), if you have made a pre-meeting Request to Speak, when your name is called, press "\*9" to "Raise Your Hand" You will be unmuted and allowed to make public comment. You will then be re-muted. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joinin-g-a-meeting-by-phone>.*

*In addition, members of the public may submit written comments for a posted Board of Education Meeting Agenda Item, before a meeting or while a meeting is "In Progress," from the District's Home Page - Upcoming Events & Live Meeting Video by selecting Board of Education Agenda "eComment" or from the Legislative Information Center, as follows:*

- *If before Sunday, click Calendar Tab>Next Week>Board of Education>eComment*
- *If Sunday or thereafter up thru day before Meeting, click Calendar Tab>This Week>Board of Education>eComment*
- *If day of Meeting, click Calendar Tab>Today>Board of Education>eComment*

*Or "eComment" in bold on the cover page of the Agenda.*

*Written comments made on an eligible Agenda item, upon clicking of the Submit Button, are immediately sent via email to all members of the legislative body and key staff supporting the legislative body. Each eComment is a Public Record.*

## BOARD OF EDUCATION PROTOCOLS

*The purpose of these protocols is to provide a basic set of professional standards by which the Board and the Superintendent are to function as a team. There is no intention to abridge the rights and obligations of Board Members to oversee the operation of the organization, nor to interfere with the Superintendent with her role as the Superintendent of OUSD.*

### *General*

- 1. Every action by a Board Member should be directed toward improving the educational program for students.*
- 2. Every Board Member will exhibit behavior that is honorable, honest, and dedicated to the success of the students and staff of the district.*
- 3. Each Board Member is to be treated with dignity and respect.*
- 4. Board Member Commitment will include:*
  - Participate fully in the discussion of issues*
  - Listen respectfully to all views and opinions*
  - Respect each individual's opinion*
  - Accept the majority action of the Board*

### *Board Members*

- 5. An individual Board Member will not use the media as a personal forum, unless it is clearly indicated that the opinion is personal and not representative of the Board majority position.*
- 6. Each Board Member will make every effort to attend all Board meetings in person; and to start and end on time.*
- 7. Board Members will ensure opportunities for each to comment.*

### *Superintendent*

- 8. Staff is the responsibility of the Superintendent who will bring recommendations to the Board for action.*
- 9. Questions regarding Board agenda items are to be communicated to the Superintendent prior to the Board meeting and the Superintendent will respond in a timely manner.*
- 10. The Superintendent is to communicate all significant administrative actions to the Board.*
- 11. Legal and personnel matters will be confidential.*

## MEETING RULES OF ENGAGEMENT

- Up to Three (3) minute speaking limit for Board Members*
- No mingling with the audience*
- Address comments to other Board Members*
- Focus on agenda items*
- Don't repeat what's been said*
- Always be respectful*
- No interruptions*
- Enforce norms*
- Model desired behavior*

## MEETING PROCEDURES

*All Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.*

*(cf. 9322 - Agenda/Meeting Materials)*

*The President shall conduct Board meetings in accordance with law, Board Bylaws, and its parliamentary authority which shall enable the Board to efficiently consider issues and carry out the will of the majority.*

*(cf. 9121 - President)*

*The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned not later than 11:00 p.m. unless the Board agrees to extend the meeting, which may only be done once by 45 minutes.*

*(cf. 9320 - Meetings and Notices)*

### A. Call To Order

*President Mike Hutchinson called the October 2, 2023, Board of Education Special Meeting to order at 5:07 P.M.*

### B. Roll Call

- Present** 5 - Director Benjamin "Sam" Davis  
 Director Jennifer Brouhard  
 Director VanCedric Williams  
 Vice President Clifford Thompson  
 President Mike Hutchinson

- Absent 4 - Student Director Anevay Cruz
- Student Director Vida Mendoza
- Director (Vacancy) (Vacancy)
- Director Valarie Bachelor

## C. New Business

### Roll Call - Secretary's Observation

*Director Valarie Bachelor is present at 5:12 P.M.*

- Present 6 - Director Benjamin "Sam" Davis
- Director Jennifer Brouhard
- Director VanCedric Williams
- Director Valarie Bachelor
- Vice President Clifford Thompson
- President Mike Hutchinson
- Absent 3 - Student Director Anevay Cruz
- Student Director Vida Mendoza
- Director (Vacancy) (Vacancy)



[23-2285](#)

### **Board Study Session - Preparation for 2024-25 Budget Development Process (BDP), Review and Communications Regarding Budget Development Options Coming October 2023**

Board of Education Study Session with the Superintendent of Schools or designee(s) regarding Preparation for 2024-25 Budget Development Process (BDP), Review and Communications Regarding Budget Development Options Coming October, 2023.

**Attachments:** [23-2285 Presentation - Board Study Session - Preparation for 2024-25 Budget Development Process \(BDP\), Review and Communications Regarding 10/23 Budget Development Options \(10/2/2023\)](#)  
[23-1669 Governance Planning - 2023-2024 School Year Work Plan - Board of Education \(9/27/2023\)](#)  
[23-2285 Board Memorandum - Board Study Session - Preparation for 2024-25 Budget Development Process \(BDP\), Review and Communications Regarding 10/24 Budget Development Options \(10/2/2023\)](#)

*President Hutchinson gave opening remarks on the Board Study Session - Preparation for 2024 - 2025 Budget Development Process.*

*Superintendent Kyla Johnson-Trammell summarized the first nine (9) slides of the Board Study Session PowerPoint presentation.*

*Dexter Moore, Chief of Staff, facilitated a discussion with Board Members on what was presented by the Superintendent.*

*Discussion: Directors Brouhard, Bachelor, Williams, Davis, Vice President Thompson, President Hutchinson*

*Lisa Grant-Dawson, Chief Business Officer, following Board discussion, gave a summary on Investments Identified in the Local Control Accountability Plan (LCAP), and Financial Outlook and Key Considerations in the Board Study Session PowerPoint presentation.*

*Dexter Moore, following Lisa Grant-Dawson's summary, with Board Members and Members of the Public divided into two groups, on the Great Room floor, facilitated a discussion on the presentation made by Lisa Grant-Dawson.*

*Sailaja Suresh, Senior Director, School Operations, during the group discussions, facilitated a four (4) question survey for the Public and Board Members.*

*Board Directors and Public Members, after completing the survey continued discussion in their respective groups on the Great Room floor.*

*Dexter Moore, after the time for group discussion elapsed and the Board Members returned to the Dias, facilitated a three (3) minute report out from each group.*

*Report Out:*

*1st Group - Malika Parker*

*2nd Group - Ginale Harris*

*Lisa Grant-Dawson, after the report out provided closing remarks on the Board Study Session.*

*Board Members provided closing remarks.*

*Closing remarks - Directors Williams, Bachelor, Brouhard, Davis, Vice President Thompson, President Hutchinson*

*Public Comment:*

*In Person - 1. Assata Olugbala, 2. Ginale Harris, 3. Ben Tapscott*

*On Zoom - 1. Miranda, 2. Phyllis Copes, 3. Sylvia Williams*

**Discussed and Closed**

Enactment No:

**D. Adjournment**

*President Hutchinson adjourned the Meeting at 8:20 P.M.*

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_