

Board Office Use: Legislative File Info.	
File ID Number	13-2249
Committee	Facilities
Introduction Date	10-9-2013
Enactment Number	13-2013
Enactment Date	10/9/13



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education

From Dr. Gary Yee, Acting Superintendent and Secretary of the Board of Education
By: Vernon Hal, Deputy Superintendent, Business Operations *VH*
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 9, 2013

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-2231	AEKO Consulting	\$3,269.68	Measure B	P.O.	Facilities Department	5-6-2013	Oakland, CA
13-2233	American Time & Signal	\$325.71	County School Facilities Fund	P.O.	Washington Modernization	1-28-2013	Dassel, MN
13-2234	Anderson Carpet	\$11,494.00	County School Facilities Fund	P.O.	Claremont Landscaping	8-21-2013	Oakland
13-2235	B.P. Woods	\$9,260.12	General Fund	P.O.	Tilden RAD Relocation	6-7-2013	Dublin, CA
13-2242	B.P. Woods	\$726.25	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	5-6-2013	San Jose, CA
13-2241	CDW Government	\$2,938.42	Measure B	P.O.	Lowell MS Modernization	4-30-2013	Chicago, IL
13-2243	Chussy International	\$5,850.00	General Fund	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2248	Collaborative for High Performance School	\$2,000.00	Measure B	P.O.	Highland New Classroom Building	7-11-2013	Sacramento, CA
13-2246	Comack Plumbing	\$4,195.81	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2249	Cor-O-Van	\$1,900.007	Special Reserve Fund	P.O.	Lakeview School Closure	2-12-2013	Pleasanton
13-2250	Cor-O-Van	\$2,815.75	Measure B	P.O.	Arroyo Viejo	2-12-2013	Pleasanton, CA
13-2251	Creation Engine, Inc.	\$59.00	Measure A	P.O.	Facilities Department	3-8-2013	Mt. View, CA
13-2252	Creation Engine, Inc.	\$598.00	Measure A	P.O.	Facilities Department	2-6-2013	Mt. View, CA
13-2253	Crown Worldwide Moving	\$900.00	County School Facilities Fund	P.O.	Ralph Bunche HS	5-8-2013	San Leandro, CA
13-2254	Digital Design Communications	\$5,205.39	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2255	E3 Systems	\$1,998.00	County School Facilities Fund	P.O.	District-wide Retro Commissioning	1-3-2013	Oakland, CA
13-2256	East Bay Blue Print & Supply Co.	\$19,500.00	Measure B	P.O.	Facilities Department	1-14-2013	Oakland, CA
13-2257	EBMUD	\$5,571.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2258	Enviroplex, Inc.	\$9,460.00	County School Facilities Fund	P.O.	Burckhalter ES Portable Installation	7-11-2013	Stockton, CA



13-2260	First Alarm	\$24,401.00	Measure A	P.O.	Metwest Educational Center Phase 2	1-28-2013	San Jose, CA
13-2261	Gary Doupnik	\$7,056.00	County School Facilities Fund	P.O.	Washington Sankofa Portable Installation	3-6-2013	Loomis, CA
13-2262	Gary Doupnik Manufacturing	\$27,600.00	County School Facilities Fund	P.O.	Madison Portable Installation	3-8-2013	Loomis, CA
13-2263	JUV, Inc.	\$1,478.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2264	Lee Signs	\$10,000.00	County School Facilities Fund	P.O.	Metwest Educational Center Phase 2	3-1-2013	Oakland, CA
13-2265	MACO Security Products	\$203.39	Special Reserve Fund	P.O.	La Escuelita Educational Center Phase 1 Increment 3	3-11-2013	Oakland, CA
13-2266	Mobile Modular Portable Storage	\$248.10	County School Facilities Fund	P.O.	Washington Modernization	4-30-2013	Livermore, CA
13-2267	North American Fence & Railing, Inc.	\$4,205.00	Measure B	P.O.	Lowell MS Modernization	3-6-2013	Oakland, CA
13-2268	North American Fence & Railing, Inc.	\$1,920.00	Measure A	P.O.	Arroyo Viejo CDC Renovation of Building	2-5-2013	Oakland, CA
13-2269	Pacific Light and Shade	\$2,470.00	County School Facilities Fund	P.O.	Grass Valley ES Portable Installation	2-14-2013	Oakland, CA
13-2270	Payless Repair Services	\$4,425.00	Measure A	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2271	Peterson Power Systems	\$876.81	County School Facilities Fund	P.O.	La Escuelita Educational Complex	9-12-2013	San Leandro
13-2272	PG&E	\$1,000.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	2-22-2013	Oakland, CA
13-2274	Rays Electric	\$2,026.80	Measure A	P.O.	Piedmont Portable Installation	1-14-2013	Oakland, CA
13-2275	RMT Landscaping	\$25,000.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	8-7-2013	Oakland, CA
13-2277	School Services of California Inc.	\$525.00	Measure A	P.O.	Facilities Department	2-26-2013	Sacramento, Ca
13-2278	Summerhill Electric	\$3,117.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	1-17-2013	Oakland

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The



OAKLAND UNIFIED
SCHOOL DISTRICT

implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Orders for the OUSD school sites.

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning & Management

V050208

AGREEMENT REQUEST FORM

DATE SUBMITTED: January 28, 2013

SUBMITTED BY: Pamila Henderson

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Award Bid Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input type="checkbox"/>	8.) Purchase Order (increase To: MB <u>202</u> To DR: _____)	<input checked="" type="checkbox"/>

Vendor Number: _____
Fiscal Year: 2012-2013
P.O. Under \$50K:
Date Processed: 2-12-2013

SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0%	No	No	0%

All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature

 Timothy E. White Assistant Superintendent	Date	 Tadashi Nakadegawa Director of Facilities	Date
			<u>1/28/13</u>

SECTION III. AGREEMENT INFORMATION:

Project Name:	Lakeview - School Closure	Project No:	None
Vendor Name:	Corovan	Vendor Contact:	Charlie Coiner
Vendor Phone Number:	925-250-8940	Vendor Mailing Address:	5555 Sunol Blvd. # A Pleasanton, Ca 94566
Agreement Start & Stop Dates:	Start: August 1, 2012 Stop: June 30, 2013	Amounts:	Current Contract Amount: \$1900.07 Not to Exceed Amount: Revised Contract Amount:
Has Work Started?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date provided:	<u>1/28/13</u>

9181331840-6276

David Kakishiba
President, Board of Education

For Construction Contracts \$15,000, please provide or attach the following:

- Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach 13-2247)
 - Date(s) of Bid Advertisement
 - Date of Bid Opening 10-9-2013
 - Name of Architect
 - Liquidated damages per day
 - Performance Bonds Attached
 - Payment Bonds Attached
 - Number of Phases _____
- (Sections 6 & 7 to be completed by Contract Administration department)

Scope of Work: Please see attachment.

Discussion Information

Funding Source Fund 40
RES 6225

OAKLAND, CA 94601
955 HIGH STREET

2013 FEB 11 PM 2 58

BUDGET NUMBER:
ACCOUNTING DEPARTMENT
& MANAGEMENT
FACILITIES PLANNING

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: The District certifies to the best of its knowledge and belief, that it and its officials: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. <https://www.sam.gov/portal/public/SAM>

COV Office Furniture Inc.

Page 1

Remit To: PO Box 842640
Los Angeles, CA 90084-2640
(858) 748-1100
www.corovan.com

Invoice Date: 10/16/2012
Invoice Number: MFN002612
Project Number: IN14971
Customer PO:

FED ID# 33-1039556

EXHIBIT A

Salesperson: JOHN CRONE

OAKLAND UNIFIED
PAMELA MILLET-HENDERSON
955 HIGH ST.
OAKLAND CA 94601

Project Name OAKLAND UNIFIED
Project Desc. ADDITIONAL PARTS D/I'D
CONTACT: LARRY BRIDGES

Details

Amount

Product Sale

\$886.36

Installation

\$335.00

PROJECT NAME	SCHOOL CLOSURE
PROJECT NO.	0181931840
RES NO./BD ACTION DATE	
CO. OVER/UNDER 10%	
PM AUTHORIZATION	1328.26
AMT. TO BE PAID \$	
SENT TO FAC B & G OTHER	

2012 OCT 22 P 2:31
FACILITIES PLANNING
AND MANAGEMENT

Subtotal:	\$1,221.36
Misc:	\$0.00
Tax:	\$106.90
Total:	\$1,328.26

Corovan Moving & Storage Co.

Remit To: PO Box 840778
 Los Angeles, CA 90084-0778
 (858) 762-8100 Ext. 0000
 www.corovan.com

FED ID# 95-1572854

Invoice Date: 6/29/2012
 Invoice Number: SXA25704
 Project Number: SXA25704
 Customer PO:
 Customer ID: OAKLA009

OAKLAND UNIFIED SCHOOL DISTRICT
 LARRY BRIDGES
 955 HIGH STREET
 OAKLAND CA 94601

Originating Address:
 Box Delivery

Project Name: OAKLAND UNIFIED SCHOOL DISTRICT 6/7/2012
 Project Desc: FCO Box Delivery

Destination Address:
 LIFE ACADEMY
 OAKLAND, CA

Phase	Item	Quantity	U of M	Rate	Amount
WRK ORD 01	DRIVER	1.50	HR	\$54.50	\$81.75
WRK ORD 01	O&I CTN	360.00	EA	\$1.00	\$360.00

PROJECT NAME FCO - LOREVIEW
 PROJECT NO. 018321840
 RES NO./BD ACTION DATE _____
 CO. OVER/UNDER 10% _____
 PM AUTHORIZATION _____
 AMT. TO BE PAID \$ 471.45
 SENT TO FAC B & G OTHER _____

FACILITIES PLANNING
 AND MANAGEMENT
 DEPARTMENT

JUL 10 P 5:52

SHEET 94601

2012 JUL 11 P 1:17
 FACILITIES PLANNING
 AND MANAGEMENT

Payment Terms: Net 15 Days

Subtotal: \$441.7
 Tax Amount: \$29.7
 Total: **\$471.4**

Corovan Moving & Storage Co.

Remit To: Dept. #0778
 Los Angeles, CA 90084-0778
 (858) 748-1100 Ext. 0000
 www.corovan.com

Invoice Date: 5/23/2012
 Invoice Number: SXA25506
 Project Number: SXA25506
 Customer PO:
 Customer ID: OAKLA009

FED ID# 95-1572854

FACILITIES PLANNING
 AND MANAGEMENT
 DEPARTMENT
 2012 MAY 20 A 11:32

OAKLAND UNIFIED SCHOOL DISTRICT
 LARRY BRIDGES
 955 HIGH STREET
 OAKLAND CA 94601

Originating Address:
 Box Delivery

Project Name: OAKLAND UNIFIED SCHOOL DISTRICT 5/16/2012
 Project Desc: Boxes to Lakeview

Destination Address:
 746 GRAND AVE.
 OAKLAND, CA

Phase	Item	Quantity	U of M	Rate	Amount
WRK ORD 01	DRIVER	1.00	HR	\$54.50	\$54.50
WRK ORD 01	O&I CTN	360.00	EA	\$1.00	\$360.00

PROJECT NAME Corovan
 PROJECT NO. 9101331840
 RES NO./BD ACTION DATE _____
 CO. OVER/UNDER 10% _____
 PM AUTHORIZATION _____
 AMT. TO BE PAID \$ 414.20
 PERCENT TO FAC B & G OTHER _____

2012 MAY 29 P 1:12
 FACILITIES PLANNING
 AND MANAGEMENT

Payment Terms: Net 15 Days

Subtotal: \$414.50
 Tax Amount: \$29.70
 Total: **\$444.20**

Corovan Moving & Storage Co.

Remit To: Dept. #0778
 Los Angeles, CA 90084-0778
 (858) 748-1100 Ext. 0000
 www.corovan.com

Invoice Date: 5/17/2012
 Invoice Number: SXA25435
 Project Number: SXA25435
 Customer PO:
 Customer ID: OAKLA009

FED ID# 95-1572854

PLANNING
 MANAGEMENT
 DEPARTMENT

2012 MAY 23 P 11: 56

OAKLAND UNIFIED SCHOOL DISTRICT
 LARRY BRIDGES
 955 HIGH STREET
 OAKLAND CA 94601

STREET
 94601
Originating Address:
 COV
 SAN JOSE, CA

Project Name: OAKLAND UNIFIED SCHOOL DISTRICT 5/9/2012
 Project Desc: MAY 2012 BOX DELIVERY

Destination Address:
 5380 ADELIN STREET
 OAKLAND, CA

Phase	Item	Quantity	U of M	Rate	Amount
WRK ORD 01	DRIVER	2.25	HR	\$54.50	\$122.63
WRK ORD 01	MOVER	2.25	HR	\$25.00	\$56.25
WRK ORD 01	O&I CTN	360.00	EA	\$1.00	\$360.00
WRK ORD SC	CONSUMABLE SUPPLIES	1.00	EA	\$3.26	\$3.26

PROJECT NAME Sanic Fa
 PROJECT NO. 918133840
 RES NO./BD ACTION DATE _____
 CO _____ OVER/UNDER 10% _____
 PM AUTHORIZATION [Signature]
 AMT. TO BE PAID \$ 511.84
 SENT TO FAC B & G OTHER _____

2012 MAY 23 A 9:31
 FACILITIES PLANNING
 AND MANAGEMENT

Payment Terms: Net 15 Days

Subtotal: \$542.14
 Tax Amount: \$29.70
 Total: **\$571.84**