

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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**Measure N - H College & Career Readiness -  
Commission**

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Board Office Use: <b>Legislative File Info.</b>	
File ID Number	24-2915A
Introduction Date	12/10/2024
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N and H – College and Career Readiness Commission

**Board Meeting Date** January 8,2025

**Subject** Services For: High School Linked Learning Office

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**Action Requested and Recommendation**

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for High School Linked Learning Office reducing \$172,500.00, Measure N and H Administrative 10% Consultant Contract: to hire a full time Pathway Coach by \$600.00 to \$171,900.00 and establishing a new strategic action of Licensing Agreements: To purchase a license agreement with Grammarly for Education for Measures N and H staff for \$600, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**  
*(Why do we need these services? Why have you selected this vendor?)*

High School Linked Learning Office would like to reduce Consultant Contract: to hire a full time Pathway Coach by \$600.00, and use that money to create a new strategic action, \$600.00 Licensing Agreements: To purchase a license agreement with Grammarly for Education. This AI service enables Measure N and H staff to streamline their workflow, save time, and support consistent communication standards within the institution. Grammarly for Education aligns with the pathway goals of supporting academic performance and improving institutional communication quality, effectively supporting strategic actions for the 2024-25 academic year.

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure H

**Attachments** 24-2915A - High School Linked Learning Office - 912 - Grammarly subscription- \$600



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	11/12/2024	Principal:	Rebecca Lacocque
School Name:	Linked Learning	Site #:	912
Pathway Name: (required for multiple use of programs)	2024-25 Measure H Administrative 10% Budget	Requested By:	Rebecca Lacocque

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measures N/H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

*\*You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
2024-2025 Measure H Administrative 10% Budget	4	Was \$177,500.00. New total amount after approval of prior BMFs 172,500.00.	<b>Consultant Contract: to hire a full time Pathway Coach to work across the ten Charter Schools that receive Measure N/H funding.</b> The Pathway Coach will support the alignment of the Charter High School pathways to the 2023-26 College and Career for All and Linked Learning Quality Standards. Additional duties include: increasing the instructional capacity of pathway teams to build quality collaboration that focuses on the instructional core and 3 domains of Linked Learning; and addressing systemic solutions on site and across the network of Measures N and H charters to support continued pathway development.	\$600.00

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms. \*If taking from multiple actions - provide a response for each or the overall impact)

**Measures N and H Plan:** Staff will spend more time on manual grading and feedback, decreasing efficiency and alignment with quality improvement goals.

**Pathway Development:** Pathway communication may need more standardization, making collaboration and clarity in materials more challenging, impacting the professional quality of the pathway.

**Students:** Indirectly, students receive less effective feedback and support, slowing their progress in developing strong writing and communication skills essential for academic and professional success.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	5825	9120	9120	1690	0101	99999

**d. Total amount being transferred: \$ 600.00**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measures N and H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  -Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.	New or Amended Amount
2024-2025 Measure H Administrative 10% Budget	N/A	N/A	<b>Licensing Agreements:</b> <b>To purchase a license agreement with Grammarly for Education, a comprehensive AI-powered writing assistant specifically tailored for educational institutions.</b> This service includes features like clarity-focused sentence rewrites, plagiarism and AI detection, tone and formality adjustments, and up to 2,000 generative AI prompts for brainstorming, real-time feedback, and rewrites. It also offers data management with domain and application controls, enhancing data security and privacy. Grammarly for Education assists Measure N and H staff in improving written communication across various phases, from brainstorming to revision, enhancing clarity and comprehension. This tool enables staff to streamline their workflow, save time, and support consistent communication standards	\$600.00

			within the institution. By optimizing grading processes and providing actionable feedback, Grammarly for Education. aligns with the pathway goals of supporting academic performance and improving institutional communication quality, effectively supporting strategic actions for the 2024-25 academic year.	
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**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5846	912	9120	1690	0101	99999

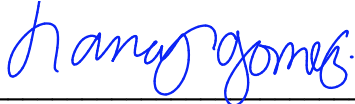
**Signature of Approvals:** *(Please enter the team member's name below the signature line)*


_____	_____		11/20/2024
Name: _____	Date	<u>REBECCA LACOCQUE (Nov 20, 2024 21:02 PST)</u>	_____
Teacher Leader/Pathway Director Signature		Name: Rebecca Lacocque Principal Signature Required	Date

**FOR MEASURES N and H STAFF USE ONLY**

Date BMF Received: 11/19/24

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature:  Date: 11/19/2024

H.S. Network Superintendent, Approval Signature:  Date: 11/21/2024