

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Superintendent of Schools

November 14, 2018

Legislative File	
File ID Number:	18-2364
Introduction Date:	11/14/2018
Enactment Number:	18-1697
Enactment Date:	11/14/18 lf
By:	

TO: Board of Education

FROM: Kyla Johnson-Trammell, Superintendent
Tara Gard, Deputy Chief Talent Officer, Talent Division

SUBJECT: Approval of Creation of Job Description – Sr. Financial Analyst

1. Sr. Financial Analyst.

ACTION REQUESTED

Adoption by the Board of Education of Resolution No. 1819-0077, approving the creation of the following job description: Sr. Financial Analyst.

DISCUSSION

The Talent Division recommends approval of these job descriptions as part of its ongoing work to revise and update the job classifications needed to implement the strategic plan, create greater clarity of roles, and have a written job description that reflects the scope and responsibilities for every position in the District.

Creation:

Job Description/Position/Title/FTE

Sr. Financial Analyst
(As Assigned) (1.0 FTE)

Salary Schedule/Range

Salary Schedule: CFCA
Range: 20: \$88,448 to 112,887
12 months, 261 days, 7.5 hours (FT)

FISCAL IMPACT

There is no new budget impact; this role will be at the same level of the position being eliminated.

RECOMMENDATION

Adoption by the Board of Education of Resolution No. 1819-0077, approving the creation of the following job description: Sr. Financial Analyst.

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1819-0077**

- Approval of Creation of Job Description – Sr. Financial Analyst -

WHEREAS, it is the goal of the Oakland Unified School District to ensure organizational effectiveness, efficiency and accountability to further student achievement; and

WHEREAS, it is the intent of the District to develop a structure which focuses on providing high standards of service and increasing accountability across the system; and

WHEREAS, the job description aligns with the District’s priority of a Full Service Community School District and to enhance service our students, schools and community, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby determines that the following positions are created as set forth in the attachments and shall be established on the respective salary schedule/range effective 12:01 a.m., November 14, 2018, as follows:

1. Sr. Financial Analyst.

Creation:

Job Description/Position/Title/FTE

Sr. Financial Analyst
(As Assigned) (1.0 FTE)

Salary Schedule/Range

Salary Schedule: CFCA
Range: 20: \$88,448 to 112,887
12 months, 261 days, 7.5 hours (FT)

FISCAL IMPACT

There is no new budget impact; this role will be at the same level of the position being eliminated.

BE IT FURTHER RESOLVED, that the Board authorizes the creation of job descriptions as so stated above.

Passed by the following vote:

PREFERENTIAL AYE: None

PREFERENTIAL NOE: None

PREFERENTIAL ABSTENTION: None

PREFERENTIAL RECUSE: None

AYES: Jody London, Nina Senn, Roseann Torres, Shanthi Gonzales, James Harris, Vice President Jumoke Hinton Hodge and President Aimee Eng

NOES: None

ABSTAINED: None

RECUSE: None

ABSENT: Student Directors Yota Omosowho and Josue Chavez

CERTIFICATION

We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held on November 14, 2018.

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Aimee Eng
President, Board of Education



Kyla Johnson-Trammell
Superintendent and Secretary, Board of Education