

Oakland Unified School District

Board of Education
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Meeting Minutes Long - Final

Wednesday, January 30, 2013

6:00 PM

KDOL-TV Station, Studio B-213, La Escuelita Education Center, 286 East 10th Street, Oakland, CA 94606-2212

Measure B Independent Citizens' School Facilities Bond

Oversight Committee

Patricia Williams, Chair, Jean Moore, Vice Chair, Lisa Young, Secretary,

Members: Odest Logan,

Renee Swayne, Patricia Centeno, Andrea Dawson, Christopher Vernon, and (Vacancy)

A. Call to Order

Chairperson Patricia Williams called the meeting to order at 6:08 P.M.

B. Roll Call

Present 6 - Patricia Williams, Jean Moore, Renee Swayne, Lisa Young, Andrea Dawson, and Christopher Vernon
Absent 2 - Odest Logan, and Patricia Centeno

C. Speaker Request Cards/Modification(s) to the Agenda

None.

D. Adoption of Committee Minutes



[13-0243](#)

Minutes - Measure "B" ICSFBO Committee - Regular Meeting - November 28, 2012

Approval by the Measure "B" Committee of its Regular Meeting Minutes of November 28, 2012.

Attachments: [13-0243 Minutes - Measure "B" ICSFBO Committee - Regular Meeting - November 28, 2012](#)

Jean Moore said on page 6, the last three paragraphs were repeated on page 7. She said she thinks they belong on page 7.

A motion was made by Jean Moore and seconded by Renee Swayne. The motion failed.

Board Secretary noted the minutes were not adopted because a majority of committee members present at the November meeting are not present tonight.

A motion was made by Moore, seconded by Swayne, that this Motion be Adopted . The motion failed by the following vote.

Aye: 4 -

Patricia Williams, Jean Moore, Renee Swayne, and Lisa Young

Abstained: 2 -

Andrea Dawson, and Christopher Vernon

Absent: 3 -

Odest Logan, Patricia Centeno, and [Vacant]

Non-voting:

E. Unfinished Business



[12-3078](#)

**Measure B Independent Citizens' School Facilities Bond Oversight Committee
2011/2012 Audit Report**

Discussion and approval by the Committee of the Measure "B" Independent Citizens' School Facilities Bond Oversight Committee 2011/2012 Audit Report.

Attachments: [12-3078 Measure B Independent Citizens' School Facilities Bond Oversight Committee 2011/2012 Audit Report](#)

Staff update - Charles Love.

Mr. Love said the auditors have been engaged. The Facilities Department were given several transactions to bring back to the auditor. When the requested material is collected, the auditors will look at the transactions and complete the audit. He said he hopes the audit will be completed in early March.

Discussed



[12-3079](#)

**Measure "B" Independent Citizens' School Facilities Bond Oversight
Committee 2011/2012 Annual Report**

Discussion and approval by the Committee of the Measure "B" Independent Citizens' School Facilities Bond Oversight Committee 2011/2012 Annual Report.

Attachments: [12-3079 Measure "B" Independent Citizens' School Facilities Bond Oversight Committee 2011/2012 Annual Report](#)

Randy Horn provided the update.

Mr. Horn recommended the committee follow the same process as last year utilizing a sub-committee. Staff is looking at projects to recommend to the committee to highlight in the report. When the audit is complete, the findings will be incorporated into the report. He said the department would like to have the Annual Report completed by March as well.

Committee Member Comments

Chairperson Williams

At the last committee meeting committee members talked about the Ad-Hoc Committee. There was a discussion that Jean Moore, Andrea Dawson and Chairperson Williams would be on the Ad-Hoc Committee. Chairperson Williams asked if there were any other committee members who wished to be on the Ad-Hoc Committee.

Lisa Young

Said she is happy to do the copy edits as she did last year.

Randy Horn

Renee Swayne is a wealth of information and inspiration.

Renee Swayne

Said she will be a resource in any way her services are needed.

Andrea Dawson

Agreed to be a part of the Ad-Hoc Committee.

Discussed

[12-3082](#)

Measure B Committee Vacancies

A discussion with committee members and a report from staff regarding Measure B Committee vacancies.

Board Secretary Rakestraw said the committee has one vacancy that needs to be filled by the Board. He said he was informed by Tim White's office that three applicants were under review. There will be a recommendation for the Board to act upon by the February 13th Board Meeting so that the committee will be at full strength.

Renee Swayne

Noted the committee's ability to guarantee a quorum is becoming difficult and suggested Mr. Rakestraw let the Board know how important it is for the committee to be at full strength.

Discussed

F. New Business

[13-0244](#)

Report - Facilities Department - Intergration of Measure J Projects with Measure B Projects

A report by the Facilities Department regarding the intergration of Measure J projects with Measure B projects.

Committee Member Comments

Chairperson Williams

Committee members are curious how Measure B integrates with Measure J.

David Colbert, Staff Response

Staff wants this item to be continued to the next meeting. Staff is still vetting the particulars and don't have anything to report.

Chairperson Williams

Wanted to know how projects get added to the Measure J list.

Lisa Young

Wanted to know if the projects are incorporated into the District's Facility Master Plan? She also wanted to know if there were any information regarding the sale of the Measure J Bond and when will conversation with the community begin?

David Colbert

Staff is making note of the questions from committee members and will have answers at the next meeting.

Chairperson Williams

Wanted to know about the efforts of community engagement when identifying the scope of the projects.

David Colbert

Staff sits down with the stakeholders at the site and gives them an idea of what the District is proposing, getting a feel for what stakeholders feel they need at the site forming a partnership.

Chairperson Williams

Suggested site visits to see what is possible.

Renee Swayne

Wanted to know how the new legislation affects current members of the committee? Are terms automatically extended a year?

Mr. Rakestraw

The issue of whether or not this committee assumes the responsibility for Measure J Bond Funds is internally under discussion. He said perhaps in a month or two there will be a definitive answer.

Mr. Rakestraw noted most committee members are in their second term on the committee and the same legislation that brought back Andrea Dawson and Christopher Vernon affects current committee members. He said should the Board chose to reappoint them they are eligible for a third term.

Discussed

[13-0245](#)

Report - Facilities Department - Use of Social Media to Highlight Measure B Projects

A report by the Facilities Department regarding its use of social media to highlight Measure B projects.

Staff Comments, Randy Horn

The District has a website that captures the Facility Department activities. The department works closely with the District's television station, KDOL. A new website will be created in the future that will permanently focus on Measure B activities which include: Photos, Utube, Facebook and Twitter.

Committee Member Comments

Lisa Young

Wanted to know if someone would be assigned to writing and responding to the Twitter feeds?

Randy Horn

Staff is coming up with a strategy that addresses those issues.

Jean Moore

Wanted to know if there is not a dedicated staff person, how will they allocate time for existing staff to provide input.

Andrea Dawson

Suggested talking with the Communications Departments in the high schools and perhaps they would like to take on a role as community service credit.

Lisa Young

The posting of information should be done by the Facilities Department. She suggested staff take pictures and videos.

Chairperson Williams

Said high school students may be a lot to manage, suggested Laney College Interns.

Renee Swayne

Said with either, you still need some kind of adult supervision.

Andrea Dawson

Said she is proposing a type of partnership with the students going to the Facilities Department spending time to edit or whatever they need to do and someone in the District does the uploads.

Discussed



[13-0250](#)

Measure "B" 2012/2013 Committee Site Visits/Schedule

Adoption by Measure "B" Committee of Proposed Site Visits and Schedule(s) for 2012/2013.

Attachments: [13-0250 Measure "B" 2012/2013 Committee Site Visits/Schedule](#)

Staff Recommendation – To take a hiatus for a few months.

Randy Horn

The last few summers have been intense with the number of projects undertaken by the District. He said given where the District is in the life cycle of the Measure B Program, there are few projects under construction. All projects underway have been reviewed at the designed phase and had at least one or two site visits by the committee.

Committee Member Comments

Andrea Dawson

Said when there is a list for Measure J Projects, the committee visit the sites that haven't had any work and follow the process and visit the sites after work has started to understand the process.

Renee Swayne

The committee is not aware it will assume the oversight of Measure J funds.

Chairperson Williams

Suggested bringing this up at the next committee meeting and perhaps there will be more clarity on the matter.

Discussed

G. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

There were no Public Speaker Cards submitted.

Charles Love provided committee members the reason there was no financial report on today's agenda.

Mr. Love said in preparation for the report he discovered a number of credit balances in some of the project totals. There should not be credit balances. He said a credit balance means the District made money and did not spent money and does not happen. A couple of months ago the department performed some transfers clearing out resources. He said he thinks because of the accruals done at the beginning of the fiscal year that was the cause of this problem. A meeting has been scheduled to correct the problem but it could not be corrected in time for this meeting.

H. Introduction of New Legislative Matter

Chairperson Williams

Requested an update at the next committee meeting on what is being done to address the storage issues at La Escuelita School.

A discussion regarding Measure J.

Next committee meeting will be March 20, 2013.

I. Adjournment

Chairperson Williams adjourned the meeting at 6:53 P.M.

Prepared By: _____

Approved By: _____