

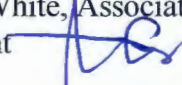
LEGISLATIVE FILE

File ID No. 13-2621
Introduction Date 11-20-2013
Enactment No. 13-2464
Enactment Date 11-20-13
By _____

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education
November 20, 2013

To: Board of Education

From: Dr. Gary Yee, Acting Superintendent and Secretary, Board of Education
By: Vernon Hal, Deputy Superintendent, Business Operations
Timothy E. White, Associate Superintendent of Planning & Management 

Subject: Change Order No. 1 with Safeshields dba Maz Commercial Glass for Lowell Middle School Modernization Project in an amount of \$3,638.00 increasing the current contract from \$30,800.00 to \$34,428.00.

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with Safeshields dba Maz Commercial Glass for additional work due to District requested improvements and DSA or Agency requested changes to Lowell Middle School Modernization Project in the amount not to exceed \$3,628.00, increasing the current contract amount from \$30,800.00 to \$34,428.00.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Lowell Middle School Modernization Project**. Funding for the project is Measure B.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to 11.00% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$30,800.00.

Changes due to Unforeseen Condition	Amount \$	Percent %
<i>(Preliminary Change Order No. 1)</i>	\$3,628.00	11.00%
TOTAL	\$3,628.00	11.00%

DISCUSSION

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$30,800.00
Sum of previously approved Change Orders:	\$ 0.00
Contract sum prior to this Change Order:	\$30,800.00
Cost of current Change Order No. 1	\$ 3,628.00
New Contract Sum:	\$34,428.00
Current Change Order(s) as % of contract	11.00%
Contract completion date as of this Change Order No. 1	9-30-2013

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with Safeshields dba Maz Commercial Glass for additional work due to District requested improvements and DSA or Agency requested changes to Lowell Middle School Modernization Project in the amount not to exceed \$3,628.00, increasing the current contract amount from \$30,800.00 to \$34,428.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the Measure B. The scope of work is included in the Board of Education approved total budget for the Lowell Middle School Modernization Project. The total budget for this project is \$34,428.00.

ATTACHMENT

Change Order No. 1 which includes: Lowell Middle School Modernization PCO (Preliminary Change Order) Number: 1

Key Codes: 2049901813-6274

OAKLAND UNIFIED SCHOOL DISTRICT

CHANGE ORDER NO. 01

PROJECT

DATE OCTOBER 15, 2013

OWNER: OAKLAND UNIFIED SCHOOL DISTRICT
CONTRACTOR
Safeshields dba Maz Commercial Glass
2420 San Pablo Ave
Oakland, CA 94612

DSA FILE NO
DSA APP NO
OUSD PROJECT #: 06004
PROJECT MANAGER Kenya Chatman

Attachment: [unclear] Change Order has been approved.

11-21-13
David Kakishiba
President, Board of Education

Approved
Architect of Record

Approved:
General Contractor

Approved:

Director of Facilities

Date:

Paul [unclear]

Date: 10/14/13

L. Jackson
Few

Assistant Superintendent

Date

10/17/13

Approved, Electrical or
Structural Engineer

Approved Mechanical
Engineer

Approved: Div. of the State Architect

N/A

N/A

N/A

Date

Date

Date

RECEIVED

10-23-2013

2 0499 01813-6274

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FACILITIES PLANNING & MGMT

ACCOUNTING DEPARTMENT
OCT 18 2013 PM 1:54

Gary Yee, Ed.D.
Secretary, Board of Education

11-21-13

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Maintenance • Phone 510.871.6885 • Fax 510.871.8100

PROPOSED CHANGE ORDER NO. 01

PROJECT: Lower Gym Windows DATE: 7/30/13
OWNER: Oakland Unified School District DSA FILE NO: N/A
PROJECT NO: Supplemental #1 to 0086 DSA APP NO: N/A
PROJECT MGR: Kenya Chatman OUSD PROJECT: 06004

You are hereby directed to make the following change(s) in this Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. Once approved work is completed, this AED can be billed against the allocated allowance in the approved schedule of values.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION (which includes scope of work and payments; performance bonds; not in contract)

Storefront system. studio patch

CONTRACTOR'S COMMENTS:

REMARKS (if necessary, and not more extensive than indicated)

ESTIMATE NO. (insert estimate No.)

The proposed basis of adjustment to the Contract Price and Contract time are as follows:

Contract Price Add Deduct Final Price: \$ 1028

Date: *10/14/13*

Lump Sum

T & M Not to Exceed

Contractor to proceed with work described herein, cost not to exceed \$3,628. Final cost to be established after review and negotiation.

By: _____

APPROVED BY:

Contractor Period:

Date:

REVIEWED BY:

Project Manager:

Date:

ACKNOWLEDGED BY:

Contractor:

Paul Allen 10-14-13

OWNER AND SCHOOLS DISTRICT APPROVAL

Signature:

Date:

10/16/13

*LAWES
FORZ
Assistant Superintendent*

Assistant Superintendent:

Date:

10/17/13

MAZ Commercial Glass

2420 San Pablo Ave, Oakland Ca 94612

510-428-3963 Fax 510-655-8709

License # 738716

INVOICE

TO West Oakland Middle School **DATE:** 7/30/2013
ATT: Kenya Chatman **JOB NAME:** Storefront
G.C. JOB #

TEL: 535-7050
FAX: kenya.chatman@ousd.k12.ca.us

DESCRIPTION OF WORK PERFORMED:

Change Order #1	Additional stucco work at four openings, exterior stucco patch	\$1,950.00
Change Order #2	Payment and Performance Bond for Oakland School	\$1,678.00



CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Lowell Middle School Modernization	Site	121
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information							
Contractor Name	Safeshields, Inc.	Agency's Contact	Paul Akhbari				
OUSD Vendor ID #	V059132	Title	Contractor				
Street Address	2420 San Pablo Avenue	City	Oakland	State	CA	Zip	94612
Telephone	510-428-3963	Policy Expires					
Contractor History	Previously been an OUSD contractor? X Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes x No				
OUSD Project #	06004						

Term			
Date Work Will Begin	8-28-2013	Date Work Will End By <small>(not more than 5 years from start date)</small>	9-30-2013

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$34,428.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$ 3,638.00
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
9699	Measure B	2049901813	6274	\$3,628.00

Approval and Routing (in order of approval steps)				
<small>Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.</small>				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities Planning and Management			
	Signature	Date Approved	10/31/13	
2.	General Counsel, Department of Facilities Planning and Management			
	Signature	Date Approved		
3.	Associate Superintendent, Facilities Planning and Management			
	Signature	Date Approved	10/31/13	
4.	Deputy Superintendent			
		Date Approved		
5.	President, Board of Education			
		Date Approved		