

File ID Number	21-0544
Introduction Date	3/24/21
Enactment Number	21-0454
Enactment Date	3/24/2021 or
By	



**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Office of the Board of Education**

March 24, 2021

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent  
Wesley Jacques, Executive Director, Academics and Instructional Innovation Department  
Sun-Chul Kim, Coordinator, Social Emotional Learning Department

Subject: Grant Award - Walgreens - WE Teachers District Grant Program - Social Emotional Learning Department

**ACTION REQUESTED:**

Acceptance by the Board of Education of a Grant Award from Walgreens, WE Teachers District Grant Program, in the amount of \$25,000.00, to support the WE Teachers District Grant Program to participate in the WE Virtual Learning Center via the Social Emotional Learning Department, for the period of February 1, 2021 through May 31, 2021, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant years, if any.

**BACKGROUND:**

Grant Award for OUSD schools for the 2020-2021 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
21-0544	Yes	Grant	Oakland Unified School District Schools, Grades TK-12, via the Social Emotional Learning Department	To support the WE Teachers District Grant Program.	February 1, 2021 - May 31, 2021	Walgreens, WE Teachers District Grant Program	\$25,000.00

**DISCUSSION:**

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$25,000.00

**RECOMMENDATION:**

Approval by the Board of Education of a Grant Award to support Grades TK-12 for fiscal year 2020-2021, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

**ATTACHMENTS:**

Grant Face Sheet

Grant Award Letter, WE Teachers District Grant Program

OUSD Grants Management Face Sheet

<b>Title of Grant:</b> WE Teachers District Grant Program	<b>Funding Cycle Dates:</b> February 1, 2021 – May 31, 2021
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address) Sarah Zurbuchen, Director, WE Charity 207 W Hastings, Suite 100 Vancouver, British Columbia, V6B 1H7 Phone: 604 351 1572 Email: sarah.zurbuchen@we.org	<b>Grant Amount for Full Funding Cycle:</b>  \$25,000.00 Total (paid in two installments)  First Installment: \$10,000.00 Second Installment: \$15,000.00
<b>Funding Agency:</b> WE Charity 207 W Hastings, Suite 100 Vancouver, British Columbia, V6B 1H7	<b>Grant Focus:</b> Provide professional development and resources to support classroom implementation of SEL and trauma-informed practice education.
<b>List all School(s) or Department(s) to be Served:</b> OUSD Grades TK-12	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	The grant will provide professional development and resources that support teacher capacity to build and sustain a supportive and inclusive learning environment for all students. A safe and welcoming climate and culture where all students experience a sense of belonging has been demonstrated to positively contribute to students' academic performance, social and emotional skills, attitudes, and relationships.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.56% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	<ul style="list-style-type: none"> <li>• Number of classroom teachers and ASP staff registered to WE Virtual Learning Center</li> <li>• PD session attendance by classroom teachers and ASP staff</li> <li>• Number of downloaded WE Teachers modules</li> <li>• Results from program survey</li> </ul>
Does the grant require any resources from the school(s) or district? If so, describe.	No
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 5.56% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No

Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Sonny Kim Office of Social and Emotional Learning Department of Academics & Instructional Innovation 1000 Broadway, Suite 440, Oakland, CA 94607 510.604.9291 sun-chul.kim@ousd.org
---	--

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal/Administrator	Sonny Kim	<i>Sun-Chul Kim</i>	2/24/21
Chief Academic Officer	Sondra Aguilera	<i>Sondra Aguilera</i>	2/25/2021

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Senior Business Officer	Lisa Grant-Dawson		
Superintendent	Kyla Johnson-Trammell		



MADE POSSIBLE BY



## WE Teachers District Grant Program

### Memorandum of Understanding:

*By confirming your participation in the WE Teachers District Grant Program, Oakland Unified School District (the "District") will receive a total of \$25,000 in grant funds, and agrees to perform all grant requirements.*

By accepting the *initial* WE Teachers District Grant Program installment of \$10,000, Oakland Unified School District (the "District") agrees to perform all grant requirements.

### Program Requirements and Next Steps:

The WE Teachers District Grant Program will begin on February 1<sup>st</sup>, 2021 and will end on May 31<sup>st</sup>, 2021.

### Your Commitment:

During the duration of the WE Teachers District Grant Program, your District indicated 25% of your educators and support staff would participate and complete the following in Pathway C:

### Pathway C:

Your School District will facilitate the completion of the WE Teachers program independently, which includes:

- 1.1. Signing up for the WE Virtual Learning Center <[www.we.org/wvlc](http://www.we.org/wvlc)>
  - 1.2. Downloading a WE Teachers module (from the WE Virtual Learning Center)
  - 1.3. Watching a PD session/course (on the WE Virtual Learning Center) or hosting your own trauma-informed practice PD
- *Ensure that educators in your district sign up for WE Virtual Learning Center, where they will receive FREE access to our library of service-learning and trauma informed practice resources, with their school email*
  - **If the District chose B or C →** For Pathway B and C, you will be required to send us a list of educators that participated Pathway C (first name, last name, and email)

We also ask all District contacts to complete a brief end of program survey in late May 2021.

Additionally, the District understands and agrees that such requirements must be completed between February 1 - May 31, 2021, before the District may access the second grant installment of \$15,000.

Agreed and accepted by: Oakland Unified School District

Signature: *Souha Agil*

Approved as to form by OUSD Staff Attorney Joanna Powell on 2/26/2021.

*Joanna L. Powell*

Name: Sondra Aguilera

Title: Chief Academic Officer

Date: 2/26/2021

**Payment Information:**

In order for us to process the funds for your school district, we will require the below banking information (Please note: bank transfers are completed once per week, so depending on when we receive your banking information will determine how quickly the payment will be processed).

**BANKING INFORMATION**

**Point of Contact for Program:**

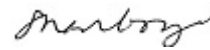
Please provide us with the following information for the point of contact who will facilitate this program:


Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

  
\_\_\_\_\_  
Shanthi Gonzales, President,  
Board of Education 3/25/2021

  
\_\_\_\_\_  
Kyla Johnson Trammell, Secretary  
Board of Education 3/25/2021