


Board Office Use: Legislative File Info.	
File ID Number	12-2441
Committee	Facilities
Introduction Date	10-10-2012
Enactment Number	12-2529
Enactment Date	10/10/12 <i>or</i>



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education 

From Tony Smith, Ed.D., Superintendent
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 10, 2012

Subject Division of Facilities Planning and Management P.O's. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

	Name	Amount	Funding Source	P.O.	Project	Date	City
12-2426	A&E Emaar	\$24,086.00	Measure B	P.O.	Piedmont Portable Installation	8-9-2012 thru 9-15-2012	Albany, CA
12-2430	Amber Flooring	\$1,698.00	Deferred Maintenance	P.O.	Piedmont Portable Installation	7-2-2012 thru 12-31-2012	Oakland
12-2465	Amber Flooring	\$39,191.00	Deferred Maintenance	P.O.	Piedmont Painting and Flooring	7-2-2012 thru 12-31-2012	Oakland
12-2431	Bridges Consultant	\$26,000.00	Measure B	P.O.	Facilities	7-1-2012 thru 9-30-2012	Oakland
12-2435	C. Overaa Company	\$29,000.00	Measure B	P.O.	Washington ES Mod	6-1-2012 thru 12-31-2012	Richmond, CA
12-2434	C. Overaa Company	\$49,000.00	Measure B	P.O.	La Escuelita Educational Center	3-7-2012 thru 6-30-2012	Richmond, CA
12-2432	CDW Government	\$468.00	Measure B	P.O.	Jefferson New Building	5-8-2012 thru 12-31-2012	Chicago, IL
12-2433	Chussy International	\$729	Measure A	P.O.	Facilities	5-10-2012 thru 5-18-2012	Oakland, CA
12-2436	Corevera	\$9,000.00	Developer Fees	P.O.	La Escuelita Educational Center	6-1-2012 thru 12-31-2012	San Francisco, CA
12-2437	Elation Systems	\$35,600.00	Measure B	P.O.	Labor Compliance	7-1-2012 thru 6-30-2013	Pleasanton, CA
12-2438	Eric Young	\$5,000.00	Measure A	P.O.	Facilities	7-1-12 thru 6-30-2013	Oakland, CA
12-2439	Gary Douplik Manufacturing	\$54,600.00	Measure B	P.O.	Lowell Mod	6-27-2012 thru 7-1-2013	Loomis, CA



OAKLAND UNIFIED SCHOOL DISTRICT

12-2440	HALO Branded Solutions, Inc.	\$3,500.00	Measure A	P.O.	OUSD Summer Intern Program	7-25-2012 thru 12-31-2012	Sterling, IL
12-2442	IKON Office Solution, Inc.	\$4,000.00	Measure A	P.O.	Facilities	7-1-2012 thru 6-30-2013	Pasadena, CA
12-2443	Infiniti Engineering	\$25,425.22	Measure B	P.O.	Piedmont Portable Installation	7-20-2012 thru 8-31-2012	Oakland, CA
12-2441	Integrity Furniture	\$10,390.00	Special Reserve	P.O.	Thornhill ES	7-10-2012 thru 1-10-2013	Longview, TX
12-2444	KI	\$13,672.66	Measure B	P.O.	Highland New Classroom Building	7-15-2012 thru 9-15-2012	Green Bay, WI
12-2446	Lee Sign	\$417.86	Measure B	P.O.	Highland New Classroom Building	6-1-2012 thru 9-1-2012	Oakland, CA
12-2445	Lee Signs	\$139.20	Measure B	P.O.	Oakland HS	7-23-2012 thru 12-31-2012	Oakland, CA
12-2447	Magdave Associates, Inc.	\$49,900.00	Measure B	P.O.	Estimating Services	7-1-2012 thru 12-31-2012	Oakland, CA
12-2448	Masterpiece Painting	\$49,470.00	Deferred Maintenance	P.O.	Piedmont Portable Installation	7-2-2012 thru 12-31-2012	Oakland, CA
12-2449	Playworks	\$28,000.00	Developer Fees	P.O.	La Escuelita Educational Center	8-27-2012 thru 6-30-2013	Oakland, CA
12-2450	RMT Landscape Contractors, Inc.	\$4,800.00	Measure B	P.O.	Arroyo Viejo CDC Renovation	4-23-2012 thru 12-31-2013	San Leandro, CA
12-2451	RRM Design Group	\$25,000.00	Measure B	P.O.	Hintil KUU CDC Building Replacement	4-13-2012 thru 8-13-2012	San Luis Obispo, CA
12-2452	Seville Group Inc.	\$49,900.00	Developer Fees	P.O.	Facilities	7-1-2012 thru 12-31-2012	Oakland, CA
12-2454	Swinerton Builders	\$10,000.00	County School Facilities Fund	P.O.	Oakland Tech	4-25-12 thru 6-1-2012	San Francisco
12-2453	Swinerton Builders	\$20,262.00	County School Facilities Fund	P.O.	King Estates MS Seismic Retrofit	1-27-2012 thru 12-31-2012	San Francisco
12-2455	Swinerton Builders	\$10,000.00	County School Facilities Fund	P.O.	Montera Seismic Retrofit	4-26-12 thru 6-1-2012	San Francisco
12-2456	Turner Construction	\$49,000.00	County School Facilities Fund	P.O.	La Escuelita Educational Center	3-7-2012 thru 6-30-2012	Oakland, CA
12-2457	Xerox Capital Services	\$6,300.00	Measure A	P.O.	Facilities	7-1-2012 thru 6-30-2013	Dallas, TX

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.



Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning & Management

V0600709

AGREEMENT REQUEST FORM

DATE SUBMITTED: 07/10/12 SUBMITTED BY: Victor Manansala

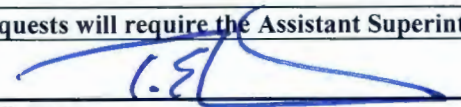
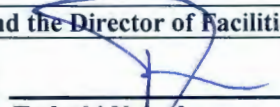
SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Awarding Bid & Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: _____
Fiscal Year: 2012-2013
P.O. Under \$50K: _____
Date Processed: 7-13-2012
To: MB 7-13 To DR: _____

SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0%	0%	0%	0%

All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature			
			
Timothy E. White	Date	Tadashi Nakadegawa	Date
Assistant Superintendent		Director of Facilities	

SECTION III. AGREEMENT INFORMATION:

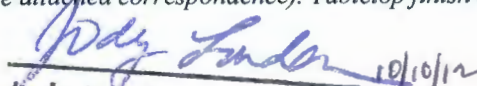
Project Name:	Cafeteria Tables for Thornhill ES	Project No:	<u>918 9094801-6434</u>
Vendor Name:	Integrityfurniture.com	Vendor Contact:	Philip Goodwin
Vendor Phone Number:	(888) 600-8639	Vendor Mailing Address:	PO Box 6523 Longview, TX 75608
Agreement Start & Stop Dates:	07/10/12 01/10/13	Amounts:	Current Contract Amount: _____ Not to Exceed Amount: \$ <u>10,390.00</u> Revised Contract Amount: \$ <u>10,390.00</u>
Has Work Started?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes give an explanation: _____	Has Work Been Completed?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date provided:	_____

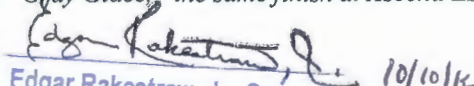
For Construction Contracts \$15,000, please provide or attach the following:

RECEIVED

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) *(Attach Bid Documents)*
 - 2) Date(s) of Bid Advertisement _____
 - 3) Date of Bid Opening _____
 - 4) Name of Architect _____
 - 5) Liquidated damages per day _____
 - 6) Performance Bonds Attached 7-13-2012
 - 7) Payment Bonds Attached _____
 - 8) Number of Phases _____
- (Sections 6 & 7 to be completed by Contract Administration department)

Scope of Work: Provide ten (10) mobile bench style cafeteria tables for Thornhill ES. #ct. confirmed via e-mail with Principal Stengel. (see attached correspondence). Tabletop finish to be "Gray Glace," the same finish at Ascend ES.


Jody London 10/10/12


Edgar Rakestraw, Jr., Secretary 10/10/12

Discussion Information: Revised Purchase Order re-issued to include ten (10) tables. Previous PO for eight (8) tables did not meet Thornhill ES needs. (see attached correspondence)

LEGISLATIVE FILE

File ID No. 12-2441

Funding Source: Fund 40 Introduction Date: October 10, 2012

Enactment No. 12-2529

Enactment Date 10/10/12

By OS

Budget Number: _____

PLANNING
ENRIMENT
SHEET

OUSD or the District verifies that the Contractor does not appear on the Excluded Parties List at www.epls.gov/epls/search.do.

**OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM**

SECTION IV. L/LS/LSRBE - RATIONAL FOR NON COMPLIANCE CHECK LIST

1.)	<p>Specialty Service: This contractor provides a unique / specialty service that is currently not available from a certified L/S/SLRBE. Government Code § 53060 / school districts may contract without bidding for, "special services and advice in financial, economic, accounting, . . . legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."</p>	
2.)	<p>District Discretion under L/SL/SLRBE due to lack of certified firms at time of bid: If at least three L/SL/SLRBEs are not certified, then the requirement may, subject to the discretion of the District, be waived, or the 20% requirement may be re-set from 19 % to 0%, depending on the particular circumstances at time of bid.</p>	
3.)	<p>Futility: It would be futile to require that the contract be subjected to the L/SL/SLRBE due to (circle one) COST / TIME CONSTRAINTS / NO CERTIFIED BIDDERS. California law provides that "[w]here competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage...the statute requiring competitive bidding does not apply." (Hiller v. City of Los Angeles (1961) 197 Cal. App. 2d 685, 694.)</p>	✓
4.)	<p>Field Test / (1) In order that a field test or experiment may be made to determine the product's suitability for future use. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
5.)	<p>Product Match/(2) In order to match other products in use on a particular public improvement either completed or in the course of completion. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
6.)	<p>Sole Source / (3) In order to obtain a necessary item that is only available from one source. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
7.)	<p>Emergency Repair / (4) (A) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the invitation for bid or request for proposals. PUBLIC CONTRACT CODE SECTION 3400-3410 / See also: Public Contract Code Section 1102. "Emergency," as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.</p>	



INTEGRITY FURNITURE.COM

QUOTE

Date	Quote #
7/9/2012	15464

Quote Prepared For:	
Oakland Unified School District Attn: Victor Manansala Oakland, CA 94612 510-856-7058	
Phone #	Fax #
510-856-7058	

Integrity Phone: 1.888.600.8639 Integrity Fax: 1.903.663.2040 Email: quotes@integrityfurniture.com	
Mailing Address: PO Box 6523 Longview, TX 75608	
Quote Expires:	Prepared By:
7/15/2012	Philip Goodwin

Qty	Item	Description	Price Each	Total
10	MBU12	Midwest 12' Mobile Bench Table - Enamel Frame (Longer Bench than SBU12)	830.00	8,300.00T
10	MBULR	Midwest MBU EasyReach Latch Mechanism	55.00	550.00T
	Height29/17	Table Top Height 29" Bench Height 17" (Standard)		
	Laminate Top-GG	Gray Glace Laminate Top		0.00T
	Laminate Bench-GG	Gray Glace Laminate Bench		0.00T
	Vinyl-BLK	Black Vinyl Edge		
	Frame-Black	Black Metal Frame		0.00T
	Freight-Tailgate	Freight - Tailgate Delivery*	1,540.00	1,540.00T
	MBU - Features	Key Improvements and Features of MBU Series - Longer Bench than SBU to provide more seating area.(Middle Entry Eliminated) - Improved torsion bar design requires less than 20 lbs of lifting force - Easy access, closed latch release eliminates the need to reach into the unit and is operable from both sides of the unit (Optional Part # MBULR, Add \$55) - Independent center legs with fixed pivot points prevent benches from moving when unit is in the folded position - Fixed pivot point on benches a center eliminates movement of benches in folded position - Legs constructed of 1-1/4" diameter tubing for added durability - Double tube end leg design is stronger and provides clearance for easier floor cleaning - Heavier hinge plates for maximum durability - Square caster supports resist shipping damage	0.00	0.00T

*TAILGATE DELIVERY: The driver of the truck will take items to the tailgate of the trailer and you are responsible to unload the items and take them inside.

**LIFTGATE DELIVERY: The truck will be equipped with a hydraulic lift or ramp to lower items to the ground. It is then your responsibility to take the items inside.

***INSIDE DELIVERY: The driver is there to "assist" in moving the furniture inside the nearest first floor doorway. The driver may not be able to do it alone or take it to its final location. Inside delivery also does not include product setup or carton removal.

Subtotal	\$10,390.00
Sales Tax (0.0%)	\$0.00
Total	\$10,390.00

Victor Manansala

From: Mellissa Truitt
Sent: Friday, July 06, 2012 8:49 PM
To: Victor Manansala
Cc: Mel Stenger; Mellissa Truitt; roland.broach@ousd.k12.ca.us; Tadashi Nakadegawa
Subject: Re: Thornhill ES - cafeteria tables

We will call vendor to amend order on Monday. Please contact Mel with delivery dates.

Thanks,

Melissa Truitt

SGI Construction Management

Program Director

360 22nd Street

Suite 620

Oakland, CA 94612

P: (510) 452-9423 | C: (510) 529-9625

sgicm.com

On Jul 6, 2012, at 9:03 AM, "Victor Manansala" <vmanansala@sgicm.com> wrote:

Hi Mel,

The purchase order has already been approved and issued. That being said, I'll look into it and get back to you.

<image001.jpg>

Victor Manansala
SGI Construction Management
Assistant Project Manager
360 22nd Street
Suite 620
Oakland, CA 94612
P: (510) 535-7089 | C: (510) 912-7914
www.sgicm.com

From: Mel Stenger [mailto:mel.stenger@ousd.k12.ca.us]

Sent: Thursday, July 05, 2012 9:29 PM

To: Victor Manansala

Subject: Re: Thornhill ES - cafeteria tables

Hi Victor,

I've done a little calculation of seating capacity. Since the old tables are 14 feet long and the new ones will be 12 feet long, each table will hold 4-6 fewer students. I originally thought we'd need 8. It looks like we'll need 10 tables. Would that be possible?

I really appreciate your help on this project.

Mel

On Tue, Jul 3, 2012 at 8:19 AM, Victor Manansala <vmanansala@sgicm.com> wrote:

Principal Stenger,

No problem- From what I understand, all tables from here on out will be free-standing. Thornhill ES has 7 built-ins, 8 are needed/wanted. 8 were also ordered. Each table is 12 feet long.

At Ascend, the built in tables were removed, w/ the mobile units rolled up right to it. See the attached photos. It looks pretty good!

Don't worry about the questions- I'm happy to provide what info I do have.

Victor

Victor Manansala

SGI Construction Management

Assistant Project Manager

360 22nd Street

<image001.jpg>

Suite 620

Oakland, CA 94612

P: [\(510\) 535-7089](tel:(510)535-7089) | C: [\(510\) 912-7914](tel:(510)912-7914)

www.sgicm.com

From: Mel Stenger [mailto:mel.stenger@ousd.k12.ca.us]

Sent: Monday, July 02, 2012 8:59 PM

To: Victor Manansala

Subject: Re: Thornhill ES - cafeteria tables

Hello Victor,

Thanks so much for the information. Will the tables be built-ins or free-standing foldables? How many? what is the seating capacity? Sorry to throw so many questions, I just want to get it right.

Mel

On Mon, Jul 2, 2012 at 4:34 PM, Victor Manansala <vmanansala@sgicm.com> wrote:

Principal Stenger,

Hi- just wanted to keep you in the loop. The purchase order for the cafeteria tables at Thornhill ES has been approved by the facilities dept. Once the order is fully executed, I will let you know when the tables should arrive on-site.

Any questions or concerns, please do not hesitate to contact me. Thanks-

Victor

Victor Manansala

SGI Construction Management

Assistant Project Manager

360 22nd Street

<image001.jpg>

Suite 620

Oakland, CA 94612

P: [\(510\) 535-7089](tel:(510)535-7089) | C: [\(510\) 912-7914](tel:(510)912-7914)

www.sgicm.com

From: Mel Stenger [mailto:mel.stenger@ousd.k12.ca.us]
Sent: Thursday, June 14, 2012 12:41 PM
To: Victor Manansala
Subject: Re: Thornhill ES - cafeteria tables

I'd like to meet with you when you come. Thanks,

Mel

On Thu, Jun 14, 2012 at 11:17 AM, Victor Manansala <vmanansala@sgicm.com> wrote:

Principal Stenger,

Hi- I'm Victor with SGI, consultants for OUSD Facilities. I just talked to Nate, the Head Custodian at Thornhill ES to confirm a site visit after 1pm. I'll get the existing table info in terms of quantities, size, locking mechanism type, etc.

If you have any questions or concerns, please do not hesitate to contact me. Thanks-

Victor

Victor Manansala

SGI Construction Management

Assistant Project Manager

<image001.jpg> 360 22nd Street

Suite 620

Oakland, CA 94612

P: [\(510\) 535-7089](tel:(510)535-7089) | C: [\(510\) 912-7914](tel:(510)912-7914)

Mobile Bench Units

Standard Laminate Selections





