

Board Office Use: Legislative File Info.	
File ID Number	20-1672
Introduction Date	9-23-2020
Enactment Number	20-1438
Enactment Date	9/23/2020 lf



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

## Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
 + Tadashi Nakadegawa, Interim Deputy Chief, Facilities Planning and Management

**Board Meeting Date** September 23, 2020

**Subject** Amendment No. 2, Independent Consultant Agreement for Professional Services -Ninyo & Moore - Fremont High School New Construction Project - Division of Facilities Planning and Management

**Action Requested** Approval by the Board of Education of Amendment No. 2, Independent Consultant Agreement for Professional Services between the District and Ninyo & Moore, Oakland, CA, for the latter to provide additional environmental services which consists of preparation of Supplemental Sampling Technical Memo (SSTM) and supplemental soil sampling for Increments 3 and 4, per the direction of the Department of Toxic Substances Control (DTSC) for the Fremont High School New Construction Project, in an additional amount of \$215,050.00, which includes a contingency fee of \$19,550.00, increasing Agreement not to exceed amount from \$396,517.00 to \$611,567.00, authorizing the President and Secretary of the Board to sign the Amendment for same with said consultant with a time extension of Two hundred twenty-nine days (229) and scheduled to last until August 17, 2021 pursuant to the Amendment.

**Discussion** This Amendment is for additional environmental services which includes preparation of Supplemental Sampling Technical Memo (SSTM) and soil sampling for Increments 3 & 4 and a two hundred twenty-nine (229) calendar days' time extension.

**LBP** (Local business participation percentage) 0.00%

**Recommendation** Approval by the Board of Education of Amendment No. 2, Independent Consultant Agreement for Professional Services between the District and Ninyo & Moore, Oakland, CA, for the latter to provide additional environmental services which consists of preparation of Supplemental Sampling Technical Memo (SSTM) and supplemental soil sampling for Increments 3 and 4, per the direction of the Department of Toxic Substances Control (DTSC) for the Fremont High School New Construction Project, in an additional amount of \$215,050.00, which includes a contingency fee of \$19,550.00, increasing Agreement not to exceed amount from \$396,517.00 to \$611,567.00, authorizing the President and Secretary of the Board to sign the Amendment for same with said consultant with a time extension of Two hundred twenty-nine days (229) and scheduled to last until August 17, 2021 pursuant to the Amendment.

**Fiscal Impact** Fund 21, Measure J

- Attachments**
- Amendment No. 2; Scope of Work
  - Insurance Certificate

## AMENDMENT NO. 2

### INDEPENDENT CONSULTANT AGREEMENT

This Amendment is entered into between the Oakland Unified School District (OUSD) and Ninyo & Moore. OUSD entered into an agreement with CONTRACTOR for services on **October 11, 2018** ("Agreement"), and the parties agree to amend the Agreement for the Services with **Fremont High School New Construction Project** as follows and in the attached Exhibit A:

<b>1.</b>	<b>Services:</b>	<input type="checkbox"/> The scope of work is <u>unchanged</u> .	<input checked="" type="checkbox"/> <b>The scope of work has <u>changed</u>.</b>
<p><b>If scope of work changed:</b> Provide brief description of revised scope of work including description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary.</p> <p>The CONTRACTOR agrees to provide the following amended services: To provide additional environmental services which consists of preparation of Supplemental Sampling Technical Memo (SSTM) and supplemental soil sampling at Increments 3 and 4, per the direction of the Department of Toxic Substances Control (DTSC), as described in Exhibit A attached to this amendment.</p>			
<b>2.</b>	<b>Terms (duration):</b>	<input type="checkbox"/> The term of the contract is <u>unchanged</u> .	<input checked="" type="checkbox"/> The term of the contract has <u>changed</u> .
<p><b>If term is changed:</b> The contract term is extended by an additional <b><u>Two Hundred Twenty-nine days (229)</u></b>, and the amended expiration date is <b><u>August 17, 2021</u></b>. <b>The current end date is <u>December 31, 2020</u></b>.</p>			
<b>3.</b>	<b>Compensation:</b>	<input type="checkbox"/> The contract price is <u>unchanged</u> .	<input checked="" type="checkbox"/> The contract price has <u>changed</u> .
<p><b>If the compensation is changed:</b> The not to exceed contract price is</p> <p style="margin-left: 40px;"><input checked="" type="checkbox"/> <b>Increased by: <u>Two Hundred Fifteen Thousand, Fifty dollars No/100 (\$215,050.00, which includes a contingency fee of \$19,550.00)</u>.</b></p> <p style="margin-left: 40px;"><input type="checkbox"/> Decreased by _____ dollars and no/100 (\$_____).</p> <p>Prior to this amendment, the not to exceed contract price was <b><u>Three Hundred Ninety-six Thousand, Five Hundred Seventeen Dollars No/100 (\$396,517.00)</u></b>, and after this amendment, the not to exceed contract price will be: <b><u>Six Hundred Eleven Thousand, Five Hundred Sixty-seven dollars and no/100 (\$611,567.00)</u></b>.</p>			

**4. Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

**5. Amendment History:**

**There are no previous amendments to this Agreement.**  This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase (Decrease)
01	8-14-2019	Compensation	\$170,280.00

**6. Approval:** This Amendment is not effective, and no payment shall be made to Contractor based on this Amendment, until it is signed by Contractor and approved by the Board of Education.

Amendment No. 2 – Ninyo & Moore – Fremont High School New Construction Project - \$215,050.00

**OAKLAND UNIFIED SCHOOL DISTRICT**



Jody London, President,  
Board of Education

9/24/2020

Date



Kyla Johnson-Trammell, Superintendent  
Secretary, Board of Education

9/24/2020

Date

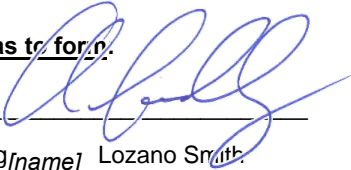


Tadashi Nakadegawa, Interim Deputy Chief,  
Facilities Planning and Management

8/28/20

Date

**Approval as to for:**



8/26/20

Date

Arne Sandberg [name] Lozano Smith,  
General Counsel, Facilities, Planning and Management

**CONTRACTOR**



August 20, 2020

Contractor Signature

Date

Kristopher Larson, PG, QSP/QSD

Print Name, Title

**EXHIBIT "A"**  
**Scope of Work for Amendment**

**Contractor Name: Ninyo & Moore**

1. Detailed Description of Services to be provided: To provide additional environmental services which consists of preparation of Supplemental Sampling Technical Memo (SSTM) and supplemental soil sampling at Increments 3 and 4, per the direction of the Department of Toxic Substances Control (DTSC), as described in the attached August 13, 2020 proposal.

2. Specific Outcomes:

3. Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract:

<input type="checkbox"/> Ensure a high quality instructional core	<input type="checkbox"/> Prepare students for success in college and careers
<input type="checkbox"/> Develop social, emotional and physical health	<input checked="" type="checkbox"/> Safe, healthy and supportive schools
<input checked="" type="checkbox"/> Create equitable opportunities for learning	<input checked="" type="checkbox"/> Accountable for quality
<input type="checkbox"/> High quality and effective instruction	<input type="checkbox"/> Full service community district



August 13, 2020  
Proposal No. 403225002

Mr. Paul Orr  
Oakland Unified School District  
955 High Street  
Oakland, California 94601

Subject: Revised Proposal Request for Additional Environmental Services  
Fremont High School Modernization Project Increments 2, 3 and 4  
4610 Foothill Boulevard  
Oakland, California

Dear Mr. Orr:

In accordance with your request, Ninyo & Moore has prepared this revised proposal request for environmental services already completed, as well as additional environmental services for the Oakland Unified School District (OUSD) Fremont High School Modernization Project Increments 2, 3 and 4. Services that have already been performed include preparation of a Supplemental Sampling Technical Memo and supplemental soil sampling at Increments 3 and 4. Our additional services to be completed will include revising the draft Preliminary Endangerment Assessment (PEA) based on the findings of the supplemental soil sampling, and vapor monitoring for Increments 2, 3 and 4. Our proposed scope of services is as follows:

## **SCOPE OF SERVICES**

Additional level of effort and associated costs were required for environmental activities.

### **Preparation of a Supplemental Sampling Technical Memo**

This task included preparation of a Supplemental Sampling Tech Memo (SSTM) to address data gaps identified in ACC's PEA for the Phase 1 Area as well as Ninyo & Moore's PEA for the Phase 2 Area. A meeting conducted with the Department of Toxic Substances Control (DTSC) and OUSD to discuss the scope of the SSTM is included. The SSTM presented the methodology for collecting an additional 154 soil samples, two groundwater samples, and quarterly monitoring of 45 soil gas and indoor air samples. The SSTM was approved by DTSC on June 10, 2020.

**Task Cost: \$12,400**

## **Supplemental Soil and Groundwater Sampling and PEA Phase 2 Area Report Revision**

This task includes the implementation of the soil and groundwater sampling and revision of the PEA for the Phase 2 Area described in the SSTM. Scope items included two days of field activities and collecting 36 soil samples to delineate areas of high metals and hydrocarbon impacts as well as areas of previously unsampled fill material spread across the site during grading activities. Five soil samples were analyzed for Title 22 Metals, 32 samples were analyzed for lead, 34 soil samples were analyzed for petroleum hydrocarbons, 22 soil samples were analyzed for polycyclic aromatic hydrocarbons and hexavalent chromium, 64 samples were placed on hold and subsequently analyzed for Title 22 Metals or petroleum hydrocarbons based on the preliminary lab results. Two groundwater samples were collected and analyzed for petroleum hydrocarbons, polycyclic aromatic hydrocarbons (PAHs), and volatile organic compounds. Samples were analyzed on a three-day turn-around time.

The PEA Report for the Phase 2 Area will be updated with the findings of the supplemental soil and groundwater sampling and will include an update of the Human Health Risk Assessment (HHRA).

**Task Cost: \$41,000**

## **Soil Gas, Mitigation System, and Indoor Air Sampling**

As described in the SSTM, Ninyo & Moore will contract a driller to install eight dual-nested soil gas monitoring wells at the site under permit from Alameda County. The soil gas monitoring wells will be sampled at the same time that samples are collected from the soil gas mitigation system sample ports and indoor/ambient air sample locations. A total of 49 samples will be collected during each sampling event. The sample events will be performed three times, approximately 4 months apart. A total of 147 soil gas samples will be collected during the three sampling events. The samples will be analyzed for petroleum hydrocarbons, VOCs, and PAHs. An updated Human Health Risk Assessment will be prepared for the sampling events. Three vapor mitigation system monitoring reports will be submitted to DTSC for approval.

**Task Cost: \$142,100**

## **ASSUMPTIONS**

Based on our experience with similar projects, the following assumptions have been made in the preparation of our scope of services:

Once mobilized to the site, no delays or work stoppages beyond the control of Ninyo & Moore or its subcontractors will occur.

Soil and groundwater samples will be analyzed on a 3-day TAT. Soil vapor samples will be analyzed on a normal 7 to 10-day TAT.

## FEE ESTIMATE

Our estimated fee to provide environmental services is **\$195,500 (One Hundred Ninety-Five Thousand Five Hundred Dollars)**. Charges for services rendered will be on a time-and-materials basis based on the scope of work performed. Work beyond the scope of services will be provided in accordance with the attached Schedule of Fees and an Owner's contingency of 10% (\$19,550.00).

## SCHEDULE

Ninyo & Moore will commence our services immediately upon notice to proceed from the District. Our services for all tasks will follow the schedule provided by the District.

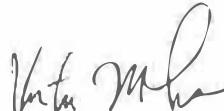
Ninyo & Moore appreciates the opportunity to provide services on this project and we look forward to working with you.

Respectfully submitted,

**NINYO & MOORE**



Peter Sims, PG  
Project Geologist



Kristopher M. Larson, PG  
Principal Geologist

PDS/KML/gvr

Attachments: Table 1 – Breakdown of Estimated Fee for Preparation of a Supplemental Sampling Tech Memo  
Table 2 – Breakdown of Estimated Fee for Supplemental Soil and Groundwater Sampling and PEA Report Revision  
Table 3 – Breakdown of Estimated Fee for Soil Vapor Mitigation System Sampling and Reporting  
Schedule of Fees

Distribution: (1) Addressee (via e-mail)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/31/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Dealey, Renton & Associates P. O. Box 12675 Oakland CA 94604-2675  License#: 0020739 NINY&MO-01	<b>CONTACT NAME:</b> <b>PHONE (A/C. No. Ext):</b> 510-465-3090 <b>FAX (A/C. No):</b> 510-452-2193 <b>E-MAIL ADDRESS:</b> certificates@dealeyrenton.com													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td><b>INSURER A:</b> Travelers Property Casualty Company of America</td> <td>25674</td> </tr> <tr> <td><b>INSURER B:</b> Underwriters at Lloyd's, London</td> <td></td> </tr> <tr> <td><b>INSURER C:</b> Evanston Insurance Company</td> <td>35378</td> </tr> <tr> <td><b>INSURER D:</b> Travelers Casualty and Surety Co of America</td> <td>31194</td> </tr> <tr> <td><b>INSURER E:</b></td> <td></td> </tr> <tr> <td><b>INSURER F:</b></td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	<b>INSURER A:</b> Travelers Property Casualty Company of America	25674	<b>INSURER B:</b> Underwriters at Lloyd's, London		<b>INSURER C:</b> Evanston Insurance Company	35378	<b>INSURER D:</b> Travelers Casualty and Surety Co of America	31194	<b>INSURER E:</b>		<b>INSURER F:</b>
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<b>INSURER F:</b>														

**INSURED**  
 Ninyo & Moore Geotechnical &  
 Environmental Sciences Consultants  
 2020 Challenger Drive, Suite 103  
 Alameda CA 94501

**COVERAGES**

CERTIFICATE NUMBER: 928653280

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

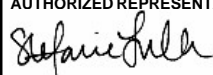
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab <input checked="" type="checkbox"/> OCP GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	6308986R247	10/3/2019	10/3/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	8107N033091	10/3/2019	10/3/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	CUP9J428527	10/3/2019	10/3/2020	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <b>(Mandatory in NH)</b> If yes, describe under DESCRIPTION OF OPERATIONS below		Y	UB6P428399	5/1/2020	5/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B C	Cyber Liability Professional Liab. & Contractor's Pollution Liability			ESI011226789 MKLV7PL0004134	10/3/2019 4/3/2020	10/3/2020 5/1/2021	Per Claim 1,000,000 Annual Aggregate 5,000,000 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

REF: Fremont New Construction. Materials Testing and Construction Services. GENERAL LIABILITY/AUTOMOBILE LIABILITY ADDITIONAL INSURED: Oakland Unified School District, District and the State and their agents, representatives, employees, trustees, officers, consultants, and volunteers. Commercial General Liability is primary and non-contributory and includes severability of interests per policy form. Waiver of Subrogation applies to Commercial General Liability, Automobile Liability and Workers Compensation.

**CERTIFICATE HOLDER**

CANCELLATION 30 Day NOC/10 Day for NonPay of Prem

Oakland Unified School District 955 High Street Oakland CA 94601	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## DIVISION OF FACILITIES PLANNING & MANAGEMENT ROUTING FORM

### Project Information

<b>Project Name</b>	Fremont High School New Construction Project	<b>Site</b>	302
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### Basic Directions

**Services cannot be provided until the contract is awarded by the Board or is entered by the Superintendent pursuant to authority delegated by the Board.**

<b>Attachment Checklist</b>	<input checked="" type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input checked="" type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider
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### Contractor Information

<b>Contractor Name</b>	Ninyo & Moore	<b>Agency's Contact</b>	Peter Sims		
<b>OUSD Vendor ID #</b>	003087	<b>Title</b>	Project Manager		
<b>Street Address</b>	3240 Peralta Street Unit #3	<b>City</b>	Oakland	<b>State</b>	CA
<b>Telephone</b>	510-343-3000 x 15212	<b>Policy Expires</b>			
<b>Contractor History</b>	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>OUSD Project #</b>	13158				

### Term of Original/Amended Contract

<b>Date Work Will Begin (i.e., effective date of contract)</b>	10-11-2018	<b>Date Work Will End By (not more than 5 years from start date; for construction contracts, enter planned completion date)</b>	
		<b>New Date of Contract End (If Any)</b>	8-17-2021

### Compensation/Revised Compensation

<b>If New Contract, Total Contract Price (Lump Sum)</b>	\$	<b>If New Contract, Total Contract Price (Not To Exceed)</b>	\$
<b>Pay Rate Per Hour (if Hourly)</b>	\$	<b>If Amendment, Change in Price</b>	\$ 215,050.00
<b>Other Expenses</b>		<b>Requisition Number</b>	

### Budget Information

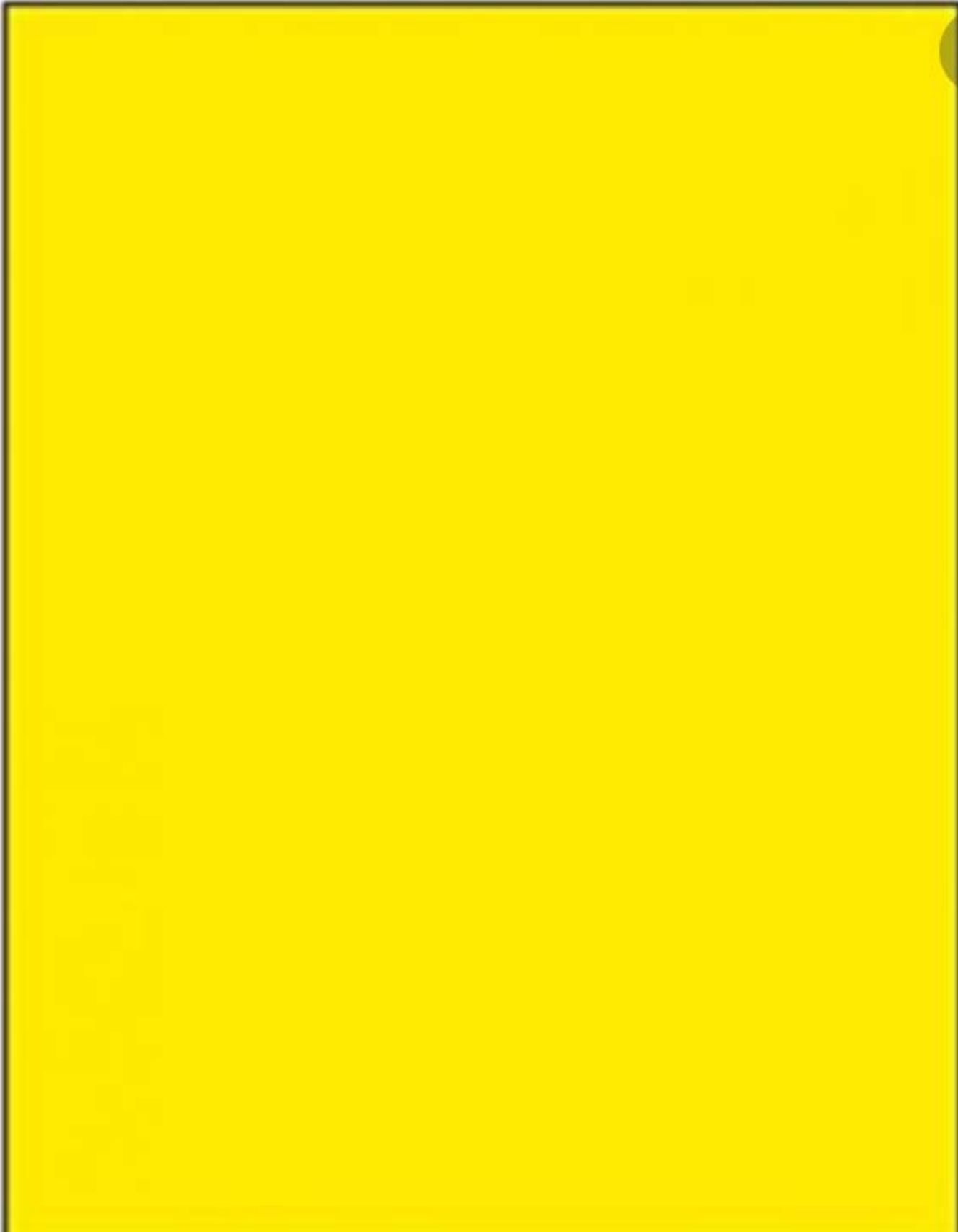
*If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.*

Resource #	Funding Source	Org Key	Object Code	Amount
9650/9594	Fund 21 Measure J	210-9650-0-9594-8500-6289-302-9180-9905-9999-99999	6265	\$215,050.00

### Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

	<b>Division Head</b>	<b>Phone</b>	510-535-7038	<b>Fax</b>	510-535-7082
1.	<b>Acting Director, Facilities Planning and Management</b>				
	<b>Signature</b>		<b>Date Approved</b>	8/28/20	
2.	<b>General Counsel, Department of Facilities Planning and Management</b>				
	<b>Signature</b>	Lozano Smith, As to form only	<b>Date Approved</b>	8/26/20	
3.	<b>Interim Deputy Chief, Facilities Planning and Management</b>				
	<b>Signature</b>		<b>Date Approved</b>	8/28/20	
4.	<b>Chief Financial Officer</b>				
	<b>Signature</b>		<b>Date Approved</b>		
5.	<b>President, Board of Education</b>				
	<b>Signature</b>		<b>Date Approved</b>		



Board Office Use: Legislative File Info.	
File ID Number	19-1526
Introduction Date	8-14-2019
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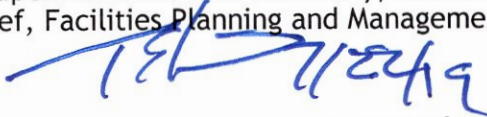
OAKLAND UNIFIED  
SCHOOL DISTRICT

Community Schools, Thriving Students

# Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent and Secretary, Board of Education  
Timothy White, Deputy Chief, Facilities Planning and Management

**Board Meeting Date** August 14, 2019 

**Subject** Amendment No. 1 to an Independent Consultant Agreement for Professional Services Greater Than \$92,600 - Ninyo & Moore - Fremont High School New Construction Project

**Action Requested** Approval by the Board of Education of Amendment No. 1, an Independent Consultant Agreement for Professional Services Greater Than \$92,600 between the District and Ninyo & Moore, Oakland CA, for the latter to provide a technical memo for the Department of Toxic Substances Control for the additional scope of services related to installation, sampling and destruction of vapor wells for Increments 3 and 4. See scope of work for a more detailed description, in conjunction with the Fremont High School New Construction Project, in an additional amount of \$170,280.00, increasing Agreement not to exceed amount from \$226,237.00 to \$396,517.00. All other terms and conditions of the Agreement remain in full force and effect.

**Discussion** Additional services was added to project ordered by the Department of Toxic Substances Control, which includes preparing a memo regarding the additional services for Increments 3 and 4 as outlined in attached scope of work.

**LBP** (Local business participation percentage) 100.00%

**Recommendation** Approval by the Board of Education of Amendment No. 1, an Independent Consultant Agreement for Professional Services Greater Than \$92,600 between the District and Ninyo & Moore, Oakland CA, for the latter to provide a technical memo for the Department of Toxic Substances Control for the additional scope of services related to installation, sampling and destruction of vapor wells for Increments 3 and 4. See scope of work for a more detailed description, in conjunction with the Fremont High School New Construction Project, in an additional amount of \$170,280.00, increasing Agreement not to exceed amount from \$226,237.00 to \$396,517.00. All other terms and conditions of the Agreement remain in full force and effect.

**Fiscal Impact** Fund 21, Measure J

**Attachments**

- Amendment No. 1, including scope of work
- Consultant Proposal
- Insurance Certificate



**CONTRACT JUSTIFICATION FORM**  
**This Form Shall Be Submitted to the Board Office**  
**With Every Consent Agenda Contract.**

Legislative File ID No. 19-1526

Department: Facilities Planning and Management

Vendor Name: Ninyo & Moore

Project Name: Fremont New Construction Project No.: 13158

Contract Term: Intended Start: 10/11/2018 Intended End: 12/31/2020

Annual (if annual contract) or Total (if multi-year agreement) Cost: \$170,280.00

Approved by: Tadashi Nakadegawa

Is Vendor a local Oakland Business or have they meet the requirements of the

Local Business Policy?  Yes (No if Unchecked)

How was this Vendor selected?

Consultant has an existing contract with the District.

Summarize the services this Vendor will be providing.

Ninyo & Moore will provide a technical memo for DTSC to review discussing our scope relating to the installation, sampling and destruction of vapor wells for Increment 3 and Increment 4.

Ninyo & Moore will include preparation, implementation and reporting of a PEA Work Plan to DTSC for Increment 3 and 4.

An owner's contingency of 10% (15,480) has been added.

Was this contract competitively bid?  Yes (No if Unchecked)

If No, please answer the following:

1) How did you determine the price is competitive?

Multiple proposals were submitted to the District. Ninyo & Moore submitted the lowest price.

2) Please check the competitive bid exception relied upon:

- Educational Materials**
- Special Services** contracts for financial, economic, accounting, legal or administrative services
- CUPCCAA Exception** (Uniform Public Construction Cost Accounting Act)
- Professional Service Agreements** of less than \$90,200 (increases a small amount on January 1 of each year)
- Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternative energy supply sources)
- Emergency** contracts
- Technology** contracts
  - electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$86,000 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
  - contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
  - Western States Contracting Alliance Contracts (WSCA)
  - California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software]
- "Piggyback" Contracts** with other governmental entities
- Perishable Food**
- Sole Source**
- Change Order for Material and Supplies** if the cost agreed upon in writing does not exceed ten percent of the original contract price
- Other, please provide specific exception**

3)  **Not Applicable - no exception - Project was competitively bid**



## Amendment No. 1, Independent Consultant Agreement for Professional Services Greater Than \$92,600

This Amendment is entered into between the Oakland Unified School District (OUSD) and Ninyo & Moore, OUSD entered into an agreement with CONTRACTOR for services on October 11, 2018 ("Agreement"), and the parties agree to amend the Agreement as follows:

1.	<b>Services:</b>	<input type="checkbox"/> The scope of work is <u>unchanged</u> .	<input checked="" type="checkbox"/> The scope of work has <u>changed</u> .
<p><b>If scope of work changed:</b> Provide brief description of revised scope of work including description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary.</p> <p>The CONTRACTOR agrees to provide the following amended services: to provide a technical memo to the Department of Toxic Substance Control regarding scope related to the installation, sampling and destruction of vapor wells for Increment 3 and 4. (see Exhibit A).</p>			
2.	<b>Terms (duration):</b>	<input checked="" type="checkbox"/> The term of the contract is <u>unchanged</u> .	<input type="checkbox"/> The term of the contract has <u>changed</u> .
<p><b>If term is changed:</b> The contract term is extended by an additional _____, and the amended expiration date is _____.</p>			
3.	<b>Compensation:</b>	<input type="checkbox"/> The contract price is <u>unchanged</u> .	<input checked="" type="checkbox"/> The contract price has <u>changed</u> .
<p><b>If the compensation is changed:</b> The contract price is</p> <p style="padding-left: 40px;"> <input checked="" type="checkbox"/> Increased by <b>One Hundred Seventy Thousand, Two Hundred Eighty dollars and no/100 (\$170,280.00 )</b>.         </p> <p style="padding-left: 40px;"> <input type="checkbox"/> Decreased by _____ dollars and no/100 (\$_____).         </p> <p style="text-align: center;">Prior to this amendment, the contract price was <b>Two Hundred Twenty-Six Thousand, Two Hundred Thirty-Seven dollars and no/100 (\$226,237.00)</b>, and after this amendment, the contract price will be <b>Three Hundred Ninety-Six Thousand, Five Hundred Seventeen dollars and no/100 (\$396,517.00)</b>.</p>			

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:**

There are no previous amendments to this Agreement.  This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase (Decrease)

6. **Approval:** This Amendment is not effective, and no payment shall be made to Contractor based on this Amendment, until it is signed by Contractor and approved by the Board of Education.

OAKLAND UNIFIED SCHOOL DISTRICT

Aimee Eng  
Aimee Eng, President,  
Board of Education

8/15/19  
Date

Kyla Johnson-Trammell  
Kyla Johnson-Trammell, Superintendent  
Secretary, Board of Education

8/15/19  
Date

Timothy White  
Timothy White, Deputy Chief  
Facilities, Planning and Management

7/12/19  
Date

CONTRACTOR

Peter Sims  
Contractor Signature 7/16/19  
Date

Peter Sims, Project Geologist  
Print Name, Title

**Approval as to form:**

Arne Sandberg  
Arne Sandberg  
General Counsel, Facilities, Planning and Management

7/19/19  
Date

**EXHIBIT "A"**  
**Scope of Work for Amendment**

**Contractor Name: Ninyo & Moore**

**1. Detailed Description of Services to be Provided:**

To provide a technical memo to the Department of Toxic Substance Control regarding scope related to the installation, sampling and destruction of vapor wells for Increments 3 and 4.

**2. Specific Outcomes:**

**3. Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract:**

<input type="checkbox"/> Ensure a high quality instructional core	<input type="checkbox"/> Prepare students for success in college and careers
<input type="checkbox"/> Develop social, emotional and physical health	<input type="checkbox"/> Safe, healthy and supportive schools
<input checked="" type="checkbox"/> Create equitable opportunities for learning	<input checked="" type="checkbox"/> Accountable for quality
<input type="checkbox"/> High quality and effective instruction	<input type="checkbox"/> Full service community district





July 12, 2019  
Proposal No. 403225002

Mr. Huy Hoang  
Oakland Unified School District  
955 High Street  
Oakland, California 94601

Subject: Proposal for Additional Environmental Services  
Fremont High School Modernization Project Increments 2, 3 and 4  
4610 Foothill Boulevard  
Oakland, California

Dear Mr. Hoang:

In accordance with your request, Ninyo & Moore is pleased to provide this proposal for environmental services already completed, as well as additional environmental services for the Oakland Unified School District (OUSD) Fremont High School Modernization Project Increments 2, 3 and 4. Services that have already been performed include additional soil gas sampling and boring relocation at Increment 3 and 4. Our additional services will include Removal Action Workplan (RAW) and Operations & Maintenance (O&M) Plan preparation for Increment 2 and Increment 3 and 4, soil vapor mitigation system design for Increment 3 and 4, installation oversight for Increment 3 and 4, and vapor monitoring for Increment 2 and Increment 3 and 4. Our proposed scope of services is as follows:

## **PROPOSED SCOPE OF SERVICES**

### **Increment 2 Scope of Services**

Additional level of effort and associated costs will be required for Increment 2 environmental activities.

#### ***Increment 2 Removal Action Workplan and Operations & Maintenance Plan Preparation***

This task will include preparation of a RAW to discuss the conclusions of ACC's finalized PEA for Increment 2, the Human Health Risk Assessment (HHRA), and appropriate mitigation measures. A meeting with DTSC to discuss the scope of the RAW is included. The RAW will present the design for the vapor mitigation system, identify the mitigation goals and objectives, and performance measures and contingencies of vapor sampling. Ninyo & Moore will prepare

an O&M Plan to verify that sampling measures are performed correctly and vapor mitigation goals are achieved.

**Task Cost: \$13,200**

***Increment 2 Quarterly O&M Vapor Testing***

Ninyo & Moore will perform four quarterly monitoring events for a one-year period and assess the human health risk to students and faculty of the new classroom building. The two vapor port samples will be collected along with a duplicate sample and trip blank per sampling event and VOC analysis by EPA Method TO-15 as well as aliphatic/aromatic hydrocarbon analysis by MA DEP will be performed by an approved analytical laboratory. An updated Human Health Risk Assessment will be performed for the quarterly vapor report. Four quarterly vapor reports will be submitted for agency approval.

**Task Cost: \$18,800**

**Increment 3 and 4 Scope of Services**

This task included activities that have already been completed and activities that will be completed in the future at Increment 3 and 4.

***Additional PEA Sampling and Reporting***

This task includes additional sampling and reporting for the Increment 3 and 4 PEA based on DTSC's request that all soil gas probes installed at Increment 3 and 4 be sampled a second time. Scope items included up to two days of field activities and collecting up to 16 soil gas samples for VOC analysis using EPA Method TO-15, aliphatic/aromatic hydrocarbon analysis by Massachusetts Department of Environmental Protection (MA DEP) Method, and fixed gases using ASTM 1946-90. Samples were analyzed on a seven to 10-day turn-around time. The probes were abandoned upon completion of sampling activities. The Increment 3 and 4 PEA Report was updated once the second round of soil gas sampling activities had been completed. The second round of soil gas sampling was incorporated into the Human Health Risk Assessment (HHRA).

**Task Cost: \$28,800**

***Boring AOC1/AOC5-B1 Relocation***

Due to conflict with site construction activities and underground utilities, the location of boring AOC1/AOC5-B1 had to be moved from on-site to an off-site location in the City of Oakland sidewalk. Proposed on-site drilling locations were submitted to the contractor and verbally approved. However, three driller mobilizations to the site were then canceled the day of mobilization due to objections by the contractor to the proposed on-site drilling location. The final fourth off-site proposed boring location required that Ninyo & Moore obtain an encroachment permit and prepare a traffic control plan for the City of Oakland. Field work was performed with traffic control to direct foot traffic around the work area in the City of Oakland sidewalk.

**Task Cost: \$15,200**

***Increment 3 and 4 Vapor Mitigation System Design Plans and Specifications***

Ninyo & Moore will prepare design plans and specifications for a vapor mitigation system for the proposed structures on Increment 3 and 4. The vapor mitigation systems will be designed with a passive venting system so that the vapor testing ports can be installed. The plans will be designed and stamped by a California registered professional engineer. Ninyo & Moore will assist the architect and school district in obtaining design approval for the vapor mitigation system from the local building department, DTSC, and the California Department of General Services Division of the State Architect. Up to two meetings with the project architect and school district are assumed for the project.

**Task Cost: \$31,000**

***Vapor Mitigation System Installation***

Following construction, a Ninyo & Moore Field Inspector will perform up to four field inspections of the vapor mitigation system to verify that it is vapor tight and the system meets the minimum thickness requirements.

**Task Cost: \$6,700**

***Increment 3 and 4 Removal Action Workplan and Operations & Maintenance (O&M) Plan Preparation***

This task will include preparation of a RAW to discuss the conclusions of ACC's finalized PEA for Increment 2, the Human Health Risk Assessment (HHRA), and appropriate mitigation measures. A meeting with DTSC to discuss the scope of the RAW is included. The RAW will present the design for the vapor mitigation system, identify the mitigation goals and objectives,

and performance measures and contingencies of vapor sampling. Ninyo & Moore will prepare an O&M Plan to verify that sampling measures are performed correctly and vapor mitigation goals are achieved. This task will include obtaining permits from the Bay Area Air Quality Monitoring District (BAAQMD) to operate the vapor mitigation systems.

**Task Cost: \$16,800**

### ***Increment 3 and 4 Quarterly O&M Vapor Testing***

Ninyo & Moore will perform four quarterly monitoring events for a one year period and assess the human health risk to students and faculty of the new gym and refurbished classroom. The six vapor port samples will be collected along with a duplicate sample and a trip blank per sampling event and VOC analysis by EPA Method TO-15 as well as aliphatic/aromatic hydrocarbon analysis by MA DEP will be performed by an approved analytical laboratory. An updated Human Health Risk Assessment will be performed for the quarterly vapor report. Four quarterly vapor reports will be submitted for agency approval.

**Task Cost: \$24,300**

## **ASSUMPTIONS**

Based on our experience with similar projects, the following assumptions have been made in the preparation of our scope of services:

- Once mobilized to the site, no delays or work stoppages beyond the control of Ninyo & Moore or its subcontractors will occur.
- Soil vapor samples will be analyzed on a normal 7 to 10 day TAT.
- AutoCAD design plans of the proposed building will be provided to Ninyo & Moore, including foundation, and architectural plans.
- Permitting services or permit fees for implementing the soil vapor mitigation plans are not included in our proposal.

## **FEE ESTIMATE**

Our estimated fee to provide environmental services is **\$154,800 (One Hundred Fifty-Four Thousand Eight Hundred Dollars)**. Charges for services rendered will be on a time-and-materials basis based on the scope of work performed. Work beyond the scope of services will be provided in accordance with the attached Schedule of Fees.

## SCHEDULE

Ninyo & Moore will commence our services immediately upon notice to proceed from the District. Our services for all tasks will follow the schedule provided by the District.

Ninyo & Moore appreciates the opportunity to provide services on this project and we look forward to working with you.

Respectfully submitted,  
**NINYO & MOORE**



Peter Sims, PG  
Project Geologist



Duane W. Blamer, PG  
Principal Geologist

PDS/DWB/gvr

Attachments: Table 1 – Breakdown of Estimated Fee for Increment 2 RAW and O&M Plan Preparation and Quarterly Testing  
Table 2 – Breakdown of Estimated Fee for Increment 3 and 4 Additional Soil Gas Sampling and Boring Relocation  
Table 3 – Breakdown of Estimated Fee for Soil Vapor Mitigation System Design and Quarterly Testing  
Schedule of Fees

Distribution: (1) Addressee (via e-mail)

**Table 1 - Breakdown of Estimated Fee for Increment 2 RAW and O&M Plan Preparation and Quarterly Testing**

**Project Coordination**

Principal Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 155.00 /hour	\$ 620.00
Senior Project Engineer/Geologist/Environmental Scientist	16 hours	@	\$ 140.00 /hour	\$ 2,240.00
Project Engineer/Geologist/Environmental Scientist	8 hours	@	\$ 133.00 /hour	\$ 1,064.00
Staff Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 110.00 /hour	\$ 440.00
<b>Subtotal</b>				<b>\$ 4,364.00</b>

**RAW and O&M Plan**

Principal Engineer/Geologist/Environmental Scientist	6 hours	@	\$ 155.00 /hour	\$ 930.00
Senior Engineer/Geologist/Environmental Scientist	20 hours	@	\$ 150.00 /hour	\$ 3,000.00
Project Engineer/Geologist/Environmental Scientist	20 hours	@	\$ 133.00 /hour	\$ 2,660.00
Senior Staff Engineer/Geologist/Environmental Scientist	12 hours	@	\$ 120.00 /hour	\$ 1,440.00
Technical Illustrator/CAD Operator	4 hours	@	\$ 80.00 /hour	\$ 320.00
Data Processing, Technical Editing, or Reproduction	8 hours	@	\$ 65.00 /hour	\$ 520.00
<b>Subtotal</b>				<b>\$ 8,870.00</b>

**Vapor Testing and Reporting (4)**

Principal Engineer/Geologist/Environmental Scientist	8 hours	@	\$ 155.00 /hour	\$ 1,240.00
Senior Engineer/Geologist/Environmental Scientist	24 hours	@	\$ 133.00 /hour	\$ 3,192.00
Senior Project Engineer/Geologist/Environmental Scientist	24 hours	@	\$ 140.00 /hour	\$ 3,360.00
Staff Engineer/Geologist/Environmental Scientist	32 hours	@	\$ 110.00 /hour	\$ 3,520.00
Field Vehicle Usage	4 days	@	\$ 100.00 /day	\$ 400.00
VOCs by TO-15	16 ea	@	\$ 230.00 /ea	\$ 4,232.00
Summa Canister & Regulator	16 ea	@	\$ 65.00 /ea	\$ 1,196.00
Technical Illustrator/CAD Operator	8 hours	@	\$ 80.00 /hour	\$ 640.00
Data Processing, Technical Editing, or Reproduction	16 hours	@	\$ 65.00 /hour	\$ 1,040.00
<b>Subtotal</b>				<b>\$ 18,820.00</b>

<b>TOTAL ESTIMATED FEE</b>				<b>\$ 32,054.00</b>
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**Table 2 - Breakdown of Estimated Fee for Increment 3 and 4 Additional Soil Gas Sampling and Boring Relocation**

**Soil Gas Sampling Activities**

Principal Engineer/Geologist/Environmental Scientist	4 hours @ \$ 155.00 /hour	\$ 620.00
Senior Project Engineer/Geologist/Environmental Scientist	hour @ \$ 140.00 /hour	\$ -
Project Engineer/Geologist/Environmental Scientist	8 hours @ \$ 133.00 /hour	\$ 1,064.00
Drilling Subcontractor	2 days @ \$ 2,500.00 /day	\$ 5,750.00
Utility Surveyor Subcontractor	hour @ \$ 300.00 /hour	\$ -
Permits	ea @ \$ 300.00 /ea	\$ -
IDW	1 ea @ \$ 250.00 /ea	\$ 287.50
	<b>Subtotal</b>	<b>\$ 7,721.50</b>

**Field Consumables**

PID/FID Usage	2 days @ \$ 150.00 /day	\$ 300.00
Level D Personal Protective Equipment (person/date [p/d])	2 days @ \$ 25.00 /day	\$ 50.00
Field Vehicle Usage	2 days @ \$ 50.00 /day	\$ 100.00
	<b>Subtotal</b>	<b>\$ 450.00</b>

**Environmental Laboratory Analysis**

Senior Project Engineer/Geologist/Environmental Scientist	16 hours @ \$ 140.00 /hour	\$ 2,576.00
VOCs by TO-15	16 ea @ \$ 230.00 /ea	\$ 4,232.00
Aliphatic/Aromatic Hydrocarbons by MA DEP	16 ea @ \$ 230.00 /ea	\$ 4,232.00
Methane ASTM 1946-90	16 ea @ \$ 84.00 /ea	\$ 1,545.60
Oxygen and Helium ASTM 1946-90	16 ea @ \$ 60.00 /ea	\$ 1,104.00
	<b>Subtotal</b>	<b>\$ 13,689.60</b>

**Data Compilation and Analysis**

Senior Staff Engineer/Geologist/Environmental Scientist	8 hours @ \$ 120.00 /hour	\$ 960.00
	<b>Subtotal</b>	<b>\$ 960.00</b>

**Updating PEA Report**

Principal Engineer/Geologist/Environmental Scientist	6 hours @ \$ 155.00 /hour	\$ 930.00
Senior Engineer/Geologist/Environmental Scientist	15 hours @ \$ 150.00 /hour	\$ 2,250.00
Senior Staff Engineer/Geologist/Environmental Scientist	20 hours @ \$ 120.00 /hour	\$ 2,400.00
Technical Illustrator/CAD Operator	2 hours @ \$ 80.00 /hour	\$ 160.00
Data Processing, Technical Editing, or Reproduction	2 hours @ \$ 65.00 /hour	\$ 130.00
	<b>Subtotal</b>	<b>\$ 5,870.00</b>

**Boring Relocation**

Principal Engineer/Geologist/Environmental Scientist	8 hours @ \$ 155.00 /hour	\$ 1,240.00
Project Engineer/Geologist/Environmental Scientist	24 hours @ \$ 133.00 /hour	\$ 3,192.00
Staff Engineer/Geologist/Environmental Scientist	32 hours @ \$ 110.00 /hour	\$ 3,520.00
Field Vehicle Usage	24 hours @ \$ 10.00 /hour	\$ 240.00
Drilling Subcontractor	2 days @ \$ 2,500.00 /day	\$ 5,000.00
Permits	2 ea @ \$ 750.00 /ea	\$ 1,725.00
IDW	1 ea @ \$ 250.00 /ea	\$ 287.50
	<b>Subtotal</b>	<b>\$ 15,204.50</b>

<b>TOTAL ESTIMATED FEE</b>		<b>\$ 43,895.60</b>
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**Table 3 - Breakdown of Estimated Fee for Increment 3 and 4 Soil Vapor Mitigation System Design and Quarterly Testing**

**Project Coordination**

Principal Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 155.00 /hour	\$ 620.00
Senior Project Engineer/Geologist/Environmental Scientist	16 hours	@	\$ 140.00 /hour	\$ 2,240.00
Project Engineer/Geologist/Environmental Scientist	8 hours	@	\$ 133.00 /hour	\$ 1,064.00
Staff Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 110.00 /hour	\$ 440.00
<b>Subtotal</b>				<b>\$ 4,364.00</b>

**Vapor Mitigation System Design and Specifications**

Principal Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 155.00 /hour	\$ 620.00
Senior Project Engineer/Geologist/Environmental Scientist	110 hours	@	\$ 140.00 /hour	\$ 15,400.00
Project Engineer/Geologist/Environmental Scientist	30 hours	@	\$ 133.00 /hour	\$ 3,990.00
Technical Illustrator/CAD Operator	60 hours	@	\$ 80.00 /hour	\$ 5,520.00
Data Processing, Technical Editing, or Reproduction	12 hours	@	\$ 85.00 /ea	\$ 1,173.00
<b>Subtotal</b>				<b>\$ 26,703.00</b>

**Field Inspection Vapor Mitigation System Installation**

Principal Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 155.00 /day	\$ 620.00
Senior Project Engineer/Geologist/Environmental Scientist	40 hours	@	\$ 140.00 /day	\$ 5,600.00
Technical Illustrator/CAD Operator	2 hours	@	\$ 80.00 /hour	\$ 160.00
Data Processing, Technical Editing, or Reproduction	2 hours	@	\$ 85.00 /ea	\$ 170.00
Field Vehicle Usage	1 day	@	\$ 100.00 /day	\$ 100.00
<b>Subtotal</b>				<b>\$ 6,650.00</b>

**RAW and O&M Plan**

Principal Engineer/Geologist/Environmental Scientist	8 hours	@	\$ 155.00 /hour	\$ 1,240.00
Senior Engineer/Geologist/Environmental Scientist	48 hours	@	\$ 150.00 /hour	\$ 7,200.00
Project Engineer/Geologist/Environmental Scientist	42 hours	@	\$ 133.00 /hour	\$ 5,586.00
Senior Staff Engineer/Geologist/Environmental Scientist	16 hours	@	\$ 120.00 /hour	\$ 1,920.00
Technical Illustrator/CAD Operator	6 hours	@	\$ 80.00 /hour	\$ 480.00
Data Processing, Technical Editing, or Reproduction	6 hours	@	\$ 65.00 /hour	\$ 390.00
<b>Subtotal</b>				<b>\$ 16,816.00</b>

**Vapor Testing and Reporting (4)**

Principal Engineer/Geologist/Environmental Scientist	8 hours	@	\$ 155.00 /hour	\$ 1,240.00
Senior Engineer/Geologist/Environmental Scientist	24 hours	@	\$ 133.00 /hour	\$ 3,192.00
Senior Project Engineer/Geologist/Environmental Scientist	24 hours	@	\$ 140.00 /hour	\$ 3,360.00
Staff Engineer/Geologist/Environmental Scientist	32 hours	@	\$ 110.00 /hour	\$ 3,520.00
Field Vehicle Usage	4 days	@	\$ 100.00 /day	\$ 400.00
VOCs by TO-15	32 ea	@	\$ 230.00 /ea	\$ 8,464.00
Summa Canister & Regulator	32 ea	@	\$ 65.00 /ea	\$ 2,392.00
Technical Illustrator/CAD Operator	8 hours	@	\$ 80.00 /hour	\$ 640.00
Data Processing, Technical Editing, or Reproduction	16 hours	@	\$ 65.00 /hour	\$ 1,040.00
<b>Subtotal</b>				<b>\$ 24,248.00</b>

**TOTAL ESTIMATED FEE**

**\$ 78,781.00**



## Schedule of Fees

### Hourly Charges for Personnel

Principal Engineer/Geologist/Environmental Scientist	\$ 155
Senior Engineer/Geologist/Environmental Scientist	\$ 150
Senior Project Engineer/Geologist/Environmental Scientist	\$ 140
Project Engineer/Geologist/Environmental Scientist	\$ 133
Senior Staff Engineer/Geologist/Environmental Scientist	\$ 120
Staff Engineer/Geologist/Environmental Scientist	\$ 110
GIS Analyst	\$ 105
Field Operations Manager	\$ 105
Supervisory Technician	\$ 100
Nondestructive Examination Technician, UT, MT, LP	\$ 95
ACI Concrete Technician	\$ 85
Concrete/Asphalt Batch Plant Inspector	\$ 85
Special Inspector (Concrete, Masonry, Steel, Welding, and Fireproofing)	\$ 85
Senior Field/Laboratory Technician	\$ 85
Field/Laboratory Technician	\$ 85
Technical Illustrator/CAD Operator	\$ 80
Information Specialist	\$ 80
Data Processing, Technical Editing, or Reproduction	\$ 85

### Other Charges

Concrete Coring Equipment (includes one technician)	\$ 175/hr
PID/FID Usage	\$ 120/day
Anchor load test equipment (includes technician)	\$ 89/hr
Hand Auger Equipment	\$ 55/day
Inclinometer Usage	\$ 32/hr
Vapor Emission Kits	\$ 30/kit
Level D Personal Protective Equipment (per person per day)	\$ 25/p/d
Rebar Locator (Pachometer)	\$ 22/hr
Nuclear Density Gauge Usage	\$ 12/hr
Field Vehicle Usage	\$ 10/hr
Direct Project Expenses	Cost plus 15 %
Laboratory testing, geophysical equipment, and other special equipment provided upon request.	

### Notes

For field and laboratory technicians and special inspectors, regular hourly rates are charged during normal weekday construction hours. Overtime rates at 1.5 times the regular rates will be charged for work performed outside normal construction hours and all day on Saturdays. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day or on Sundays and holidays. Lead time for any requested service is 24 hours. Field Technician rates are based on a 4-hour minimum. Special inspection rates are based on a 4-hour minimum for the first 4 hours and an 8-hour minimum for hours exceeding 4 hours. Field personnel are charged portal to portal.

Invoices will be submitted monthly and are due upon receipt. A service charge of 1.0 percent per month may be charged on accounts not paid within 30 days.

The terms and conditions of providing our consulting services include our limitation of liability and indemnities as presented in Ninyo & Moore's Work Authorization and Agreement.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ARCHITECTS, ENGINEERS AND SURVEYORS INDUSTRYEDGE<sup>SM</sup> ENDORSEMENT**

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

**GENERAL DESCRIPTION OF COVERAGE** ■ This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- |  |  |
|--|--|
| <p><b>A.</b> Broadened Named Insured</p> <p><b>B.</b> Incidental Medical Malpractice</p> <p><b>C.</b> Reasonable Force ■ Bodily Injury Or Property Damage</p> <p><b>D.</b> Non-Owned Watercraft ■ Increased To Up To 75 feet</p> <p><b>E.</b> Aircraft Chartered With Pilot</p> <p><b>F.</b> Extension Of Coverage ■ Damage To Premises Rented To You</p> <p><b>G.</b> Personal Injury ■ Assumed by Contract</p> <p><b>H.</b> Increased Supplementary Payments</p> <p><b>I.</b> Additional Insured ■ Owner, Manager Or Lessor Of Premises</p> <p><b>J.</b> Additional Insured ■ Lessor Of Leased Equipment</p> <p><b>K.</b> Additional Insured ■ State Or Political Subdivisions ■ Permits Relating To Premises</p> <p><b>L.</b> Additional Insured ■ State Or Political Subdivisions ■ Permits Relating To Operations</p> | <p><b>M.</b> Who Is An Insured ■ Newly Acquired Or Formed Organizations</p> <p><b>N.</b> Injury To Co-Employees And Co-Volunteer Workers</p> <p><b>O.</b> Medical Payments Limit</p> <p><b>P.</b> Knowledge And Notice Of Occurrence Or Offense</p> <p><b>Q.</b> Other Insurance Condition</p> <p><b>R.</b> Unintentional Omission</p> <p><b>S.</b> Waiver Of Transfer Of Rights Of Recovery Against Others To Us When Required By Contract</p> <p><b>T.</b> Amended Bodily Injury Definition</p> <p><b>U.</b> Amended Insured Contract Definition ■ Railroad Easement</p> <p><b>V.</b> Additional Definition ■ Written Contract Requiring Insurance</p> |
|--|--|

### PROVISIONS

**A. BROADENED NAMED INSURED ■ UNNAMED SUBSIDIARIES**

The Named Insured in Item 1. of the Declarations is amended as follows:

The person or organization named in Item 1. of the Declarations and any organization, other than a partnership, joint venture, limited liability company or trust, of which you are the sole owner or in which you maintain the majority ownership interest on the effective date of the policy. How-

ever, coverage for any such additional organization will cease as of the date, if any, during the policy period, that you no longer are the sole owner of, or maintain the majority ownership interest in, such organization.

**B. INCIDENTAL MEDICAL MALPRACTICE**

1. The following is added to the definition of "occurrence" in the **DEFINITIONS** Section:

Unless you are in the business or occupation of providing professional health care services, "occurrence" also means an act or omission

COMMERCIAL GENERAL LIABILITY

committed by any of your "employees" who is employed by you as a registered nurse, licensed practical nurse, emergency medical technician or paramedic, in providing or failing to provide "incidental medical services" or "Good Samaritan services" to a person.

2. The following is added to the **DEFINITIONS** Section:

a. "Incidental medical services" means medical, surgical, dental, laboratory, x-ray or nursing service, treatment, advice or instruction; the related furnishing of food or beverages; the furnishing or dispensing of drugs or medical supplies or appliances; or first aid.

b. "Good Samaritan services" means those medical services rendered or provided in an emergency and for which no remuneration is demanded or received.

3. The following is added to Paragraph 2.a.(1) of **SECTION II ■ WHO IS AN INSURED**

Paragraphs (1) (a), (b), (c) and (d) above do not apply to any of your "employees" who are employed by you as a registered nurse, licensed practical nurse, emergency medical technician or paramedic but only while performing the services described in Paragraph 1. above and while acting within the scope of their employment by you. Any such "employees" rendering "incidental medical services" or "Good Samaritan services" will be deemed to be acting within the scope of their employment by you.

4. The following exclusion is added to Paragraph 2. **Exclusions of SECTION I ■ COVERAGES ■ COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY:**

**Sale of Pharmaceuticals**

"Bodily injury" or "property damage" arising out of the willful violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by or with the knowledge or consent of the insured.

5. The following is added to Paragraph 4.b., **Excess Insurance, of SECTION IV ■ COMMERCIAL GENERAL LIABILITY CONDITIONS:**

This insurance is excess over any valid and collectible "other insurance", whether primary, excess, contingent or on any other basis, that is available to you or any of your "employees"

for "bodily injury" that arises out of providing or failing to provide "incidental medical services" or "Good Samaritan services", except for insurance purchased specifically by you to apply in excess of the Limits of Insurance shown in the Declarations for this Coverage Part.

6. The following is added to Paragraph 5. of **SECTION III ■ LIMITS OF INSURANCE:**

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed by any of your "employees" in providing or failing to provide "incidental medical services" or "Good Samaritan services" to any one person will be deemed to be one "occurrence".

**C. REASONABLE FORCE PROPERTY DAMAGE ■ EXCEPTION TO EXPECTED OR INTENDED INJURY EXCLUSION**

The following replaces Exclusion a., **Expected Or Intended Injury**, in Paragraph 2. of **SECTION I ■ COVERAGES ■ COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY:**

a. **Expected Or Intended Injury Or Damage**

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect any person or property.

**D. NON-OWNED WATERCRAFT ■ INCREASED TO UP TO 75 FEET**

1. The following replaces Paragraph (2) of Exclusion g., **Aircraft, Auto Or Watercraft**, in Paragraph 2. of **SECTION I ■ COVERAGES ■ COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY:**

(2) A watercraft you do not own that is:

- (a) Less than 75 feet long; and
- (b) Not being used to carry any person or property for a charge.

2. The following is added to **SECTION II ■ WHO IS AN INSURED:**

Any person who, with your expressed or implied consent, either uses or is responsible for the use of a nonowned watercraft that is less than 75 feet and not being used to carry person or property for a charge is included as an insured under this Coverage Part.

**E. AIRCRAFT CHARTERED WITH PILOT**

The following is added to Exclusion **g.**, **Aircraft, Auto Or Watercraft**, in Paragraph **2.** of **SECTION I ■ COVERAGES ■ COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

This exclusion does not apply to an aircraft that is:

- (a) Chartered with a pilot to any insured; and
- (b) Not owned by any insured.

**F. EXTENSION OF COVERAGE ■ DAMAGE TO PREMISES RENTED TO YOU**

1. The following replaces the last paragraph of **SECTION I ■ COVERAGES ■ COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

Exclusions **c.** through **n.** do not apply to damage to premises while rented to you, or temporarily occupied by you with permission of the owner, caused by:

- a. Fire;
- b. Explosion;
- c. Lightning;
- d. Smoke resulting from such fire, explosion, or lightning; or
- e. Water.

A separate limit of insurance applies to this coverage as described in **SECTION III ■ LIMITS OF INSURANCE**

2. The insurance under this Provision **F.** does not apply to damage to premises while rented to you, or temporarily occupied by you with permission of the owner, caused by:

- a. Rupture, bursting, or operation of pressure relief devices;
- b. Rupture or bursting due to expansion or swelling of the contents of any building or structure, caused by or resulting from water; or
- c. Explosion of steam boilers, steam pipes, steam engines, or steam turbines.

3. The following replaces Paragraph **6.** of **SECTION III ■ LIMITS OF INSURANCE**

Subject to **5.** above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage **A** for the sum of all damages because of "property damage" to any one premises while rented to you, or temporarily occupied by you with permission

of the owner, caused by: fire; explosion; lightning; smoke resulting from such fire, explosion, or lightning; or water. The Damage To Premises Rented To You Limit will apply to all "property damage" proximately caused by the same "occurrence", whether such damage results from: fire; explosion; lightning; smoke resulting from such fire, explosion, or lightning; or water; or any combination of any of these causes.

The Damage To Premises Rented To You Limit will be the higher of:

- a. \$300,000; or
- b. The amount shown for the Damage To Premises Rented To You Limit in the Declarations for this Coverage Part.

4. The following replaces Paragraph **a.** of the definition of "insured contract" in the **DEFINITIONS** Section:

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage to premises while rented to you, or temporarily occupied by you with permission of the owner, caused by: fire; explosion; lightning; smoke resulting from such fire, explosion, or lightning; or water is not an "insured contract";

**G. PERSONAL INJURY ■ ASSUMED BY CONTRACT**

The following replaces Exclusion **e.**, **Contractual Liability** in Paragraph **2.** of **SECTION I ■ COVERAGES ■ COVERAGE B PERSONAL AND ADVERTISING INJURY LIABILITY**:

"Advertising injury" for which the insured has assumed liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement.

**H. INCREASED SUPPLEMENTARY PAYMENTS**

1. The following replaces Paragraph **1.b.** of **SUPPLEMENTARY PAYMENTS ■ COVERAGES A AND B** of **SECTION I ■ COVERAGES**:

- b. Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

## COMMERCIAL GENERAL LIABILITY

2. The following replaces Paragraph 1.d. of **SUPPLEMENTARY PAYMENTS ■ COVERAGES A AND B** of **SECTION I ■ COVERAGES**:
    - d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$500 a day because of time off from work.
- I. ADDITIONAL INSURED ■ OWNER, MANAGER OR LESSOR OF PREMISES**
1. The following is added to **SECTION II ■ WHO IS AN INSURED**:

Any person or organization that you have agreed in a "written contract requiring insurance" to include as an additional insured on this Coverage Part is an insured, but:

    - a. Only with respect to liability for "bodily injury" or "property damage" that occurs, or "personal injury" caused by an offense committed, after you have entered into that "written contract requiring insurance"; and
    - b. Only if the "bodily injury", "property damage" or "personal injury" is caused, in whole or in part, by acts or omissions of you or any person or organization performing operations on your behalf, and arises out of the ownership, maintenance or use of that part of any premises leased to you under that "written contract requiring insurance".
  2. The insurance provided to such additional insured under this Provision I. is subject to the following provisions:
    - a. The limits of insurance afforded to such additional insured shall be the limits which you agreed to provide in the "written contract requiring insurance", or the limits shown in the Declarations for this Coverage Part, whichever are less; and
    - b. The insurance afforded to such additional insured does not apply to:
      - (1) Any "bodily injury" or "property damage" that occurs, or "personal injury" caused by an offense committed, after you cease to be a tenant in that premises;
      - (2) Any structural alterations, new construction or demolition operations performed by or on behalf of such additional insured; or
- (3) Any premises for which coverage is excluded by another endorsement to this Coverage Part.
3. This Provision I. does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.
- J. ADDITIONAL INSURED ■ LESSOR OF LEASED EQUIPMENT**
1. The following is added to **SECTION II ■ WHO IS AN INSURED**:

Any person or organization that you have agreed in a "written contract requiring insurance" to include as an additional insured on this Coverage Part is an insured, but:

    - a. Only with respect to liability for "bodily injury" or "property damage" that occurs, or "personal injury" caused by an offense committed, after you have entered into that "written contract requiring insurance"; and
    - b. Only if the "bodily injury", "property damage" or "personal injury" is caused, in whole or in part, by acts or omissions of you or any person or organization performing operations on your behalf, in the maintenance, operation or use of equipment leased to you by such additional insured.
  2. The insurance provided to such additional insured under this Provision J. is subject to the following provisions:
    - a. The limits of insurance afforded to such additional insured shall be the limits which you agreed to provide in the "written contract requiring insurance", or the limits shown in the Declarations for this Coverage Part, whichever are less; and
    - b. The insurance afforded to such additional insured does not apply:
      - (1) To any "bodily injury" or "property damage" that occurs, or "personal injury" caused by an offense committed, after the equipment lease expires; or
      - (2) If the equipment is leased with an operator.

3. This Provision J. does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.

**K. ADDITIONAL INSURED ■ STATE OR POLITICAL SUBDIVISIONS ■ PERMITS RELATING TO PREMISES**

The following is added to **SECTION II ■ WHO IS AN INSURED**:

Any state or political subdivision that has issued a permit in connection with premises owned or occupied by, or rented or loaned to, you, is an insured, but only with respect to "bodily injury", "property damage", "personal injury" or "advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, elevators, street banners or decorations for which that state or political subdivision has issued such permit.

**L. ADDITIONAL INSURED ■ STATE OR POLITICAL SUBDIVISIONS ■ PERMITS RELATING TO OPERATIONS**

The following is added to **SECTION II ■ WHO IS AN INSURED**:

Any state or political subdivision that has issued a permit is an insured, but only with respect to "bodily injury", "property damage", "personal injury" or "advertising injury" arising out of operations performed by you or on your behalf for which that state or political subdivision has issued such permit. However, no such state or political subdivision is an insured for:

1. "Bodily injury", "property damage", "personal injury" or "advertising injury" arising out of operations performed for that state or political subdivision; or
2. "Bodily injury" or "property damage" included within the "products ■ completed operations hazard".

**M. WHO IS AN INSURED ■ NEWLY ACQUIRED OR FORMED ORGANIZATIONS**

The following replaces Paragraph 4.a. of **SECTION II ■ WHO IS AN INSURED**:

- a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy pe-

riod, whichever is earlier. Any such newly acquired or formed organization that you report in writing to us within 180 days after you acquire or form the organization will be covered under this provision until the end of the policy period, even if there are more than 180 days remaining until the end of the policy period.

**N. INJURY TO CO-EMPLOYEES AND CO-VOLUNTEER WORKERS**

The following is added to **SECTION II ■ WHO IS AN INSURED**:

1. Your "employees" are insureds with respect to "bodily injury" to a co-"employee" in the course of the co-"employee's" employment by you, or to your "volunteer workers" while performing duties related to the conduct of your business, provided that this coverage for your "employees" does not apply to acts outside the scope of their employment by you or while performing duties unrelated to the conduct of your business.
2. Your "volunteer workers" are insureds with respect to "bodily injury" to a co-"volunteer worker" while performing duties related to the conduct of your business, or to your "employees" in the course of the "employee's" employment by you, provided that this coverage for your "volunteer workers" does not apply while performing duties unrelated to the conduct of your business.
3. Subparagraphs 2.a.(1)(a), (b) and (c) and 3.a. of **SECTION II ■ WHO IS AN INSURED** do not apply to "bodily injury" for which insurance is provided by paragraph 1. or 2. above.

**O. MEDICAL PAYMENTS LIMIT**

The following replaces paragraph 7. of **SECTION III ■ LIMITS OF INSURANCE**:

Subject to 5. above, the Medical Expense Limit is the most we will pay under Coverage C for all medical expenses because of "bodily injury" sustained by any one person, and will be the higher of:

- a. \$10,000; or
- b. The amount shown on the Declarations for Medical Expense Limit.

**P. KNOWLEDGE AND NOTICE OF OCCURRENCE OR OFFENSE**

The following is added to Paragraph 2. **Duties In The Event of Occurrence, Offense, Claim Or**

## COMMERCIAL GENERAL LIABILITY

### **Suit of SECTION IV ■ COMMERCIAL GENERAL LIABILITY CONDITIONS:**

Notice of an "occurrence" or of an offense which may result in a claim must be given as soon as practicable after knowledge of the "occurrence" or offense has been reported to you, one of your "executive officers" (if you are a corporation), one of your partners who is an individual (if you are a partnership), one of your managers (if you are a limited liability company), one of your trustees who is an individual (if you are a trust), or an "employee" (such as an insurance, loss control or risk manager or administrator) designated by you to give such notice.

Knowledge by any other "employee" of an "occurrence" or offense does not imply that you also have such knowledge.

Notice of an "occurrence" or of an offense which may result in a claim will be deemed to be given as soon as practicable to us if it is given in good faith as soon as practicable to your workers' compensation, accident, or health insurer. This applies only if you subsequently give notice of the "occurrence" or offense to us as soon as practicable after you, one of your "executive officers" (if you are a corporation), one of your partners who is an individual (if you are a partnership), one of your managers (if you are a limited liability company), one of your trustees who is an individual (if you are a trust), or an "employee" (such as an insurance, loss control or risk manager or administrator) designated by you to give such notice discovers that the "occurrence" or offense may involve this policy.

### **Q. OTHER INSURANCE CONDITION**

1. The following replaces Paragraph 4., **Other Insurance of SECTION IV ■ COMMERCIAL GENERAL LIABILITY CONDITIONS:**

#### **4. Other Insurance**

If valid and collectible "other insurance" is available to the insured for a loss we cover under Coverages **A** or **B** of this Coverage Part, our obligations are limited as follows:

##### **a. Primary Insurance**

This insurance is primary except when **b.** below applies. If this insurance is primary, our obligations are not affected unless any of the "other insurance" is also primary. Then, we will share with all that "other insur-

ance" by the method described in **c.** below.

##### **b. Excess Insurance**

This insurance is excess over any of the "other insurance", whether primary, excess, contingent or on any other basis:

- (1) That is Fire, Extended Coverage, Builder's Risk, Installation Risk, or similar coverage for "your work";
- (2) That is Fire insurance for premises rented to you or temporarily occupied by you with permission of the owner;
- (3) That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner; or
- (4) If the loss arises out of the maintenance or use of aircraft, "autos", or watercraft to the extent not subject to Exclusion **g.** of Section **I ■ Coverage A ■ Bodily Injury And Property Damage Liability**; or
- (5) That is available to the insured when the insured is an additional insured under any other policy, including any umbrella or excess policy.

When this insurance is excess, we will have no duty under Coverages **A** or **B** to defend the insured against any "suit" if any provider of "other insurance" has a duty to defend the insured against that "suit". If no provider of "other insurance" defends, we will undertake to do so, but we will be entitled to the insured's rights against all those providers of "other insurance".

When this insurance is excess over "other insurance", we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (1) The total amount that all such "other insurance" would pay for the loss in the absence of this insurance; and

- (2) The total of all deductible and self-insured amounts under that "other insurance".

We will share the remaining loss, if any, with any "other insurance" that is not described in this Excess Insurance provision.

**c. Method Of Sharing**

If all of the "other insurance" permits contribution by equal shares, we will follow this method also. Under this approach each provider of insurance contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the "other insurance" does not permit contribution by equal shares, we will contribute by limits. Under this method, the share of each provider of insurance is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all providers of insurance.

**2. The following definition is added to SECTION V ■ DEFINITIONS:**

"Other insurance":

- a. Means insurance, or the funding of losses, that is provided by, through or on behalf of:**
- (1) Another insurance company;
  - (2) Us or any of our affiliated insurance companies, except when the Non cumulation of Each Occurrence Limit section of Paragraph 5. of **LIMITS OF INSURANCE** (Section III) or the Non cumulation of Personal and Advertising Injury limit sections of Paragraph 4. of **LIMITS OF INSURANCE** (Section III) applies;
  - (3) Any risk retention group;
  - (4) Any self-insurance method or program, other than any funded by you and over which this Coverage Part applies; or
  - (5) Any similar risk transfer or risk management method.
- b. Does not include umbrella insurance, or excess insurance, that you bought specifically to apply in excess of the Limits of**

Insurance shown on the Declarations of this Coverage Part.

**R. UNINTENTIONAL OMISSION**

1. The following is added to Paragraph 6. **Representations of SECTION IV ■ COMMERCIAL GENERAL LIABILITY CONDITIONS:**

The unintentional omission of, or unintentional error in, any information provided by you which we relied upon in issuing this policy shall not prejudice your rights under this insurance.

2. This Provision R. does not affect our right to collect additional premium or to exercise our right of cancellation or nonrenewal in accordance with applicable insurance laws or regulations.

**S. WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US WHEN REQUIRED BY CONTRACT**

The following is added to Paragraph 8. **Transfer of Rights of Recovery Against Others to Us of SECTION IV ■ COMMERCIAL GENERAL LIABILITY CONDITIONS:**

We waive any rights of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage", "personal injury" or "advertising injury" arising out of:

- 1. Premises owned by you, temporarily occupied by you with permission of the owner, or leased or rented to you;
- 2. Ongoing operations performed by you, or on your behalf, under a contract or agreement with that person or organization;
- 3. "Your work"; or
- 4. "Your products".

We waive these rights only where you have agreed to do so as part of a "written contract requiring insurance" entered into by you before, and in effect when, the "bodily injury" or "property damage" occurs, or the "personal injury" offense or "advertising injury" offense is committed.

**T. AMENDED BODILY INJURY DEFINITION**

The following replaces the definition of "bodily injury" in the **DEFINITIONS** Section:

"Bodily injury" means bodily injury, mental anguish, mental injury, shock, fright, disability, humiliation, sickness or disease sustained by a per-



## COMMERCIAL GENERAL LIABILITY

son, including death resulting from any of these at any time.

### U. AMENDED INSURED CONTRACT DEFINITION ■ RAILROAD EASEMENT

1. Subparagraph **c.** of the definition of "insured contract" in the **DEFINITIONS** Section is replaced by the following:

**c.** Any easement or license agreement;

2. Subparagraph **f.(1)** of the definition of "insured contract" in the **DEFINITIONS** Section is deleted.

### V. ADDITIONAL DEFINITION ■ WRITTEN CONTRACT REQUIRING INSURANCE

The following definition is added to the **DEFINITIONS** Section:

"Written contract requiring insurance" means that part of any written contract or written agreement under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs, and the "personal injury" is caused by an offense committed:

**a.** After the signing and execution of the contract or agreement by you;

**b.** While that part of the contract or agreement is in effect; and

**c.** Before the end of the policy period.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **BUSINESS AUTO EXTENSION ENDORSEMENT**

This endorsement modifies insurance provided under the following:

### **BUSINESS AUTO COVERAGE FORM**

**GENERAL DESCRIPTION OF COVERAGE** – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><b>A. BROAD FORM NAMED INSURED</b></li> <li><b>B. BLANKET ADDITIONAL INSURED</b></li> <li><b>C. EMPLOYEE HIRED AUTO</b></li> <li><b>D. EMPLOYEES AS INSURED</b></li> <li><b>E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS</b></li> <li><b>F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS</b></li> <li><b>G. WAIVER OF DEDUCTIBLE – GLASS</b></li> </ul> | <ul style="list-style-type: none"> <li><b>H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT</b></li> <li><b>I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT</b></li> <li><b>J. PERSONAL PROPERTY</b></li> <li><b>K. AIRBAGS</b></li> <li><b>L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS</b></li> <li><b>M. BLANKET WAIVER OF SUBROGATION</b></li> <li><b>N. UNINTENTIONAL ERRORS OR OMISSIONS</b></li> </ul> |
|---|---|

### **PROVISIONS**

#### **A. BROAD FORM NAMED INSURED**

The following is added to Paragraph A.1., **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

#### **B. BLANKET ADDITIONAL INSURED**

The following is added to Paragraph c. in A.1., **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which

this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

#### **C. EMPLOYEE HIRED AUTO**

1. The following is added to Paragraph A.1., **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. The following replaces Paragraph b. in B.5., **Other Insurance**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your

## COMMERCIAL AUTO

permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

### D. EMPLOYEES AS INSURED

The following is added to Paragraph A.1., **Who Is An Insured**, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

### E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

1. The following replaces Paragraph A.2.a.(2), of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

(2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph A.2.a.(4), of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

### F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS

The following replaces Subparagraph (5) in Paragraph B.7., **Policy Period, Coverage Territory**, of SECTION IV – BUSINESS AUTO CONDITIONS:

(5) Anywhere in the world, except any country or jurisdiction while any trade sanction, embargo, or similar regulation imposed by the United States of America applies to and prohibits the transaction of business with or within such country or jurisdiction, for Covered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and that is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

(a) With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

(i) You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

(ii) Neither you nor any other involved "insured" will make any settlement without our consent.

(iii) We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

(iv) We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph C., Limits Of Insurance, of SECTION II – COVERED AUTOS LIABILITY COVERAGE.

(v) We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit described in Paragraph C., Limits Of Insurance, of SECTION II – COVERED AUTOS LIABILITY COVERAGE, and not in addition to such limit. Our duty to make such payments ends when we have used up the applicable limit of insurance in payments for damages, settlements or defense expenses.

(b) This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

(c) This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.

You agree to maintain all required or compulsory insurance in any such country up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory insurance requirements.

- (d) It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

**G. WAIVER OF DEDUCTIBLE – GLASS**

The following is added to Paragraph D., **Deductible**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

**H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT**

The following replaces the last sentence of Paragraph A.4.b., **Loss Of Use Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

However, the most we will pay for any expenses for loss of use is \$65 per day, to a maximum of \$750 for any one "accident".

**I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT**

The following replaces the first sentence in Paragraph A.4.a., **Transportation Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

We will pay up to \$50 per day to a maximum of \$1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

**J. PERSONAL PROPERTY**

The following is added to Paragraph A.4., **Coverage Extensions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

**Personal Property**

We will pay up to \$400 for "loss" to wearing apparel and other personal property which is:

- (1) Owned by an "insured"; and

- (2) In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

**K. AIRBAGS**

The following is added to Paragraph B.3., **Exclusions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Exclusion 3.a. does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs A.1.b. and A.1.c., but only:

- a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;
- b. The airbags are not covered under any warranty; and
- c. The airbags were not intentionally inflated.

We will pay up to a maximum of \$1,000 for any one "loss".

**L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS**

The following is added to Paragraph A.2.a., of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

- (a) You (if you are an individual);
- (b) A partner (if you are a partnership);
- (c) A member (if you are a limited liability company);
- (d) An executive officer, director or insurance manager (if you are a corporation or other organization); or
- (e) Any "employee" authorized by you to give notice of the "accident" or "loss".

**M. BLANKET WAIVER OF SUBROGATION**

The following replaces Paragraph A.5., **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

**5. Transfer Of Rights Of Recovery Against Others To Us**

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by

## COMMERCIAL AUTO

such contract. The waiver applies only to the person or organization designated in such contract.

### **N. UNINTENTIONAL ERRORS OR OMISSIONS**

The following is added to Paragraph **B.2., Concealment, Misrepresentation, Or Fraud**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

**Workers' Compensation and Employers' Liability Insurance Policy  
Waiver of Our Right to Recover From Others Endorsement - California  
WC 04 03 06**

If the following information is not complete, refer to the appropriate Schedule attached to the policy.

Insured Ninyo & Moore Geotechnical &

Policy Number SCW0089731901

Producer Dealey, Renton & Associates

Effective Date 05/01/2019

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**Schedule**

**Person or Organization**

**Job Description**

ALL PERSONS OR ORGANIZATIONS THAT ARE PARTIE TO A CONTRACT THAT REQUIRED YOU TO OBTAIN THIS AGREEMENT, PROVIDED YOU EXECUTED THE CONTRACT BEFORE THE LOSS

**Additional Premium %**

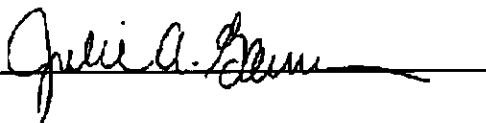
We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

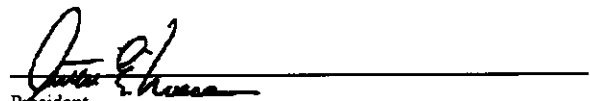
The additional premium for this endorsement shall be the percentage, as shown in the Schedule applicable to this endorsement, of the California workers' compensation premium otherwise due on such remuneration.

This Form must be attached to Change Endorsement when issued after the policy is written.  
One of the Fireman's Fund Insurance Companies as named in the policy

Secretary



President





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

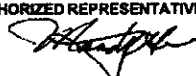
<b>PRODUCER</b> Dealey, Renton & Associates P. O. Box 12675 Oakland CA 94604-2675	<b>CONTACT NAME:</b> PHONE (A/C No. Ext): 510-465-3090      FAX (A/C No.): 510-452-2193 E-MAIL ADDRESS: certificates@dealeyrenton.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> NINYOMOOR1 Ninyo & Moore Geotechnical & Environmental Sciences Consultants 2020 Challenger Drive, Suite 103 Alameda CA 94501	<b>INSURER A:</b> Travelers Property Casualty Co of Ameri      25674	
	<b>INSURER B:</b> American Automobile Ins. Co.      21849	
	<b>INSURER C:</b> Evanston Insurance Company      35378	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER: 1503387815**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab <input checked="" type="checkbox"/> OCP GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	8308986R247	10/3/2018	10/3/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	8108986R247	10/3/2018	10/3/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$	Y	Y	CUP8J428527	10/3/2018	10/3/2019	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
B	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	SCW0089731901	5/1/2019	5/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	<input checked="" type="checkbox"/> Professional Liab & Contractor's Pollution Liab.	Y		MKLV7PL0003340	10/3/2018	4/3/2020	\$5,000,000 per Claim \$5,000,000 Anni Aggr

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: OUSD/FREMONT NEW CONSTRUCTION  
DTSC REVIEW - Installation, sampling and destruction of three (3) soil vapor wells for Increment 2 the District and its Governing Board, agents, representatives, employees, trustees, officers, consultants, and volunteers are named as Additional Insured as respects General and Auto Liability as required per written contract or agreement. General Liability is Primary/Non-Contributory, and Auto Liability is Primary per policy form wording. Insurance coverage includes waiver of subrogation per the attached. 30 Days Notice of Cancellation.

<b>CERTIFICATE HOLDER</b>  Oakland Unified School District ATTN: Juanita Hunter 955 High Street Oakland CA 94601	<b>CANCELLATION 30 Day NOC/10 Day for NonPay of Prem</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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Department of Facilities Planning and Management

ROUTING FORM

**Project Information**

Project Name **Fremont New Construction** Site **210**

**Basic Directions**

Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.

Attachment Checklist  Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000  
 Workers compensation insurance certification, unless vendor is a sole provider

**Contractor Information**

Contractor Name	Ninyo & Moore	Agency's Contact	Peter Sims psims@ninyoandmoore.com
OUSD Vendor ID #	003087	Vendor Title:	
Address	1956 Webster Street, Ste. 400 Oakland, CA 94612	Telephone	(510) 633-5640
Contractor History	Previously been an OUSD contractor?	Policy Expires:	<input type="checkbox"/> Yes <input type="checkbox"/> No
OUSD Project #	13158	Worked as an OUSD employee?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Term**

Date Work Will Begin	10/11/2018	Date Work Will End By	(not more than 5 years from start date)
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**Compensation**

Total Contract Amount	Total Contract Not To Exceed	\$396,517.00
Pay Rate Per Hour (if Hourly)	If Amendment, Changed Amount	\$170,280.00
Other Expenses	Requisition Number	

**Budget Information**

If you are planning to multi-fund a contract using LPP funds, please contact the State and Federal Office before completing requisition.

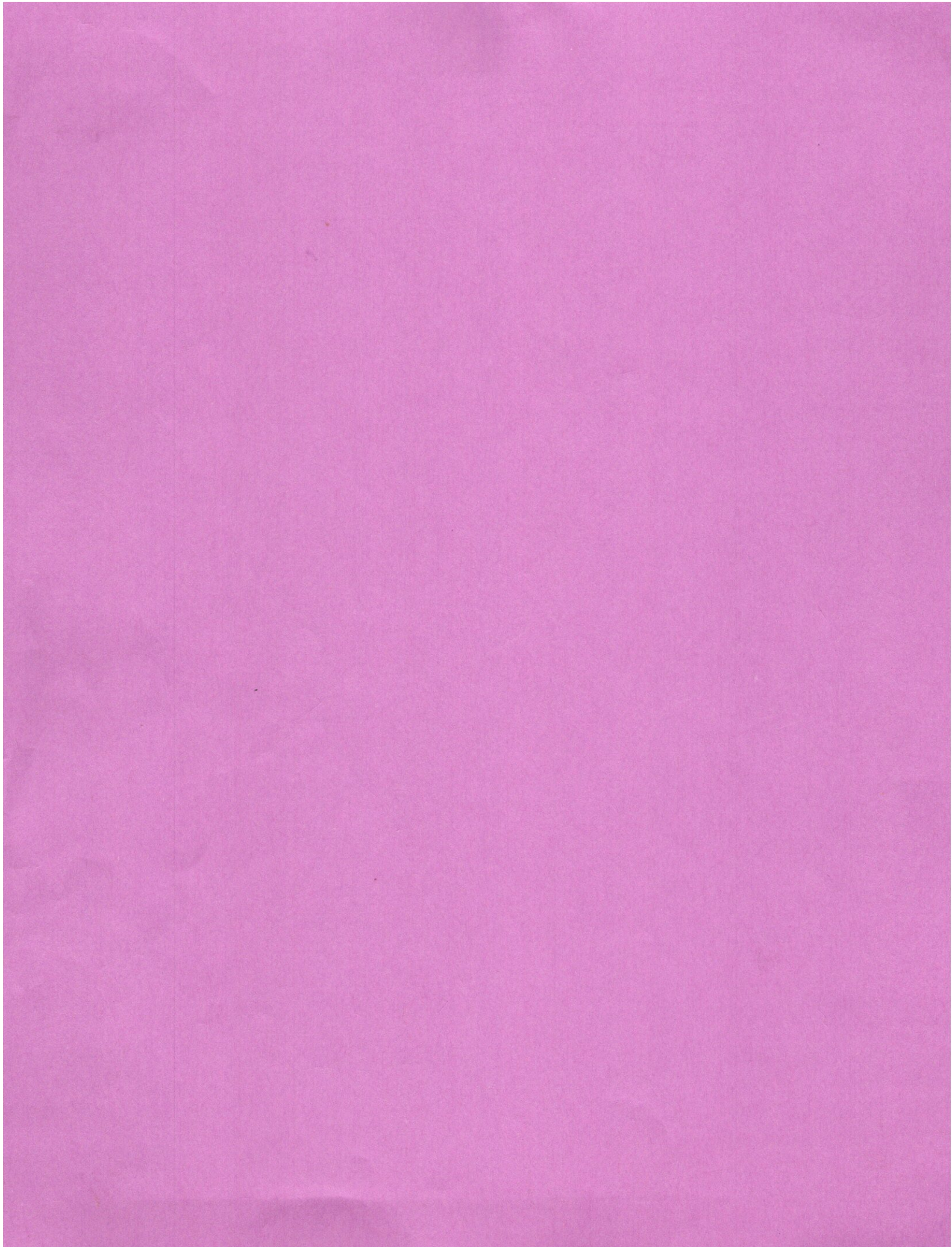
Resource #	Funding Source	Org Key	Object	Amount
9450/9594	Fd21 Measure J	210-9450-0-9594-8500-6265-302-9180-9905-9999-99999	6265	\$170,280.00

**Approval and Routing (in order of approval steps)**

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

<b>Division Head</b>	<b>Phone</b>	510-535-7038	<b>Fax</b>	510-535-7082
1. <b>Director, Department of Facilities Planning and Management</b>	Signature		Date Approved	7/17/19
2. <b>General Counsel, Department of Facilities Planning and Management</b>	Signature	(as to term only)	Date Approved	7/19/19
3. <b>Deputy Chief, Department of Facilities Planning and Management</b>	Signature		Date Approved	7/22/19
4. <b>Senior Business Officer, Board of Education</b>	Signature		Date Approved	
5. <b>President, Board of Education</b>	Signature		Date Approved	





Board Office Use: Legislative File Info.	
File ID Number	18-1882
Introduction Date	10-10-2018
Enactment Number	18-1568
Enactment Date	10/10/18 lf



OAKLAND UNIFIED  
SCHOOL DISTRICT

# Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent and Secretary, Board of Education  
Timothy White, Deputy Chief, Facilities Planning and Management

**Board Meeting Date** October 10, 2018

**Subject** Independent Consultant Agreement Greater than \$90,200 -Ninyo & Moore - Fremont New Construction Project

**Action Requested** Approval by the Board of Education of an Independent Consultant Agreement Greater than \$90,200 between the District and Ninyo & Moore, Oakland, CA, for the latter to provide a technical memo for DTSC review discussing scope relating to the installation, sampling and destruction of three(3) soil vapor wells for Increment 2; and provide reports of a PEA Work Plan to DTSC for Increment 3 & 4, in conjunction with the Fremont New Construction Project, more specifically delineated in the Scope of Services in Exhibit "A", incorporated herein by reference as though fully set forth, commencing October 11, 2018 and concluding no later than December 31, 2020, in an amount not-to exceed \$226,237.00

**Discussion** Monitoring services are required for the soil vapor wells, installation and sampling work.

**LBP** (Local Business Participation Percentage) 100.00%

**Recommendation** Approval by the Board of Education of an Independent Consultant Agreement Greater than \$90,200 between the District and Ninyo & Moore, Oakland, CA, for the latter to provide a technical memo for DTSC review discussing scope relating to the installation, sampling and destruction of three(3) soil vapor wells for Increment 2; and provide reports of a PEA Work Plan to DTSC for Increment 3 & 4, in conjunction with the Fremont New Construction Project, more specifically delineated in the Scope of Services in Exhibit "A", incorporated herein by reference as though fully set forth, commencing October 11, 2018 and concluding no later than December 31, 2020, in an amount not-to exceed \$226,237.00

**Fiscal Impact** Fund 21, Measure B

**Attachments**

- Independent Consultant Agreement including scope of work
- Consultant Proposal
- Certificate of Insurance



**CONTRACT JUSTIFICATION FORM**  
**This Form Shall Be Submitted to the Board Office**  
**With Every Consent Agenda Contract.**

**Legislative File ID No.** \_\_\_\_\_

**Department:** Facilities Planning and Management

**Vendor Name:** Ninyo & Moore

**Project Name:** Fremont New Construction **Project No.:** 13158

**Contract Term:** Intended Start: 10/11/2018 Intended End: 12/31/2020

**Annual (if annual contract) or Total (if multi-year agreement) Cost:** \$226,237.00

**Approved by:** Tadashi Nakadegawa

**Is Vendor a local Oakland Business or have they meet the requirements of the**

**Local Business Policy?**  Yes (No if Unchecked)

**How was this Vendor selected?**

Vendor has an existing contract with District.

**Summarize the services this Vendor will be providing.**

Ninyo & Moore will provide a technical memo for DTSC review discussing our scope relating to the installation, sampling and destruction of three soil vapor wells for Increment 2.

Ninyo & Moore will include preparation, implementation and reporting of a PEA Work Plan to DTSC for Increment 3 and 4.

An owner's contingency of 10% (\$22,6243) has been added.

**Was this contract competitively bid?**  Yes (No if Unchecked)

If No, please answer the following:

1) How did you determine the price is competitive?

2) Please check the competitive bid exception relied upon:

- Educational Materials**
- Special Services** contracts for financial, economic, accounting, legal or administrative services
- CUPCCAA Exception** (Uniform Public Construction Cost Accounting Act)
- Professional Service Agreements** of less than \$90,200 (increases a small amount on January 1 of each year)
- Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternative energy supply sources)
- Emergency** contracts
- Technology** contracts
  - electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$86,000 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
  - contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
  - Western States Contracting Alliance Contracts (WSCA)
  - California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software]
- "Piggyback" Contracts** with other governmental entities
- Perishable Food**
- Sole Source**
- Change Order for Material and Supplies** if the cost agreed upon in writing does not exceed ten percent of the original contract price
- Other, please provide specific exception**

3)  **Not Applicable - no exception - Project was competitively bid**

**INDEPENDENT CONSULTANT**  
**Greater Than \$90,200**

This Independent Consultant Agreement for Professional Services ("Agreement") is made and entered into as of the **16<sup>th</sup> day of August 2018**, by and between the **Oakland Unified School District** ("District") and **Ninyo & Moore** ("Consultant"), (together, "Parties").

**WHEREAS**, the District is authorized to contract with and employ any persons for the furnishing of special and professional services and advice if those persons are specially trained and experienced and competent to perform the services required;

**WHEREAS**, the District is in need of such services and advice and the Consultant warrants that it is specially trained, licensed and experienced and competent to perform the services required by the District;

**WHEREAS**, the Consultant agrees to perform the services described in this Agreement in accordance with the standards of its profession, to District's satisfaction, and in accordance with this Agreement.

**NOW, THEREFORE**, the Parties agree as follows:

1. **Services.** Consultant shall furnish to the District the following services, as more fully described in **Exhibit "A,"** attached hereto and incorporated herein by this reference ("Services"):

Scope of Services to provide a technical memo for DTSC review discussing scope relating to the installation, sampling and destruction of three (3) soil vapor wells for Increment 2. To provide reports of a PEA Work Plan to DTSC for Increment 3 & 4.

2. **Term.** Consultant shall commence providing Services under this Agreement on **October 11, 2018**, and will diligently perform as required and complete performance by **December 31, 2020**, unless this Agreement is terminated and/or otherwise cancelled prior to that time. This Agreement may be extended upon mutual approval of both parties in writing on an annual basis to the extent permissible under applicable law.

3. **Submittal of Documents.** The Consultant shall not commence the Services under this Contract until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

<input checked="" type="checkbox"/> Signed Agreement	<input checked="" type="checkbox"/> W-9 Form
<input checked="" type="checkbox"/> Insurance Certificates & Endorsements	<input checked="" type="checkbox"/> Workers' Compensation Certificate
<input checked="" type="checkbox"/> Debarment Certification	Other: _____
<input type="checkbox"/> Fingerprinting/Criminal Background Investigation Certification	

4. **Compensation.** District agrees to pay Consultant for Services satisfactorily rendered pursuant to this Agreement, a fixed fee of **TWO HUNDRED TWENTY-SIX THOUSAND, TWO HUNDRED THRITY-SEVEN NO/100 Dollars (\$226,237.00)**, paid monthly in proportion to Services performed.

- 4.1. District shall pay Consultant for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed and after the District's written approval of the Services, or the portion of the Services for which payment is to be made (such approval not to be unreasonably withheld or delayed).

- 4.2. Any disputed invoiced amount which cannot be resolved in good faith between the Parties within fifteen (15) business days shall be resolved in accordance with Section 25 below.
5. **Expenses.** Expenses will not be charged for Consultant's performance of these Services.
6. **Materials.** Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
7. **Local, Small Local and Small Local Resident Business Enterprise (L/SL/SLRBE) Program:** Consultant shall comply with the requirements of District's L/SL/SLRBE Program, as applicable, which may require a fifty percent (50%) mandatory minimum local participation requirement in the performance of this Agreement. A copy of the District's Local Business Participation Policy can be obtained on the District's website, at [www.ousd.k12.ca.us](http://www.ousd.k12.ca.us), under District Services, Facilities Planning & Management Department, Bids and Requests for Proposals.
8. **Independent Contractor.** Consultant, in the performance of this Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the Services herein contemplated, Consultant shall have the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
9. **Performance of Services / Standard of Care.**
- 9.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts. Consultant's Services will be performed with due care and in accordance with applicable law, code, rule, regulation, and/or ordinance.
- 9.1.1. Consultant hereby represents that it possesses the necessary professional capabilities, qualifications, licenses, skilled personnel, experience, expertise, and financial resources, and it has available and will provide the necessary equipment, materials, tools, and facilities to perform the Services in an efficient, professional, and timely manner in accordance with the terms and conditions of the Agreement.
- 9.1.2. Consultant shall be responsible for the professional quality, technical accuracy, completeness, and coordination of the Services, and Consultant understands that the District relies upon such professional quality, accuracy, completeness, and coordination by Consultant in performing the Services.
- 9.1.3. Consultant shall ensure that any individual performing work under the Agreement requiring a California license shall possess the appropriate license required by the State of California. All personnel shall have sufficient skill and experience to perform the work assigned to them.
- 9.1.4. Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or

omission that Consultant or its employees may discover. Consultant shall use professional efforts in identifying any errors, inconsistencies, or omissions.

9.1.5. Any representations, recommendations, opinions or conclusions relating to the Services provided by Consultant must be made in writing by duly authorized representatives of Consultant.

9.2. **Meetings.** Consultant and District agree to participate in regular meetings to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.

9.3. **District Approval.** The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.

10. **Originality of Services.** Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

11. **Copyright/Trademark/Patent.** Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District (specifically excluding any underlying pre-existing intellectual property). District may, with Consultant's prior written consent, use Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

## 12. Termination.

12.1. **For Convenience by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three (3) calendar days after the day of mailing, whichever is sooner.

12.2. **For Convenience by Consultant.** Consultant may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.

12.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

12.3.1. material violation of this Agreement by the Consultant; or

12.3.2. any act by Consultant exposing the District to liability to others for personal injury or property damage; or

12.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and, unless within three (3) calendar days after that notice the condition or violation shall cease or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required Services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the Services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

12.4. Upon termination, Consultant shall provide the District with all documents produced maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.

13. **Indemnification.** To the furthest extent permitted by California law, Consultant shall indemnify, and hold harmless the District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, arising out of, pertaining to or relating to the negligence, recklessness, errors or omissions, or willful misconduct of Consultant. Consultant shall, to the fullest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified parties.

14. **Insurance.**

14.1. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

14.1.1. **Commercial General Liability and Automobile Liability Insurance.** Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that insure against all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising from Consultant's performance of any portion of the Services. (Form CG 0001 and CA 0001)

14.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

14.1.3. **Professional Liability (Errors and Omissions).** Professional Liability (Errors and Omissions) Insurance as appropriate to the Consultant's profession.



Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
<b>Automobile Liability Insurance - Any Auto</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

**14.2. Proof of Carriage of Insurance.** Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage's have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

14.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

14.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

14.2.3. An endorsement stating that the District and its Governing Board, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insureds under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

14.2.4. All policies except the Professional Liability, Workers' Compensation, and Employers' Liability Insurance shall be written on an occurrence form.

**14.3. Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

**15. Assignment.** The obligations of the Consultant pursuant to this Agreement shall not be assigned by the Consultant.

**16. Compliance with Laws.** Consultant shall observe and comply with all applicable rules and regulations of the governing board of the District and all applicable federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Agreement are at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant

knowingly performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall bear all costs arising therefrom.

17. **Certificates/Permits/Licenses/Registration.** Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses and registration as are required by law in connection with the furnishing of Services pursuant to this agreement.
18. **Safety and Security.** Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.
19. **Employment with Public Agency.** Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
20. **Anti-Discrimination.** It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Consultant agrees to require like compliance by all its subcontractor(s).
21. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Although District has determined that fingerprinting is not applicable to this Agreement, Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:
  - 21.1. All site visits shall be arranged through the District;
  - 21.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;
  - 21.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;
  - 21.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting the District;
  - 21.5. Consultant and Consultant's employees shall not use student restroom facilities; and
  - 21.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.
22. **Audit.** Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for three (3) years thereafter.

Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

- 23. No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 24. District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors.** The District may evaluate the Consultant in any manner which is permissible under the law. The District's evaluation may include, without limitation:
- 24.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.
- 24.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).
- 25. Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
- 26. Disputes:** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services, but will allow determination by the court of the State of California, in the county in which the District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, the Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to the Consultant's right to bring a civil action against the District. For purposes of those provisions, the running of the time within which a claim must be presented to the District shall be tolled from the time the Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.
- 27. Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 28. Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or

deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

Oakland Unified School District  
955 High Street  
Oakland, CA 94601  
Tel: 510-535-7038; Fax: 510-535-7082  
ATTN: Tadashi Nakadegawa

Ninyo & Moore  
2020 Challenger Drive, Suite 103  
Alameda, CA 94501  
Tel: 510-343-3000  
ATTN: Peter Sims

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

29. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
30. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administration offices are located.
31. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
32. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
33. **Incorporation of Recitals and Exhibit.** The Recitals and exhibit attached hereto are hereby incorporated herein by reference.
34. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
35. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
36. **Attorney's Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
37. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision

of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

**38. Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

**39. Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

**40. Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion:** The District certifies to the best of its knowledge and belief, that it and its officials: are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. <https://www.sam.gov/portal/public/SAM>



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**Tadashi Nakadegawa**  
**Director of Facilities Planning & Management**

**[SIGNATURES ON NEXT PAGE]**

**IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below:**

**OAKLAND UNIFIED SCHOOL DISTRICT**

Almee Eng 10/11/18  
Almee Eng, President, Board of Education Date  
[Signature] 10/11/18  
Kyla Johnson-Trammell, Superintendent & Secretary, Board of Education Date  
[Signature] 8/24/18  
Timothy White, Deputy Chief, Facilities Planning and Management Date

**APPROVED AS TO FORM:**

[Signature] 9/13/18  
OUSD Facilities Legal Counsel Date

**CONSULTANT**

[Signature] August 17, 2018  
Kris M. Larson, P.G., QSD Date

**Information regarding Consultant:**

Consultant: Ninyo & Moore  
License No.: A697063  
Address: 2020 Challenger Dreive, Suite 103  
Alameda, CA 94501  
Telephone: 510-343-3000  
Facsimile: \_\_\_\_\_  
E-Mail: psims@ninyoandmoore.com  
Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 Corporation, State: CA  
 Limited Liability Company  
 Other: \_\_\_\_\_

33-0269828  
Employer Identification and/or  
Social Security Number

**NOTE: United States Code, title 26, sections 6041 and 6109 require non-corporate recipients of \$600 or more to furnish their taxpayer identification number to the payer. The United States Code also provides that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these rules, the District requires your federal tax identification number or Social Security number, whichever is applicable.**

August 23, 2017

CERTIFICATE OF THE ASSISTANT SECRETARY

TO WHOM IT MAY CONCERN:

I hereby certify that I am the duly qualified and acting Assistant Secretary of Ninyo & Moore, a California Corporation. The following is a true excerpt from the Minutes of the Ninyo & Moore Board of Directors meeting held on June 24, 1999:

15. Empowerment of Executive Officers:

Many clients have requested letters of authorization prior to accepting the signatures of Principals on contractual documents. To clarify this situation, we hereby incorporate the following statement into the bylaws of the Corporation:

"RESOLVED, that the Corporation recognizes those employees appointed as Principals (including Division Managers) as Executive Officers of the Corporation, and empowers them to represent the Corporation in this legal capacity."

The resolution is in conformity with the Articles of Incorporation and bylaws of the Corporation, has never been modified or repealed, and is now in full force and effect.

Under this resolution, Terence Wang, Principal Engineer of our Oakland, California office, is empowered to bind the Corporation.

**NINYO & MOORE**



Elaine O. Autus  
Assistant Secretary

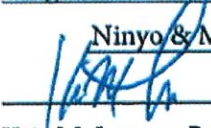
**WORKERS' COMPENSATION CERTIFICATION**

Labor Code section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- a. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this state.
- b. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: August 17, 2018  
Proper Name of Consultant: Ninyo & Moore  
Signature:   
Print Name: Kris M. Larson, P.G., QSD  
Title: Principal Geologist

(In accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any Work under this Contract.)



**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND  
VOLUNTARY EXCLUSION**

The undersigned is aware of and hereby certify that neither Ninyo & Moore ("Consultant") nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Further, the undersigned agrees to include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts.

Where the Consultant or any lower participant is unable to certify to this statement, it shall attach an explanation hereto.

IN WITNESS WHEREOF, this instrument has been duly executed by the Principal of the above named Consultant on the 17th day of August 2018 for the purposes of submission of this Agreement.

By:  \_\_\_\_\_  
Signature

Kris M. Larson, P.G., QSD  
Typed or Printed Name

Principal Engineer  
Title

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Consultant Agreement for Professional Services ("Agreement"):

- Consultant's employees will have only limited contact, if any, with District pupils and the District will take appropriate steps to protect the safety of any pupils that may come in contact with Consultant's employees so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant for the services under this Agreement. As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District. (Education Code § 45125.1 (c))

Date: \_\_\_\_\_

District Representative's Name and Title: \_\_\_\_\_

District Representative's Signature: \_\_\_\_\_

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Consultant's services under this Agreement and Consultant certifies its compliance with these provisions as follows: *"Consultant certifies that the Consultant has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Consultant's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Consultant, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto."*

- Consultant's services under this Agreement shall be limited to the construction, reconstruction, rehabilitation, or repair of a school facility and although all Employees will have contact, other than limited contact, with District pupils, pursuant to Education Code section 45125.2 District shall ensure the safety of the pupils by at least one of the following as marked:

- The installation of a physical barrier at the worksite to limit contact with pupils.

- Continual supervision and monitoring of all Consultant's on-site employees of Consultant by an employee of Consultant, \_\_\_\_\_, whom the Department of Justice has ascertained has not been convicted of a violent or serious felony.

- Surveillance of Employees by District personnel.

Date: \_\_\_\_\_

District Representative's Name and Title: \_\_\_\_\_

District Representative's Signature: \_\_\_\_\_

I am a representative of the Consultant entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Consultant.

Date: August 17, 2018

Name of Consultant: Ninyo & Moore

Signature: 

Print Name and Title: Kris M. Larson, P.G., QSD

**EXHIBIT "A"**  
**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT**

**BASIC SCOPE OF SERVICES**

Ninyo & Moore proposes to provide the following scope of services.

To provide a technical memo for DTSC review discussing scope relating to the installation, sampling and destruction of three (3) soil vapor wells for Increment 2.

Nino & Moore to provide reports of a PEA Work Plan to DTSC for Increment 3 & 4.

August 3, 2018  
Proposal No. 403225002

Ms. Amy Haedt  
Oakland Unified School District  
955 High Street  
Oakland, California 94601

Subject: Proposal for Environmental Services  
Fremont High School Modernization Project Increments 2, 3 and 4  
4610 Foothill Boulevard  
Oakland, California

Dear Ms. Haedt:

In accordance with your request, Ninyo & Moore is pleased to provide this proposal for environmental services for the Oakland Unified School District (OUSD) Fremont High School Modernization Project Increments 2, 3 and 4. Our services will include additional soil vapor investigation, PEA Work Plan preparation and reporting, and soil vapor mitigation system design, installation oversight and vapor monitoring. Our proposed scope of services is as follows:

## **PROPOSED SCOPE OF SERVICES**

### **Increment 2 Scope of Services**

Additional level of effort and associated costs will be required for Increment 2 environmental activities that Ninyo & Moore is assuming from ACC Environmental.

#### ***Additional Soil Vapor Investigation***

The initial task associated with our environmental services will include completing the soil vapor survey conducted in the Increment 2 area. Based on our July 20, 2018 meeting with the DTSC, we are proposing the installation of three soil vapor wells, two of which will be located between the proposed Increment 2 structure and 47<sup>th</sup> Avenue, and one located along the northern border of the proposed Increment 2 area structure. The purpose of the soil vapor wells is to evaluate the source of the soil vapor that has impacted the northeast corner of the Increment 2 area. Our scope of services is described below and a copy of our project cost breakdown is attached.

- Preparation of a technical memo for DTSC review discussing our scope relating to the installation, sampling and destruction of three soil vapor wells.

- The installation, sampling and destruction of three soil vapor wells adjacent to the eastern and northern borders of the proposed new Increment 2 structure. Our scope will include project coordination, preparation of a health and safety plan, permitting, utility locating, well installation, sampling and analysis for soil vapor using EPA Method TO-15 and fixed gases using ASTM 1946-90, well destruction and reporting.

**Task Cost: \$22,000**

***Finalizing the Increment 2 Preliminary Endangerment Assessment (PEA)***

This task will include modifying the ACC Environmental Increment 2 PEA to discuss the recent and proposed soil vapor data as well as updating the Human Health Risk Assessment (HHRA) as-needed. The PEA will also include a description of our additional soil vapor sampling activities, sample analytical results, quality control procedures and conclusions and recommendations. A Site Plan will be prepared with sample locations, and the additional soil vapor analytical laboratory reports and illustrations of the soil vapor well dimensions will be included as appendices.

**Task Cost: \$11,000**

***Vapor Mitigation System Design Plans and Specifications***

Ninyo & Moore will prepare design plans and specifications for a vapor mitigation system for the proposed structure. The vapor mitigation system will be designed with a passive venting system so that the vapor testing ports can be installed. The plans will be designed and stamped by a California registered professional engineer. Ninyo & Moore will assist the architect and school district in obtaining design approval for the vapor mitigation system from the local building department, DTSC, and the California Department of General Services Division of the State Architect. Up to two meetings with the project architect and school district will be assumed for the project.

**Task Cost: \$21,000**

***Vapor Mitigation System Installation***

Following construction, a Ninyo & Moore Field Inspector will perform up to four field inspections of the vapor mitigation system to verify that it is vapor tight and the system meets the minimum thickness requirements.

**Task Cost: \$5,500**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
8/16/2018

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Dealey, Renton & Associates P. O. Box 12675 Attn: Mandy Guo Oakland CA 94604-2675	<b>CONTACT NAME:</b> Doris A Chambers	
	<b>PHONE (A/C, No, Ext):</b> 510-465-3090	<b>FAX (A/C, No):</b> 510-452-2193
<b>E-MAIL ADDRESS:</b> dchambers@dealeyrenton.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Travelers Property Casualty Co of Ameri		25674
<b>INSURER B:</b> American Automobile Ins. Co.		21849
<b>INSURER C:</b> Evanston Insurance Company		35378
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**INSURED** NINYOMOOR1  
Ninyo & Moore Geotechnical & Environmental Sciences Consultants  
2020 Challenger Drive, Suite 103  
Alameda CA 94501

### COVERAGES

**CERTIFICATE NUMBER:** 954721325

**REVISION NUMBER:**

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab <input checked="" type="checkbox"/> OCP GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	8308986R247	10/3/2017	10/3/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	8108986R247	10/3/2017	10/3/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	CUP9J428527	10/3/2017	10/3/2018	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	SCW0021231801	5/1/2018	5/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	<b>Professional Liab &amp; Contractor's Pollution Liab.</b>	Y		MKLV7PL0002608	4/3/2017	10/3/2018	\$5,000,000 per Claim \$5,000,000 Annl Aggr

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

RE: OUSD/FREMONT NEW CONSTRUCTION  
DTSC REVIEW - Installation, sampling and destruction of three (3) soil vapor wells for Increment 2  
the District and its Governing Board, agents, representatives, employees, trustees, officers, consultants, and volunteers are named as Additional Insured as respects General and Auto Liability as required per written contract or agreement. General Liability is Primary/Non-Contributory, and Auto Liability is Primary per policy form wording. Insurance coverage includes waiver of subrogation per the attached. 30 Days Notice of Cancellation.

### CERTIFICATE HOLDER

**CANCELLATION 30 Day NOC/10 Day for NonPay of Prem**

Oakland Unified School District ATTN: Juantia Hunter 955 High Street Oakland CA 94601	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>  AUTHORIZED REPRESENTATIVE 
--	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

**Workers' Compensation and Employers' Liability Insurance Policy  
Waiver of Our Right to Recover From Others Endorsement - California  
WC 04 03 06**

If the following information is not complete, refer to the appropriate Schedule attached to the policy.

Insured Ninyo & Moore Geotechnical &

Policy Number SCW0021231801

Producer Dealey, Renton & Associates

Effective Date 05/01/2018

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**Schedule**

**Person or Organization**

**Job Description**

ALL PERSONS OR ORGANIZATIONS THAT ARE PARTIE TO A CONTRACT THAT REQUIRED YOU TO OBTAIN THIS AGREEMENT, PROVIDED YOU EXECUTED THE CONTRACT BEFORE THE LOSS

**Additional Premium %**

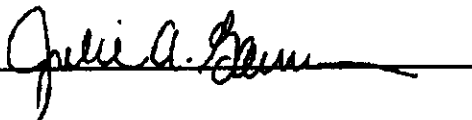
We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

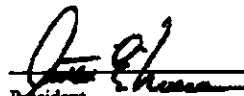
The additional premium for this endorsement shall be the percentage, as shown in the Schedule applicable to this endorsement, of the California workers' compensation premium otherwise due on such remuneration.

This Form must be attached to Change Endorsement when issued after the policy is written.  
One of the Fireman's Fund Insurance Companies as named in the policy

Secretary



President



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **BUSINESS AUTO EXTENSION ENDORSEMENT**

This endorsement modifies insurance provided under the following:  
**BUSINESS AUTO COVERAGE FORM**

**GENERAL DESCRIPTION OF COVERAGE** – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><b>A. BROAD FORM NAMED INSURED</b></li> <li><b>B. BLANKET ADDITIONAL INSURED</b></li> <li><b>C. EMPLOYEE HIRED AUTO</b></li> <li><b>D. EMPLOYEES AS INSURED</b></li> <li><b>E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS</b></li> <li><b>F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS</b></li> <li><b>G. WAIVER OF DEDUCTIBLE – GLASS</b></li> </ul> | <ul style="list-style-type: none"> <li><b>H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT</b></li> <li><b>I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT</b></li> <li><b>J. PERSONAL PROPERTY</b></li> <li><b>K. AIRBAGS</b></li> <li><b>L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS</b></li> <li><b>M. BLANKET WAIVER OF SUBROGATION</b></li> <li><b>N. UNINTENTIONAL ERRORS OR OMISSIONS</b></li> </ul> |
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### **PROVISIONS**

#### **A. BROAD FORM NAMED INSURED**

The following is added to Paragraph A.1., **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

#### **B. BLANKET ADDITIONAL INSURED**

The following is added to Paragraph c. in A.1., **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which

this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

#### **C. EMPLOYEE HIRED AUTO**

1. The following is added to Paragraph A.1., **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. The following replaces Paragraph b. in B.5., **Other insurance**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

b. For **Hired Auto Physical Damage Coverage**, the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your



## COMMERCIAL AUTO

permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

### D. EMPLOYEES AS INSURED

The following is added to Paragraph A.1., **Who Is An Insured**, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

### E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

1. The following replaces Paragraph A.2.a.(2), of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

(2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph A.2.a.(4), of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

### F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS

The following replaces Subparagraph (5) in Paragraph B.7., **Policy Period, Coverage Territory**, of SECTION IV – BUSINESS AUTO CONDITIONS:

(5) Anywhere in the world, except any country or jurisdiction while any trade sanction, embargo, or similar regulation imposed by the United States of America applies to and prohibits the transaction of business with or within such country or jurisdiction, for Covered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and that is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

(a) With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

(i) You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

(ii) Neither you nor any other involved "insured" will make any settlement without our consent.

(iii) We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

(iv) We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph C., **Limits Of Insurance**, of SECTION II – COVERED AUTOS LIABILITY COVERAGE.

(v) We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit described in Paragraph C., **Limits Of Insurance**, of SECTION II – COVERED AUTOS LIABILITY COVERAGE, and not in addition to such limit. Our duty to make such payments ends when we have used up the applicable limit of insurance in payments for damages, settlements or defense expenses.

(b) This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

(c) This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.

You agree to maintain all required or compulsory insurance in any such country up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory insurance requirements.

- (d) It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

**G. WAIVER OF DEDUCTIBLE – GLASS**

The following is added to Paragraph D., **Deductible**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

**H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT**

The following replaces the last sentence of Paragraph A.4.b., **Loss Of Use Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

However, the most we will pay for any expenses for loss of use is \$65 per day, to a maximum of \$750 for any one "accident".

**I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT**

The following replaces the first sentence in Paragraph A.4.a., **Transportation Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

We will pay up to \$50 per day to a maximum of \$1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

**J. PERSONAL PROPERTY**

The following is added to Paragraph A.4., **Coverage Extensions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

**Personal Property**

We will pay up to \$400 for "loss" to wearing apparel and other personal property which is:

- (1) Owned by an "insured"; and

- (2) In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

**K. AIRBAGS**

The following is added to Paragraph B.3., **Exclusions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Exclusion 3.a. does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs A.1.b. and A.1.c., but only:

- a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;
- b. The airbags are not covered under any warranty; and
- c. The airbags were not intentionally inflated.

We will pay up to a maximum of \$1,000 for any one "loss".

**L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS**

The following is added to Paragraph A.2.a., of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

- (a) You (if you are an individual);
- (b) A partner (if you are a partnership);
- (c) A member (if you are a limited liability company);
- (d) An executive officer, director or insurance manager (if you are a corporation or other organization); or
- (e) Any "employee" authorized by you to give notice of the "accident" or "loss".

**M. BLANKET WAIVER OF SUBROGATION**

The following replaces Paragraph A.5., **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

**5. Transfer Of Rights Of Recovery Against Others To Us**

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by

## COMMERCIAL AUTO

such contract. The waiver applies only to the person or organization designated in such contract.

### **N. UNINTENTIONAL ERRORS OR OMISSIONS**

The following is added to Paragraph B.2., Concealment, Misrepresentation, Or Fraud, of SECTION IV – BUSINESS AUTO CONDITIONS:

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ARCHITECTS, ENGINEERS AND SURVEYORS INDUSTRYEDGE<sup>SM</sup> ENDORSEMENT**

This endorsement modifies insurance provided under the following:

### **COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**GENERAL DESCRIPTION OF COVERAGE** ■ This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><b>A. Broadened Named Insured</b></li> <li><b>B. Incidental Medical Malpractice</b></li> <li><b>C. Reasonable Force ■ Bodily Injury Or Property Damage</b></li> <li><b>D. Non-Owned Watercraft ■ Increased To Up To 75 feet</b></li> <li><b>E. Aircraft Chartered With Pilot</b></li> <li><b>F. Extension Of Coverage ■ Damage To Premises Rented To You</b></li> <li><b>G. Personal Injury ■ Assumed by Contract</b></li> <li><b>H. Increased Supplementary Payments</b></li> <li><b>I. Additional Insured ■ Owner, Manager Or Lessor Of Premises</b></li> <li><b>J. Additional Insured ■ Lessor Of Leased Equipment</b></li> <li><b>K. Additional Insured ■ State Or Political Subdivisions ■ Permits Relating To Premises</b></li> <li><b>L. Additional Insured ■ State Or Political Subdivisions ■ Permits Relating To Operations</b></li> </ul> | <ul style="list-style-type: none"> <li><b>M. Who Is An Insured ■ Newly Acquired Or Formed Organizations</b></li> <li><b>N. Injury To Co-Employees And Co-Volunteer Workers</b></li> <li><b>O. Medical Payments Limit</b></li> <li><b>P. Knowledge And Notice Of Occurrence Or Offense</b></li> <li><b>Q. Other Insurance Condition</b></li> <li><b>R. Unintentional Omission</b></li> <li><b>S. Waiver Of Transfer Of Rights Of Recovery Against Others To Us When Required By Contract</b></li> <li><b>T. Amended Bodily Injury Definition</b></li> <li><b>U. Amended Insured Contract Definition ■ Railroad Easement</b></li> <li><b>V. Additional Definition ■ Written Contract Requiring Insurance</b></li> </ul> |
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### **PROVISIONS**

#### **A. BROADENED NAMED INSURED ■ UNNAMED SUBSIDIARIES**

The Named Insured in Item 1. of the Declarations is amended as follows:

The person or organization named in Item 1. of the Declarations and any organization, other than a partnership, joint venture, limited liability company or trust, of which you are the sole owner or in which you maintain the majority ownership interest on the effective date of the policy. How-

ever, coverage for any such additional organization will cease as of the date, if any, during the policy period, that you no longer are the sole owner of, or maintain the majority ownership interest in, such organization.

#### **B. INCIDENTAL MEDICAL MALPRACTICE**

1. The following is added to the definition of "occurrence" in the **DEFINITIONS** Section:

Unless you are in the business or occupation of providing professional health care services, "occurrence" also means an act or omission

## COMMERCIAL GENERAL LIABILITY

- committed by any of your "employees" who is employed by you as a registered nurse, licensed practical nurse, emergency medical technician or paramedic, in providing or failing to provide "incidental medical services" or "Good Samaritan services" to a person.
2. The following is added to the **DEFINITIONS Section**:
    - a. "Incidental medical services" means medical, surgical, dental, laboratory, x-ray or nursing service, treatment, advice or instruction; the related furnishing of food or beverages; the furnishing or dispensing of drugs or medical supplies or appliances; or first aid.
    - b. "Good Samaritan services" means those medical services rendered or provided in an emergency and for which no remuneration is demanded or received.
  3. The following is added to **Paragraph 2.a.(1) of SECTION II ■ WHO IS AN INSURED**

Paragraphs (1) (a), (b), (c) and (d) above do not apply to any of your "employees" who are employed by you as a registered nurse, licensed practical nurse, emergency medical technician or paramedic but only while performing the services described in Paragraph 1. above and while acting within the scope of their employment by you. Any such "employees" rendering "incidental medical services" or "Good Samaritan services" will be deemed to be acting within the scope of their employment by you.
  4. The following exclusion is added to Paragraph 2. Exclusions of **SECTION I ■ COVERAGES ■ COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

**Sale of Pharmaceuticals**

"Bodily injury" or "property damage" arising out of the willful violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by or with the knowledge or consent of the insured.
  5. The following is added to Paragraph 4.b., **Excess Insurance**, of **SECTION IV ■ COMMERCIAL GENERAL LIABILITY CONDITIONS**:

This insurance is excess over any valid and collectible "other insurance", whether primary, excess, contingent or on any other basis, that is available to you or any of your "employees" for "bodily injury" that arises out of providing or failing to provide "incidental medical services" or "Good Samaritan services", except for insurance purchased specifically by you to apply in excess of the Limits of Insurance shown in the Declarations for this Coverage Part.
  6. The following is added to Paragraph 5. of **SECTION III ■ LIMITS OF INSURANCE**:

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed by any of your "employees" in providing or failing to provide "incidental medical services" or "Good Samaritan services" to any one person will be deemed to be one "occurrence".
- C. **REASONABLE FORCE PROPERTY DAMAGE ■ EXCEPTION TO EXPECTED OR INTENDED INJURY EXCLUSION**

The following replaces Exclusion a., **Expected Or Intended Injury**, in Paragraph 2. of **SECTION I ■ COVERAGES ■ COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

    - a. **Expected Or Intended Injury Or Damage**

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect any person or property.
  - D. **NON-OWNED WATERCRAFT ■ INCREASED TO UP TO 75 FEET**
    1. The following replaces Paragraph (2) of Exclusion g., **Aircraft, Auto Or Watercraft**, in Paragraph 2. of **SECTION I ■ COVERAGES ■ COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:
      - (2) A watercraft you do not own that is:
        - (a) Less than 75 feet long; and
        - (b) Not being used to carry any person or property for a charge.
    2. The following is added to **SECTION II ■ WHO IS AN INSURED**:

Any person who, with your expressed or implied consent, either uses or is responsible for the use of a nonowned watercraft that is less than 75 feet and not being used to carry person or property for a charge is included as an insured under this Coverage Part.

**E. AIRCRAFT CHARTERED WITH PILOT**

The following is added to Exclusion g., **Aircraft, Auto Or Watercraft**, in Paragraph 2. of **SECTION I ■ COVERAGES ■ COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

This exclusion does not apply to an aircraft that is:

- (a) Chartered with a pilot to any insured; and
- (b) Not owned by any insured.

**F. EXTENSION OF COVERAGE ■ DAMAGE TO PREMISES RENTED TO YOU**

1. The following replaces the last paragraph of **SECTION I ■ COVERAGES ■ COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

Exclusions c. through n. do not apply to damage to premises while rented to you, or temporarily occupied by you with permission of the owner, caused by:

- a. Fire;
- b. Explosion;
- c. Lightning;
- d. Smoke resulting from such fire, explosion, or lightning; or
- e. Water.

A separate limit of insurance applies to this coverage as described in **SECTION III ■ LIMITS OF INSURANCE**

2. The insurance under this Provision F. does not apply to damage to premises while rented to you, or temporarily occupied by you with permission of the owner, caused by:

- a. Rupture, bursting, or operation of pressure relief devices;
- b. Rupture or bursting due to expansion or swelling of the contents of any building or structure, caused by or resulting from water; or
- c. Explosion of steam boilers, steam pipes, steam engines, or steam turbines.

3. The following replaces Paragraph 6. of **SECTION III ■ LIMITS OF INSURANCE**

Subject to 5. above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage A for the sum of all damages because of "property damage" to any one premises while rented to you, or temporarily occupied by you with permission

of the owner, caused by: fire; explosion; lightning; smoke resulting from such fire, explosion, or lightning; or water. The Damage To Premises Rented To You Limit will apply to all "property damage" proximately caused by the same "occurrence", whether such damage results from: fire; explosion; lightning; smoke resulting from such fire, explosion, or lightning; or water; or any combination of any of these causes.

The Damage To Premises Rented To You Limit will be the higher of:

- a. \$300,000; or
- b. The amount shown for the Damage To Premises Rented To You Limit in the Declarations for this Coverage Part.

4. The following replaces Paragraph a. of the definition of "insured contract" in the **DEFINITIONS** Section:

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage to premises while rented to you, or temporarily occupied by you with permission of the owner, caused by: fire; explosion; lightning; smoke resulting from such fire, explosion, or lightning; or water is not an "insured contract";

**G. PERSONAL INJURY ■ ASSUMED BY CONTRACT**

The following replaces Exclusion e., **Contractual Liability** in Paragraph 2. of **SECTION I ■ COVERAGES ■ COVERAGE B PERSONAL AND ADVERTISING INJURY LIABILITY**:

"Advertising injury" for which the insured has assumed liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement.

**H. INCREASED SUPPLEMENTARY PAYMENTS**

1. The following replaces Paragraph 1.b. of **SUPPLEMENTARY PAYMENTS ■ COVERAGES A AND B** of **SECTION I ■ COVERAGES**:

- b. Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

## COMMERCIAL GENERAL LIABILITY

2. The following replaces Paragraph 1.d. of **SUPPLEMENTARY PAYMENTS ■ COVERAGES A AND B of SECTION I ■ COVERAGES:**

d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$500 a day because of time off from work.

### I. ADDITIONAL INSURED ■ OWNER, MANAGER OR LESSOR OF PREMISES

1. The following is added to **SECTION II ■ WHO IS AN INSURED:**

Any person or organization that you have agreed in a "written contract requiring insurance" to include as an additional insured on this Coverage Part is an insured, but:

- a. Only with respect to liability for "bodily injury" or "property damage" that occurs, or "personal injury" caused by an offense committed, after you have entered into that "written contract requiring insurance"; and
- b. Only if the "bodily injury", "property damage" or "personal injury" is caused, in whole or in part, by acts or omissions of you or any person or organization performing operations on your behalf, and arises out of the ownership, maintenance or use of that part of any premises leased to you under that "written contract requiring insurance".

2. The insurance provided to such additional insured under this Provision I. is subject to the following provisions:

- a. The limits of insurance afforded to such additional insured shall be the limits which you agreed to provide in the "written contract requiring insurance", or the limits shown in the Declarations for this Coverage Part, whichever are less; and
- b. The insurance afforded to such additional insured does not apply to:
  - (1) Any "bodily injury" or "property damage" that occurs, or "personal injury" caused by an offense committed, after you cease to be a tenant in that premises;
  - (2) Any structural alterations, new construction or demolition operations

performed by or on behalf of such additional insured; or

- (3) Any premises for which coverage is excluded by another endorsement to this Coverage Part.

3. This Provision I. does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.

### J. ADDITIONAL INSURED ■ LESSOR OF LEASED EQUIPMENT

1. The following is added to **SECTION II ■ WHO IS AN INSURED:**

Any person or organization that you have agreed in a "written contract requiring insurance" to include as an additional insured on this Coverage Part is an insured, but:

- a. Only with respect to liability for "bodily injury" or "property damage" that occurs, or "personal injury" caused by an offense committed, after you have entered into that "written contract requiring insurance"; and
- b. Only if the "bodily injury", "property damage" or "personal injury" is caused, in whole or in part, by acts or omissions of you or any person or organization performing operations on your behalf, in the maintenance, operation or use of equipment leased to you by such additional insured.

2. The insurance provided to such additional insured under this Provision J. is subject to the following provisions:

- a. The limits of insurance afforded to such additional insured shall be the limits which you agreed to provide in the "written contract requiring insurance", or the limits shown in the Declarations for this Coverage Part, whichever are less; and
- b. The insurance afforded to such additional insured does not apply:
  - (1) To any "bodily injury" or "property damage" that occurs, or "personal injury" caused by an offense committed, after the equipment lease expires; or
  - (2) If the equipment is leased with an operator.

3. This Provision J. does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.

**K. ADDITIONAL INSURED ■ STATE OR POLITICAL SUBDIVISIONS ■ PERMITS RELATING TO PREMISES**

The following is added to **SECTION II ■ WHO IS AN INSURED**:

Any state or political subdivision that has issued a permit in connection with premises owned or occupied by, or rented or loaned to, you, is an insured, but only with respect to "bodily injury", "property damage", "personal injury" or "advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, elevators, street banners or decorations for which that state or political subdivision has issued such permit.

**L. ADDITIONAL INSURED ■ STATE OR POLITICAL SUBDIVISIONS ■ PERMITS RELATING TO OPERATIONS**

The following is added to **SECTION II ■ WHO IS AN INSURED**:

Any state or political subdivision that has issued a permit is an insured, but only with respect to "bodily injury", "property damage", "personal injury" or "advertising injury" arising out of operations performed by you or on your behalf for which that state or political subdivision has issued such permit. However, no such state or political subdivision is an insured for:

1. "Bodily injury", "property damage", "personal injury" or "advertising injury" arising out of operations performed for that state or political subdivision; or
2. "Bodily injury" or "property damage" included within the "products ■ completed operations hazard".

**M. WHO IS AN INSURED ■ NEWLY ACQUIRED OR FORMED ORGANIZATIONS**

The following replaces Paragraph 4.a. of **SECTION II ■ WHO IS AN INSURED**:

- a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy pe-

riod, whichever is earlier. Any such newly acquired or formed organization that you report in writing to us within 180 days after you acquire or form the organization will be covered under this provision until the end of the policy period, even if there are more than 180 days remaining until the end of the policy period.

**N. INJURY TO CO-EMPLOYEES AND CO-VOLUNTEER WORKERS**

The following is added to **SECTION II ■ WHO IS AN INSURED**:

1. Your "employees" are insureds with respect to "bodily injury" to a co-"employee" in the course of the co-"employee's" employment by you, or to your "volunteer workers" while performing duties related to the conduct of your business, provided that this coverage for your "employees" does not apply to acts outside the scope of their employment by you or while performing duties unrelated to the conduct of your business.
2. Your "volunteer workers" are insureds with respect to "bodily injury" to a co-"volunteer worker" while performing duties related to the conduct of your business, or to your "employees" in the course of the "employee's" employment by you, provided that this coverage for your "volunteer workers" does not apply while performing duties unrelated to the conduct of your business.
3. Subparagraphs 2.a.(1)(a), (b) and (c) and 3.a. of **SECTION II ■ WHO IS AN INSURED** do not apply to "bodily injury" for which insurance is provided by paragraph 1. or 2. above.

**O. MEDICAL PAYMENTS LIMIT**

The following replaces paragraph 7. of **SECTION III ■ LIMITS OF INSURANCE**:

Subject to 5. above, the Medical Expense Limit is the most we will pay under Coverage C for all medical expenses because of "bodily injury" sustained by any one person, and will be the higher of:

- a. \$10,000; or
- b. The amount shown on the Declarations for Medical Expense Limit.

**P. KNOWLEDGE AND NOTICE OF OCCURRENCE OR OFFENSE**

The following is added to Paragraph 2. **Duties in The Event of Occurrence, Offense, Claim Or**



## COMMERCIAL GENERAL LIABILITY

### **Suit of SECTION IV ■ COMMERCIAL GENERAL LIABILITY CONDITIONS:**

Notice of an "occurrence" or of an offense which may result in a claim must be given as soon as practicable after knowledge of the "occurrence" or offense has been reported to you, one of your "executive officers" (if you are a corporation), one of your partners who is an individual (if you are a partnership), one of your managers (if you are a limited liability company), one of your trustees who is an individual (if you are a trust), or an "employee" (such as an insurance, loss control or risk manager or administrator) designated by you to give such notice.

Knowledge by any other "employee" of an "occurrence" or offense does not imply that you also have such knowledge.

Notice of an "occurrence" or of an offense which may result in a claim will be deemed to be given as soon as practicable to us if it is given in good faith as soon as practicable to your workers' compensation, accident, or health insurer. This applies only if you subsequently give notice of the "occurrence" or offense to us as soon as practicable after you, one of your "executive officers" (if you are a corporation), one of your partners who is an individual (if you are a partnership), one of your managers (if you are a limited liability company), one of your trustees who is an individual (if you are a trust), or an "employee" (such as an insurance, loss control or risk manager or administrator) designated by you to give such notice discovers that the "occurrence" or offense may involve this policy.

### **Q. OTHER INSURANCE CONDITION**

1. The following replaces Paragraph 4., Other Insurance of SECTION IV ■ COMMERCIAL GENERAL LIABILITY CONDITIONS:

#### **4. Other Insurance**

If valid and collectible "other insurance" is available to the insured for a loss we cover under Coverages A or B of this Coverage Part, our obligations are limited as follows:

##### **a. Primary Insurance**

This insurance is primary except when b. below applies. If this insurance is primary, our obligations are not affected unless any of the "other insurance" is also primary. Then, we will share with all that "other insur-

ance" by the method described in c. below.

##### **b. Excess insurance**

This insurance is excess over any of the "other insurance", whether primary, excess, contingent or on any other basis:

- (1) That is Fire, Extended Coverage, Bullder's Risk, Installation Risk, or similar coverage for "your work";
- (2) That is Fire insurance for premises rented to you or temporarily occupied by you with permission of the owner;
- (3) That is Insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner; or
- (4) If the loss arises out of the maintenance or use of aircraft, "autos", or watercraft to the extent not subject to Exclusion g. of Section I ■ Coverage A ■ Bodily Injury And Property Damage Liability; or
- (5) That is available to the insured when the insured is an additional insured under any other policy, including any umbrella or excess policy.

When this insurance is excess, we will have no duty under Coverages A or B to defend the insured against any "suit" if any provider of "other insurance" has a duty to defend the insured against that "suit". If no provider of "other insurance" defends, we will undertake to do so, but we will be entitled to the insured's rights against all those providers of "other insurance".

When this insurance is excess over "other insurance", we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (1) The total amount that all such "other insurance" would pay for the loss in the absence of this insurance; and

## COMMERCIAL GENERAL LIABILITY

- (2) The total of all deductible and self-insured amounts under that "other insurance".

We will share the remaining loss, if any, with any "other insurance" that is not described in this Excess Insurance provision.

### c. Method Of Sharing

If all of the "other insurance" permits contribution by equal shares, we will follow this method also. Under this approach each provider of insurance contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the "other insurance" does not permit contribution by equal shares, we will contribute by limits. Under this method, the share of each provider of insurance is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all providers of insurance.

2. The following definition is added to **SECTION V ■ DEFINITIONS:**

"Other insurance":

- a. Means insurance, or the funding of losses, that is provided by, through or on behalf of:
- (1) Another insurance company;
  - (2) Us or any of our affiliated insurance companies, except when the Non cumulation of Each Occurrence Limit section of Paragraph 5. of **LIMITS OF INSURANCE** (Section III) or the Non cumulation of Personal and Advertising Injury limit sections of Paragraph 4. of **LIMITS OF INSURANCE** (Section III) applies;
  - (3) Any risk retention group;
  - (4) Any self-insurance method or program, other than any funded by you and over which this Coverage Part applies; or
  - (5) Any similar risk transfer or risk management method.
- b. Does not include umbrella insurance, or excess insurance, that you bought specifically to apply in excess of the Limits of

Insurance shown on the Declarations of this Coverage Part.

### R. UNINTENTIONAL OMISSION

1. The following is added to Paragraph 6. **Representations of SECTION IV ■ COMMERCIAL GENERAL LIABILITY CONDITIONS:**

The unintentional omission of, or unintentional error in, any information provided by you which we relied upon in issuing this policy shall not prejudice your rights under this insurance.

2. This Provision R. does not affect our right to collect additional premium or to exercise our right of cancellation or nonrenewal in accordance with applicable insurance laws or regulations.

### S. WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US WHEN REQUIRED BY CONTRACT

The following is added to Paragraph 8. **Transfer of Rights of Recovery Against Others to Us of SECTION IV ■ COMMERCIAL GENERAL LIABILITY CONDITIONS:**

We waive any rights of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage", "personal injury" or "advertising injury" arising out of:

1. Premises owned by you, temporarily occupied by you with permission of the owner, or leased or rented to you;
2. Ongoing operations performed by you, or on your behalf, under a contract or agreement with that person or organization;
3. "Your work"; or
4. "Your products".

We waive these rights only where you have agreed to do so as part of a "written contract requiring insurance" entered into by you before, and in effect when, the "bodily injury" or "property damage" occurs, or the "personal injury" offense or "advertising injury" offense is committed.

### T. AMENDED BODILY INJURY DEFINITION

The following replaces the definition of "bodily injury" in the **DEFINITIONS** Section:

"Bodily injury" means bodily injury, mental anguish, mental injury, shock, fright, disability, humiliation, sickness or disease sustained by a per-

## COMMERCIAL GENERAL LIABILITY

son, including death resulting from any of these at any time.

### U. AMENDED INSURED CONTRACT DEFINITION ■ RAILROAD EASEMENT

1. Subparagraph c. of the definition of "insured contract" in the **DEFINITIONS** Section is replaced by the following:

c. Any easement or license agreement;

2. Subparagraph f.(1) of the definition of "insured contract" in the **DEFINITIONS** Section is deleted.

### V. ADDITIONAL DEFINITION ■ WRITTEN CONTRACT REQUIRING INSURANCE

The following definition is added to the **DEFINITIONS** Section:

"Written contract requiring insurance" means that part of any written contract or written agreement under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs, and the "personal injury" is caused by an offense committed:

- a. After the signing and execution of the contract or agreement by you;
- b. While that part of the contract or agreement is in effect; and
- c. Before the end of the policy period.



Department of Facilities Planning and Management

ROUTING FORM

Project Information

Project Name Fremont New Construction

Site 210

Basic Directions

Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.

- Attachment Checklist: Proof of general liability insurance, Workers compensation insurance certification

Contractor Information

Contractor Name Ninyo & Moore, Agency's Contact Peter Sims, OUSD Vendor ID # 003087, Address 1956 Webster Street, Ste. 400, Telephone (510) 633-5640, Contractor History Previously been an OUSD contractor?, OUSD Project # 13158

Term

Date Work Will Begin 10-11-2018, Date Work Will End By 12/31/2020

Compensation

Total Contract Amount, Total Contract Not To Exceed \$226,237.00, Pay Rate Per Hour (if Hourly), Other Expenses, Requisition Number

Budget Information

If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.

Table with 5 columns: Resource #, Funding Source, Org Key, Object, Amount. Row 1: 9350/9594, Fund 21 Measure J, 210-9350-0-9594-8500-5825-302-9180-9905-9999-99999, 5825, \$226,237.00

Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

- 1. Division Head: Director, Department of Facilities Planning and Management. Signature, Date Approved 8/22/18
2. General Counsel, Department of Facilities Planning and Management. Signature, Date Approved 9/13/18
3. Deputy Chief, Department of Facilities Planning and Management. Signature, Date Approved 8/24/18
4. Senior Business Officer, Board of Education. Signature, Date Approved
5. President, Board of Education. Signature, Date Approved