Board Office Use: Legislative File Info.						
File ID Number:	14-0194					
Introduction Date:	2/26/2014					
Enactment Number:						
Enactment Date:						



Memo

Board of Education To:

GARY YEE, EdD, ACTING SUPERINTENDENT From:

Board Meeting Date: 02/26/2014

Subject: **Professional Service Contract**

> Learning for Life/S.F. Bay Area Council of San Leandro, CA Contractor:

Services for: 168-CARL MUNCK

Board Action Requested

Approval by the Board of Education of a Professional Services Contract between the District and and Recommendation: Learning for Life/S.F. Bay Area Council, San Leandro, CA, for the latter to provide: a media library technology center assistant to deliver project based learning, which centers around technology; introduce teachers and their students to different programs and tools on MAC computers; lessons will be grade specific and focus on allowing students to learn how to utilize the computers resources to their greatest potential; the computer class will serve Kindergarten through 5th grade students for the period of 10/25/2013 through 06/12/2014 in an amount not to exceed \$14,272.00.

Background	:
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(A one paragraph explanation of why the consultant's services are needed.) Provide trained provider to deliver project based learning, which centers around technology.

Discussion:

(QUANTIFY what is being purchased.)

a media library technology center assistant to deliver project based learning, which centers around technology; introduce teachers and their students to different programs and tools on MAC computers; lessons will be grade specific and focus on allowing students to learn how to utilize the computers resources to their greatest potential; the computer class will serve Kindergarten through 5th grade students

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Fiscal Impact: Funding resources below not to exceed \$14,272.00

Attachments: Professional Services Contract including Scope of Work

Waiver Summary

Resume / Statement of Qualifications

EPLS Search Results Page

Insurance Certification (if no Waiver was granted)

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Enactment Number						
Enactment Date						

profession for services to California school districts.

below:

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PROFESSIONAL SERVICES CONTRACT 2013-2014

Thi	s Agreement is entered into between Learning for Life/S.F. Bay Area Council								
(Cothe spe	ONTRACTOR) and Oakland Unified School District (OUSD). OUSD is authorized by Government Code Section 53060 to contract for furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons ecially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and impetent to provide such services. The parties agree as follows:								
1.	Services : CONTRACTOR shall provide the ("Services" or "Work") as described in Exhibit "A," attached hereto and incorporated herein by reference.								
2.	Terms: CONTRACTOR shall commence work on, or the day immediately following approval by the Superintendent								
	if the aggregate amount CONTRACTOR has contracted with the District is below \$\\\^{\\$83,400.00}\$ in the current fiscal year; or, approval								
	by the Board of Education if the total contract(s) exceed, whichever is later. The work shall be completed no later than								
3.	Compensation: OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The compensation under this Contract shall not exceed								
	Dollars (
	full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to,								
	labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.								
	If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A," attached hereto, the specific scope of services to be delivered on an hourly basis to OUSD.								
	OUSD shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for								
	OUSD, except as follows: No Reimbursements								
	Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after CONTRACTOR submits an invoice to OUSD for Work actually completed and after OUSD's written approval of the Work, or the portion of the Work for which payment is to be made.								
	The granting of any payment by OUSD, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by the District and in that case must be replaced by CONTRACTOR without delay.								
4.	Equipment and Materials: CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this								
	Agreement except:,								
	which shall not exceed a total cost of								
5.	CONTRACTOR Qualifications / Performance of Services:								
	CONTRACTOR Qualifications : CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and,/or regulations, as they may apply.								
	Standard of Care : CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of OUSD. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its								

person performing the service, date service was rendered, brief description of services provided, number of hours of service, hourly rate, total payment requested.

7. **Notices**: All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth

Invoicing: Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to OUSD. All amounts paid by OUSD shall be subject to audit by OUSD. Invoices shall include, but not be limited to: Contractor name, Contractor address, invoice date, invoice number, purchase order number, name of school or department service was provided to, period of service, name of the

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Professional Services Contract

OUSD Representative:			CONTRACTOR:				
Name:	DENISE BURROUGHS	Name: _	Sharon Rhone				
Site /Dept	ot.: 168-CARL MUNCK Title		Officer (Executive)				
Address:	11900 Campus Drive	Address:	1001 Davis Street				
_	Oakland, CA 94619		San Leandro, CA 94577				
Phone:	510-531-4900	Phone:	510-577-9225				

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change of address.

8. **Status of Contractor**: This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

9. **Insurance**:

- 1. Unless specifically waived by OUSD, the following insurance is required:
 - i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

- CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.
- □ CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.
- ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage with limits of One Million Dollars (\$1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured. Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.
- iii. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

- iv. CONTRACTOR is not required to maintain any insurance under this agreement. (Completed and approved Waiver of Insurance Form is required.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.
- 10. Licenses and Permits: CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.
- 11. **Assignment**: The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.
- 12. **Non-Discrimination**: It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex or sexual orientation.

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Professional Services Contract

- 13. **Drug-Free / Smoke Free Policy**: No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use controlled substances, alcohol or tobacco on these sites.
- 14. **Indemnification**: CONTRACTOR agrees to hold harmless, indemnify, and defend OUSD and its officers, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend OUSD and its elective board, officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this Agreement. This provision survives termination of this Agreement.
- 15. Copyright/Trademark/Patent/Ownership: CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of OUSD and cannot be used without OUSD's express written permission. OUSD shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of OUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORs in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of OUSD.
- 16. **Waiver**: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
- 17. **Termination**: OUSD may at any time terminate this Agreement upon written notice to CONTRACTOR. OUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, OUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, OUSD may secure the required services from another contractor. If the cost to OUSD exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.
- 18. **Conduct of CONTRACTOR**: CONTRACTOR will adhere to the following staff requirements and provide OUSD with evidence of staff qualifications, which include:
 - Tuberculosis Screening: CONTRACTOR is required to screen employees who will be working at OUSD sites for more than six hours. CONTRACTOR affirms that each employee has current proof of negative TB testing on file and TB results are monitored.
 - 2. Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. Contractor further certifies that it has received and reviewed fingerprint results for each of its Employees and Contractor has requested and reviews subsequent arrest records for all Employees who may come into contract with OUSD pupils in providing services to the District under this Agreement.

In the event that OUSD, in its sole discretion, at any time during the term of this contract, desires the removal of any CONTRACTOR related persons, employee, representative or agent from an OUSD school site and, or property, CONTRACTOR shall immediately, upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

- 19. **No Rights in Third Parties**: This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 20. OUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors. OUSD may evaluate CONTRACTOR's work in any way that OUSD is entitled to do so pursuant to applicable law. The OUSD's evaluation may include, without limitation:
 - 1. Requesting that OUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 - 2. Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).
- 21. Limitation of OUSD Liability: Other than as provided in this Agreement, OUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
- 22. **Confidentiality**: CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted

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Professional Services Contract

access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.

- 23. **Conflict of Interest**: CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of OUSD to perform any service by this Agreement.
 - CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to OUSD's attention in writing.
 - Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify OUSD in writing.
- 24. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**: CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. (https://www.epls.gov/epls/search.do)
- 25. **Litigation**: This Agreement shall be performed in Oakland, California and is governed by the laws of the State of California. The Alameda County Superior Court shall have jurisdiction over any state court litigation initiated to enforce or interpret this Agreement. If litigation is initiated, the prevailing party shall be entitled to reasonable attorney's fees and costs.
- 26. **Incorporation of Recitals and Exhibits**: The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 27. **Integration/Entire Agreement of Parties**: This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 28. **Counterparts**: This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 29. **Signature Authority**: Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
- 30. Contract Contingent on Governing Board Approval: OUSD shall not be bound by the terms of this Agreement until it has been formally approved by OUSD's Governing Board, and no payment shall be owed or made to CONTRACTOR absent formal approval. This Agreement shall be deemed to be approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.

OAKLAND UNIFIED SCHOOL DISTRIC	CT .	CONTRACTOR					
		Sharon Rhone	01/23/2014				
☐ President, Board of Education ☐ Superintendent or Designee	Date	Contractor eSignature	Date				
		Sharon Rhone, Officer (Executive)					
Secretary, Board of Education Date		Print Name, Title					

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EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED <u>WITHOUT</u> ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

1. **Description of Services to be Provided:** Provide a description of the service(s) the contractor will provide. Be specific about what service(s) OUSD is purchasing and what *this* Contractor will do.

Learning for Life will provide one Media-Library Technology Center Assistant to deliver project based learning, which centers around technology. The Assistant will introduce teachers and their students to different programs and tools on MAC computers. The lessons will be grade specific and will focus on allowing students to learn how to utilize the computer's resources to their greatest potential. The Computer class will serve all K-5 students and will be funded through library funds.

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2.	of the atte Oak will. Med tech exprimp mea	ne sondin diand) a dia-l nnole erie rove anin	ervice(s): 1) How many more Oakland children are g g school 95% or more? 3) How many more students d children have access to, and use, the health ser- nd measurable outcomes (Participants will be able to Library Technology Center Assistant will work w ogy aligned to the common core standards for services an engaging instructional technology curres the attendance rate because of the engaging of	om the services of this Contract? Be specific. For example, as a regraduating from high school? 2) How many more Oakland children is have meaningful internships and/or paying jobs? 4) How many myices they need? Provide details of program participation (Studio). NOT THE GOALS OF THE SITE OR DEPARTMENT. With classroom teachers to intergrate 21st century digital students of all grade levels. More students will graduate after iculum. A large majority of students will atttend school and curriculum that will be offered. The curriculum will include gital media, which is a part of many of their lives now. This was and stay on task.	are nore ents				
_	A 1°		and with District Oracle via Plant I was a						
3.			lent with District Strategic Plan: Indicate the g	oals and visions supported by the services of this contract:					
			ure a high quality instructional core	Prepare students for success in college and careers	· · · · · · · · · · · · · · · · · · ·				
			elop social, emotional and physical health at equitable opportunities for learning	Safe, healthy and supportive schoolsAccountable for quality					
			n quality and effective instruction	✓ Full service community district					
4.	Δlia	ann	ent with Community School Strategic Site P	lan – CSSSP (required if using State or Federal Funds):					
		_	select:	ian cooci (roquirou ii donig ciaro er i cuciar i ande).					
			ion Item included in Board Approved CSSSP: (no	additional documentation required)					
		- It	em Number(s): Not Applicable						
			No Restricted Funds						
			ion Item added as modification to Board App	roved CSSSP – Submit the following documents to the Resonments, fax or drop off.	ırce				
		1.		ed. Page must include header with the word "Modified", modification	1				
		2.	date, school site name, both principal and school si Meeting announcement for meeting in which the CS						
		3.		on was approved indicating approval of the modification.					
		4.	Sign-in sheet for meeting in which the CSSSP modi						

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ContractsOnline: Contract Waiver Summary

Site Number-Name: 168-CARL MUNCK

Principal / Department Head: DENISE BURROUGHS

Contractor Name: Sharon Rhone

Business Name: Learning for Life/S.F. Bay Area Council

Contract Type: Standard

Anticipated Start Date: 10/25/2013 Contract End Date: 06/12/2014

Rate Type: HOURLY Contract Amount: \$14,272.00

Applicable Waivers

Approved by Risk Management

Insurance-Reduction Waiver Status: NA

Waiver-Reduction Type: \$1,000,000 Required

Other Reduction Amount: NA

Approval Date:

Approved by Deputy Superintendent

Billing Waiver Status: NA Approval Date:

Fingerprint Waiver Status: NA Approval Date:

TB Test Waiver Status: NA Approval Date:



The San Francisco Bay Area Council, Learning for Life offers programs designed to support schools and community-based organizations in their efforts to prepare youth to successfully handle the complexities of contemporary society and to enhance their self-confidence, motivation, and self-esteem. The programs focus on character development and career education. Learning for Life programs help youth develop social and life skills, assist in character and career development, and help youth formulate positive personal values. It prepares youth to make ethical decisions that will help them achieve their full potential.

Learning for Life was developed as a wholly owned subsidiary of the Boy Scouts of America. Nationally, our program is partnered with more than 20,000 schools, serving more than 1.4 million youth annually. On a local level, Learning for Life has been serving young people in the Bay Area since 1991. Currently, our programs are partnered with over 20 schools in San Francisco and Alameda counties.

Overview of Programs:

After-School and In-School Programs

Laurel Elementary

Reading Partners

September 2001 – present

- ♦ Tutors work one-on-one with students' grades 2-5, focusing on specific areas of need.

 Math Partners

 January 2007 present
- ♦ Tutor works one-on-one with students' grades 2-5, focusing on specific areas of need.

 Spanish Program

 September 2007 present
- ♦ Spanish Instructors work with small groups of 2-5 students to teach them the Spanish language and about different Spanish speaking cultures.

Maxwell Park Elementary:

Learning for Life after-school

September 2005 – 2012

- ♦ Comprehensive after-school program
- ♦ Staff is hired and trained by Learning for Life and includes a site coordinator, program assistant, academic mentors and program instructors.
- ♦ Students receive an hour of academic tutoring covering reading and math.
- ♦ Students rotate through enrichment classes including art, Spanish, gardening, yoga and fitness.
- ♦Students also receive homework help.

Reading Intervention

December 2008 – 2012

♦ Tutors work with small groups of teacher selected children using the Open Court Intervention guide.

Carl B. Munck Elementary

Reading Intervention

September 2006 – present

♦ Tutors work with small groups of teacher selected children using the Open Court Intervention guide.

Computer Instruction

September 2006 – present

♦ A Computer assistant works with students in grades K-5 to teach them about Mac computers and how to use their computers to the their full potential.

Learning for Life after-school

July 2013 – present

- ♦ Comprehensive after-school program
- ♦ Staff is hired and trained by Learning for Life and includes a site coordinator, program assistant, academic mentors and program instructors.
- ♦ Students receive an hour of academic tutoring covering reading and math.
- ♦ Students rotate through enrichment classes including art, Spanish, gardening, yoga and fitness.
- ♦Students also receive homework help.

Manzanita SEED Elementary

Reading and Math Partners

January 2007 – 2012

♦ Mentors work with small groups of students grades K-4, focusing on specific areas of need.

Learning for Life after-school

July 2013 – present

- ♦ Comprehensive after-school program
- ♦ Staff is hired and trained by Learning for Life and includes a site coordinator, program assistant, academic mentors and program instructors.
- ♦ Students receive an hour of academic tutoring covering reading and math.
- ♦ Students rotate through enrichment classes including art, Spanish, gardening, yoga and fitness.
- ♦Students also receive homework help.

Thurgood Marshall Elementary

Learning for Life after-school

September 2007 - 2010

- ♦ Comprehensive after-school program
- ♦ Staff is hired and trained by Learning for Life and includes a site coordinator, program assistant, academic mentors and program instructors.
- ♦ Students receive an hour of academic tutoring covering reading and math.
- ◆ Students rotate through enrichment classes including art, computers, Spanish, fitness.
- ◆Students also receive homework help.

Horace Mann Elementary

Learning for Life after-school

September 2007 - 2013

- ♦ Comprehensive after-school program
- ♦ Staff is hired and trained by Learning for Life and includes a site coordinator, program assistant, academic mentors and program instructors.
- ♦ Students rotate through enrichment classes including art, martial arts, performing arts, and gardening/nutrition.
- ♦Students receive homework help.

Burckhalter Elementary

Learning for Life after-school

Began September 2008

- ♦ Comprehensive after-school program
- ♦ Comprehensive after-school program
- ♦ Staff is hired and trained by Learning for Life and includes a site coordinator, program assistant, academic mentors and program instructors.
- Students rotate through enrichment classes including art, computers, performing arts, and sports.
- ♦Students receive homework help.

Fruitvale Elementary

Learning for Life after-school

September 2008 - present

- ♦ Collaborative after-school program
- ♦ Staff is hired and trained by Learning for Life and includes a site coordinator, program assistant, academic mentors and program instructors.
- ♦ Students rotate through enrichment classes including art, performing arts, and sports.
- ♦Students receive homework help.

Reading Partners Volunteer Program: Volunteers are matched with students who struggle with reading and provide tutoring once a week during the school day.

Sites include:

Lafayette ElementaryBegan September 2004Horace Mann ElementaryBegan September 2004Manzanita Community ElementarySeptember 2004 – June 2008

Exploring: A worksite-based program providing career education for young men and women ages 14 to 20.

Speakers Bureau: Volunteers speak about their careers to students interested in a specific field. Career exploration helps students plan for the future.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

<u>6/27/2</u>013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). PRODUCER MHBT Inc. PHONE (A/C, No. Ext):972-770-1600 E-MAIL FAX (A/C, No):972-770-1499 8144 Walnut Hill Lane, 16th Fl Dallas TX 75231 ADDRESS: **INSURER(S) AFFORDING COVERAGE** NAIC# INSURER A :Old Republic Insurance Co. <u> 24147</u> INSURED INSURER B: San Francisco Bay Area Council #28 INSURER C: Learning for Life INSURER D : 1001 Davis St. San Leandro CA 94577-1514 INSURER E : INSURER F : **CERTIFICATE NUMBER: 1302310655 COVERAGES REVISION NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR INSR WVD POLICY EFF POLICY EXP TYPE OF INSURANCE POLICY NUMBER GENERAL LIABILITY MWZY59997 3/1/2013 **B/1/2014** EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 COMMERCIAL GENERAL LIABILITY \$ CLAIMS-MADE X OCCUR MED EXP (Any one person) \$ PERSONAL & ADV INJURY GENERAL AGGREGATE \$ GEN'L AGGREGATE LIMIT APPLIES PER: PRODUCTS - COMP/OP AGG \$ POLICY PRO-\$ **AUTOMOBILE LIABILITY** COMBINED SINGLE LIMIT (Ea accident) ANY AUTO BODILY INJURY (Per person) ALL OWNED AUTOS SCHEDULED BODILY INJURY (Per accident) \$ AUTOS NON-OWNED PROPERTY DAMAGE (Per accident) HIRED AUTOS AUTOS \$ UMBRELLA LIAB x MWZX26713 OCCUR 3/1/2013 3/1/2014 **EACH OCCURRENCE** \$1,000,000 **EXCESS LIAB** CLAIMS-MADE AGGREGATE DED RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT (Mandatory in NH) E.L. DISEASE - EA EMPLOYEE \$ If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) The City of Oakland, its council members, directors, officers, agents, employees and volunteers are named as an additional insured by virtue of a written or oral contract or by the issuance/existence of a permit or certificate of insurance but only with respect to operations by or on behalf of the Insured, or to facilities of, or facilities used by the Insured and then only for the limits of liability specified in such contract for San Francisco Bay Area Council's Learning for Life Program held at Oakland Unified School District's facilities during the policy period. **CERTIFICATE HOLDER** CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN Oakland Unified School District ACCORDANCE WITH THE POLICY PROVISIONS. Family, Schools, Community Partnerships Dept. 495 Jones Avenue AUTHORIZED REPRESENTATIVE Oakland CA 94603

ACORD 25 (2010/05)

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BOYSCOU-01

NOURT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/4/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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CONTACT M

McDermott-Costa Co., Inc. 276 Dolores Ave San Leandro, CA 94577			PHONE (AJC, No, Ext): (510) 351-7460 100 FAX (AJC, No): (510) 357-3230 E-MAIL								
			ADDRESS:								
					INSURER A : Companion Property & Casualty						NAIC#
INSL	INSURED San Francisco Bay Area Council DBA: Boy Scouts of Americ					INSURER B:					
						INSURER C:					
	1001 Davis Street			•	INSURE	RD:				_	
	San Leandro, CA 94577				INSURE	RE:				_	
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CO	VERAGES CEF	RTIFIC	CATE	NUMBER:				REVISION NUM	iBER:		
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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							X WC STATU- TORY LIMITS	OTH-		
Α	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A		CPCA17561		7/1/2013	7/1/2014	E.L. EACH ACCIDE!	٩T	\$	1,000,000
	(Mandatory in NH)							E.L. DISEASE - EA E	MPLOYEE	\$	1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POL	ICY LIMIT	\$	1,000,000
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DES	CRIPTION OF OPERATIONS / LOCATIONS / VEHIC	LES (A	Attach	ACORD 101, Additional Remarks	Schedule	, if more space Is	required)			*	
	earning for Life Program										
*30 (day notice of cancellation										
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UE	RTIFICATE HOLDER				CAN	ELLA HUN				-	
	Oakland Unified School Dis	trict			THE	EXPIRATIO	N DATE TH	ESCRIBED POLIC REREOF, NOTICE CY PROVISIONS.			
	900 High Street Oakland, CA 94601				AUTHO	RIZED REPRESE	NTATIVE			_	
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