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| File ID Number | 12-1427 |
| Introduction Date | 6-27-12 |
| Enactment Number | 12-1698 |
| Enactment Date | 6/27/12 |
| By | |



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

To: Board of Education
 From: Tony Smith, Superintendent
 Subject: **District Submitting Grant Proposal**

ACTION REQUESTED:

Approval and support by the Board of Education of District applicant submitting grant proposal for OUSD schools for fiscal years **2012-2013** to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

BACKGROUND:

Grant proposal for OUSD schools for the **2012-2013** fiscal year were submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

| File I.D # | Backup Document Included | Type | Recipient | Grant's Purpose | Time Period | Funding Source | Grant Amount |
|------------|--------------------------|-------|--|--|-------------------------------|------------------------------------|--------------|
| 12-1427 | X | Grant | Oakland Unified School District for Castlemont HS, Children's Learning Center, Community Immersion Program, Dewey HS, Fremont Federation, Hillside Academy, Life Academy, McClymonds, Met West, Oakland HS, Oakland TECH, Skyline, Ruidsdale/Sojourner Truth, Bret Harte, Edna Brewer, Frick, Montera, Roosevelt, Westlake & UFSA. | The grant provides funding to the Programs for Exceptional Children Department to provide instructional services and support for career transition and employment. | 7/1/2012 thru 6/30/2013 | California Department of Education | \$308,384.00 |

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$308,384.00


RECOMMENDATION:

Approval and support by the Board of Education of District applicant submitting a grant proposal for OUSD schools for fiscal year **2012-2013** to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

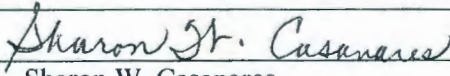
ATTACHMENTS: Program Budget, Statement of Assurances, Ed Code Requirement, & Program Profile.

OUSD Grants Management Face Sheet

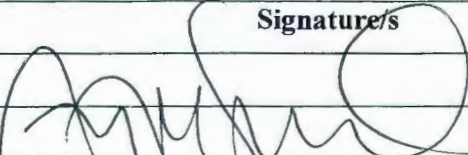
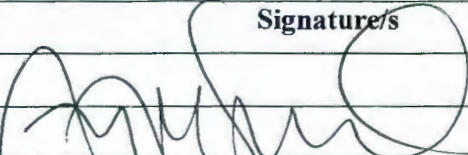
| | |
|---|--|
| Title of Grant: WorkAbility 1 | Funding Cycle Dates: July 1, 2012- June 30, 2013 |
| Grant's Fiscal Agent: (contact's name, address, phone number, email) Sharon Casanares, Executive Director Programs for Exceptional Children 2850 West Street Oakland, CA 94608 (510) 874-3700 sharon.casanares@ousd.k12.ca.us | Grant Amount for Full Funding Cycle: \$308,384 |
| Funding Agency: California Department of Education Special Education Division | Grant Focus: Career Transition & Employment Support |
| List all School(s) or Department(s) to be Served: : High Schools: Castlemont HS, Children's Learning Center, Community Immersion Program, Dewey HS, Fremont Federation, Hillside Academy, Life Academy, McClymonds, Met West, Oakland HS, Oakland TECH, Skyline, Rudsdale/Sojourner Truth Middle Schools: Bret Harte, Edna Brewer, Frick, Montera, Roosevelt, Westlake, United for Success Academy | |

| Information Needed | School or Department Response |
|---|---|
| How will this grant contribute to sustained student achievement or academic standards? | This grant provides resources and personnel support to integrate work-readiness skills in the curriculum, conduct career/vocational assessments & pre-vocational training workshops, develop employment opportunities for students and assist in the development of IEP transition goals. |
| How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 4.57% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.) | Program activities are centered on an Array of Services consistent with the California Education Code. All students served are recorded in the CDE WorkAbility 1 database system, indicating dates of services and work placements provided for the school year. Teachers are informed of these career awareness and employment development activities which may be recorded in each student's IEP. WA1 also conducts a follow-study for those students who have exited the district for up to two years to record their transition outcomes, and provide referrals for services as needed. |
| Does the grant require any resources from the school(s) or district? If so, describe. | Office/classroom space for staff, technology resources to complete data input, office equipment, access to student records (AERIES/ DA), teacher participation and collaboration to connect with students & parents, and assist students in completing activities. |
| Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.) | NO Certified:  Edgar Rakeshram, Jr., Secretary Board of Education 6/28/12 |
| Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.) | Yes, students engaged in community based instruction, study tours, off-campus employment and job readiness workshop activities to complete the array of services required by the grant. |
| Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.) | Petrina Alexander, WorkAbility 1 Coordinator, TSA PEC/WorkAbility 1 2850 West Street Oakland, CA 94608 (510)874-3724 (510)874-3725 fax petrina.alexander@ousd.k12.ca.us |

Applicant Obtained Approval Signatures:

| Entity | Name/s | Signature/s | Date |
|-----------------|---------------------|--|--------|
| Principal | |  | 6/1/12 |
| Department Head | Sharon W. Casanares | | |

Grant Office Obtained Approval Signatures:

| Entity | Name/s | Signature/s | Date |
|----------------|------------|--|------|
| Fiscal Officer | Vernon Hal |  | |
| Superintendent | Tony Smith |  | |

Statement of Assurances
WorkAbility 1 2012-13

Project Number **088-03-03**
Grantee Name Oakland USD
Mailing Address 1025 2nd Avenue
City, State, Zip Oakland, CA 94606
WA1 Project Contact Petrina Alexander, (510) 874-3724

1. General Assurances and Federal Funds Conditions are hereby incorporated by reference. Beginning fiscal year 2008-09, in order to reduce duplicate filings, the California Department of Education (CDE) has agreed to accept the assurances your agency currently provides in the Consolidated Application. The CDE will verify if your agency has submitted required certifications and assurances on the CDE Request for Applications Web page <http://www.cde.ca.gov/fq/fo/r5/ca10rfa.asp> prior to initial grant award payment.
2. **NOTE TO NONPUBLIC SCHOOLS (NPS):** Grantees do not complete a Consolidated Application. Therefore, if your agency is an NPS, then you must download, print, and return a signed Drug-Free Workplace Certification that is available on the CDE Funding Tools and Materials Web page <http://www.cde.ca.gov/fq/fo/fm>.
3. Upon receipt of both the signed Grant Award Notification (AO-400) and applicable certification, grant monies will be issued to your County Treasurer or NPS. Please ensure that these funds are appropriately reported by using the Standardized Account Code Structure (SACS) Codes as indicated in this award.
4. All approved project funds must be expended within the designated award period and for no more than the total amount indicated. All funds must be expended or legally obligated by the award ending date. This grant shall be administered in accordance with the provisions of the Individuals with Disabilities Education Act (IDEA).
5. Grantees must maintain expenditure reports with supporting evidence and be prepared to submit to the CDE upon request. The CDE has the authority to conduct program and fiscal review or audits.
6. The use of Workability funds must be used to implement the Workability 1 program as indicated in the project plan. Grantees must have representation by their Workability1 program staff at two region and one state-required meetings per year. Workability 1 project staff participate in all mandatory regional trainings and meetings as defined in the Workability 1 bylaws. Grantees that receive committee funds must have representation by their Workability 1 committee member at up to four required committee meetings per year.
7. The grantee must submit to CDE a **Mid-Year Expenditure Report and required financial reports**, due no later than February 15, 2013, for the reporting period of July 1, 2012, through December 31, 2012. If reported expenditures are less than the initial payment, then the scheduled mid-year payment will be reduced proportionately and may be submitted prior to the end of the reporting period if the initial payment is fully expended.
8. In order to receive funds in a timely manner, the grantee must submit to the CDE a **Final Expenditure Report and required financial reports** due no later than September 1, 2013. Upon receipt of the Final Expenditure Report, up to 100 percent of the grant will be reimbursed. Failure to submit the Final Expenditure Report prior to next year's state grant award issuance will result in no more than 25 percent of next year's funds being released.
9. Under CDE authority, if your agency was identified as noncompliant, special conditions may be imposed. The State Superintendent of Public Instruction may authorize the CDE to withhold partial or total funding. Those agencies with sanctions will receive notification of special conditions. No payments will be released to agencies with special conditions until the CDE receives written notification from the agency agreeing to the special conditions.
10. The amount of resources, exclusive of the funds applied for in this application, devoted to vocational education for Special Education pupils shall be maintained at or above the levels provided in 2012-13.
11. Special Education students will be provided equal access to vocational education/technical/career programs and initiatives.
12. Funds will be used for excess costs of normal expenditures when applied to staff, materials and services that are not typically provided to Special Education students and are necessary for their participation in this program.
13. Special Education students enrolled in private schools have the opportunity to participate in this program.
14. The following program evaluation and renewal information will be compiled and reported by the Workability 1 Grantee to the CDE: (a) student data, (b) program funds (staffing and program costs), and (c) End of Year and Renewal Application.
15. The program director will attend meetings as required by the Workability 1 bylaws and submit all mandated documentation

Statement of Assurances
WorkAbility 1 2012-13

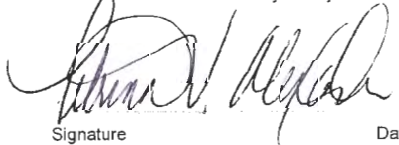
per required timelines.

16. The Workability 1 Grantee will provide the program director with adequate administrative authority to provide coordination of career technical education and Special Education resources.
17. The Workability 1 Grantee will provide the program director resources (including equipment) to comply with Workability 1 data collection requirements.
18. Every employed Workability 1 student under age 18 shall have an approved work permit on file at the employment site and a copy shall be filed with the Workability 1 Grantee.
19. The Workability 1 program shall be conducted in compliance with laws and regulations from the California Department of Education (CDE), Employment Development Department (EDD) and the State and Federal Departments of Labor.
20. Work Based Learning opportunities must be provided in compliance with Work Experience Education (WEE), Regional Occupational Center/Program (ROC/P) and Community Based Vocational Instruction (CBVI).
21. The Workability 1 Program does not discriminate on the basis of race, color, national or ethnic, gender, or disability in the administration of its program and complies with all laws and regulations of the American's with Disabilities Act and other appropriate legislation.
22. This program is a California public school, district, certified NPS, COE, ROC/P, or SELPA.
23. This program commits to include CDE consultant as a partner as defined in the Workability 1 bylaws.
24. This program has support of the local governing board.
25. This program collaborates and leverages resources to provide a full array of student services with minimum administrative costs.
26. This program is accountable as defined by student outcomes, program outcomes, and fiscal outcomes.
27. This program actively participates in community of practice efforts, involving key stakeholders.

I hereby certify that to the best of my knowledge, the programs and services outlined in this proposal meet all the requirements listed above and I agree to the assurances listed.

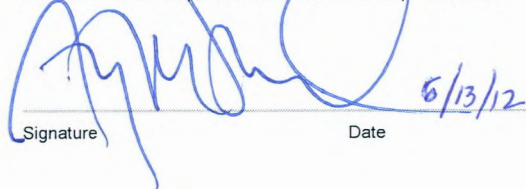
Petrina Alexander, WorkAbility I Coordinator, TSA

Name and Title of WorkAbility 1 Project Contact

 6/1/12
Signature Date

Anthony Smith, Superintendent

Name and Title of Superintendent/Authorized Representative

 6/13/12
Signature Date

**WorkAbility 1 Special Grant 2012-13 PROJECTED Budget
Oakland USD (088-03-03)**

WA1 Project Contact Petrina Alexander, WorkAbility I Coordinator, TSA
 Email petrina.alexander@ousd.k12.ca.us
 Phone (510) 874-3724
 Summer Phone (510) 772-6721
 Fax (510) 874-3725
 LEA Type SELPA

CDE Use Only

CERTIFICATION

All budgets are printed and submitted to CDE, but only Final Budgets and Budget Amendments must be signed. For Projected Budgets, the Project Contact is required to make the following certification statement:

As Project Contact for the Oakland USD WorkAbility 1 Project, I certify that I have obtained the necessary approvals from my district regarding this Projected Budget.

| PROJECTED Funding | PROJECTED Amount for 2012-13 | Grant Reporting Period |
|--|------------------------------|------------------------|
| Total PROJECTED Budget (use 2011-12 amount) | \$308,384.00 | 7/1/2012 – 6/30/2013 |

CDE Use Only

Reviewed and Recommended for Approval By _____

Special Education Division Consultant _____

Date _____

| Object of Expenditures | | | Budget Amounts |
|------------------------|---------|---------------------------------------|------------------------|
| Line | Account | Classification | Budget Date: 5/31/2012 |
| 1 | 1000 | Certificated Salaries | \$ 82,601.00 |
| 2 | 2000 | Classified Salaries | \$ 126,766.00 |
| 3 | 3000 | Employee Benefits | \$ 70,964.00 |
| 4 | 4000 | Books and Supplies | \$ 7,296.00 |
| 5 | 5000 | Services and Other Operating Expenses | \$ 7,280.00 |
| 6 | | Total Direct Costs (Subtotal) | \$ 294,907.00 |
| 7 | | Indirect Cost 4.57 % | \$ 13,477.00 |
| 8 | | Total Budget | \$ 308,384.00 |

WorkAbility 1 Special Grant 2012-13 PROJECTED Budget
Oakland USD (088-03-03)

Project Description:

Oakland Unified School District WorkAbility I offers services and program activities that help students to identify their career interests, learn job readiness skills, and connect to opportunities that will help them in their career-decision making process and capitalize on their strengths, which will enable them to leave the school system prepared to lead a independent and productive life. Our department has four staff members charged to serve 820 students and identify job placements for 155 students across 30 school sites. OUSD WorkAbility I staff work collaboratively with special education Case Managers to recruit students, integrate work-readiness skills into the curriculum, coordinate industry/college tours, career exploration and work-based learning opportunities in the community with employer partners. Each school year, our department hosts a district-wide career fair expo, and various exhibition events to showcase the skills student participants have acquired.

Based on 2011-12 funding:

PROJECTED Number of High School Students funded to serve for 2012-13: **620**

PROJECTED Number of High School Students to place in paid employment positions for 2012-13: **155**

PROJECTED Number of Middle School Students funded to serve for 2012-13: **206**

PROJECTED Middle School funds for 2012-13 (already included in Budget Total): **\$68,804.00**

| Line | Account | Classification | Budget Amounts | |
|------|----------|-----------------------|---|--|
| 1 | 1000 | Certificated Salaries | \$82,601.00 | |
| | \$70,211 | (HS) | <u>Petrina Alexander</u> , WorkAbility I Coordinator, TSA | 0.850 FTE @ \$82,601/yr FTE Coordinate WAI program district-wide and supervise program staff members to ensure implementation of array of services for high school and middle school program participants. Responsibilities include facilitating staff meetings to assist teachers in understanding the mission of WorkAbility I, support classroom teachers with the integration of pre-employment materials provided, marketing WAI program to parents, students, school site staff, community agencies and employers. Create annual budget based on program needs and activities, monitor WAI budget expenditures and work with financial officers to ensure grant compliance. Serve WAI program participants at designated middle and high schools, conduct job-readiness workshops, interview students to assess career/employment interests, provide counseling and guidance related to careers and post-secondary education, and develop work opportunities for students with employment partners. Attend mandatory WAI trainings and fulfill goals of the Human Support Services committee as the elected chairperson. |
| | \$12,390 | (MS) | <u>Petrina Alexander</u> , WorkAbility I Coordinator, TSA | 0.150 FTE @ \$82,601/yr FTE Organize and coordinate WAI activities for middle school students to identify and explore career interests. Create opportunities for career exploration in the community and with local businesses. |
| 2 | 2000 | Classified Salaries | \$126,766.00 | |
| | \$45,154 | (HS) | <u>Lillian Johnson</u> , WAI Employment Specialist | 1.000 FTE @ \$45,154/yr FTE |

WorkAbility 1 Special Grant 2012-13 PROJECTED Budget
Oakland USD (088-03-03)

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| | | <p>Assists in the coordination and implementation of high school program activities, works directly with program participants at designated high schools per the array of services, conducts Get Ready! job-readiness workshops, interviews students to determine employment interests, develops work opportunities, places students to work with various employer partners, and monitors work performance to meet employer expectations.</p> | |
| | \$34,012 | (MS) | <p><u>Victor Littles</u>, Community Relations Specialist 0.700 FTE @ \$48,589/yr FTE</p> <p>Assists in the coordination and implementation of middle school activities that develops their career awareness and employability. Develop partnerships with community agencies and businesses to promote the mission of WorkAbility. Perform general office duties.</p> |
| | \$47,600 | (HS) | <p>Student Wages: 85 students X 80.00 hours X \$7.00 per hour</p> |
| 3 | 3000 | Employee Benefits | \$70,964.00 |
| | \$31,595 | (HS) | <p><u>Petrina Alexander</u>, WorkAbility I Coordinator, TSA Salary: \$70,211 Certificated</p> |
| | \$19,416 | (HS) | <p><u>Lillian Johnson</u>, WAI Employment Specialist Salary: \$45,154 Classified</p> |
| | \$14,625 | (MS) | <p><u>Victor Littles</u>, Community Relations Specialist Salary: \$34,012 Classified</p> |
| | \$5,328 | (MS) | <p><u>Petrina Alexander</u>, WorkAbility I Coordinator, TSA Salary: \$12,390 Certificated</p> |
| 4 | 4000 | Books and Supplies | \$7,296.00 |
| | \$3,600 | (HS) | <p>Instructional materials- career interest inventories, work simulation materials, employment/educational information videos, access to electronic portfolio system, clothing items essential for student training and employment.</p> |
| | \$1,000 | (HS) | <p>Printing (timesheets, business cards, program pamphlets, and brochures), supplies for program promotion/marketing activities and student exhibition activities.</p> |
| | \$1,000 | (HS) | <p>Supplies needed for program promotional/ marketing activities, employer recognition, student & parent outreach.</p> |
| | \$ 750 | (HS) | <p>Office supplies and technology to maintain office files, document student activities and data entry.</p> |
| | \$ 546 | (MS) | <p>Bus tickets for student community based learning activities</p> |
| | \$ 400 | (MS) | <p>Middle school instructional material- supplies for work based learning activities, career interest inventories, and videos.</p> |
| 5 | 5000 | Services and Other Operating Expenses | \$7,280.00 |

WorkAbility 1 Special Grant 2012-13 PROJECTED Budget
Oakland USD (088-03-03)

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|---|---------|------|---|--------------|
| | \$3,000 | (HS) | Required travel for trainings and business meetings for WAI staff. Travel for HSS Chair to attend required Advisory and Human Support Services (HSS) Committee meetings Expense for Committee Chair | |
| | \$2,400 | (HS) | Mileage for WorkAbility I staff to travel between school sites, job develop and monitor students at work. | |
| | \$ 377 | (HS) | Admission fees for college/industry tours | |
| | \$ 600 | (MS) | Mileage for staff to provide middles school services | |
| | \$ 500 | (MS) | Travel expenses to WAI business meetings and trainings | |
| | \$ 403 | (MS) | Admission fees for community outings/industry tours | |
| 7 | | | Indirect Cost: 4.57% | \$13,477.00 |
| | | | Total Budget | \$308,384.00 |

Section 56471 of the California Education Code states that:

WorkAbility project applications shall include, but are not limited to, the following elements: (1) recruitment, (2) assessment, (3) counseling, (4) pre-employment skills training, (5) vocational training, (6) student wages for try-out employment, (7) placement in unsubsidized employment, (8) other assistance with transition to a quality adult life, and (9) utilization of an interdisciplinary advisory committee to enhance project goals.

Please describe in 250 words or less how each of the above requirements is implemented by your WorkAbility 1 site:

1. Recruitment

WorkAbility I personnel meet with special education department staff on an ongoing basis at each school to identify students that will be best served by the program. WAI staff gives classroom presentations to review the objectives of the program and connect with students who want to participate in the pre-employment workshops offered. OUSD WorkAbility I staff have created program promotional materials to share the mission and program goals with parents, staff and administrators. Staff attends back to school events, and the Community Advisory Committee meetings to make parents aware of the services offered by our department.

2. Assessment

A variety of career assessments/ inventories/questionnaires are available in the WorkAbility I office for teachers to utilize and assist students in identifying their occupational interests. WAI staff work with classroom teachers to complete career assessments, so that the information can be used to develop individualized career and education plans, transition goals and training opportunities for students.

3. Counseling

WorkAbility I program participants are counseled individually and in small group settings, about their desired career interests and students are directed to counselors, agencies, and programs that can assist them in pursuing their goals. Special education case managers communicate with WA staff about students in need of additional support to stay connected to school, via work-based learning opportunities. WorkAbility staff meet regularly to share concerns about student academic/behavior issues and identify strategies to best serve and meet the student's needs or refer them to the appropriate community agency. Students are also counseled about higher education opportunities that will help them to pursue their stated professional interests.

4. Pre-employment skills training

All WorkAbility I staff conduct "Get Ready" employment skill development workshops at each school site to prepare students for job training opportunities and placement. Pre-employment training session topics include: application skills, resume writing, interview preparation, customer service, business etiquette, work ethics, safety in the workplace and job retention. Students are given the opportunity to practice these skills before seeking competitive employment or meeting employer partners for job placement.

5. Vocational training

At each high school, the OUSD Career and College Readiness Office (CCRO) offer various career academy programs that students may apply to during their ninth grade year. These career academies give students exposure to different career industry pathways. Students are informed of these academy choices and encouraged to apply based on their career interests. Students are also exposed to community based vocational training opportunities at the annual district-wide WorkAbility I Career Expo, where they are able to meet program representatives and be informed of the application process. Interested students are also taken on study tours to visit local training program throughout the school year.

6. Student wages for try-out employment

Students who participate in the "Get Ready" pre-employment skill development workshops, meet attendance and g.p.a. requirements and are interested in working may apply to the Work Experience program offered by OUSD WorkAbility I.

In the workshops, students are prepared to interview with employer partners that offer training opportunities related to their interests. Once selected by an employer for a position, a training agreement is prepared and signed by all parties (employer, student, parent, WA/OUSD staff) outlining the duties the student will perform. Prior to their start date, students are counseled about employer expectations, work environment and safety procedures, as well as their responsibility in maintaining academic performance and meeting school obligations.

All work experience education students may participate in an employment training opportunity for up to 80 hours per school year. The training hours per try-out opportunity is determined by WorkAbility staff and may differ based on identified student need for transition to unsubsidized employment.

Priority for placement in employment try-out opportunities is as follows:

Young Adult Program Participants

Special Day Class/ NSH students (11-12th grade)

Resource Specialist students (11-12th grade)

High School SH students (12th grade)

*Within each category, work opportunities are first provided to students with no previous experience.

7. Placement in unsubsidized employment

WorkAbility staff develops direct hiring opportunities for students by attending local job fairs and meeting with employers to market our program and the student clientele served. Students who have previously completed a subsidized work opportunity are referred to, and supported in completing the application and enrollment process with community organizations that provide internships and work opportunities. Information about hiring opportunities is shared with students via "Job Alert" postings, pre-employment workshops, emails and text messages. Students contact the employment specialists to get assistance with the application process and interview preparation. Local hiring managers have supported our work placement efforts by granting interview opportunities, when they have been alerted that a WA student has applied for a position. Additionally, while students are in a subsidized work placement, they are monitored and evaluated regularly to assist them in meeting employer expectations to become hired.

8. Other assistance with transition to a quality adult life

WorkAbility I partners with the OUSD Transition Partnership Project (TPP), which is a collaborative effort between OUSD and the Department of Rehabilitation (DOR), to provide post-secondary vocational support services. High school juniors and seniors participating in WorkAbility are referred to TPP and encouraged to apply for DOR services to assist them in their transition from high school to post-secondary training opportunities or employment. Students who complete the DOR application process participate in additional transition activities with designated TPP teachers and staff.

Marriott Bridges "School to Work Program" is another program partner, which supports students in landing competitive employment opportunities. Students who may have completed a WAI subsidized placement or want to pursue unsubsidized employment are referred and can continue to utilize these services after they exit the school district. Additionally, many of the students contacted during the follow-up study who indicate a need for or request employment support are referred to Bridges.

WAI students who have barriers to employment due to incarceration and probation are referred to our program partners at Youth Radio, Youth Uprising and the Youth Employment Partnership, organizations which receive Measure Y funding, dedicated to provide counseling and work training to at-risk youth.

9. Utilization of an interdisciplinary advisory committee to enhance project goals

OUSD WAI program staff participates in planning meeting with other local agencies that offer employment resources and training opportunities to youth or serve individuals with disabilities. Our program works closely with the OUSD Career and College Readiness Office, the Marriott Bridges "School to Work" Transition program, Department of Rehabilitation, Youth Radio, Youth Uprising, and Youth Employment Partnership Program.

WA1 Project Contact

Name Petrina Alexander
Phone (510) 874-3724
Email petrina.alexander@ousd.k12.ca.us

Number to Serve (as per funding letter)

High School: 620 Middle School: 206

Number to Place (25% of served)

High School: 155

Region Manager

Name Anna Bell
Phone (707) 399-4823
Email abell@solanocoe.net

Local FMTA Consultant

Name James Johnson
Phone (916) 327-6966
Email jamjohns@cde.ca.gov

Mentor Representative

Name Brenda Pignataro
Phone (707) 399-4829
Email bpignataro@solanocoe.net

Additional Staff

Name Terrie Odabi
Phone (510) 874-3724
Email terrie.odabi@ousd.k12.ca.us

Name Lillian Johnson
Phone (510) 874-3724
Email lillian.johnson@ousd.k12.ca.us

Local Fiscal Contact

Name Anthony Smith
Phone (510) 879-8167
Email tony.smith@ousd.k12.ca.us

Work Permit Contact(s)

Name Louis Thomas
Phone (510) 879-2144
Email louis.thomas@ousd.k12.ca.us

Name Louise Kerlegon
Phone (510) 879-2144
Email sundra.kerlegon@ousd.k12.ca.us

Schools Served

BayTech
BEST High School
Bret Harte Middle School
Castlemont Business & Information Tech HS
Children's Learning Center
Claremont Middle School

Contact Name

Contact Phone

Petrina Alexander (510)874-3724
Petrina Alexander (510) 874-3724
Victor Littles (510) 874-3724
Terrie Odabi (510) 874-3724
Hollis Hamilton (510) 864-3529
Victor Littles (510) 874-3724

WorkAbility 1 Profile 2011-12
Oakland USD (088-03-03)

| | | |
|--|-------------------|----------------|
| College Prep & Architecture Academy HS | Moss Hahn | (510) 879-1131 |
| Community Immersion Program/ On-TRAC | Ophelia Gomez | (510) 879-8222 |
| Dewey Academy | Johnetta Wimberly | (510) 879-3100 |
| East Oakland School of the Arts HS | Terrie Odabi | (510) 874-3724 |
| Edna Brewer Middle School | Mariano Gonzalez | (510) 879-2100 |
| Emiliano Zapata Street Academy | Petrina Alexander | (510) 874-3724 |
| EXCEL High School | Patricia Calloway | (510) 879-3033 |
| Far West High School | Jennifer Mick | (510) 879-1580 |
| Frick Middle School | Victor Littles | (510) 874-3724 |
| Hillside Academy | Lillian Johnson | (510) 874-3724 |
| Leadership Preparatory High School | Terrie Odabi | (510) 874-3724 |
| Life Academy High School | Petrina Alexander | (510) 879-8889 |
| Mandela High School | Petrina Alexander | (510) 874-3724 |
| McClymonds High School | Patricia Calloway | (510)879-3033 |
| Media College Preparatory HS | Petrina Alexander | (510) 874-3724 |
| MetWest High School | Petrina Alexander | (510) 874-3724 |
| Montera Middle School | Victor Littles | (510) 874-3724 |
| Oakland High School | Ben Siino | (510) 879-3040 |
| Oakland International High School | Petrina Alexander | (510) 874-3724 |
| Oakland Technical High School | Keith Debro | (510) 879-3050 |
| Robeson School Visual & Performing Arts HS | Terrie Odabi | (510) 879-8889 |
| Roosevelt Middle | Victor Littles | (510) 874-3724 |
| Rudsdale Continuation HS | Petrina Alexander | (510) 874-3724 |
| Seneca Center | Carmen Buenger | (510) 879-8889 |
| Skyline High School | Terrie Odabi | (510) 874-3724 |
| Sojourner Truth | Petrina Alexander | (510) 879-8889 |
| Stanbridge Academy | Petrina Alexander | (510) 874-3724 |
| Temporary Alternative Placement Center (TAP) | Petrina Alexander | (510) 874-3724 |
| United For Success Academy | Petrina Alexander | (510) 874-3724 |
| Westlake Middle School | Victor Littles | (510) 874-3724 |
| Youth Empowerment School | Terrie Odabi | (510) 874-3724 |



June 1, 2012

To: Edgar Rakestraw
OUSD Board of Education Staff Member

Fr: Petrina Alexander,
WorkAbility I, TSA

Re: WorkAbility I grant renewal documents

Per our conversation this morning, here are the WorkAbility I grant renewal documents that must be signed by Superintendent Smith. The hard copy of these signed documents must be and returned to California Department of Education before Friday, June 15, 2012.

Please contact me when the documents are ready and I will pick them up and mail it to CDE. I can be reached at (510)772-6721.

Thank you for your assistance in this matter.