

MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607-



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measure N - College & Career
Readiness - Commission**

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Board Office Use: Legislative File Info.	
File ID Number	25-0219
Introduction Date	3/4/2025
Enactment Number	
Enactment Date	

Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes
High School Network Superintendent

Board Meeting Date

Subject Services For: High School Linked Learning

Action Requested and Recommendation

Adoption by the Measures N and H Commission of a 2024-2025 Budget modification for High School Linked Learning Office to reduce \$156,500.00 Consultant Contract: Hiring a Fulltime Pathway Coach by \$500.00 to \$156,000.00 and establish a new strategic action to increase an existing expenditure \$1,000.00 Printing to \$1,500.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background (*Why do we need these services?
Why have you selected this vendor?*)

High School Linked Learning Office would like to e
reduce \$156,500.00 Consultant Contract: Hiring a
Fulltime Pathway Coach by \$500.00 to \$156,000.00
and increase an existing expenditure \$1,000.00
Printing to \$1,500.00 to pay for photocopies through
an outside OUSD vendor for the Measures N and H
commission meeting agendas, in compliance with
the Brown Act.

Competitively Bid Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact Funding resource(s): Measure H

Attachments 25-0219 - HSLLO 912 - Admin 10_ BMF Printing \$500.00



2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	1/9/2025	Principal:	Rebecca Lacocque
School Name:	HSLLO	Site #:	912
Pathway Name: (required for multiple use of programs)	2024-2025 Measure H Administrative 10% Budget	Requested By:	Rebecca Lacocque

Step 1:

a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
2024-25 Measure H Administrative 10% Budget	4	Was \$157,500.00. New total amount after approval of prior BMFs \$156,500.00	Consultant Contract: Hire a full-time Pathway Coach to work across the ten Charter Schools that receive Measure N/H funding. The Pathway Coach will support aligning the Charter High School pathways to the 2023-26 College and Career for All and Linked Learning Quality Standards. Additional duties include: increasing the instructional capacity of pathway teams to build quality collaboration that focuses on the instructional core and 3 domains of Linked Learning; and addressing systemic solutions on site and across the network of Measures N and H charters to support continued pathway development.	\$500.00

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No Impact

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5825	912	9120	1690	0101	99999

d. Total amount being transferred: \$ 500.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<p>New or Revised Measure N and H Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p>-What is the specific expenditure or service type? Please provide a brief description (no vague language) and quantify it when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this document to adequately justify your new or revised strategic action.</p>	New or Amended Amount
2024-25 Measure H Administrative 10% Budget	Previously approved in BMF#2	\$1,000.00	<p>Printing: Funds to pay for photocopies through an outside OUSD vendor for the Measures N and H commission meeting agendas. We must comply with the Brown Act, including the provision of paper copies of materials the commission will review.</p> <ul style="list-style-type: none"> • Goal Alignment: Supports administrative and operational functions needed for pathway programs. • Efficiency: Ensures staff can perform tasks efficiently, leading to better student support. • Engagement: Equips staff to create interactive and engaging programs, improving student participation and success. 	\$1,500.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5870	912	9120	1690	0101	99999

Signature of Approvals: *(Please enter the team member's name below the signature line)*


REBECCA LACOCQUE (Jan 28, 2025 16:20 PST)

01/28/2025

Name:
Teacher Leader/Pathway Director
Signature

Date

Name: Rebecca Lacocque
Principal Signature Required

Date

FOR MEASURES N and H STAFF USE ONLY

Date BMF was accurately completed & received: 1/28/2025

Program Manager, Approval Signature: 

Date: 1/28/2025

H.S. Network Superintendent, Approval Signature: 
Vanessa Sifuentes (Jan 29, 2025 09:53 PST)

Date: 01/28/2025