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By	OR



OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

To: Board of Education

From: Antwan Wilson, Superintendent
Hitesh Haria, Chief Operations Officer
Jennifer LeBarre, Executive Director Nutrition Services and Warehouse

Board Meeting Date: April 13, 2016

Subject: **Grant Award Notifications– California Department of Education 2015 Team Nutrition Training Grant Program**

ACTION REQUESTED:

Acceptance by the Board of Education of California Department of Education 2015 Team Nutrition Training Grant effective March 1, 2016 to June 30, 2017.

BACKGROUND:

Grant proposals for OUSD was submitted for 2015-16 fiscal year for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	X	Grant	OUSD Nutrition Services	Implementation of Smarter Lunchroom principles in two OUSD school sites – Oakland International High School and Piedmont Avenue Elementary School.	March 1, 2016 through June 30, 2017	United States Department of Agriculture via California Department of Education	\$13,600.00

DISCUSSION

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student health
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the department.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at: \$13,600.00



**OAKLAND UNIFIED
SCHOOL DISTRICT**
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RECOMMENDATION:

Acceptance by the Board of Education of 2015 Team Nutrition Training Grant Program. Notifications according to the terms and conditions set forth in the attached Grant Award Notification letter.

ATTACHMENTS:

Grant Face Sheet
Grant Award Notification.

MAR 10 2016

Grant Award Notification

GRANTEE NAME AND ADDRESS Jennifer LeBarre, Executive Director, Nutrition Services and Warehouse Oakland Unified School District 1000 Broadway, Suite 680			CDE GRANT NUMBER			
			FY	PCA	Vendor Number	Suffix
			15	15332	6125	00
Attention Jennifer LeBarre			STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Nutrition Services			Resource Code	Revenue Object Code	Alameda	
Telephone 510-434-3334			5454	8290	INDEX	
Name of Grant Program 2015 Team Nutrition Training Grant Program						0190
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$13,600.00		\$13,600.00	0	3-01-16	6-30-17
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency	
10.574	8CA300150	Team Nutrition Training Grant			USDA	

Dear Executive Director, Nutrition Services and Warehouse LeBarre:

I am pleased to inform you that you have been funded for the Team Nutrition Training Grant.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, this award will be amended accordingly.

Please return this original, signed Grant Award Notification (AO-400) within 10 days to:

Saucerae Gans, Analyst
 Nutrition Services Division
 California Department of Education
 1430 N Street, Suite 4503
 Sacramento, CA 95814-5901

California Department of Education Contact Saucerae Gans		Job Title Analyst
E-mail Address sgans@cde.ca.gov		Telephone 916-323-6775
Signature of the State Superintendent of Public Instruction or Designee ▶ <i>Tom Torlakson</i>		Date February 17, 2016

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent Antman Wilson		Title Superintendent
E-mail Address antman.wilson@oebd.org		Telephone 610 879-8200
Signature ▶ <i>[Signature]</i>		Date 2/4/16

Grant Award Notification (Continued)

Please note these very important Team Nutrition (TN) Smarter Lunchrooms Movement (SLM) of California (TN SLM of CA) Grant guidelines:

1. All grantees **must** complete an SLM training prior to the project orientation in April or May 2016. The District food service director (FSD) or designee is required to complete an SLM workshop. The California Department of Education (CDE) is offering SLM workshops at five locations during the first two weeks of March 2016. We highly recommend that you register today as training capacity is limited. To access the training dates, locations, and registration information, please visit the CDE SLM Web page at <http://www.cde.ca.gov/ls/nu/he/smarterlunchrooms.asp>.

The cafeteria managers, or their designees, at each participating school site may choose to attend either an SLM workshop or complete the two-hour SLM online training module offered by the Cornell Center for Behavioral Economics Center for child nutrition programs. To access the training module, please visit the Smarter Lunchrooms Training Web page at <http://smarterlunchrooms.org/training>.

2. All grantees **must** participate in the three TN SLM of CA project workshops as described on the CDE TN SLM of CA Grant Program Guidelines Web page at <http://www.cde.ca.gov/366283>. The FSDs and school site cafeteria managers or their designees from participating schools must attend the project orientation workshop and closure workshop at either the Sacramento or Ontario location. The project orientation will be 1.5 days. The dates and locations for the project orientation workshops are:

Sacramento

Day 1: Tuesday, April 26, 2016, 1 p.m. to 5 p.m.

Day 2: Wednesday, April 27, 2016, 8:30 a.m. to 4 p.m.

Sierra Health Foundation

1321 Garden Hwy

Sacramento, CA 95833

Ontario

Day 1: Tuesday, May 10, 2016, 1 p.m. to 5 p.m.

Day 2: Wednesday, May 11, 2016, 8:30 a.m. to 4 p.m.

Hardy Professional Development Center Room C1 and C2

1515 South Bon View Avenue

Ontario, CA 91761

The FSD is also required to attend the one-day midproject workshop. All other members of the leadership team may participate, but they are not required to attend. The midproject workshop, scheduled for January 2017, will take place in Sacramento only. Grantees will receive notice of the date and time of the one-day midproject workshop in September 2016. The last project training workshop is scheduled for May 2017.

3. All grantees **must** participate in three conference calls that will typically be no longer than 60 minutes. Grantees will receive notice of the dates during the first project training workshop.
4. Each participating school site must apply to become a TN school as instructed on the USDA TN Join the Team Web page at <http://www.fns.usda.gov/tn/join-team>.
5. By January 2017, grantees must submit a midproject progress report. At the end of the grant period, June 2017, grantees must submit a final progress report.



OUSD Grants Management Face Sheet

Title of Grant: 2015 Team Nutrition Training Grant Program	Funding Cycle Dates: March 1, 2016-June 30, 2017
Grant's Fiscal Agent: Nutrition Services/OUSD	Grant Amount for Full Funding Cycle: \$13,600.00
Funding Agency: California Department of Education	Grant Focus: Implementing Smarter Lunchroom principles at two OUSD schools sites: Oakland International High School and Piedmont Avenue Elementary School.
List all School(s) or Department(s) to be Served: Nutrition Services; Oakland International High School; Piedmont Avenue Elementary School	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Grant provides funds to improve cafeteria environment and student engagement at Oakland International High School and Piedmont Avenue Elementary School with the goal of increasing consumption of fresh fruits and vegetables and California Thursdays farm to school meals at both sites. Diets rich in fresh produce have been consistently shown to boost student attention and attendance and may effect academic achievement.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	N/A
Does the grant require any resources from the school(s) or district? If so, describe.	Nutrition Services will provide grant management and oversight.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Alexandra Emmott 900 High St. Oakland, CA 94601 510-434-3334 alexandra.emmott@ousd.org

Applicant Obtained Approval Signatures:


Entity	Name/s	Signature/s	Date
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Principal

Department Head Jennifer LeBarre
(e.g. for school day programs or for extended day and student support activities)

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Hitesh Haria		
Superintendent	Antwan Wilson		



4/14/16

James Harris
President, Board of Education



4/14/16

Antwan Wilson
Secretary, Board of Education