

Board Office Use: Legislative File Info.	
File ID Number	14-2540
Introduction Date	1/5/2015
Enactment Number	14-2069
Enactment Date	1/5/2015 <i>OTZ</i>



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

TO: Board of Education

FROM: Antwan Wilson, Superintendent
Vernon Hal, Senior Business Officer
Ruth Alahydoian, Chief Financial Officer

BOARD MEETING

DATE: January 5, 2015

SUBJECT: Authorizing a Change of Signatories for Various District Accounts
Resolution No. 1415-0146 through Resolution No. 1415-0155

ACTION REQUESTED

Approval by Board of Education of the following resolutions to provide authorized signatures for the Various District Accounts:

Resolution No.	Title of OUSD Account	Legistar File No.
1415-0146	Verified Signatories for Funds Deposited With or in the Custody or Care of Alameda County Superintendent of Schools	14-2534
1415-0147	Cafeteria Account	14-2535
1415-0148	Oakland Fresh Produce Market	14-2536
1415-0149	Children's Center Clearing Account	14-2537
1415-0150	Revolving Fund Account	14-2538
1415-0151	Payroll Direct Deposit Account	14-2539
1415-0152	Payroll Tax and Deposit Account	14-2540
1415-0153	Workers' Compensation Account	14-2541
1415-0154	Local Agency Investment funds	14-2542
1415-0155	Business Investment Account	14-2543

BACKGROUND / DISCUSSION

The District has various accounts at different banks as well as at the county offices. Due to the change in the administrative leadership of the District, the existing authorized signatories for these accounts need to be updated. The Resolutions provide a change in the signatories for Various District Accounts. Signatory cards will be completed and forwarded as appropriate.

RECOMMENDATION

Approval by the Board of Education of the above resolutions.

ATTACHMENTS

Resolution No. 1415-0146 through Resolution No. 1415-0155

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OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

**BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 1415-0152
CHANGE OF BANK ACCOUNT SIGNATORIES
OUSD PAYROLL TAX AND DEPOSIT BANK ACCOUNT**

WHEREAS, the Board of Education of the Oakland Unified School District of Alameda County, California wishes to comply with the request of the Alameda County Treasurer to maintain a separate bank account for the deposit and payment of payroll taxes; and

WHEREAS, the governing board wishes to designate certain persons employed by the district to sign orders drawn on funds of the district in its behalf; and

WHEREAS, Education Code Section 42632 requires that at least a majority of the members of the governing board of the district approve all orders drawn on the funds of the district; and also allows the governing board of said district to authorize a person or persons to sign said orders in its behalf; and

WHEREAS, the payroll tax and deposit bank account has been established at the California Bank and Trust in the amount of one hundred dollars [\$ 100.00],

NOW, THEREFORE, BE IT RESOLVED that all checks, drafts, orders, receipts and other instruments drawn, accepted or given for payment on the Payroll Tax and Deposit Bank Account on behalf of the Oakland Unified School District shall bear the signature of Antwan Wilson, Superintendent, and one of the following:

**Vernon Hal, Senior Business Officer
Ruth Alahydoian, Chief Financial Officer
Allen Smith, Chief of Schools
Devin Dillon, Chief Academic Officer
Daniel Menyon, Controller
Sandra Anderson-Knox, Financial Services Director
Sergio F. Sanchez, (incoming Financial Services Executive Director¹)**

BE IT FURTHER RESOLVED that this Resolution supersedes all previous resolutions regarding the Payroll Tax and Deposit Bank Account authorized signatories and is effective January 5, 2015.

¹ Effective for this party upon written certification of and the filing of same with this Resolution by the Chief, Talent (Human Resources) that the party has become an employee of the District.

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SCHOOL DISTRICT

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PASSED AND ADOPTED by the Governing Board of Education of the Oakland Unified School District, this 5th day of January, 2015, by the following vote:

AYES: **Aimee Eng, Nina Senn, Shanthi Gonzales, Roseann Torres, Jumoke Hinton Hodge, Vice President Jody London, President James Harris**

NOES: **None**

ABSTAINED: **None**

ABSENT: **None**

CERTIFICATION

We, James Harris and Antwan Wilson, President and Secretary of the Board of Education of the Oakland Unified School District, respectively, do hereby certify that the foregoing Resolution was duly approved and adopted by the Board of Education of said District at its Annual Organizational Meeting held on the 5th day of January, 2015, with a copy of the Resolution being on file in the Office of the Board of Education of the District.

James Harris, President
Board of Education

Antwan Wilson, Secretary
Board of Education



HUMAN RESOURCES SERVICES & SUPPORT

January 23, 2015

REFERENCE: SERGIO SANCHEZ

To whom it may concern:

This letter serves as notification that Sergio Sanchez commenced in his position as Executive Director of Budget as of Tuesday, January 20, 2015.

Sincerely,

Brigitte Marshall
Chief Talent Officer, Human Resources Services and Support

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Enactment Date: 1/5/14
By: [Signature]