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**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

# Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** April 9, 2024

**Subject** Westlake Middle School 2024-25 Measure G1 Application

**Ask of the Commission** Approve the Westlake Middle School 2024-25 Measure G1 Application

**Discussion** Middle School Network is open to questions from the commission regarding the Westlake Middle School 2024-25 Measure G1 Application.

**Fiscal Impact** The recommended amount is **\$165,670**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Grant application attached.





**2024-2025  
 Measure G1 Application**

**Due: March 14, 2024**

*Allocations are provisional subject to Board approval*

## School Information & Student Data

<b>School</b>	Westlake Middle School	<b>School Address</b>	2629 Harrison Street Oakland, CA 94612
<b>Contact</b>	Logan Manning	<b>Contact Email</b>	logan.manning@ousd.org
<b>Principal</b>	Logan Manning	<b>Principal Email</b>	logan.manning@ousd.org
<b>School Phone</b>	510-879-2130	<b>Total Number of Students</b>	309
<b>Recommended Grant Amount<sup>1</sup></b>	<b>\$165,670</b>	<b>2022-23 CALPADS<sup>2</sup> Enrollment Figure (grades 6-8 Oakland residents only)</b>	301
		<b>2023-24 LCFF<sup>3</sup> Enrollment</b>	273

Student Demographics (%)				Measure G1 Team	
English Learners	20.1%	Asian/Pacific Islander	9%	<b>Name</b>	<b>Position</b>
LCFF	93.2%	Latinx	35%	Logan Manning	Principal
SPED	23%	Black or African-American	46%	Andre San-Chez	Teacher
		White	3%	Linda Dorsey	Teacher
		Indigenous or Native American	<1%	Ebado Ismail	Admin Assistant III

<sup>1</sup> Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

<sup>2</sup> The California Longitudinal Pupil Achievement Data System (CALPADS) collects various about students, including school enrollment. Each fall, around early October, all schools in California submit enrollment figures into the CALPADS system which becomes the official count for that school for that year.

<sup>3</sup> Under the Local Control Funding Formula, the following categories of students receive additional funding: English learners, students in foster care, students eligible for the free- and reduced-lunch program.

		Multiracial	6%		
Chronic Absence (Include raw number and percent)					
	2021-22	2022-23	2023-24	2024-25 Goal	
	raw number (%)	raw number (%)	raw number (%)	raw number (%)	
Student Population Overall	(68%)	(77%)	104 (33.9%)	35%	
Asian/Pacific Islander	Filipino 2 (50%) Asian 32 (31.3%)	Filipino 2 (50%) Asian 28 (46.4%)	Filipino 2 (50%) Asian 23 (30.4%) Pacific Islander 3 (0%)	Filipino 25% Asian 23 28% Pacific Islander (0%)	
Latinx	86 (62.8%)	102 (86.3%)	107 (29%)	28%	
Black or African-American	132 (67.4%)	156 (75.6%)	140 (40.7%)	40%	
White	11 (72.7%)	13 (84.6%)	7 (42.9)	40%	
Indigenous or Native American	n=0	n=0	n=0	0%	
English Learners	76 (46.1%)	58 (75.9%)	13 (21.3%)	25%	
Students w/ IEPs	67 (76.1%)	74 (82.4%)	78 (37.9)	35%	
Free/ Reduced Lunch Students	252 (62.7%)	263 (76%)	288 (35.4%)	35%	

## Metrics

(all data points are required)

Electives (Include raw number and percent)					
Metric	Area	2021-22	2022-23	2023-24	2024-25 Goal
		raw number (%)	raw number (%)	raw number (%)	raw number (%)
Number of students taking elective courses.	Art	106	110	123 (39%)	>30%
	Language	N/A	N/A	N/A	N/A
	Music & Choir	70	75	222 (71.8%)	> 70%
	Drama	70	70	101 (32.6%)	> 30%

Number of students participating in non-course experiences (e.g. after-school program)	Art	N/A	N/A	N/A	N/A
	Language	N/A	N/A	N/A	N/A
	Music	N/A	N/A	20 (6.4%)	N/A

**Positive & Safe Culture  
(Include raw number and percent)**

Metric	2021-22 (%)	2022-23 (%)	2023-24 (%)	2024-25 Goal (%)
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**Average Daily Attendance  
Date of Figure:**

Asian/Pacific Islander	Asian 86.4% Filipino 93.2%	Asian 83.1% Filipino 83.9%	Pacific Islander 97.1% Asian 89.7% Filipino 94.8%	90%
Latinx	84.3%	81.4%	89.3%	90%
Black or African-American	79%	80.9%	86.8%	90%
White	77.8%	82.2%	87.8%	90%
Indigenous or Native American	N/A	N/A	85.2%	90%
English Learners	86.6%	80.9%	89.9%	90%
Students w/ IEPs	72.2%	77.2%	85.5%	90%
Free/ Reduced Lunch	81.1%	81.1%	87.8%	90%

Metric	2021-22 raw number (%)	2022-23 raw number (%)	2023-24 raw number (%)	2024-25 Goal raw number (%)
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**Suspended Students  
Date of Figure:**

Asian/Pacific Islander	0	0	1	0
Latinx	13	11	13	10
Black or African-American	14	67	30	20

White	0	1	1	1
Indigenous or Native American	0	0	1	1
English Learners	5	2	8	5
Students w/ IEPs	15	28	18	15
Free/ Reduced Lunch	29	75	49	45

Student Retention from 5th Grade to 6th Grade				
Metric	2021-22	2022-23	2023-24	2024-25 Goal
6th Grade Enrollment	91	102	88	90

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## Community and Staff Engagement

Community Engagement Meeting(s)	
Community Group	Date
SSC	1/17/2024

Staff Engagement Meeting(s)	
Staff Group	Date
SSC	1/17/2024

<u>Music (Rubric)</u>	2022-23	2023-24
<i>Access and Equitable Opportunity</i>	N/A	Basic
<i>Instructional Program</i>	N/A	Quality
<i>Staffing</i>	N/A	Quality
<i>Facilities</i>	N/A	Basic
<i>Equipment and Materials</i>	N/A	Basic

<i>Teacher Professional Learning</i>	N/A	Basic
<u><a href="#">World Language (Rubric)</a></u>	<b>2022-23</b>	<b>2023-24</b>
<i>Content and Course Offerings</i>	N/A	N/A
<i>Communication</i>	N/A	N/A
<i>Real world learning and Global competence</i>	N/A	N/A
<u><a href="#">Art (Visual Arts, Theater, and Dance)</a></u>	<b>2022-23</b>	<b>2023-24</b>
<i>Access and Equitable Opportunity</i>	N/A	Basic
<i>Instructional Program</i>	N/A	Entry
<i>Staffing</i>	N/A	Basic
<i>Facilities</i>	N/A	Basic
<i>Equipment and Materials</i>	N/A	Basic
<i>Teacher Professional Learning</i>	N/A	Basic

## Proposed Expenditures

### Guidelines

1. In the following sections, please discuss your team's plan to address the goals of G1:
  - a. Increase access to courses in arts, music, and world languages in grades 6-8.
  - b. Improve student retention during the transition from elementary to middle school.
  - c. Create a more positive and safe middle school learning environment.
2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal.
3. Add additional lines as needed.
4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1
5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

## Summary of 2023-24 Approved Expenditures

All Actual Expenditures		Budget Amount
<b>Electives (Art, Music, World Language)</b>		
1	1.0 FTE Drama Teacher	\$106,827.50
2	0.50 FTE Art Teacher	\$50,263.71
<b>Budget Total</b>		<b>\$157,091.21</b>

## Summary of 2024-25 Proposed Expenditures

All Proposed Expenditures (from sections below)		Budget Amount
1	1.0 FTE Drama Teacher	\$107,327.21
2	0.50 FTE Art Teacher	\$52,288.63
3	Recruitment Materials	\$6,054.16
<b>Budget Total (must add up to Recommended Grant Amount)</b>		<b>\$165,670</b>

## Proposed Expenditures By Focus Area

Proposed Expenditures for Electives (Art, Language, and Music only)			
Description of Proposed Expenditures	Number of students taking a course in art, language, or music (based on the specific investment).	Number of students participating in a non-course experience in art, language or music (based on the specific investment) + frequency and amount of time spent in each activity.	Budget Amount
1.0 FTE Drama Teacher- Full Time drama teacher offers classes to all Westlake students. Drama teacher also produces and directs a spring musical production that is open to all students and serves as an important family engagement event.	100	0	\$107,327.21

.5 Art Teacher- G1 funds .5 of an art teacher so that we can offer visual arts opportunities to all scholars at Westlake. Visual arts classes are standards based and the visual art teacher collaborates with the performing arts and music teachers to support arts showcases and musical productions (costumes, props, etc).	60		\$52,288.63
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**Proposed Expenditures for Retention of 6th Graders**

Description of Proposed Expenditures	Budget Amount
Recruitment Materials to support greater visibility of Westlake to attract more students from the neighborhood as well as materials to improve our presentations and outreach to elementary students including hosting fifth grade recruitment field trips to Westlake.	\$6,054.16

**Please submit your Measure G1 proposal to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**





Westlake Middle School  
2629 Harrison Street  
Oakland, CA 94601



OAKLAND UNIFIED  
SCHOOL DISTRICT  
Community Schools, Thriving Students

## SSC MEETING MINUTES

### Format (Check all that apply)

- Zoom
- In-Person

**Date:** Wednesday, January 17, 2024

**Meeting Time Start:** 5:15 PM

### SSC Members Present :

Logan Manning, Abigail Pagani, Tiffany Hampton-Amons, Ariel Johnson, Bryce Anderson (with mother Ariel Johnson), Ebado Ismail, Andre San-Chez, Anna Gunderson, Christina Veasey

### Participants:

The screenshot shows a Zoom meeting window titled 'Participants (11)'. It contains a search bar and a list of participants with their names, roles, and icons for muting and video. At the bottom, there are buttons for 'Invite', 'Mute All', and a 'Restart in Progress' notification.

Name	Role	Mute	Video
Ebado Ismail-Westlake MS	Co-host, me	Off	Off
Dr. Logan Manning	Host	Off	Off
Tiffany Hampton-Amons	Guest	Off	Off
Abigail Pagani		Off	Off
Andre San-Shay	Westlake Rep (Guest)	Off	Off
Anna Gunderson	Guest	Off	Off
Ariel Johnson	Guest	Off	Off
Christina Veasey	Guest	Off	Off
Coach Mom	Guest	Off	Off
Shanae McLorin		Off	Off
ThuyMinh Nguyen		Off	Off

Restart in Progress  
08:01:49

Buttons: Invite, Mute All, ...

System tray: Snip & Sk..., 5:23 PM, 1/17/2024

1. Welcome/Call to Order Meeting Called to order at 5:15 p.m.

2. Establish Quorum Quorum Established: 9/10 SSC Members Present

3. Discuss and Approve Title I, Title IV & CCSPB Budgets for the 2024-25 School Year

**2024-2025 Title I Student Funds**

**TITLE I STUDENT PROJECTED: \$101,160**

RANK ORDER	EXPENDITURE (Note: All FTE require a Job Duty Statement)	AMOUNT	FTE % (maximum allowed)
1	Teacher	\$38,762.02	1.0
2	Counselor	\$61,582.74	1.0
3	Technology	1000	
4			

**Any remaining Title I Student funds should go towards: Technology**

SSC DISCUSSION

Motion:

1. Andre San-Chez: I move that we approve the 2024-2025 Proposal for Title I Funds
2. Ebado Ismail: I second the motion
3. *The motion has been moved and seconded; take the vote by asking through a show of hands, "All in favor, All opposed, any abstentions" - All in Favor*
4. **Vote** Outcome: 2024-2025 Proposal for Title I Funds Approved

**2024-2025 Title I Parent Ed Funds**

**TITLE I PARENT ED PROJECTED: \$2,810**

RANK ORDER	EXPENDITURE	AMOUNT
1	Postage	\$1400
2	Translation	\$1410
3		

**Any remaining Title I Parent ED funds should go towards: Postage**

SSC DISCUSSION

Motion:

1. Andre San-Chez: I move that we approve the 2024-2025 Proposal for Title I Parent Ed Funds
2. Abigail Pagani: I second the motion
3. *The motion has been moved and seconded; take the vote by asking through a*

show of hands, "All in favor, All opposed, any abstentions" - **8 Approved; 1 Opposed**

**4. Vote** Outcome: 2024-2025 Proposal for Title I Parent Ed Funds Approved by Majority

### Title IV Funds

TITLE IV PROJECTED: \$7025		
RANK ORDER	EXPENDITURE	AMOUNT
1	Academic Mentor	\$7025
2		
3		

**Any remaining Title IV funds should go towards:** Academic Mentor

### SSC DISCUSSION

Motion:

1. Ebado Ismail: I move that we approve the 2024-2025 Proposal for Title IV Funds
2. Andre San-Chez: I second the motion
3. *The motion has been moved and seconded; take the vote by asking through a show of hands, "All in favor, All opposed, any abstentions" - **All in Favor***
- 4. Vote** Outcome: 2024-2025 Proposal for Title IV Funds Approved

### 2024-2025 CCSPP Grant

CCSPP Grant Projected: \$325,000	
Expenditure	Amount
Community Events	\$20,000.00
RJ Facilitator	1 FTE
Extended Contracts	\$35,000.00
Sub-Contractors	\$50,000.00
Field Trips	\$16,277.00
Family Liaison	.5 FTE
Teaching Well Contract	\$5,000.00
2023-2024 Carryover	\$100.00

### SSC Discussion

Motion:

1. Tiffany Hampton-Amons: I move that we approve the 2024-2025 Proposal for CCSPP Funds
2. Ebado Ismail: I second the motion
3. *The motion has been moved and seconded; take the vote by asking through a show of hands, "All in favor, All opposed, any abstentions" - **All in Favor***

**4. Vote** Outcome: 2024-2025 Proposal for CCSPP Funds Approved

**Measure G1 Funds**

**Measure G1 Total Projected: \$165,503.53**

Expenditure	Amount
Arts Teacher	1 FTE
Arts Teacher	Up to .6 FTE
Recruitment Materials	\$4526.91

SSC Discussion & Input

**Prop 28**

**Prop 28 Total Projected: \$55,545.00**

Expenditure	Amount
Arts Teacher	Up to .6 FTE
Arts Materials & Musical	Up to \$10,000.00

SSC Discussion & Input

4. Public Input

Tiffany Hampton-Amons: When does this budget need to be finalized?  
Logan Manning: Our lock in session is scheduled for January 24, 2024

5. Establish the Date of the Next Meeting

Ebado Ismail: Next meeting date on the calendar is next Wednesday, January 24, 2024 at 5:15 p.m.

6. Adjourn

**Motion:**

1. Tiffany Hampton-Amons: I move that we adjourn this SSC meeting at 6:15 pm
2. Ebado Ismail: I second the motion
3. *The motion has been moved and seconded; take the vote by asking through a show of hands, "All in favor, All opposed, any abstentions" All in Favor*
4. **Vote** Outcome: Meeting adjourned at 6:15 pm