

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

---

**Measure N - H College & Career Readiness -  
Commission**

**David Kakishiba**, Chairperson  
kakishiba@gmail.com

**Marc Tafolla**, Vice Chair  
marctafolla@gmail.com

**Katy Nuñez-Adler**, Secretary  
katynunez.adler@gmail.com

**James. Harris**, Member  
james@educateoakland.com

**Gary Yee**, Member  
Yeega125@gmail.com

---

**Board Office Use: Legislative File Info.**

File ID Number	24-3158A
Introduction Date	01/14/2025
Enactment Number	24-2489
Enactment Date	2/12/2025 er

# Memo

**To** Board of Education

**From** Measure N and H – College and Career Readiness Commission

**Board Meeting Date** January 22,2025

**Subject** Services For: Oakland High School

---

**Action Requested and Recommendation** Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Oakland High School to reduce \$21,168.75 Strategic Carryover for Fiscal Year 2024-2025 by \$600.00 to \$20,568.75, and establishing a new strategic action for \$600 Meeting Refreshments for the PHA Team/Industry Partner Collaboration meeting, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**  
*(Why do we need these services? Why have you selected this vendor?)*

Oakland High School would like to reduce \$21,168.75 Strategic Carryover for Fiscal Year 2024-2025 by \$600.00 to \$20,568.75, and use that money to create a new strategic action \$600 Meeting Refreshments for the PHA Team/Industry Partner Collaboration meeting between teachers and industry partners to work on a curriculum that integrates CTE standards and industry themes.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

24-3158A - Oakland High 304 BMF-8 (PHA) Meeting Refreshments \$600.00



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	12/10/2024	Principal:	Pamela Moy
School Name:	Oakland High School	Site #:	304
Pathway Name: (required for multiple use of programs)	Public Health Academy (PHA)	Requested By:	Tiffany Jordan

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measures N and H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
2023-2024 Measure N Strategic Carryover Plan	13	Was \$22,368.75. The new total amount after approval of prior BMFs is \$21,168.75.	<b>Strategic Carryover for Fiscal Year 2024-2025:</b> Funds will be strategically carried over and used in fiscal year 2024-25 via the budget development and Education Improvement Plan approval process to support expenditures identified as needs at the beginning of the school year.	\$600.00

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

No impact. There was no original strategic action as the funds were intended to carry over strategically and determine specific use at a later date.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4391	304	3040	1690	9999	99999

d. Total amount being transferred: \$ 600.00

- ☒ Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.

- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N and H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  -Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.	New or Amended Amount
2023-2024 Measure N Strategic Carryover Plan	N/A	N/A	<b>Meeting Refreshments for the PHA Team/Industry Partner Collaboration meeting.</b> Meeting refreshments for meetings between teachers and industry partners to work on a curriculum that integrates CTE standards and industry themes. This expenditure supports pathway development by increasing the rigor of the curriculum that students are exposed to. This type of collaboration will improve student engagement because, as a result of this, students will experience more real-world learning aligned to pathway themes and content. All PHA students will benefit. Budget Calculation: Meals should not exceed \$20 per person per meeting. This is enough for at least 1 collaboration meeting for 15 people.	\$600.00

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4311	304	3040	3912	0101	99999

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

Tiffany Jordan  
 Name: Tiffany Jordan  
 Teacher Leader/Pathway Director  
 Signature

12/10/24  
 Date

Pamela Moy  
 Name: Pamela Moy  
 Principal Signature Required

12/19/24  
 Date

**FOR MEASURES N and H STAFF USE ONLY**

Date BMF was accurately completed & received: 12/23/24

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: *Nancy Gomez*

Date: 12/23/2024

H.S. Network Superintendent, Approval Signature: *Vanessa Sifuentes*  
Vanessa Sifuentes (Dec 26, 2024 14:23 PST)

Date: 12/26/2024