

LEGISLATIVE FILE

File ID No. 14-1605
Introduction Date 8-13-2014
Enactment No. 14-1487
Enactment Date 8-13-14
By _____



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education

August 13, 2014

To: Board of Education

From: Antwan Wilson, Superintendent and Secretary, Board of Education
By: Vernon Hal, Deputy Superintendent, Business Operations
Timothy E. White, Associate Superintendent of Planning & Management

Subject: Change Order No. 1 with Summerhill Electric for Cesar Chavez Elementary School Project in an amount of \$16,031.65 increasing the current contract from \$14,950.00 to \$30,981.65

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with Summerhill Electric for additional work due to District requested improvements and DSA or Agency requested changes to Cesar Chavez Elementary School Project in the amount not to exceed \$16,031.65, increasing the current contract amount from \$14,950.00 to \$30,981.65.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Cesar Chavez Elementary School Project**. Funding for the project is Developer Fees.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to 107.00% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$14,950.00.

	Amount \$	Percent %
Changes Due to Owner Requested Change		
(Preliminary Change Order Nos. 1)	\$16,031.65	107.00%
TOTAL	\$16,031.65	107.00%



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

DISCUSSION

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$14,950.00
Sum of previously approved Change Orders:	<u>\$0.00</u>
Contract sum prior to this Change Order:	\$14,950.00
Cost of current Change Order No. 1	<u>\$16,031.65</u>
New Contract Sum:	\$30,981.65
Current Change Order(s) as % of contract	107.00%
Contract completion date as of this Change Order No. 1	NA

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with Summerhill Electric for additional work due to District requested improvements and DSA or Agency requested changes to Cesar Chavez Elementary School Project in the amount not to exceed \$16,031.65, increasing the current contract amount from \$14,950.00 to \$30,981.65.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the Developer Fee. The scope of work is included in the Board of Education approved total budget for the Cesar Chavez Elementary School Project. The total budget for this project is \$30,981.65

ATTACHMENT

Change Order No. 1 which includes: Cesar Chavez Elementary School PCO (Preliminary Change Order) Number: 1

Key Codes: 9189000817-6271

OAKLAND UNIFIED SCHOOL DISTRICT

V06026a

Division of Facilities Planning and Management • 955 High Street Oakland, California 94601 • Phone 510/535-7038 • Fax 510/535-7040

CHANGE ORDER NO. 01

PROJECT:
Cesar Chavez

DATE: MAY 27, 2014

OWNER: OAKLAND UNIFIED SCHOOL DISTRICT
CONTRACTOR:
Summerhill Electric
5230 E. 12th Street
Oakland, CA

DSA FILE NO.: n/a
DSA APP NO.: n/a
OUSD PROJECT #: n/a
PROJECT MANAGER: Kenya Chatman

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum.....	\$	14,950.00
Net Change by previously authorized Change Orders.....	\$	0.00
The contract sum prior to this change order.....	\$	14,950.00
The Contract sum will be increased/decreased by this Change Order.....	\$	16,031.65
The New Contract Sum including this Change Order will be.....	\$	30,981.65
Cumulative Change Order(s) as a percentage of contract including this Change Order		107%
The Contract is changed by (0) Days		
Contract completion date as of this Change Order therefore is:		Not changed

Summary reference attached items P.C.O.' 1-

<p>Approved: Architect of Record</p> <p style="text-align: center;">N/A</p> <hr/> <p>Date:</p>	<p>Approved: General Contractor</p> <p style="text-align: center;"><i>Louis Sheip</i></p> <hr/> <p>Date: 5/30/14</p>	<p style="text-align: center; color: red; font-size: 2em;">RECEIVED</p> <p style="text-align: center; color: red; font-size: 1.5em;">6-17-2014</p> <p>Approved:</p> <p style="text-align: center;"><i>[Signature]</i></p> <hr/> <p>Director of Facilities</p> <p>Date: 6/9/14</p> <hr/> <p>Assistant Superintendent</p> <p>Date:</p> <hr/> <p>Approved: Div. of the State Architect 8/14/14</p> <p>David Kakishiba President, Board of Education</p> <p style="text-align: center;">N/A</p> <hr/> <p style="text-align: center;">FACILITIES PLANNING & MGMT</p> <p>Antwan Wilson 8/14/14 Secretary, Board of Education</p> <hr/> <p style="text-align: center;">ACCOUNTING DEPARTMENT</p>
<p>Approved: Electrical or Structural Engineer</p> <p style="text-align: center;">N/A</p> <hr/> <p>Date:</p>	<p>Approved: Mechanical Engineer</p> <p style="text-align: center;">N/A</p> <hr/> <p>Date:</p>	

Fund 25 RES 0000

JUN 12 2014 AM 8:07

9189000817-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management • Phone 510/879-8385 • Fax 510/879-1860

PROPOSED CHANGE ORDER NO. 01

PROJECT: Cesar Chavez DATE: 5/27/14
OWNER: Oakland Unified School District DSA FILE NO.: N/A
CONTRACTOR: Summerhill Electric DSA APP. NO.: N/A
PROJECT MGR: Kenya Chatman OUSD PROJECT: N/A

You are hereby directed to make the following change(s) in this Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. Once approved work is completed, this AED can be billed against the allocated allowance in the approved schedule of values.

CONTRACTOR TO COMPLETE THIS SECTION ONLY:

DESCRIPTION: Provide and install a camera/latch opening at entrance of CDC.

CODE: 2 – owner requested

REASON: Site needs it for safety reasons.

ATTACHMENTS: Proposal Change Order No. 1 – Summerhill Electric

The proposed basis of adjustment to the Contract Price and Contract time are as follows:

Amount of Change: Add Deduct Final Price: \$ 16,031.65
Date: 5/29/14

Lump Sum T & M Not to Exceed

Contractor to proceed with work described herein, cost not to exceed \$16,032; final cost to be determined after review and negotiation.

Time Extension: 0

INITIATED BY:

N/A
Architect of Record Date

REVIEWED BY:

K Chatman 6/2/14
Project Manager Date

ACKNOWLEDGED BY:

James Shiel 5/30/14
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL:

Director of Facilities

Date

Assistant Superintendent

Date

David Kakishiba
8-14-14
President, Board of Education

Antwan Wilson
8-14-14
Secretary, Board of Education

Bond No. 650989P

\$929.00 Premium is for contract term and is
subject to adjustment based on final Contract Price

DOCUMENT 00 61 14

PERFORMANCE BOND (100% of Contract Price)

(Note: Bidders must use this form, NOT a surety company form.)

KNOW ALL PERSONS BY THESE PRESENTS:

WHEREAS, the governing board ("Board") of the Oakland Unified School District, ("District") and _____
Summerhill Electric Inc _____, ("Principal") have entered into a contract for the furnishing of all materials and
labor, services and transportation, necessary, convenient, and proper to perform the following project:

Cesar Chavez Elementary School (*Description below) _____ (Project Name)
("Project" or "Contract")

which Contract dated April 30, 2014, and all of the Contract Documents attached to or
forming a part of the Contract, are hereby referred to and made a part hereof, and

WHEREAS, said Principal is required under the terms of the Contract to furnish a bond for the faithful performance
of the Contract;

NOW, THEREFORE, the Principal and Developers Surety and Indemnity Company ("Surety") are held and
firmly bound unto the Board of the District in the penal sum of:

Thirty thousand, nine hundred, eighty-two and 00/100 DOLLARS

(\$ 30,982.00), lawful money of the United States, for the payment of which sum well and
truly to be made we bind ourselves, our heirs, executors, administrators, successors, and assigns jointly and
severally, firmly by these presents, to:

- Perform all the work required to complete the Project; and
- Pay to the District all damages the District incurs as a result of the Principal's failure to perform all the
Work required to complete the Project.

The condition of the obligation is such that, if the above bounden Principal, his or its heirs, executors,
administrators, successors, or assigns, shall in all things stand to and abide by, and well and truly keep and perform
the covenants, conditions, and agreements in the Contract and any alteration thereof made as therein provided, on
his or its part to be kept and performed at the time and in the intent and meaning, including all contractual
guarantees and warranties of materials and workmanship, and shall indemnify and save harmless the District, its
trustees, officers and agents, as therein stipulated, then this obligation shall become null and void, otherwise it shall
be and remain in full force and virtue.

As a condition precedent to the satisfactory completion of the Contract, the above obligation shall hold good for a
period equal to the warranty and/or guarantee period of the Contract, during which time Surety's obligation shall
continue if Contractor shall fail to make full, complete, and satisfactory repair, replace, and totally protect the
District from loss or damage resulting from or caused by defective materials or faulty workmanship. The
obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall
limit the District's rights or the Contractor's or Surety's obligations under the Contract, law or equity, including, but
not limited to, California Code of Civil Procedure section 337.15.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition
to the terms of the Contract or to the Work to be performed thereunder shall in any way affect its obligation on this
bond, and it does hereby waive notice of any such change, extension of time, alteration, or addition to the Contract
Documents or to the Work.

* Aiphone video Camera system and electric gate opener release

Any claims under this bond may be addressed to the Surety at the following address. This cannot be the Contractor's broker for this bond, but must be an employee of the Surety or the Surety's legal counsel:

2999 Oak Road, Suite 420

Walnut Creek, CA 94597

Attention: Robin Westfall

Telephone No.: (925) 295 - 3190

Fax No.: () -

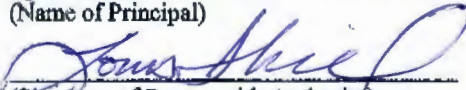
E-mail Address: WalnutCreekBranch@inscodico.com

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety above named, on the 17th day of June, 2014.

Principal

Summerhill Electric, Inc.

(Name of Principal)


(Signature of Person with Authority)

Louis Summerhill
(Print Name)

Surety

Developers Surety and Indemnity Company

(Name of Surety)


(Signature of Person with Authority)

Stephen G. Roddie, Attorney-in-Fact
(Print Name)

Ken Kosich, Kosich Insurance Agency Inc
(Name of California Agent of Surety)

3435 Mt Diablo Blvd Ste 300 Lafayette, CA 94549
(Address of California Agent of Surety)

(925) 284-3911
(Telephone Number of California Agent of Surety)

Contractor must attach a Notarial Acknowledgment for all Surety's signatures and a Power of Attorney and Certificate of Authority for Surety. The California Department of Insurance must authorize the Surety to be an admitted surety insurer.

END OF DOCUMENT

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California }

County of Contra Costa

On 06/17/2014 before me, Ian T. French, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Stephen G. Roddie
Name(s) or Signer(s)

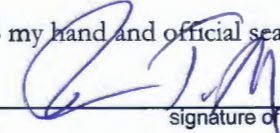
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal Above

Signature 
signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document

Description of Attached Document

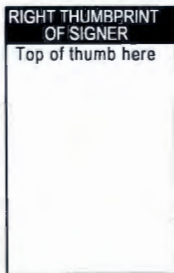
Title or Type of Document _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above! N/A

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Individual
 Corporate Officer — Title(s): _____
 Partner Limited General
 Attorney in Fact
 Trustee
 Guardian or Conservator
Other: _____



Signer Is Representing: _____

Signer's Name: _____
 Individual
 Corporate Officer — Title(s): _____
 Partner Limited General
 Attorney in Fact
 Trustee
 Guardian or Conservator
Other: _____



Signer Is Representing: _____

DOCUMENT 00 61 15

PAYMENT BOND – Contractor's Labor & Material Bond (100% of Contract Price)

(Note: Bidders must use this form, NOT a surety company form.)

KNOW ALL PERSONS BY THESE PRESENTS:

WHEREAS, the governing board ("Board") of the Oakland Unified School District, (or "District") and Summerhill Electric Inc, ("Principal") have entered into a contract for the furnishing of all materials and labor, services and transportation, necessary, convenient, and proper to

Cesar Chavez Elementary School (*Description below) (Project Name)
("Project" or "Contract")

which Contract dated April 30th, 2014, and all of the Contract Documents attached to or forming a part of the Contract, are hereby referred to and made a part hereof, and

WHEREAS, pursuant to law and the Contract, the Principal is required, before entering upon the performance of the work, to file a good and sufficient bond with the body by which the Contract is awarded in an amount equal to 100 percent (100%) of the Contract price, to secure the claims to which reference is made in division 4, part 6 of the Civil Code of California, and division 2, part 7, of the Labor Code of California.

NOW, THEREFORE, the Principal and Developers Surety and Indemnity Company, ("Surety") are held and firmly bound unto all laborers, material men, and other persons referred to in said statutes in the penal sum of:

Thirty thousand, nine hundred, eighty-two and 00/100 DOLLARS

(\$ 30,982.00), lawful money of the United States, being a sum not less than the total amount payable by the terms of Contract, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, or assigns, jointly and severally, by these presents.

The condition of this obligation is that if the Principal or any of his or its subcontractors, of the heirs, executors, administrators, successors, or assigns of any, all, or either of them shall fail to pay for any labor, materials, provisions, provender, or other supplies, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Act with respect to such work or labor, that the Surety will pay the same in an amount not exceeding the amount herein above set forth, and also in case suit is brought upon this bond, will pay a reasonable attorney's fee to be awarded and fixed by the Court, and to be taxed as costs and to be included in the judgment therein rendered.

It is hereby expressly stipulated and agreed that this bond shall inure to the benefit of any and all persons, companies, and corporations entitled to file claims under sections 9000 through 9566 of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this bond.

Should the condition of this bond be fully performed, then this obligation shall become null and void; otherwise it shall be and remain in full force and affect.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract or to the Work to be performed thereunder shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration, or addition to the Contract Documents or to the Work.

Aiphone video Camera system and electric gate opener release

OAKLAND UNIFIED SCHOOL DISTRICT
June 13, 2014

PAYMENT BOND
DOCUMENT 00 61 15-1

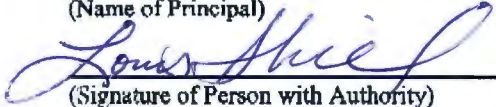
* Aiphone video Camera system and electric gate opener release

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety above named, on the 17th day of June, 2014.

Principal

Summerhill Electric, Inc.

(Name of Principal)



(Signature of Person with Authority)

Louis Summerhill

(Print Name)

Surety

Developers Surety and Indemnity Company

(Name of Surety)



(Signature of Person with Authority)

Stephen G. Roddie, Attorney-in-Fact

(Print Name)

Ken Kosich, Kosich Insurance Agency Inc

(Name of California Agent of Surety)

3435 Mt Diablo Blvd Ste 300, Lafayette, CA 94549

(Address of California Agent of Surety)

(925) 284-3919

(Telephone Number of California Agent of Surety)

Contractor must attach a Notarial Acknowledgment for all Surety's signatures and a Power of Attorney and Certificate of Authority for Surety. The California Department of Insurance must authorize the Surety to be an admitted surety insurer.

END OF DOCUMENT

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Contra Costa

On 06/17/2014 before me, Ian T. French, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Stephen G. Roddie
Name(s) or Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



Place Notary Seal Above

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 
signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document

Description of Attached Document

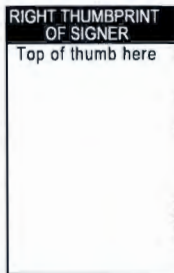
Title or Type of Document _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above! N/A

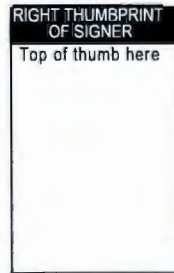
Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Individual
 Corporate Officer — Title(s): _____
 Partner Limited General
 Attorney in Fact
 Trustee
 Guardian or Conservator
 Other: _____



Signer Is Representing: _____

Signer's Name: _____
 Individual
 Corporate Officer — Title(s): _____
 Partner Limited General
 Attorney in Fact
 Trustee
 Guardian or Conservator
 Other: _____



Signer Is Representing: _____

**POWER OF ATTORNEY FOR
DEVELOPERS SURETY AND INDEMNITY COMPANY
INDEMNITY COMPANY OF CALIFORNIA**
PO Box 19725, IRVINE, CA 92623 (949) 263-3300

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, do each hereby make, constitute and appoint:

Stephen G. Roddie, Robin S. Westfall, jointly or severally

as their true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporations, as sureties, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporations could do, but reserving to each of said corporations full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolutions adopted by the respective Boards of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, Executive Vice-President, Senior Vice-President or any Vice President of the corporations be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute, on behalf of the corporations, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of either of the corporations be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporations when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA have severally caused these presents to be signed by their respective officers and attested by their respective Secretary or Assistant Secretary this November 21, 2013.

By: *Daniel Young*
Daniel Young, Senior Vice-President

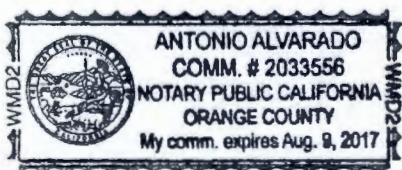
By: *Mark J. Lansdon*
Mark J. Lansdon, Vice-President



State of California
County of Orange

On November 21, 2013 before me, Antonio Alvarado, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Daniel Young and Mark J. Lansdon
Name(s) of Signer(s)



Place Notary Seal Above

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Antonio Alvarado*
Antonio Alvarado, Notary Public

CERTIFICATE

The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY or INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolutions of the respective Boards of Directors of said corporations set forth in the Power of Attorney are in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, this 17th day of June, 2014 .

By: *Cassie J. Berrisford*
Cassie J. Berrisford, Assistant Secretary

CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Cesar Chavez Elementary School	Site	918
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information			
Contractor Name	Summerhill Electric	Agency's Contact	Louis Summerhill
OUSD Vendor ID #	V060282	Title	Project Manager
Street Address	5230 E. 12th	City	Oakland State CA Zip 94601
Telephone	510-536-1685	Policy Expires	
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
OUSD Project #	NA		

Term			
Date Work Will Begin	5-28-2014	Date Work Will End By <small>(not more than 5 years from start date)</small>	8-1-2014

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$30,981.65
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$16,031.65
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Resource Name	Org Key	Object Code	Amount
0000	Developer Fee Fund	9189000817	6271	\$16,031.65

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
1.	Division Head	Phone	510-535-7038	Fax 510-535-7082
	Director, Facilities Planning and Management			
	Signature	Date Approved	7/14/14	
2.	General Counsel, Department of Facilities Planning and Management			
	Signature	Date Approved	7.22.14	
3.	Assistant Superintendent, Facilities Planning and Management			
	Signature	Date Approved		
4.	Deputy Superintendent			
		Date Approved	7/30/14	
5.	President, Board of Education			
	Signature	Date Approved		