

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

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**Measure N - College & Career  
Readiness - Commission**

**David Kakishiba**, Chairperson,  
kakishiba@gmail.com

**Marc Tafolla**, Vice Chair  
marctafolla@gmail.com

**Katy Nuñez-Adler**, Secretary  
katynunez.adler@gmail.com

**James. Harris**, Member  
james@educateoakland.com

**Gary Yee**, Member  
Yeega125@gmail.com

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Introduction Date	5/20/2025
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes  
High School Network Superintendent

**Board Meeting Date**

**Subject** Services For: Fremont High School

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**Action Requested and Recommendation**

"Adoption by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Fremont High School to reduce \$16,142.00 Conference Expenses:  
Conference & Travel expenses for 7 staff members to attend the Linked Learning Alliance Conference 2025 by \$635.87 to \$15,506.13, and establish a new strategic action to increase \$3,732.13 Conference Expenses:  
Conference expenses for the pathway coach to attend UnboundEd Leadership Institute by \$635.87 to \$4,368.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form."

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

Fremont High School would like to reduce \$16,142.00  
TConference Expenses:  
Conference & Travel expenses for 7 staff members to  
attend the Linked Learning Alliance Conference 2025 by  
\$635.87 to \$15,506.13, and establish a new strategic  
action to increase \$3,732.13 Conference Expenses:  
Conference expenses for the pathway coach to attend  
UnboundEd Leadership Institute by \$635.87 to  
\$4,368.00. The institute provides training in the analysis  
and interpretation of data to make informed decisions  
based on evidence. Budget Calculation: 1 (staff) x  
\$2,350 (registration) + \$137 (flight) + \$1,045.13  
(lodging) + ~ \$200 (anticipated expenses) = \$3,732.13.

**Competitively Bid:** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** 25-1185- Fremont 302 BMF Conference Expenses \$635.87



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	3/21/2025	Principal:	Nidya Baez
School Name:	Fremont High school	Site #:	302
Pathway Name: (required for multiple use of programs)	Architecture Academy, Media Academy	Requested By:	Andrea Garcia

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measures N and H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-2024 Measure N Carryover Plan	17	It was \$17,142.00. The new total amount after approval of prior BMFs is \$16,142.00.	<b>Conference Expenses:</b> <b>Conference &amp; Travel expenses for 7 staff members to attend the Linked Learning Alliance Conference 2025.</b> A team of 7 - Principal and staff for each pathway will attend and present about the pathway work at Fremont. The pathway team will return to campus and share their learnings with the pathway small learning community to make progress towards Gold Certification. Budget: ~\$650 Flights x 7 = \$4,550.00 ~\$996 Hotel x 7 = \$6,972.00 ~\$160 Anticipated Expenses x 7 = \$1,120.00 Registrations at \$650 x 7 = \$4,500.00 Grand Total = ~\$17,142.00	\$635.87

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

No impact.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	5220	302	3020	1690	9999	99999

d. Total amount being transferred: \$ 635.87

- ☒ Please check this box if this is a **NEW** expenditure that is not in the approved Measures N/H EIP.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N and H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to justify your new or revised strategic action adequately.	New or Amended Amount
2023-2024 Measure N Carryover Plan	15	\$3,732.13	<b>Conference Expenses:</b> <b>Conference expenses for the pathway coach to attend UnboundEd Leadership Institute on March 3-5, 2025.</b> Participation in this conference will develop strong leadership skills to create a more engaging and motivating learning environment. Effective coaching can lead teams toward improved academic outcomes benefiting students in our Pathways. The institute provides training in analysis and interpretation on data to make informed decisions based on evidence. Acquire tools to build high-performing pathway teams to ensure that both academics have strong leadership and support structures. Participation in this conference supports our 2024/25 strategic action(s) of Alignment and Adult Teaming Budget Calculation: 1 (staff) x \$2,350 (registration) + \$137 (flight) + \$1,045.13 (lodging) + ~ \$200 (anticipated expenses) = \$3,732.13.	\$4,368.00

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	5220	302	3020	1690	9999	99999

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

\_\_\_\_\_  
Name: Phong Hoang  
Teacher Leader/Pathway Director  
Signature

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Name: Nidya Baez  
Principal Signature Required

\_\_\_\_\_  
Date

**FOR MEASURES N and H STAFF USE ONLY**

Date the BMF was accurately completed & received: 4/7/2025

Program Manager, Approval Signature: 

Date: 4/7/2025

H.S. Network Superintendent, Approval Signature:   
Vanessa Sifuentes (Apr 7, 2025 13:24 PDT)

Date: 04/07/2025