

**MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H –  
College & Career Readiness Commission**

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<b>Board Office Use: Legislative File Info.</b>	
File ID Number	24-0972
Introduction Date	4/24/2024
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes, High School Network Superintendent

**Board Meeting Date**

**Subject** Budget Modification Form  
Services For: MetWest High School 338

**Action Requested and  
Recommendation**

Adoption by the Measures N and H Commission of a 2022-2023 Education Improvement Plan/Budget modification for MetWest High School reducing \$15,000 Transportation Costs: Charter Bus rentals for students to attend college visits, career exploration visits, field trips and integrated learning opportunities by \$10,200 to \$4,800 and reducing \$2,800.00 Textbooks for the Dual Enrollment & Peralta courses by \$2,800.00 to \$0 and reducing \$13,962.65 Conference Expenses by \$8,000.00 to \$5,962.65, and creating a new expenditure of \$21,000.00 Consultant Contracts: Contract with East bay Consortium (EBC) to support our post-secondary educational opportunities, August through December 14, 2023, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

MetWest High School wants to reduce \$15,000 Transportation Costs: Charter Bus rentals for students to attend college visits, career exploration visits, field trips and integrated learning opportunities by \$10,200 to \$4,800 and reduce \$2,800.00 Textbooks for the Dual Enrollment & Peralta courses by \$2,800.00 to \$0 and reduce \$13,962.65 Conference Expenses by \$8,000.00 to \$5,962.65, and create a new expenditure of \$21,000.00 Consultant Contracts: Contract with East bay Consortium (EBC) to support our post-secondary educational opportunities, August through December 14, 2023

**Competitively Bid**

Was this contract competitively bid? No

If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N  
Measure H

**Attachments**

- Budget Modification Form MetWest High School



## 2023-24 Measures N & H Budget Modification Form OUSD Schools



Date:	3-19-2024	Principal:	Dr. Shalonda Gregory
School Name:	MetWest High School	Site #:	338
Pathway(s): (required for multiple use of programs)	Social Entrepreneurship	Requested By:	Sandra Backer

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measure N/H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N/H Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Whole School Tab	82	\$15,000.00	<b>Transportation Costs: Charter Bus rentals for students to attend college visits, career exploration visits, field trips and integrated learning opportunities.</b> The opportunities enable students to access experiential learning; learn about careers, college programs, financial aid and organizations aligned with our social entrepreneurship pathway theme. This expenditure increases scholar's exposure to pathway-specific post secondary opportunities.	\$10,200.00
Whole School Tab	83	\$2,800.00	<b>Textbooks for the Dual Enrollment &amp; Peralta courses.</b> The textbooks to be purchased include textbooks required for DE Peralta courses. This expenditure supports students in the Pathway by ensuring they are prepared for their internship. It also supports the strategic action to reduce academic disparities based on race or ELL status and support exposure to post-secondary experiences.	\$2,800.00
Whole School Tab	85	\$13,962.65	<b>Conference Expenses.</b> These opportunities enable staff (teachers and administration) to grow professionally and build their capacity to effectively implement key components of our learning model and Linked Learning. This expenditure supports students in the Pathway by ensuring all staff can support students as they explore career and college programs and internships. It also supports the strategic action to reduce academic disparities based on race or ELL status and support exposure to post-secondary experiences.	\$8,000.00

**b. What will be the impact on your Measure N/H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)**

Expenses in these accounts were less than what was budgeted.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5826	338	3380	1690	0201	99999
010	9333	0	3800	1000	4100	338	3380	1690	0201	99999
010	9333	0	3800	1000	5220	338	3380	1690	0201	99999

**d. Total amount being transferred: \$ 21,000.00**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N/H Duty Statement form to the Budget Modification Form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N/H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>	New or Amended Amount
Whole School Plan	N/A	N/A	<p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2023-24 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.</p>	\$21,000.00
			<p><b>Consultant Contracts: Contract with East Bay Consortium (EBC) to support our post-secondary work by increasing students' access to post-secondary educational opportunities, August through December 14, 2023.</b></p> <p>EBC will provide 2 College Advisors to assist students with college applications, FAFSA, and college and career exploration. This expenditure supports students in our pathway by ensuring all staff can support students as they</p>	

			explore career and college programs and internships by pushing into Advisory classes. It also supports our goals to reduce academic outcome disparities for LCAP focal students groups by ensuring all students have access to college and career advising in their core classes. (Admin Fees Included)	
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**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5825	338	3380	1690	0201	99999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

\_\_\_\_\_  
Name:  
Teacher Leader/Pathway Director  
Signature

\_\_\_\_\_  
Date

Dr Shalonda Gregory

Name:  
Principal Signature Required

3/20/2024

Date

**FOR MEASURE N/H STAFF USE ONLY**

Date BMF Received: 3/20/24

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: Nancy Gomez

Date: 4/1/24

H.S. Network Superintendent, Approval Signature: [Signature]

Date: 4/1/24