

<b>Board Office Use: Legislative File Info.</b>	
File ID Number	12-2640
Introduction Date	10/24/12
Enactment Number	12-2631
Enactment Date	10/24/12



**OAKLAND UNIFIED SCHOOL DISTRICT**

Community Schools. Thriving Students

# Memo

**To** Board of Education  
**From** Anthony Smith, Superintendent *W.A. Smith*  
**Board Meeting Date** \_\_\_\_\_  
**Subject** Approval of Request for Student Travel

<b>Action Requested</b>	<input checked="" type="checkbox"/> Approval of request for student travel of <u>Claremont Middle School</u> to <u>Smithsonian Student Travel 12013 Presidential Inaugural Tour</u> for the period of <u>1/20/2013</u> through <u>1/25/2013</u> . Grade(s): <u>8</u> # of Students: <u>2526</u> # of Adults: <u>4</u> <input checked="" type="checkbox"/> Ratification of Educational Organization Contract with <u>N/AEP</u>
<b>Educational Purpose of Trip</b>	Students will experience the Inauguration of the President of the United States as well as view historical sites and monuments in the nation's capitol city allowing each student to connect the content of their historical studies to the present day. Students will experience a possible life changing experiences which will allow them to see themselves as citizens of this country and the world at large. Students will be in an environment will provide for further development of critical thinking skills and the development of social skills in working collectively within a group.
<b>Itinerary and activities</b>	1/20/13 SFO - Washington, D.C. (overnight flight) 1/21/13 Tour Smithsonian Museum and Night tour of national monuments 1/22/13 Attend Inauguration of president/Inaugural Parade/Inaugural Ball 1/23/13 Visit Arlington National Cemetery/Guided tour of Washington D.C Memorials/ "Ghost Town Tour" 1/24/13 Guided tour of Canitol Hill/Library of Conoress/Sunreme Court
<b>Teachers and Staff Attending Trip</b>	C. Center, A. Marimba-Ferrell
<b>Site Administrator Affirms</b>	<input checked="" type="checkbox"/> Parental permission forms will be on file for all students participating and school has emergency communication protocol <input checked="" type="checkbox"/> At least one OUSD employee accompanying the students is certificated <input checked="" type="checkbox"/> Non-OUSD chaperones, if any, will meet criminal background check requirements <input checked="" type="checkbox"/> There will be sufficient and appropriate chaperones for this field trip <input checked="" type="checkbox"/> School will address financial or accessibility issues that might prevent students from participating
<b>Recommendation</b>	<input checked="" type="checkbox"/> Approval of request for student travel of <u>Claremont Middle School</u> to <u>Smithsonian Student Travel 12013 Presidential Inaugural Tour</u> for the period of <u>1/20/2013</u> through <u>1/25/2013</u> . <input checked="" type="checkbox"/> Ratification of Educational Organization Contract with _____
<b>Fiscal Impact</b>	Amount of District funds to be used for trip costs will be \$ <u>0</u> Funding source for the trip will be: <input type="checkbox"/> General funds <input type="checkbox"/> Restricted funds <input checked="" type="checkbox"/> No District funds will be used

**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT**

**Resolution No. 1213-0034  
AUTHORIZATION FOR APPROVAL OF STUDENT TRAVEL**

**WHEREAS**, the Board of Education believes that field trips and other travel opportunities for students are a valuable tool in supporting classroom instruction and promoting students awareness of places and events;

**WHEREAS**, Board Policy 6143 requires the Board of Education of the Oakland Unified School District to pool all trips involving out-of-state and out-of-country travel; and

**WHEREAS**, pursuant to Board Policy 6143, the Superintendent request the Board of Education to authorize student travel for the period of January 20, 2013 through January 25, 2013 to Smithsonian Student Travel 12013 Presidential Inaugural Tour by Claremont Middle School,

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Education of the Oakland Unified School District does hereby approve the following request for student travel:

School: Claremont Middle School

Destination: Smithsonian Student Travel 12013 Presidential Tour, Washington, DC

Departure Date: 1/20/2013 Return Date 1/25/2013

Passed by the following vote:

**AYES:** David Kakishiba, Noel Gallo, Alice Spearman, Christopher Dobbins, President Jody London

**NOES:** None

**ABSTENTIONS:** None

**ABSENCES:** Gary Yee, Vice President Jumoke Hinton-Hodge

I hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the Governing Board of the Oakland Unified School District at a Regular Meeting held October 24, 2012.



Edgar Rakestraw, Jr.  
Secretary, Governing Board

File ID Number: 12-2648  
Introduction Date: 10/24/12  
Enactment Number: 12-2631  
Enactment Date: 10/24/12  
By: [Signature]

RECEIVED  
10/3/12



OAKLAND UNIFIED  
SCHOOL DISTRICT

OUT OF STATE  
FIELD TRIP/EXCURSION REQUEST

Basic Directions

1. Requests must be submitted to Network Executive Officer no later than **120 days** prior to departure
2. Board approval is required for all out of state trips.
3. Use of Restricted Funds requires additional approval by State & Federal Compliance
4. OUSD Fingerprint and TB clearance requirements per OUSD AR 1240 has been obtained for all non-District employee chaperones. (Arrange through <https://www.beamentor.org/Linkpages/mentorasp/SpecialProjects/OUSD/> or email [volunteers@ousd.k12.ca.us](mailto:volunteers@ousd.k12.ca.us). Continuing volunteer chaperones must be fingerprint cleared at least once every 3 years and obtain TB clearance once every 4 years.)
5. Generally 1:10 Adult to Student ratio is required as provided in OUSD Board Policy 6153
6. Check the Pre-Approved Vendor List for contract and insurance requirements

Required Documents for Request Approval	<input checked="" type="checkbox"/> Copy of program/vendor information describing vendor and scheduled activities <input type="checkbox"/> All facility, program or vendor agreements/contracts, including OUSD Educational Organization Contract <input type="checkbox"/> Certificate of insurance from all private vendors: Facility (attach copy unless publicly owned and operated or commercial lodging e.g. Holiday Inn) Program (attach copy unless publicly owned and operated) <input type="checkbox"/> Board Approval Memo
Required Documents for Trip Approval	<input type="checkbox"/> "Checklist Prior to Trip Departure" <input checked="" type="checkbox"/> List of students and adults attending trip <input type="checkbox"/> "Declaration of Driver" and required attachments, completed by <b>each</b> driver of private or rental vehicle

TRIP INFORMATION TO BE COMPLETED BY TEACHER:

School or Center: Claremont Middle School Site Number: 201

Destination: <u>Smithsonian Student Travel 12013 Presidential Inaugural Tour</u>
Address: <u>Washington, D.C.</u> Phone: <u>(800) 333-9756</u>

Date of Departure: 1/20/2013 Time of Departure: TBD Place of Departure: San Francisco Airport

Date of Return: 1/25/2013 Time of Return: TBD Place of Return: San Francisco Airport

Class(es) or Group Attending: U.S. History Class

Grade(s): 8 # of Students: 25 # of Adults: 4

Teacher Supervising Trip: C. Center Emergency Contact # during trip: (510) 593-8869

Supervising teacher's email address: ccenteride@gmail.com

Describe itinerary and activities:  <input type="checkbox"/> Trip will include swim or water activities	1/20/13 SFO - Washington, D.C. (overnight flight) 1/21/13 Attend Inauguration of president/Inaugural Parade/Inaugural Ball 1/22/13 Tour Smithsonian Museum and Night tour of national monuments 1/23/13 Visit Arlington National Cemetery/Guided tour of Washington D.C Memorials/ "Ghost Town Tour" 1/24/13 Guided tour of Capitol Hill/Library of Congress/Supreme Court 1/24/13 Leave Washington D.C. 1/25/13 Arrive to San Francisco Airport
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Required Documents for Trip Approval	<input checked="" type="checkbox"/> "Checklist Prior to Trip Departure" <input checked="" type="checkbox"/> List of students and adults attending trip <input type="checkbox"/> "Declaration of Driver" and required attachments, completed by <b>each</b> driver of private or rental vehicle

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School or Center: Claremont Middle School Site Number: 201

Destination: <u>Smithsonian Student Travel 12013 Presidential Inaugural Tour</u>
Address: <u>Washington, D.C.</u> Phone: <u>(800) 333-9756</u>

Date of Departure: 1/20/2013 Time of Departure: TBD Place of Departure: San Francisco Airport

Date of Return: 1/25/2013 Time of Return: TBD Place of Return: San Francisco Airport

Class(es) or Group Attending: U.S. History Class

Grade(s): 8 # of Students: 25 # of Adults: 4

Teacher Supervising Trip: C. Center Emergency Contact # during trip: (510) 593-8869

Supervising teacher's email address: ccenterride@gmail.com

Describe itinerary and activities:  <input type="checkbox"/> Trip will include swim or water activities)	1/20/13 SFO - Washington, D.C. (overnight flight) 1/21/13 Tour Smithsonian Museum and Night tour of national monuments 1/22/13 Attend Inauguration of president/Inaugural Parade/Inaugural Ball 1/23/13 Visit Arlington National Cemetery/Guided tour of Washington D.C Memorials/ "Ghost Town Tour" 1/24/13 Guided tour of Capitol Hill/Library of Congress/Supreme Court 1/25/13 Leave Washington D.C. - Arrive to San Francisco Airport
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Names of Teachers and staff attending trip:	Teachers: C. Center (Teacher), A. Marimba-Ferrell (Teacher) Craig Brannt (Parent), Yolanda Jones (Parent) Staff:
Describe mode of transportation for each leg of the trip:	To San Francisco Airport by student parent/guardian SFO - Washington D.C. Airplane Washington D.C. Tours by charter bus (Smithsonian Student Travel Tours) Washington D.C. to San Airplane
Describe how this trip aligns with grade level standards, supports the teaching and learning and/or parent ed/training component of site plan, including related activities prior to trip and student follow-up activities that will occur after the field trip/excursion:	Students will experience the Inauguration of the President of the United States as well as view historical sites and monuments in the nation's capitol city allowing each student to connect the content of their historical studies to the present day. Students will experience a possible life changing experiences which will allow them to see themselves as citizens of this country and the world at large. Students will be in an environment will provide for further development of critical thinking skills and the development of social skills in working collectively within a group.

**TRIP COSTS**

Funding source for the trip will be:  General Funds  Restricted funds  No District funds will be used

**TRANSPORTATION**

Note: Site must order AC Transit and BART tickets.

If buses will be used, the approved bus company list is located on the Intranet with the Field Trip information.

# of buses ordered: 1 Size of bus ordered: INCLUDED IN TOUR FEE Wheelchair accessible needed? \_\_\_\_\_

Bus Company: \_\_\_\_\_ Cost of transportation: \$ \_\_\_\_\_ Restricted funds? NO

Charter Bus Account: Org. Key \_\_\_\_\_ Object: **5826** Charter Bus PO #: \_\_\_\_\_

**ADMISSION COSTS**

Cost per student: \$ 1,639.00 Cost per adult: \$ 1,740.00 Total cost: \$ 42,900.00 Restricted funds? NO

Admission Account: Org. Key \_\_\_\_\_ Object **5829** Admissions PO #: \_\_\_\_\_

**SUBSTITUTES** Are Subs Needed? Yes:  No:  (Note: School site is responsible for ordering substitutes)

**CERTIFICATES OF INSURANCE**

Facility/Program Insurance: Attach copies of Proof of Insurance **from** all private vendors (except publicly owned and operated).

District Insurance: Has vendor requested that OUSD provide a certificate of the District's insurance? Yes:  No:   
If yes, attach the written requirements provided by the Facility. (Once the Certificate of Insurance is prepared, it will be faxed to the contact person at the facility and the school site contact. The original certificate will then be sent to the school site contact and will be given to the facility if required.)

**STATE & FEDERAL COMPLIANCE**

If restricted funds are used for this field trip/excursion, State & Federal Compliance approval is required.

1. Attach a copy of the site plan, if modified.
2. Documentation of the follow up activities is to be maintained at the site for State and Federal compliance review.



**OUT OF STATE  
FIELD TRIP/EXCURSION REQUEST**

Site: Claremont Middle School

Teacher Supervising Trip: C. Center

Destination: Smithsonian Student Travel 12013 Presidential I

Trip Departure Date: 1/20/2013

APPROVAL OF REQUEST	Signature	Check One		Date
		Approved	Denied	
<b>Site Administrator</b> <input checked="" type="checkbox"/> Trip aligns with grade level standards <input checked="" type="checkbox"/> Trip purpose, supervision plan, transportation, safety parameters and funding are appropriate <input checked="" type="checkbox"/> Reviewed agreements/contracts with any facility, program or vendor (attach copies) <input checked="" type="checkbox"/> Organization(s) involved in the trip have expertise in operating student trips	<i>Reynold Schubert</i>	✓		9/20/13
<b>Network Executive Officer</b> <input checked="" type="checkbox"/> Trip purpose, transportation, and funding are appropriate <input checked="" type="checkbox"/> Organization(s) involved in the trip have expertise in operating student trips	<i>Jonda Aguir</i>	✓		9/24/12
<b>State/Federal Compliance</b> (if restricted funds) <input type="checkbox"/> Compliant use of resources and in alignment with school site plan (SPSA)				
<b>Risk Management</b> <input checked="" type="checkbox"/> Business contracts, insurance, safety and policy compliance are sufficient <input checked="" type="checkbox"/> Notify Site of <b>conditional approval</b> of Request <b>pending</b> receipt of the completed Checklist Prior to Trip Departure (and attachments)	<i>[Signature]</i>	✓		10/4/2012

APPROVAL OF TRIP	Signature	Check One		Date
		Approved	Denied	
<b>Site Administrator</b> <input checked="" type="checkbox"/> Forward the <b>completed</b> : (1) Checklist Prior to Trip Departure; (2) list of students and adults attending trip; (3) "Declaration of Driver" and required attachments, completed by <b>each</b> driver of private or rental vehicle	<i>Reynold Schubert</i>	✓		9/20/13
<b>Risk Management</b> <input checked="" type="checkbox"/> Confirm receipt of completed Checklist, list of students/adults, and Declarations of Driver <input checked="" type="checkbox"/> Notify Site of Trip Approval once approved by Superintendent	<i>[Signature]</i>	✓		10/4/2012
<b>Superintendent</b> <input checked="" type="checkbox"/> Approve/disapprove trip <input type="checkbox"/> Returns Request Form to Risk Management	<i>[Signature]</i> BTF	✓		10/2/12



OUT OF STATE FIELD TRIP/EXCURSION REQUEST

Site: Claremont Middle School
Teacher Supervising Trip: C. Center
Destination: Smithsonian Student Travel 12013 Presidential In...
Trip Departure Date: 1/20/2013

CHECKLIST TO BE COMPLETED BY SITE ADMINISTRATOR PRIOR TO TRIP DEPARTURE (initial each item certifying completion)

- Checklist items with checkboxes and handwritten marks: 'OUSD Student Field Trip/Excursion Permission Slip' has been signed... 'Adult Participant Field Trip/Excursion Chaperone Agreement' signed... OUSD Fingerprint and TB clearance requirements... No student has been prevented from making a trip... Meeting held for staff... Meeting date: 9/19/2012... Health Conditions/Medication... Supervision is by certificated personnel... Adult to Student Ratio is at least 1:10... Sleeping arrangements and night supervision are safe... Safety requirements have been met... Confirm that: (1) if destination is out of Oakland... N/A OUSD Declaration of Driver form completed... N/A Water Activities... Confirm all student participants on higher risk activities... Site and trip leader has a list of students and adults attending trip.

TRIP APPROVAL IS CONDITIONED ON COMPLETION OF THIS CHECKLIST



ADULT PARTICIPANT OUT OF STATE FIELD TRIP/EXCURSION CHAPERONE AGREEMENT (NON-OUSD EMPLOYEE)

TO BE COMPLETED BY CHAPERONE

I, CRAIG BRANDT, have read and understand the trip information materials and hereby agree to participate in the field trip or excursion on 01/20/2013 through 01/25/2013 to Smithsonian Student Travel Inauguration Tour 2012 (Destination)

- 1. I understand that my participation in this field trip/excursion is voluntary, but having agreed I will follow instructions provided by supervising teacher/coach and I will comply with all District requirements pertaining to the chaperoning of students. I understand that I must undergo a criminal background clearance.
2. I understand that no insurance is provided by the Oakland Unified School District for this field trip/ excursion.

Swim Participation - If swimming is a part of the field trip, do you agree to participate in swimming activities as needed? Yes No

My swimming ability is (check one): I do not swim Beginner Intermediate Advanced

Authorization to treat: I hereby give permission to the School staff to secure proper treatment for me.

Notice of Waiver of All Claims: I hereby knowingly waive all of my claims against any school district, charter school, and/or the State of California for injury, accident, illness or death occurring during or by reason of the out-of state field trip or excursion. (Education Code Section 35330)

Adult Participant Phone Numbers: Cell: (510) 325-8599 Home: (510) 594-1356 Work: (510) 601-1309

Emergency Contact Person: ANNE REINSCH (WIFE)

Emergency Contact Numbers: 1. (415) 501-1923 W 2. (510) 435-6389 3.

Adult Participant's Critical Medical Needs/Medications/Allergies/Conditions: NONE

Health Insurance Plan Name: AETNA Subscriber/Policy No. W0832 30675-03

Date: 9/19/12 Adult Participant Signature: Craig A. Brandt Print Name: CRAIG A. BRANDT





ADULT PARTICIPANT OUT OF STATE FIELD TRIP/EXCURSION CHAPERONE AGREEMENT (NON-OUSD EMPLOYEE)

TO BE COMPLETED BY CHAPERONE

I, Yolanda Jones, have read and understand the trip information materials and hereby agree to participate in the field trip or excursion on 01/20/2013 through 01/25/2013 to Smithsonian Student Travel Inauguration Tour 2012 (Destination)

- 1. I understand that my participation in this field trip/excursion is voluntary, but having agreed I will follow instructions provided by supervising teacher/coach and I will comply with all District requirements pertaining to the chaperoning of students. I understand that I must undergo a criminal background clearance.
2. I understand that no insurance is provided by the Oakland Unified School District for this field trip/ excursion.

Swim Participation - If swimming is a part of the field trip, do you agree to participate in swimming activities as needed? Yes No

My swimming ability is (check one): I do not swim Beginner Intermediate Advanced

Authorization to treat: I hereby give permission to the School staff to secure proper treatment for me.

Notice of Waiver of All Claims: I hereby knowingly waive all of my claims against any school district, charter school, and/or the State of California for injury, accident, illness or death occurring during or by reason of the out-of state field trip or excursion. (Education Code Section 35330)

Adult Participant Phone Numbers: Cell: 647-5437 Home: 652-1069 Work: 383-5300 Ext 35389

Emergency Contact Person: GRACIE CAPERS

Emergency Contact Numbers: 1. 652-1069 2. 213-4308 3. 647-4684

Adult Participant's Critical Medical Needs/Medications/Allergies/Conditions: n/a

Health Insurance Plan Name: Kaiser Subscriber/Policy No. 12473561

Date: 9/19/12 Adult Participant Signature: Yolanda Jones Print Name: Yolanda Jones

1 Fingerprinting can be arranged through https://www.beamentor.org/Linkpages/mentorasp/SpecialProjects/OUSD/. For questions, email volunteers@ousd.k12.ca.us.



**TO BE COMPLETED BY TEACHER**

School or Center: Claremont Middle School

Field Trip Location and Address: Smithsonian Student Travel 12013 Washington, D.C.  
Presidential Inaugural Tour

Date of Departure: 1/20/2013 Time of Departure: TBD Place of Departure: San Francisco Airport

Date of Return: 1/25/2013 Time of Return: TBD Place of Return: San Francisco Airport

Class or Group Attending: U.S. History Class

Name(s) of classroom teacher(s): C. Center, A. Marimba-Ferrell

Teacher Supervising Trip: C. Center Emergency Contact # during trip: (510) 593-8869

<p><b>The field trip will involve the following:</b> (Describe activities and itinerary):</p> <p><input type="checkbox"/> Swim permission required below.)</p>	<p>1/20/13 SFO - Washington, D.C. (overnight flight) 1/21/13 Tour Smithsonian Museum and Night tour of national monuments 1/22/13 Attend Inauguration of president/Inaugural Parade/Inaugural Ball 1/23/13 Visit Arlington National Cemetery/Guided tour of Washington D.C Memorials/ "Ghost Town Tour" 1/24/13 Guided tour of Capitol Hill/Library of Congress/Supreme Court 1/25/13 Leave Washington D.C. - Arrive to San Francisco Airport</p>
<p><b>Mode(s) of transportation:</b></p>	<p>To San Francisco Airport by student parent/guardian SFO - Washington D.C. Airplane Washington D.C. Tours by charter bus (Smithsonian Student Travel Tours) Washington D.C. to San Airplane San Francisco Airport to Oakland by student parent/guardian</p>
<p><b>Student needs to bring:</b></p>	<p>Clothing changes for four days including a heavy coat. Personal spending money for souvenirs or personal incidentals. (not required)</p>

ATTACHMENT

256 PUPILS PARENT PERMISSION SLIPS - CONFIDENTIAL

- Round-trip transportation
- Motorcoach transportation while on tour
- 3, 4 or 5 overnight stays in hotels
- Breakfast and dinner daily
- Full-time Smithsonian Student Travel Tour Director
- Sightseeing tour led by a licensed guide
- Visits to special attractions per itinerary
- Overnight security
- Educational materials developed by the Smithsonian
- Medical and accident coverage
- Travel ID Badges and student backpacks
- Smithsonian Membership
- Gratuities

Options

- Extended stay
- Lunches
- Opportunity to earn credit for group leaders and students

## WASHINGTON, D.C.: INAUGURATION 2013

Due to the popularity of this tour and flight availability, your group will depart on either January 19 or January 20. Please tell your tour consultant which day you prefer.

### IF YOU DEPART ON JANUARY 19<sup>th</sup>, 2013

#### DAY 1 ★ JANUARY 19 ★ WASHINGTON, D.C.

**Welcome to Washington, D.C.** • Travel by airplane or motorcoach to Washington, D.C. Planned by Pierre L'Enfant, Washington, D.C., has served as the home of the president and seat of Congress since 1800. Upon arrival, you are greeted by your Smithsonian Student Travel Tour Director who will accompany you throughout your stay.

**Introduction to the Smithsonian** • Begin your historic time in our nation's capital exploring the world's largest museum and research complex. Endowed by James Smithson and created by an act of Congress in 1846, the Smithsonian Institution is dedicated to the increase and diffusion of knowledge. Housing more than 136 million objects, the Smithsonian Institution is comprised of 17 museums and the National Zoo in Washington, D.C., two museums in New York City and nine research centers around the world. It extends its global outreach through almost 165 Smithsonian Affiliate museums—all dedicated to the core mission of discovery, exploration and learning.

**The Smithsonian museums** • Explore all that the Smithsonian museums have to offer! Take a closer look at past presidents with a visit to the National Portrait Gallery, where you can view the famous George Washington Lansdowne Portrait in the America's Presidents exhibit. Or learn more about American democracy in the National Museum of American History.

**Washington, D.C., by night** • Experience the magic of seeing Washington, D.C.'s, most impressive sights illuminated during your scenic evening tour. You are assured a view of the Washington Monument from nearly every part of the city thanks to the capital's original urban planners who imposed height restrictions on downtown buildings. Other points of interest on our tour include the Lincoln Memorial, the World War II Memorial, the Korean War Veterans Memorial and the Vietnam Veterans Memorial.

#### DAY 2 ★ JANUARY 20 ★ WASHINGTON, D.C.

**Guided sightseeing of Washington, D.C.** • A licensed guide introduces you to the must-see Washington, D.C. landmarks—many commemorating our nation's greatest presidents. You'll observe the quiet dignity of Arlington National Cemetery, the final resting place of veterans from every war involving our nation and other honored Americans. See the eternal flame at JFK's gravesite, which was originally lit by Jacqueline Kennedy at her husband's funeral. Witness the changing of the guard at the Tomb of the Unknowns. Next, visit the United States Marine Corps War Memorial depicting U.S. Marines raising the American flag at Iwo Jima. On the National Mall, which extends from the Capitol to the Potomac River, get a daytime view of the Washington Monument. Visit the Franklin Delano Roosevelt Memorial and the newly dedicated Martin Luther King, Jr. Memorial. Finish your sightseeing with a photo stop at the White House, home of every U.S. president except George Washington.

**Excursion to Mount Vernon** • Travel through the Virginia countryside to Mount Vernon, the lovely retreat overlooking the Potomac. George and Martha Washington lived here from 1754 to 1799, aside from Washington's stay in Philadelphia during his presidency. As you tour the restored Georgian mansion, you'll see many symbols of the owner's significance, including Washington's presidential chair. Also visit the reconstructed slave quarters and Washington's tomb, as well as the elegant estate's 500 acres of grounds and gardens. Be sure to explore the Ford Orientation Center and Donald W. Reynolds Museum and Education Center. You'll find high-tech immersive exhibits to experience this distinguished life from modest beginnings as a land surveyor to Revolutionary War hero to the first president of the United States of America.

**Evening Activity** • Tonight, enjoy an evening activity with your group.

### IF YOU DEPART ON JANUARY 20<sup>th</sup>, 2013

#### DAY 1 ★ JANUARY 20 ★ WASHINGTON, D.C.

**Welcome to Washington, D.C.** • Travel by airplane or motorcoach to Washington, D.C. Planned by Pierre L'Enfant, Washington, D.C., has served as the home of the president and seat of Congress since 1800. Upon arrival, you are greeted by your Smithsonian Student Travel Tour Director, who will accompany you throughout your stay.

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#### DAY 2 ★ JANUARY 21

#### INAUGURATION DAY WASHINGTON, D.C.

Live through history, as you take part in the inspiring events of Inauguration Day. Originally, Inauguration Day was March 4, four months after Election Day. The Twentieth Amendment changed the day to January 20. If that date happens to fall on a Sunday, as it does in 2013, the oath has historically been administered in a private ceremony on the 20th and then again publicly on the 21st, along with the other Inauguration events such as the Inaugural Address and Parade. Reagan, Eisenhower, Monroe, Taylor and Wilson all took private Sunday oaths.

**Oath of Office** • Although it's just 36 words long, the Oath of Office is often the most commanding event of the Inauguration. The Chief Justice of the United States administers the Oath as set out in the United States Constitution: the newly elected president swears to "preserve, protect and defend the Constitution of the United States." The vice president-elect is sworn in before the president-elect. Most Oaths of Office occur at the Capitol Building or the White House, although seven presidents have had to take the Oath outside of Washington entirely, such as Lyndon Johnson, who was sworn in aboard Air Force One in Dallas, Texas, after President Kennedy's assassination.

**Presidential Inaugural Address** • Listen to the newly sworn-in president deliver the Inaugural Address. The purpose of the address is to outline the political values that will govern the country, while also recognizing the requirements and limitations of being the president. The tradition of the Presidential Inaugural Address was started by George Washington, who made

## DAY 3 ★ JANUARY 21

### INAUGURATION DAY WASHINGTON, D.C.

Live through history, as you take part in the inspiring events of Inauguration Day. Originally, Inauguration Day was March 4, four months after Election Day. The Twentieth Amendment changed the day to January 20. If that date happens to fall on a Sunday, as it does in 2013, the oath has historically been administered in a private ceremony on the 20th and then again publicly on the 21st, along with the other Inauguration events such as the Inaugural Address and Parade. Reagan, Eisenhower, Monroe, Taylor and Wilson all took private Sunday oaths.

**Oath of Office** • Although it's just 36 words long, the Oath of Office is often the most commanding event of the Inauguration. The Chief Justice of the United States administers the Oath as set out in the United States Constitution: the newly elected president swears to "preserve, protect and defend the Constitution of the United States." The vice president-elect is sworn in before the president-elect. Most Oaths of Office occur at the Capitol Building or the White House, although seven presidents have had to take the Oath outside of Washington entirely, such as Lyndon Johnson, who was sworn in aboard Air Force One in Dallas, Texas, after President Kennedy's assassination.

**Presidential Inaugural Address** • Listen to the newly sworn-in president deliver the Inaugural Address. The purpose of the address is to outline the political values that will govern the country, while also recognizing the requirements and limitations of being the president. The tradition of the Presidential Inaugural Address was started by George Washington, who made a short speech after taking the Oath of Office. Nearly every president has followed suit, except for the five who entered office under unusual circumstances, including Andrew Johnson, who was sworn in immediately after President Lincoln's assassination. In 1997, President Clinton was the first to have his address broadcast over the Internet for the entire world to hear.

**Inaugural Parade** • Join the celebration at the Presidential Inaugural Parade! This festive tradition began with Thomas Jefferson's inauguration when people flooded Pennsylvania Avenue as the new president rode his horse to the White House. Every president since has followed Jefferson's lead, allowing citizens to participate in welcoming the president. The parade always follows the Oath of Office, but the start time depends on how long the new president spends at the traditional brunch. The parade also varies depending on the president's personality. In 1977, Jimmy Carter was the first to walk the parade route to the White House. President Kennedy's parade is remembered as an event full of top hats and high fashion.

**Inaugural Ball** • It's time for chic dresses and sharp suits as you dance the night away at our special Inaugural Ball, exclusively for Smithsonian Student Travel groups! You'll have a chance to meet other travelers from across the country at this party, modeled after the official Inaugural Ball events. *(Please note: Groups will attend the ball on January 20, 21 or 22 depending on scheduling.)*

## DAY 4 ★ JANUARY 22 ★ WASHINGTON, D.C. ★ DEPARTURE

Today is your best opportunity to arrange special visits such as tours of the White House or the Library of Congress. Please note that these appointments may affect the day's schedule.

**U.S. Capitol** • See the U.S. Capitol, the city's epicenter and the heart of the federal legislature. George Washington laid the first cornerstone for the building in 1793, but the edifice was set on fire in 1814 when British troops marched through the city. Much of the structure was salvaged, thanks to heavy rains that quelled the flames. The Capitol remains the symbol of American government today.

**U.S. Supreme Court** • Be awed by the imposing white-marble Supreme Court building and the halls where the nine justices of the highest court in the land decide landmark cases.

**Library of Congress** • The 128-million item collection spans three buildings on Capitol Hill and makes the Library of Congress the largest library in the world. The bookshelves alone stretch 530 miles! The library, which serves as a research arm for Congress, opened its first permanent building in 1897. The most recent building opened in 1980, and the library is still growing. Today, the Library of Congress acquires new materials at a rate of 7,000 items a day!

**National Archives** • As part of the comprehensive National Archives Experience, see priceless documents that have shaped the history and politics of the United States. Interactive components give you an appreciation for the role records and archivists play in linking the past to the future. View all four pages of the Constitution simultaneously in the Charters of Freedom Rotunda. Then tour the Public Vaults that store important records from the earliest treaties with American Indian tribes to presidential websites.

**Departure** • Head home today or extend your tour.

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## DAY 3 ★ JANUARY 22 ★ WASHINGTON, D.C.

**Guided sightseeing of Washington, D.C.** • A licensed guide introduces you to the must-see Washington, D.C., landmarks—many commemorating our nation's greatest presidents. You'll observe the quiet dignity of Arlington National Cemetery, the final resting place of veterans from every war involving our nation and other honored Americans. See the eternal flame at JFK's gravesite, which was originally lit by Jacqueline Kennedy at her husband's funeral. Witness the changing of the guard at the Tomb of the Unknowns. Next, visit the United States Marine Corps War Memorial depicting U.S. Marines raising the American flag at Iwo Jima. On the National Mall, which extends from the Capitol to the Potomac River, get a daytime view of the Washington Monument. On the National Mall, which extends from the Capitol to the Potomac River, get a daytime view of the Washington Monument. Visit the Franklin Delano Roosevelt Memorial and the newly dedicated Martin Luther King, Jr. Memorial. Finish your sightseeing with a photo stop at the White House, home of every U.S. president except George Washington.

**Excursion to Mount Vernon\*** • Travel through the Virginia countryside to Mount Vernon, the lovely retreat overlooking the Potomac. George and Martha Washington lived here from 1754 to 1799, aside from Washington's stay in Philadelphia during his presidency. As you tour the restored Georgian mansion, you'll see many symbols of the owner's significance, including Washington's presidential chair. Also visit the reconstructed slave quarters and Washington's tomb, as well as the elegant estate's 500 acres of grounds and gardens. Be sure to explore the Ford Orientation Center and Donald W. Reynolds Museum and Education Center. You'll find high-tech immersive displays to experience this distinguished life from modest beginnings as a land surveyor to Revolutionary War hero to the first president of the United States of

America. **Evening Activity** • Tonight, enjoy an evening activity with your group.

## DAY 4 ★ JANUARY 23 ★ WASHINGTON, D.C. ★ DEPARTURE

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## WASHINGTON, D.C.: INAUGURATION 2013 EXTENSIONS

Choose from the following three tour extensions. Extension dates will vary depending on whether your tour departs January 19 or January 20.

### OPTION 1 ★ *Washington, D.C.*

#### DAY 4 ★ WASHINGTON, D.C. (CONTINUED)

Continue enjoying your day in our nation's capital. Did you know that Washington, D.C., takes its name from George Washington and Christopher Columbus? (D.C. stands for District of Columbia).

### OPTION 2 ★ *New York City*

#### DAY 4 ★ WASHINGTON, D.C. ★ NEW YORK CITY

**Transfer to New York City** • Travel to New York City, which British explorer Henry Hudson "discovered" in 1609 while searching for a passage to China. Today, the Big Apple is the largest metropolis in the United States. It is a place of considerable history and the pulsing present, of national treasures and international style and of an eclectic mix of denizens all proud to call themselves New Yorkers. This city has an American spirit all its own.

**Top of the Rock** • Take in an unobstructed panoramic view of New York from atop the famous Rockefeller Center, home to the world's most recognized ice rink and Christmas tree. The excitement starts as you zoom up this National Historic Landmark in an elevator that dazzles with a ceiling light show. Then explore the amazing views of Manhattan from a three-tiered observation deck on the 67th, 69th and 70th floors. The top deck stands 850 feet above street level and provides a perfect place to pinpoint many of the city's favorite landmarks.

#### DAY 5 ★ STATUE OF LIBERTY ★ NEW YORK CITY

**Statue of Liberty and Ellis Island** • Travel by ferry to Liberty Island and see the statue as many immigrants did as they arrived by ship. A gift from France in honor of the French-U.S. alliance, the statue's iron skeleton was designed by Alexandre Gustave Eiffel (of Eiffel Tower fame), sculpted by F. A. Bartholdi and modeled on the Colossus of Rhodes. *Liberty Enlightening the World*, the statue's full title, was unveiled to much fanfare in 1888. Continue on to Ellis Island, which welcomed millions of immigrants to the U.S. around the turn of the century. Ellis Island is now the site of a museum chronicling the history of European immigration.

**Guided sightseeing of New York City** • A licensed guide leads your sightseeing tour of New York City. Begin your tour at the World Trade Center site and pay tribute to the victims of September 11 at Ground Zero. The area will be home to One World Trade Center, designed to reach a height of 1,776 feet and be the tallest building in the United States. Next, travel through the mosaic of Manhattan neighborhoods. Pass the cast-iron architecture of impossibly trendy SoHo (so-called since it's "SOuth of HOuston Street") and drive through Greenwich Village, New York's province of bohemians, immigrants and students. Make a stop in the 843-acre Central Park, a oasis in the concrete jungle. Here, see Strawberry Fields, a tribute to John Lennon that includes 161 plant species, representing 161 nations of the world. (If you look overhead, you can also see the Dakota apartment building where John Lennon and Yoko Ono lived.) Finish among the bright lights of Times Square, host of America's favorite New Year's Eve bash.

#### DAY 5 ★ DEPARTURE

**The Smithsonian museums** • Explore more of the Smithsonian museums unmatched collections. Check out the *Wright 1903 Flyer* on display at the National Air and Space Museum. You can also see the Apollo 11 command module, *Columbia*, which orbited the moon while Neil Armstrong and Edwin "Buzz" Aldrin first walked on the surface in 1969. The National Museum of Natural History reveals objects as varied as the 45.52-carat Hope Diamond and dinosaur skeletons. And to satisfy your artistic side, take in masterpieces by Andy Warhol, Willem de Kooning and Pablo Picasso at the Hirshhorn Museum and Sculpture Garden.

**Departure** • Your tour director assists with your departure.

**Optional Broadway show** • This evening, opt to enjoy the bright lights and big stars of Broadway! Start by exploring the famous Times Square and be dazzled by a dizzying array of towering, electronic billboards, the sounds of street performers and the buzz of the crowds, which make this intersection a one-of-a-kind phenomenon. Then join New York's theater enthusiasts at a Broadway show. Let the talented performers, brilliant sets and magnificent costumes captivate you. (*Show depends on availability.*)

#### DAY 6 ★ DEPARTURE

**Metropolitan Museum of Art (closed Mondays)** • With more than 3 million objects in its collection, the Metropolitan Museum of Art houses one of the most extensive art collections in the world. The museum boasts works from around the globe and throughout millennia. Whether your taste is for African art, the European masters, works from classical antiquity, Islamic art or the art of Asian, the Met's extensive holdings are sure to enchant every visitor. You'll also find impressive collections of weapons, costumes, musical instruments and decorative arts.

**Departure** • Your tour director assists with your departure.

## OPTION 3 ★ *Williamsburg*

### DAY 4 ★ WASHINGTON, D.C. ★ WILLIAMSBURG

**Welcome to Williamsburg** • Travel south to Williamsburg—where you walk through the streets of colonial times in this authentically re-created 18th-century village. In 1699, a year after Jamestown burned down, the colonial capital moved to a small village known as Middle Kingdom, which the English settlers soon renamed Williamsburg (after King William III). Once the largest city in Virginia—then the most prosperous colony—Williamsburg remained the seat of colonial government and an important center of revolutionary thought for nearly 80 years. At the 301-acre park, which brings colonial Williamsburg to life, you'll be introduced to the ideas and dreams of the colonists—from average citizens to political leaders—on the eve of the American Revolution. In the more than 500 restored and reconstructed buildings, you'll mingle with the townspeople and hear them discuss British taxes, religious freedom and the radical notion of revolting against the mother country. With interpretations by both African and European Americans, you gain a greater appreciation of life in early America and a better understanding of American heritage.

### DAY 5 ★ WILLIAMSBURG

**Guided sightseeing of Williamsburg** • An expert local guide leads today's tour of Colonial Williamsburg. After steadily fading from American historical memory following the Revolutionary War, Williamsburg received its first major face-lift in the 1920s, when oil tycoon John D. Rockefeller answered the pleas of a local priest to bankroll Williamsburg's restoration. In 1934, Colonial Williamsburg opened as the first U.S. theme park based on American revolutionary history. Touring this working colonial village, you'll visit the Capitol, where Virginia legislators like Thomas Jefferson and Patrick Henry cut their political teeth; Market Square's Courthouse and the Public Gaol (jail). Offenders seldom returned here after being found guilty, since the colonials were less than forgiving: more likely than not, sentences involved flogging, hanging or, at the very least, public ridicule. You might also visit either of two 18th-century taverns: the Raleigh, where colonial upstarts like George Washington and Thomas Jefferson toasted the Revolution; or Wetherburn's, which was also the raucous site of auctions, lectures, balls and gambling. As you stroll through the town, you'll see tradespeople performing colonial vocations, including construction, blacksmithing, bookbinding, shoemaking and metalworking.

**Guided visit to the Jamestown Settlement** • Even older than Williamsburg, Jamestown—sponsored by King James I, but owned by the Virginia Company—was the first successful English colony in the New World. The settlement was constantly troubled by territorial disputes with the Powhatan American Indians, but it was the colonists themselves who sealed the fate of Jamestown when, in 1675, they burned their fort to the ground to protest the lack of protection offered to them by the crown. On your guided visit to Jamestown Settlement, join Captain John Smith and other costumed interpreters that take you back to 1607, when these Englishmen first landed on the banks of the James River. Explore the three boats that originally carried the men over to Virginia, visit a re-creation of a Powhatan American Indian village or marvel at a 17th-century colonial fort.

**Evening activity** • Join us for a special evening activity tonight. Possibilities include colonial dances, an interactive story-telling program or a chance to examine archaeological objects.

### DAY 6 ★ WILLIAMSBURG ★ DEPARTURE

**Transfer to Washington, D.C.** • Return north to Washington, D.C.

**Free time in Washington, D.C.** • Depending on your return flight, you'll have a chance to explore more of the capital city. Explore the majestic Kennedy Center for the Performing Arts or any of the Smithsonian museums you may have missed. Watch money being created right before your eyes at the Bureau of Engraving and Printing or marvel at modern artworks by masters like Kadinsky, Picasso, Matisse and van Gogh at the Phillips Collection (where the 1890s mansion that houses the collection is almost as impressive as what it holds). The capital city is packed with sites and activities to excite every traveler.

**Departure** • Your tour director assists with your departure.

**Itinerary subject to change. For complete financial and registration details, please refer to the Booking Conditions. Please note that this tour does not include tickets to the Oath of Office or the Inaugural Parade. Smithsonian Student Travel is unable to obtain Inaugural event tickets for groups.**

*\*Smithsonian Affiliates are institutional partners that showcase the Smithsonian's vast collection and resources in local communities across the country.*

*Due to flight availability and departure gateways, Smithsonian Student Travel will choose the departure date for your group.*



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