

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	25-2593
Introduction Date	10/28/2025
Enactment Number	
Enactment Date	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

### Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** October 28, 2025

**Subject** Urban Promise Academy 2024-25 G1 Carryover Application

---

**Ask of the Commission** Approve the Urban Promise Academy 2024-25 G1 Carryover Application

**Discussion** Middle School Network is open to questions from the commission regarding the Urban Promise Academy 2024-25 G1 Carryover Application.

**Fiscal Impact** The recommended amount is **\$65,579.56**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Carryover Application Attached.





**2024-25 Measure G1 Carryover Justification Long Form**  
(Complete if carryover is more than \$5000)

**Due Date: October 3, 2025**

School:	Urban Promise Academy	Principal/Contact	Tierre Mesa
School Address:	3031 East 18th Street, Oakland, CA 94601	Principal/ Contact Email	tierre.mesa@ousd.org
		School Phone:	510-436-3636

Carryover Amount	<b>\$65,579.56</b>
------------------	--------------------

**Approved 2025-26 Measure G1 Application [Link](#)**

**Summary of Proposed Use of Carryover for 2024-25** (listed in order of priority)

2024-25 Proposed Carryover Expenditures		Budget
1	Family Champion Advocates to Increase Family Leadership	\$12,200
2	0.1 FTE Guitar Teacher Position	\$11,500
3	Art and Music Supplies	\$9,000
4	College Campus Visit Overnight Field trip	\$20,000
5	Student Incentive Field trip	\$3,300
6	Reserved Budget for Pending Contract Negotiations	\$7,740
7	Cover Budget Negatives for Underestimated Costs for Positions	\$1,839.56
Budget Total (must add up to Anticipated Amount)		<b>\$65,579.56</b>

**REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.**

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
UPA School Site Council - <a href="#">Agenda</a> , <a href="#">Minutes</a> , <a href="#">Sign-Sheet</a>	Sept. 17th, 2025

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
UPA School Site Council - <a href="#">Agenda</a> , <a href="#">Minutes</a> , <a href="#">Sign-Sheet</a>	Sept. 17th, 2025

**Budget Justification and Narrative**

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

### The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2025-26 school year.

1. Please explain how you plan to use the Measure G1 carryover funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carryover amount.

#### 1. Music Program

Programmatic Narrative Based on Rubric		
This year (25-26) we are utilizing our Prop 28 funding to expand our music offerings by increasing the guitar teacher position to full-time. The guitar classes were very popular in 24-25, but it was only a part-time position. However, the full-time position with benefits is more expensive than projected by our OUSD fiscal team, so we need more funding to support this full-time teacher position. In addition, our increased number of guitar classes need supplies to support quality instruction. Lastly, we shifted our band class offerings to be an advanced band, intermediate band and two beginning band classes. This expansion of levels of band increases the need for supplies such as music, instruments, music chairs, etc...		
Budget	Description of 2024-25 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$11,500	0.1 FTE Guitar Teacher Position	Number of students enrolled in music class will increase
\$5,000	Supplies to Support Guitar Classes and Band Classes	Increased Quality of Instruction (Engagement in Meaningful Task) as Measured by OETF

#### 2. Art Program

Programmatic Narrative Based on Rubric		
We no longer have the Arts Integration Grant that we have had for the past three school years. The AIG paid for a community based organization to teach a film class to our 8th grade students. Due to this loss of offering, our art teacher has developed a Textiles class for our 7th and 8th grade Elective choices that integrates weaving, needlepoint and "tufting" projects. These projects require a significant consumable materials such as fabric and yarn.		
Budget	Description of 2024-25 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>

\$4,000	Art Materials for Textiles Class	Increased Quality of Instruction (Engagement in Meaningful Task) as Measured by OETF
---------	----------------------------------	--

## 5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis		
<p>This year, we have utilized our 25-26 grant to fund a Restorative Justice Facilitator position. The total cost of this position was underestimated during the budget process last Spring. Additionally, this position is part of the SEIU union, which is currently engaged in contract negotiations so Fiscal is requiring a certain amount of reserved budget to pay for potential salary increases in the near future. To supplement our safe and positive school culture strategies, we would like to utilize carryover funds to stipend family leaders to play a role on our school culture team, providing feedback, building relationships with students and developing their leadership skills to participate in decision-making teams. Additionally, we would like to provide a college campus tour overnight trip for all of our 8th graders to support their future academic goal setting and planning for college and career. Lastly, we would like to provide students with a field trip incentive to reward students that are embodying our core values of respect, leadership and solidarity.</p>		
Budget	Description of 2024-25 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$12,200	Family Champion Advocates to Increase Family Leadership	Reduction of Student Behavior Referrals, Increased Family Participation in School Events
\$20,000	College Campus Visit Overnight Field Trip	Improved student reporting Connectedness on CHKS
\$3,300	Student Incentive Field Trip	Improved student reporting Connectedness on CHKS
\$7,740	Reserved Budget for Pending Contract Negotiations	Reduction of Out of School Suspensions (connected to RJ position)
\$1,839.56	Cover Budget Negatives for Underestimated Costs for Positions	Reduction of Out of School Suspensions (connected to RJ position)

**Please submit your 2024-25 Measure G1 Carryover Justification Form to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**



## **Urban Promise Academy**

Wednesday, September 17, 2025

5:00pm-6:30pm in the UPA Library

## **Agenda**

### **I. Welcome**

### **II. SSC Training (Refer to SSC Formation Essentials PowerPoint)**

- Responsibilities of the SSC
- Composition of SSC
- Selection of Members
- Officers: Roles and Responsibilities
- Review The Greene Act
- Bylaws

### **III. Peer Election of Members, Include Roll Call**

### **IV. Election of Officers**

### **V. Approve Bylaws**

### **VI. Give Feedback on Use of 24-25 Measure G1 Carryover**

### **VII. Vote on use of 24-25 CCSP Carryover**

### **VIII. Public Input**

### **IX. Establish Date of Next Meeting and Adjourn**


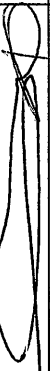






**Wed, October 22nd, 2025 5:00-6:30 pm in the Library**

Elected Members

## School Site Council (SSC) Meeting

### Sign-In Sheet


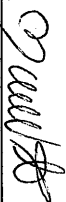
Meeting Date: September 17th, 2025

Elected SSC Members	Category	Signature
1. Tierre Mesa	Principal	
2. Reina Cabezas	Teacher	
3. Miguel Olivares	Teacher	
4. Emily Lin-Jones	Teacher	
5. Hulda Velasquez Monterrosa	Classified Staff	
6.	Student	
7. Jose Aguilar	Parent	
8. Lucia Castañeda	Parent	
9. Nancy Hernandez	Parent	
10. Martha Vasquez	Parent	

\*Note: SSC must have a quorum (51%) to vote on agenda items. Alternates are not voting members, and do not count towards quorum.

## SSC Sign-In Sheet

Meeting Date: September 17th, 2025

Signature		Signature	
1.	Juz M... Juz M...	13.	Albert Cordova
2.	Luis Castorena (650) 984-0639	14.	Lizabet Hernandez
3.	Vaner Hernandez (415) 678-6350	15.	Itzel Barron
4.	Lucia Rioquinto (510) 302-5533	16.	Luci
5.	Odilia Mendez	17.	Lidia Escobar
6.	Dominga Pablo (510) 302-5400	18.	Angelina Garcia
7.	Virginia Pablo <del>510</del> 7065288283	19.	YANIRA CORRAJO
8.	Margarita Martin (510) 395-0636	20.	Edith Bibiano
9.	Maria Godinez Franklin Diaz	21.	
10.	Guadalupe Aguilar Martin 510 3790266	22.	
11.	Irma Rivalcoba	23.	
12.	Martina Vazquez (510) 499-9513	24.	



3031 East 18<sup>th</sup> Street

Oakland, CA 94601

(510) 436-3636

www.urbanpromiseacademy.org



**Urban Promise Academy  
School Site Council Establishment Meeting  
Minutes  
2025-2026**

**Meeting Date: Wednesday Sept 17th, 2025**

Agenda Item	Facilitator
I. Welcoming, Roll Call, Review Agenda and Outcomes Roll Call of Returning Members: Present: Tierre Mesa, Miguel Olivares, Emily Lin-Jones, Reina Cabezas (had to leave early) Absent: Jose Aguilar (returning Family Rep)	Mesa, T. - Principal
II. Explain Purpose of SSC A. Principal explains what is SSC, approval of the SPSA, and what is Title I funding B. Explains the SSC Composition <ul style="list-style-type: none"><li>SSCs must have equal numbers of school staff and parent/community/student members</li><li>Principals are de facto members of the SSC</li><li>Classrooms teachers (teacher of record in Aeries) must comprise a majority of the school representatives</li><li>The minimum SSC size is 10 elected members<ul style="list-style-type: none"><li>Explain what is a Quorum</li><li>Explain the Selection of Members</li></ul></li></ul>	Mesa, T. - Principal
III. Explain Peer Election of Members <ul style="list-style-type: none"><li>Parents (Can nominate themselves) - Election occurs in Item VII</li><li>Students (Elections hosted by students) - Election described in Item VI</li></ul>	Mesa, T. - Principal
IV. Explain Election of Officers A. Explain the roles of the SSC officers <ul style="list-style-type: none"><li>Chairperson</li><li>Vice Chairperson</li><li>Secretary</li></ul>	Mesa, T. - Principal
V. Explain Bylaws A. Explain Bylaws and what are the UPA Bylaws	Mesa, T. - Principal





3031 East 18<sup>th</sup> Street

Oakland, CA 94601

(510) 436-3636

www.urbanpromiseacademy.org

**Urban Promise Academy  
School Site Council Establishment Meeting  
Minutes  
2025-2026**

**Meeting Date: Wednesday Sept 17th, 2025**

Agenda Item	Facilitator
B. Explain how SSC members can establish other committees to assist the SSC to work on certain school related C. Principal cannot cancel SSC meetings D. Explain the Rules of Order (Greene Act)	
VI. Elections for Staff and Student SSC Representations  Hulda Monterrosa Velasquez completed her 2nd year of her team as the staff representative and she expressed interest in serving as the SSC staff representative again. No other classified staff expressed interest in serving as staff rep on SSC. A google form was distributed to Classified Staff to vote for the staff representative. Of the 6 classified staff that voted, 6 staff voted for Hulda Velasquez Monterrosa. Hulda Velasquez Monterrosa was elected our staff representative.  Student Election: Held on 9/17/25: Peer Election There were 3 candidates that ran for Student Representative: Naomi, Andy, and Santiago. The election was done during Crew time during the school day via a google form. 83 students voted. The winner was Naomi with 50.6% of the vote.	Mesa, T. - Principal
VI. Elections for Parent SSC Representatives Monica Anavisca and Miguel Anavisca have fulfilled their 2 year terms. Jose Aguilar is returning for his second year of their term as Parent SSC Representative. We need to elect three new Parent SSC representatives.  Parent Peer Election for three vacancies were held on 9/17/2025 during the SSC meeting. Nominations for 2 new Family Member Representatives listed below: a. Lucia Castaneda b. Odelia Mendez Diaz c. Vianey Hernandez d. Martha Vasquez	Mesa, T. - Principal



3031 East 18<sup>th</sup> Street

Oakland, CA 94601

(510) 436-3636

[www.urbanpromiseacademy.org](http://www.urbanpromiseacademy.org)

**Urban Promise Academy  
School Site Council Establishment Meeting  
Minutes  
2025-2026**

**Meeting Date: Wednesday Sept 17th, 2025**

Agenda Item	Facilitator
Ballots were collected from parents in the Family Resource Center and 15 ballots voted for Lucia Casteneda, 13 ballots voted for Vianey Hernandez, 9 ballots voted for Martha Vasquez and 8 ballots voted for Odelia Mendez Diaz.  Lucia Casteneda, Vianey Hernandez and Martha Vasquez were elected as parent representatives on SSC.	
VII. Election of Officers A. Chairperson- Motion by Hulda Velasquez Monterroso to nominate Miguel Olivares. Emily Lin-Jones seconded the motion. Voting was held and 7 members voted yes, 0 no votes and 3 absences. Miguel Olivares was elected unanimously as Chairperson. B. Vice Chairperson- Hulda Velasquez Monterroso motioned to nominate Lucia Casteneda. Vianey Hernandez seconded the motion and a vote was held. 7 Yes votes, 0 No votes, 0 Abstension and 0 Absence. Lucia Casteneda was elected unanimously as vice-Chair. C. Secretary- Vianey Hernandez motioned to nominate Emily Lin-Jones as Secretary. Hulda Velasquez Monterroso seconded the motion and a vote was held. 7 Yes votes, 0 No votes and 3 absence. Emily Lin-Jones was elected unanimously as Secretary.	Mesa, T. - Principal
VIII. Discuss and adopt Bylaws Hulda Monterrosa motioned to adopt the Bylaws and Miguel Olivares seconded. ★7 Yes - 0 No - ★ Unanimously adopted	Mesa, T. - Principal
IX. Feedback on Use of Measure G1 Grant Carryover and Reallocations Tierre Mesa explained current use of 25-26 Measure G1 Grant and why we have Carryover from 24-25 amounting to \$53,700	Mesa, T. - Principal



3031 East 18<sup>th</sup> Street

Oakland, CA 94601

(510) 436-3636

[www.urbanpromiseacademy.org](http://www.urbanpromiseacademy.org)



**Urban Promise Academy  
School Site Council Establishment Meeting  
Minutes  
2025-2026**

**Meeting Date: Wednesday Sept 17th, 2025**

Agenda Item	Facilitator
<p>Tierre Mesa explained why UPA is currently overdrawn in its Prop 28 grant do to an underprojection in the cost of the salary and benefits for the full time Guitar Teacher position.</p> <p>Tierre Mesa shared the restrictions for the use of Measure G1 Funding and gathered ideas for how to use the funding to support arts programming, School culture and student enrollment and retention.</p> <p>Families agreed with the suggested use of the Measure G1 carryover to pay for a 0.1 FTE portion of the guitar teacher position, for part-time family champion positions, art/music supplies, a reading incentive fieldtrip, and an 8th grade College Tour Fieldtrip.</p> <p>One family asked if there is enough money to pay for all of these things and the principal responded yes.</p> <p>One family asked if we could use some of this money for food for SSC and the principal responded she would need to check with the G1 Commission to see if that is allowable.</p> <p>One family recommended using some money to beautify the bathrooms.</p> <p>The principal explained that the next steps in the process are to submit a plan to the Measure G1 Commission and they have to approve it.</p>	
<p>X. 24-25 CCSPP Carryover - \$21,840</p> <p>The principal suggested that this money be utilized to extend the contracts of our three part-time family champions. Family Champions are UPA family members who work daily on campus to supervise hallways, learn leadership skills, and to encourage more families to engage in SSC, Coffee with the Principal and use their voice to participate in stakeholder decision-making at the school.</p> <p>One member asked if this is going to free up money elsewhere? The principal responded, no,</p>	Mesa, T. - Principal



3031 East 18<sup>th</sup> Street

Oakland, CA 94601

(510) 436-3636

[www.urbanpromiseacademy.org](http://www.urbanpromiseacademy.org)



---

**Urban Promise Academy  
School Site Council Establishment Meeting  
Minutes  
2025-2026**

<b>Meeting Date: Wednesday Sept 17th, 2025</b>
--

Agenda Item	Facilitator
that if we do not allocate this money to this use, the family champions will not work past Thanksgiving. Vianey Hernandez motioned that \$21, 840 of CCSPP carryover be utilized to extend the contracts of our Family Champions. Hulda Velasquez Monterrosa seconded the motion. ★7 Yes - 0 No - ★ Unanimously approved	
XI. Public Input None	Everyone
XII. Meeting is Adjourned A. Date of Next Meeting : <ul style="list-style-type: none"><li>Wednesday October 22nd - 5:00-6:30pm in Library</li></ul>	Mesa, T. - Principal