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# Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Sondra Aguilera, Chief Academic Officer  
Lucia Moritz, Executive Director, High School Linked Learning Office  
Emiliano Sanchez, Coordinator, CTE Trades and Apprenticeships

**Board Meeting Date** October 14, 2020

**Subject** Presentation - Update on the Workforce Development Funds and the Pre-Apprenticeship Program Build Out - BP 7116

**Action Requested and Recommendation** Presentation to the Board of Education by staff on the status of the Pre-Apprenticeship Internship Program, Building & Construction Trades Career Fairs, Workforce Development Fund, and Industry Partner Council, as established by Board Policy 7116.

**Background**  
*(Why do we need these services? Why have you selected this vendor?)*

This presentation will serve as an update to the Board of Education on the status of the Summer Pre-Apprenticeship Internship Program

Board Policy 7116 establishes a Construction and Building Trades Pre-Apprenticeship Program, which establishes one Linked Learning pathway that offers career-based learning, real-world work experiences, individualized supports, and knowledge of the path to Union apprenticeship programs. The District has established a Pre-apprenticeship Internship Program and a three-year pre-apprenticeship program; two Building & Construction Trades Career Fairs annually; a Workforce Development Fund; and an Industry Partnership Council.

**Fiscal Impact** Workforce Development Fund, Resource 9321 (established in 2016, per BP 7116); funds derived from Project Labor Agreement (“PLA”) (\$ 0.20 per work-hour performed by contractors under PLA to Workforce Development Fund) for implementation and management of Construction and Building Trades Pre-Apprenticeship Program. And a yearly contract cost for the summer Intro to Construction, estimated cost of \$60,000 annually.

**Attachment** 2020-21 Skilled Trades Presentation - BP 7116