



## LINKED LEARNING HIGH SCHOOL OFFICE

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To: Measure N Commission  
From: Preston Thomas, Network Superintendent  
Subject: **McClymonds High School**  
**2018-19 Measure N Recommendation with Budget Revision**  
Date: May 31, 2018

### OVERVIEW & OBJECTIVE

Linked Learning High School Office staff have reviewed the 2018-19 Measure N Education Improvement Plans and applied a framework that looked at primarily 4 variables:

1. Implementing all phases of Linked Learning in the school
2. Quality of the Analysis and Plan
3. Alignment of Budget to the overall plan and outcomes
4. Information provided during questions and answer sessions

Schools with corrective actions required to their Measure N budget were informed of the corrective actions required and worked with Linked Learning High School Office staff to review, revise, and resubmit to the Measure N Commission.

Schools who submitted revised Measure N budgets were reassessed to ensure compliance and final recommendations capture the revisions made by the school.

### SUMMARY

The Measure N Commission reviewed the 2018-19 Measure N budget and provided the following feedback:

- Measure N budget is overspent by \$23,909. Five separate line items make reference to funds coming from 2017-2018 Carry Forward. Will the school have \$23,909 in carry-over funds from Fiscal Year 2017-2018 to balance its 2018-2019 budget?

School leadership addressed the Measure N Commission's budget feedback in the following manner:

- Site reallocated expenditures for three line items from their 2018-2019 Measure N Plan to Measure N funds for 2018-19, therefore eliminating the need to use rollover funds.
- Site identified object codes within their 2017-2018 Measure N budget with balances that could be used to fund 2018-2019 priorities after honoring all Measure N-aligned expenses for the current year. Site then reduced the dollar amount for School Design Consultant contract to be the equivalent of their 2017-2018 rollover amount to balance their budget.

Staff initially assessed the budget at a score of 3 and provided the following corrective action for the 2018-19 Measure N budget:

- Supply purchases for WBL experiences cannot include clothing, unless those purchases are part of a uniform required for internships connected to the pathway's industry sector.
- Some expenditures require additional evidence of roll-over to determine if sufficient Measure N funds will be available from 2017-2018 to fund all expenditures in 2018-2019.

School leadership addressed staff's budget feedback in the following manner:

- Unallowable expenses such as clothing were removed from the list of supplies to be purchased for work-based learning activities and additional information provided:



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- “Supplies for WBL activities such as panels and interviews with guest speakers, industry partners, and other community members where students interact, gather information, and process learning related to their pathway themes/standards (i.e. name tags, notebooks, paper, pens, markers, poster boards, stamps, etc.)”
- Site reallocated expenses for 18-19 to Measure N funds for 2018-19, therefore eliminating the need to use rollover funds for some of their expenses.
- Site provided [evidence](#) below of roll-over funds from 2017-2018 being available for use in 2018-2019 after honoring all other Measure N commitments, and/or reallocation of funds upon determination that original expenditures were not aligned with purpose of Measure N.

<b>Funding Stream</b>	<b>Object Code</b>	<b>Amount</b>	<b>Rationale</b>
Measure N 17-18	2320 - Supv&Adm Stipends	\$1,605.00	\$1605.00 funds were transferred to compensate staff for the work they provided with the pathway development team but this expense is apart of the recipients' regular work.
Measure N 17-18	4310 - Subscriptions	\$4,500	\$4500 funds were moved to this object code to purchase subscriptions to information databases but we later found out that Oakland Promise is planning to extend their subscriptions to all OUSD students so we no longer need to use the funds for this.
Measure N 17-18	4391- Carryover	\$14,050	\$14,050 - intentionally carrying this forward for the design consultant contract
Measure N 17-18	5220 - Travel & Conferences	\$6,000	\$6000 the funds were transferred to support sending teachers to PD but one of the PDs identified was not aligned and the other was sold out; I have asked procurement to cancel and disencumber but they have't gotten to it yet
Measure N 17-18	4420 - Computer	\$2,170.52	\$2170.52 these funds are left over because we were hoping to fix some of the broken chromebooks that we already have but that is not an allowable expense for Measure N.
Measure N 17-18	1119 - Teacher on Special Assin School	\$2,633.81	\$2,633.81 - these are funds left from a teacher's salary who is no longer working at McClymonds
	<b>TOTAL 2017-18 CARRYOVER</b>	<b>\$30,959.33</b>	

Staff has reassessed the budget to a score of 4 and the final recommendations as follows:

Legislative File ID No.	School	Measure N Education Improvement Plan Implementation Assessment
18-0860	McClymonds High School	Probationary Full Implementation <i>(with budget revision)</i>