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**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date May 23, 2023

Subject Claremont MS 2023-24 Measure G1 Proposal

Ask of the Commission Approve the Claremont MS 2023-24 Measure G1 Proposal

Discussion Middle School Network is open to questions from the commission regarding the Claremont MS 2023-24 Measure G1 Proposal.

Fiscal Impact The recommended amount is **\$123,339.35**. It's coming from resource 9332 - Measure G1.

Attachment(s) Grant Application attached.





School Information & Student Data

School	Claremont Middle School	School Address	5750 College Avenue Oakland, CA 94618
Contact	Tremaine Moore	Contact Email	tremaine.moore@ousd.org
Principal	Tremaine Moore	Principal Email	tremaine.moore@ousd.org
School Phone	510-654-7337	2022-23 CALPADS Enrollment Data (6-8 Oakland Residents Only)	199
Recommended Grant Amount¹	\$123,339.35	2022-23 LCFF Enrollment	479

Student Demographics (%)				Measure G1 Team	
English Learners	6%	Asian/Pacific Islander	7%	Name	Position
LCFF	41%	Latinx	20%	Tremaine Moore	Principal
SPED	19.3%	Black or African-American	28%	Edana Anderson	CSM
		White	34%	Ariel Thomas	TSA-Dean
		Indigenous or Native American	0%	Chapd Chiparo	TSA-Dean
		Multiracial	11%	David Doubley	RJ

¹ Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

Chronic Absence				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Student Population Overall	3.65	22%	10%	5%
Asian/Pacific Islander	2.9%	57.4%	15%	8%
Latinx	7.1%	34.2%	15%	8%
Black or African-American	7.1%	40.55	15%	8%
White	0.6%	9.6%	3%	2%
Indigenous or Native American	0%	0%	0%	0%
English Learners	13.8%	47.4%	25%	15%
Students w/ IEPs	14.4%	45%	25%	15%
Free/ Reduced Lunch Students	7.15	38.3%	15%	5%

Metrics

(all data points are required)

Electives					
Metric	Area	2020-21	2021-22	2022-23	2023-24 Goal
Number of students taking elective courses.	Art	86	86	90	90
	Language	85	61	35	60
	Music	n/a	178	180	240
Number of students participating in non-course experiences (e.g. after-school program)	Art	40	40	40	50
	Language	40	40	40	50
	Music	40	40	40	50

Positive & Safe Culture				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Connectedness on CHKS Survey				
Asian/Pacific Islander	77.7%	n/a	85%	90%
Latinx	50%	n/a	85%	90%
Black or African-American	61.9%	n/a	85%	90%
White	81.6%	n/a	85%	90%
Indigenous or Native American	82.8%	n/a	85%	90%
English Learners	66.6%	n/a	85%	90%
Students w/ IEPs	75%	n/a	85%	90%
Free/ Reduced Lunch	81%	n/a	85%	905
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Suspension Incidents				
Asian/Pacific Islander	0	1	1	0
Latinx	0	1	3	0
Black or African-American	0	17	9	0
White	0	10	4	0
Indigenous or Native American	0	2	0	0
English Learners	0	1	0	0
Students w/ IEPs	0	7	3	0
Free/ Reduced Lunch	0	16	12	0

Student Retention from 5th Grade to 6th Grade				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
6th Grade Enrollment	160	162	165	165

Community and Staff Engagement

Community Engagement Meeting(s)	
Community Group	Date
SSC SSC Agenda SSC Minutes	3/8/23

Staff Engagement Meeting(s)	
Staff Group	Date
SLT SLT Agenda/Minutes	2/22/23
ILT ILT Agend/Minutes (Highlighted)	2/27/23

Proposed Expenditures

Guidelines

1. In the following sections, please discuss your team's plan to address the goals of G1:
 - a. Increase access to courses in arts, music, and world languages in grades 6-8.
 - b. Improve student retention during the transition from elementary to middle school.
 - c. Create a more positive and safe middle school learning environment.
2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal.
3. Add additional lines as needed.
4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1
5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

Summary of 2023-24 Proposed Expenditures

All Proposed Expenditures (from sections below)		Budget Amount
1	Choir - Oakland Youth Chorus (OIGC)	\$11,509.85
2	Restorative Justice Facilitator	\$111,829.50

Budget Total (must add up to Recommended Grant Amount)	\$123,339.35
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Proposed Expenditures By Focus Area

Proposed Expenditures for Electives (Art, Language, and Music only)			
Description of Proposed Expenditures	Number of students taking a course in art, language, or music (based on the specific investment).	Number of students participating in a non-course experience in art, language or music (based on the specific investment) + frequency and amount of time spent in each activity.	Budget Amount
Choir - Oakland Youth Chorus (OIGC)	25-30 students will get daily chorus and participate in several school and community events	n/a	\$11,509.85

Proposed Expenditures for Positive & Safe Culture		
Description of Proposed Expenditures	Which metric will this investment impact - chronic absence, suspensions, CHKS survey results, or another metric named by the site?	Budget Amount
Restorative Justice Facilitator 2022/23 - 40 students who have been trained as RJ peer leaders to support conflict resolution. The goal is to reach over 60 students trained in 2023/24. These students are in grades 6th-8th. Meetings are held each Friday to plan RJ circles in classrooms at least three times a year. Professional development is provided for staff to train teachers how to hold circles and use strategies to help when conflicts arise in the classroom.	Suspensions, CHKS survey results	\$111,829.50

Please submit your Measure G1 proposal to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).

CLAREMONT MIDDLE SCHOOL

SLT RUNNING AGENDA 2022-2023

<p style="text-align: center;">IMPORTANT LINKS</p> <ul style="list-style-type: none"> ● Workday ● Onboarding ● Incident log ● 504s ● Admin one pager 	<p style="text-align: center;">MEETING NORMS</p> <ul style="list-style-type: none"> ● Come prepared and stay engaged ● Respect the time ● Make space for all voices ● Assume positive intent ● Be reflective and open to new possibilities ● Fearlessly ask and communicate ● Keep students at the focus ● Bring Joy to the process
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March 10, 2023

Topic and time	Agenda Item	Notes
	<p style="text-align: center;">Check in Which do you listen to the most: your heart/gut or your brain?</p>	<ul style="list-style-type: none"> - Anderson- heart, but think about it a lot with my brain - Johnson - mostly heart, but it depends - Moore - mostly heart, but it depends - Gonzalez - Heart, hard to say no - Chiparo - Heart/Gut mostly, brain helps with planning - Pareja - Heart, if you don't it gets heavy - K - Heart, but it depends on the situation - Doubly -
	<p style="text-align: center;">March Events</p>	<ul style="list-style-type: none"> - 3/13 - ILT meeting @ 3:30 - 3/15 - EQ and Fire Drill @12:45 - 3/15 - Instructional PD - 3/16 - ACC/ RJ Student Leader/ Ethnic Studies Conference - 3/16 - PTA Board Meeting @ 6:00 - 3/21 - ILT led Learning Walk - 3/22 - Staff PD: CHKS Survey/Celebrate Classified - 3/27-3/30 - mini days for SLCs - 3/31 - Cesar Chavez Day (No School)
	<p>School Updates/Upcoming Events</p>	<ul style="list-style-type: none"> - Spring Break - April 1 - April 9, 2023 - Open House - April

		<ul style="list-style-type: none"> - PTA Earth day event - Saturday, Apr 22, 2023 - STEAM KNIGHT - Thursday, April 27, 2023 - Sports Banquet - Thursday, May 4, 2023 - Spring Showcase (similar to winter showcase with more music) - Tuesday, May 16, 2023 - Riffs Performance - Thursday, May 18, 2023 - 8th Grade Dinner Dance - Tuesday, May 23, 2023 - 8th Grade Promotion - Wednesday, May 24, 2023
	Field Trip	<ul style="list-style-type: none"> - 6th Grade District Kitchen 3/15/22 (Zelie) - 7th Grade Ice Skating 3/15 (Spencer, Kaferle, Pareja) and 3/22 (Ricky, Thacher, Mangan, Rayos) - 8th Grade OGO Tennessee Valley 4/20 - 8th grade Exploratorium 4/26 - 7th Grade ODO Tennessee Valley 4/27 - Great America Leadership Trip 5/5 - 8th grade overnight camping - Starry Knight 5/12
	8th grade expectations	<ul style="list-style-type: none"> - Behavior - losing privileges for activities and will have an opportunity to earn it back with positive behaviors. - 8th grade meeting this week during advisory? Would it be best to go to each advisory or do a meeting collectively? - Credit recovery portfolios, and will be finalizing the list of students who will need to do the portfolio during 8th period 2 times a week, successful completion of that will let them participate in 8th grade activities
	Student behaviors	<ul style="list-style-type: none"> - -
	Principal Update	<ul style="list-style-type: none"> - 7th grade science - Classroom visits - Principal meeting on Thursday 9-3
	General check in	<p>Thomas Chiparo Doubly Johnson McNeil Pareja Carriere Gonzalez Anderson Moore Ransom</p>

March 7, 2023

Topic and time	Agenda Item	Notes
	Check in	- Anderson- Cap N Crunch - No Oreo

	Fav cereal growing up/present and cereal you didn't like or will never try	<ul style="list-style-type: none"> - Moore - Frosted Flakes - No Raisin Bran - Chiparo- Frosted Flakes with chocolate milk, no raisin bran - PJ - Raisin Bran & cornflakes - no grape nuts - Thomas- lucky charms & homemade brown butter granola - no raisin bran - Gonzalez- frosted flakes, Kicks - no total - Mr K - Honey Puffs and raisin bran/ raisin bran crunch - no lucky charms, captain crunch - Doubley - Honey Nut Cheerios, Captain crunch, fruit loops, no Great Grains - Pareja - Rice Krispies - no shredded wheat - Ransom - cream of wheat, captain crunch crunch berries, raisin bran- no Count Chocula -
	School Updates	<ul style="list-style-type: none"> - Carmen Wood - Library Tech - Volunteers -List of volunteers for a recognition - Parent - would like to send something each week like a memo to parents to let them know what is upcoming, adding something to the knightline - Sex ed
	8th grade expectations	<ul style="list-style-type: none"> - Students will be losing privileges for activities and will have an opportunity to earn it back with positive behaviors. - What to start or have more 8th grade meetings with the students. Would like to do more with each grade, and advisory seems like the best time to do it. - Credit recovery portfolios, and will be finalizing the list of students who will need to do the portfolio during 8th period 2 times a week, successful completion of that will let them participate in 8th grade activities
	Upcoming Events	<ul style="list-style-type: none"> - Open house? Incoming and current families <ul style="list-style-type: none"> - Include a book exchange - PTA - STEAM Knight Showcase - May 16th? Thomas has a friend that works at LLNB and would like to give a presentation to science classes in March, and also at STEAM night. - Sport Banquet - 5/4 - After School Showcase - WOW - Riffs Performance 5/18 - Healthy Oakland Teens- Meehan doing 7th grade, parent info meeting 3/7 - Classified Recognition luncheon - end of March <ul style="list-style-type: none"> - Para's, ISS, support staff
	Field Trips	<ul style="list-style-type: none"> -7th Grade Ice Skating 3/15 and 3/22 - 8th Grade OGO Tennessee Valley 4/20 - 7th Grade ODO Tennessee Valley 4/27 - 8th grade Exploratorium 4/26 -8th grade overnight camping - Starry Knight May 12th
	Student behaviors	<ul style="list-style-type: none"> -

		-
	Principal Update	<ul style="list-style-type: none"> - 7th grade science - SLT CT/DO - TOY
	General check in	6th: 7th: 8th: Doubly Johnson McNeil Pareja Carriere Gonzalez Anderson Moore Ransom

February 22, 2023

Topic and time	Agenda Item	Notes
	Check in Your superhero name for today is your favorite color and what you ate for dinner last night	<ul style="list-style-type: none"> - Moore - Blue Chicken Sandwich - Doubly - Black Taco - Johnson - Blue Pasta - Gonzalez - Pink Chicken Wing - Anderson - Lavender Seafood Pasta - Thomas - Yellow Soup - K - Green Sweet Potato - Pareja - Purple Birria
	School Updates	<ul style="list-style-type: none"> - Carmen Wood - Library Tech scheduled to begin 2/28/23 - Volunteers -
	Events Recap	<ul style="list-style-type: none"> - Showcase and Festival came up quick - Open house? Push back on curriculum - After School showcase - Sports banquet
	Measure G1 Discussion	<ul style="list-style-type: none"> - Moore: Measure G1 funding is used to support our students expand our art and music programs, as well as support our students academically with additional support. Last year we used MG1 funds to support art, student advisor (dean), and choir. I would like to propose that we use the funds this year to support our RJ program and choir. - Anderson: Where will the student advisor and art support come from?

		<ul style="list-style-type: none"> - Moore: Art and student advisor is being supported from different funding. We still will have these programs for the 23-24 school year. Are there any questions? - No questions or objections.
	Upcoming Events	<ul style="list-style-type: none"> - Open house? Incoming and current families - PTA - Sport Banquet - After School Showcase
	Student behaviors	<ul style="list-style-type: none"> - JamCol - 8th grade boys - HenSpr/DylTho - PatTur -
	Principal Update	<ul style="list-style-type: none"> - 7th grade science

January 30, 2023

Topic and time	Agenda Item	Notes
	<p>Check in</p> <p>Best thing you like to do when it is cold</p>	<ul style="list-style-type: none"> - Mr. K - stay in bed with hot chocolate - Anderson - Netflix and chill - Doubley - Double layers w/covers - Johnson - stay inside - Thomas - Cook or bake - Gozalez - bed, pjs, blanket, movies - Moore - hot breakfast, watch old tv show comedies or dramas - Chiparo - cuddle up in bed
	School Updates	<ul style="list-style-type: none"> - Library Tech interviews today - Candy grams - \$1 on sale 1/30-2/6 - 2/9 & 2/10 Flex Days (Friday minimum day) - Construction
	8th grade expectations	-
	Upcoming Events	<ul style="list-style-type: none"> - 2/10: Valentine's day Dance 3-5 or 3:30-5:30? <ul style="list-style-type: none"> - Permission forms before dance - Wristbands during 8th period - Not eligible to attend in tardies/behavior - - 2/16: Art/Music Winter Showcase & Black History Celebration - family engagement - 2/20: President's Day
	Student behaviors	<ul style="list-style-type: none"> - JamCol

		- Mar
	Principal Update	- Intent to Return - Hirings (vacancies) - Room 9 teacher - Budget lock in 2/1
	General check in	6th: 7th: 8th: Doubly Johnson McNeil Pareja Carriere Gonzalez Anderson Moore

December 16, 2022

Topic and time	Agenda Item	Notes
	Check in Name That Christmas Carol Competition Complete the sheet and win a treat!	-
	Share outs Personal or professional wins	-
	8th period	- PPE distribution - Field Day
	Upcoming Events	- Winter break 12/17-1/2/23 - Buy back day 1/3/23 -
	Student behaviors	- HeaHig - BelBea - EliLew - QuiWin
	General check in	6th: 7th: 8th: Doubly Johnson McNeil

		Pareja Carriere Gonzalez Anderson Moore
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Dec. 5, 2022

Check in questions: What do you want for Christmas

Doubley - bike

Chiparo - bathroom in my garage

Moore - a week of no absences

Pareja -Adele concert tickets

K - Games for PS

Anderson - Mariah Carey concert - Healthy, have fun

Thomas - Colorado State to have vet appt of my house

PJ - world peace and love

Gonzalez - beach house or a day at the beach

6th - MicDun excluded from ASP this week for violating NCC - Moore will check in with him, TanSte/Zelie restorative circle, JimWal behavior chart, Aug IEP in Dec, AleCoh accountability sheet?

7th - Behavior contract for JamCol, RetCam has not returned yet, Iyo having challenges

8th - Bel and Bla are back - no permissions to leave class, Kas extended facility stay, NicDoy illness

Pareja - Enrollment - Enrollwise new platform is live, showcases

RJ -

C&C - Student store, 42 kids to Salesforce, ACC meetings

ASP

Office

MG1

Volunteers - Need to schedule a meeting to discuss expectations and assignments

November 4, 2022

Topic and time	Agenda Item	Notes
	Check in Name That Tune Everyone choose a song from middle school or high school that was one of your favorite songs and we have to guess it.	<ul style="list-style-type: none"> - Anderson - - Doubley - - Johnson - Outstanding (Gap BAnd) - Gonzalez - - Mr. K - Jump (Kris Kross) - Chiparo - 2 live crew - Pareja - - Thomas - Low (Flo Rida) - Lefkowitz - All My Life (K - Ci / Jojo) - Carriere - - Moore - Candy Girl (New Edition)
	Share outs Personal or professional wins	<ul style="list-style-type: none"> - Doubley - doughnut pary, celebrate their wins - Lefkowitz - breakthrough with Winston - Mr. K - SLT relying on each other

		<ul style="list-style-type: none"> - Gonzalez - Passed bilingual test, supporting families more, 2 years retroactive, blessings of giving - Chiparo - cross country season, school tours (student led), win with SLT (spirit week) - Johnson - Arthur checked in on me, meditation growing - Thomas - EliH - Moore -
	Upcoming Events	<ul style="list-style-type: none"> - SLCs
	Student behaviors	-
	General check in	6th: 7th: 8th: Doubly Johnson McNeil Pareja Carriere Gonzalez Anderson Moore

October 17, 2022

Topic and time	Agenda Item	Notes
	Check in Would you rather have unlimited international first-class tickets or never have to pay for food at restaurants?	<ul style="list-style-type: none"> - Anderson - Food. Good food is expensive - Doubly - Restaurants - Johnson - Restaurants. Organic, Vegan Gluten free food isn't cheap - Gonzalez - Restaurants - Mr. K - International tickets - Chiparo - Toss up. Would take advantage of both - Pareja - Restaurants - Thomas - absent - Lefkowitz - Flights - Carriere - Flights. The least negative impact on staff - Moore - Food (gotta eat all the salads and fruits)
	Hispanic Heritage Celebration share out	The first celebration on campus. Students were dressed in traditional clothing. Food was great. Dancing was awesome
	After school Supervision for families update	<ul style="list-style-type: none"> - Letter is drafted and sent to ParentSquare asking parents to help with supervision afterschool - Do we want to do during the school day as well? - Training on Tuesday, 10/25 at 6pm via zoom
	SpEd inclusiveness and learning	<ul style="list-style-type: none"> - Advisory slides about inappropriate terms/language - Bully awareness month - Kindness week

		<ul style="list-style-type: none"> - Advisory participation (Brown Twins) - They are getting a social worker who will at least one individual group - TikTok Dance/ social media group - Disney short film "Loop" 12 min animation to share in advisory classes - anti-bullying program called Not In Our School
	Fall Festival What is still needed? How can staff support?	<ul style="list-style-type: none"> - Anderson will have a sign up sheet before Wednesday for staff to volunteer. - We need donations of candy and popcorn and juice -
	Attendance Challenge update	<ul style="list-style-type: none"> - Attendance challenge (period tardies and unverified absences) - move to next week to have focus on sock drive, announcement will go out - winner will win a variety of popcorn party
	RJ - Sock Drive update	<ul style="list-style-type: none"> - October 17-21 each advisory bag
	General check in	<p>6th: Student Survey for ODO https://ins.gt/5Dt0lj, supporting students while holding them accountable.</p> <p>7th: Student Survey for ODO https://ins.gt/ZBvwmt</p> <p>8th: Student Survey for ODO https://ins.gt/QlewSf</p> <p>Post trip survey for Staff</p> <p>Parent Chaperone Survey</p>
	Fire/earthquake drill	<ul style="list-style-type: none"> - Wednesday 10/19/22 @ 10:30
	Best practices	<ul style="list-style-type: none"> - review

October 14, 2022

Topic and time	Agenda Item	Notes
	Check in On a hot day, would you rather lounge by the pool or the beach	<ul style="list-style-type: none"> - Anderson - The Beach in a tropical place!! - Doubly - pool - Johnson - beach - Gonazlez - beach - Mr. K - beach - Chiparo - beach - Pareja - beach - Thomas - beach - Lefkowitz - Pool - Carriere - Pool - Moore - beach
	Library during lunch	<p>How to add this into lunch supervision?</p> <ul style="list-style-type: none"> ● Next friday is Ms. Kenny's last day. <ul style="list-style-type: none"> ○ 2 librarians already identified to support (Debbie Hughes and Jenny Ettinger) ○ How can we keep library open during lunch <ul style="list-style-type: none"> ■ Volunteers to do circulation, with

		anderson signing them into Destiny, and monitoring supervision
	Staff Bathroom -	<ul style="list-style-type: none"> - Can adults use hallway bathrooms in 8th gr hall ? - YES -
	After school Supervision for families	<ul style="list-style-type: none"> - Letter is drafted and sent to ParentSquare asking parents to help with supervision afterschool - Do we want to do during the school day as well? - Training on Tuesday, 10/25 ay 6pm via zoom
	<p>Flex Day October 11/12 - how did it go?</p> <p>No school on 11/11</p>	<ul style="list-style-type: none"> - 6th grade: overall showing the movie went well. - 7th grade: seemed low stress, teachers and I needed a relaxing flex day! - 8th grade: went fine, seemed low stress <p>Overall:</p> <ul style="list-style-type: none"> - Teachers might be feeling like they need to modify the curriculum to make things work for students because of all of the flex days. Flex days are stressful to some teachers. Field trips are necessary because they are another opportunity for learning - community building, experiences, and things that we can discuss in classes to build upon the experience. - Need to make sure that we adjust the bell schedule for the full day flex schedule - A survey for teachers to address teacher concerns about flex days - Exhausting for the long days
	Flex day 10/27 - fall festival	<ul style="list-style-type: none"> - Excited about the plans be created - - students will receive a snack bag in advisory to eliminate long lines - - popcorn served during flex times - students will receive a ticket with advisory name to get popcorn - - courtyard area will have carnival/oversize games tournaments - - music room area - chalk art - - field: organized sports - - gym: music/dance and pictures - - cafeteria: arts and crafts - - Haunted Hallway: 7th grade hallway - - Spirit week: 10/31-11/4 - Halloween - Rally: 6th/7th/8th competition -
	Culture and climate/Attendance team	<ul style="list-style-type: none"> - - Hispanic Heritage Celebration 10/14/22 @ 6 - Competition days to increase attendance and decrease tardies - Attendance challenge (period tardies and unverified absences)
	General check in	6th: Student Survey for ODO https://ins.gt/5Dt0lj , supporting

		<p>students while holding them accountable. 7th: Student Survey for ODO https://ins.gt/ZBvwmt 8th: Student Survey for ODO https://ins.gt/QlewSf Post trip survey for Staff Parent Chaperone Survey Coaching: Seeing where everyone is, working with curriculum and management Office: remind about signing in/out Counseling: Class changes in 8th period RJ: sock drive, spirit week - daily themes and activities CSM: Hispanic Celebration tonight CK: working with bullying</p>
	SpEd inclusiveness and learning	<ul style="list-style-type: none"> - Advisory slides about inappropriate terms/language - Bully awareness month - Kindness week - Advisory participation (Brown Twins) - Disney short film "Loop" 12 min animation to share in advisory classes

October 11, 2022

Topic and time	Agenda Item	Notes
	<p>Check in What do you put on a sandwich</p>	<ul style="list-style-type: none"> - Anderson - sauteed onions and spinach on a grilled cheese sandwich - Doubly - quality bread, mayo cheese, salami - Johnson - gluten free sourdough bread, avocado, spicy mustard, tomatoes, cucumbers, lettuce, pickles, purple onion, pepper jack cheese, EVO and sea salt & pepper - Gonazlez - Mayo- Helmans - chicken, turkey, salami, chicken salad, egg sandwich - anything but sourdough - Mr. K - 100% wheat bread, little mayo, spicy mustard, spinach Avocado, tomato, pepper jack cheese - Chiparo - Lots of mayo - Pareja - avocado and bacon, lettuce - Thomas - Cheese! Good bread no tomatoes, pickles, or mustard - Lefkowitz - - Carriere - multigrain bread with a thin layer of mayo, iceberg or romaine lettuce, white sharp cheddar cheese, salami, thin pickle, thin layer of red onion, cucumber, salt, pepper, and flick of pepperoncini juice, cut diagonal. - Moore - cheese, lettuce, mustard (depending on the sandwich)
	Staff Bathroom -	<ul style="list-style-type: none"> - Can adults use hallway bathrooms in 8th gr hall -
	After school Supervision for families	<ul style="list-style-type: none"> - Letter is drafted asking parents to help with supervision afterschool

	Flex Day 11/12	<ul style="list-style-type: none"> - 6th grade: movie Book of life, other activities - 7th grade: slides, TCOB, Hispanic Heritage coloring sheets, watch COCO or Selena - 8th grade: Watching Selena, Hispanic Heritage activities, TCOB -
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October 7, 2022

Topic and time	Agenda Item	Notes
	Check in Plans for the weekend	<ul style="list-style-type: none"> - Doubly - son bday - Johnson - connect with friends, beach - Gonazlez - fall festival planning - Mr. K - babysitting - Chiparo - day of relaxing - Pareja - self day with no kids - Thomas - New Mexico trip - Lefkowitz - staycation - Carriere - long term planning, staying at home watching movies, long walks - Moore - rest, time with family
	Thursday's field trip	<ul style="list-style-type: none"> - Chiparo - great chance to interact with 6th grade - Doubly - kids had a good time, dance battle - Only 5 6th graders - Carriere - hiking trails was great - Lunches were good - SDC classes were present - Negative - some kids making fun of SDC kids, unappreciative of snacks - Kindness week is in the works
	Flex Day 11/12 Fall Festival - October 27 Advisory Yesterday Gonzalez	<ul style="list-style-type: none"> - 6th grade: movie Book of life, other activities - 7th grade: slides, TCOB, Hispanic Heritage coloring sheets, watch COCO or Selena - 8th grade: Watching Selena, Hispanic Heritage activities, TCOB - Construction has caused plans to be delayed - Parent volunteers - Salesforce - PTA - Chairs outside - Sock drive competition 10/17-10/22 (Fall) - Concerns about - Cell phones concern - sending cell phone letters to parents, - Kids need their phones to get home

September 19, 2022

Topic and time	Agenda Item	Notes
	Cyberbullying	<p>Reviewed the events of yesterday. When you look at the bigger picture, the majority of the kids are having a great experience.</p> <ul style="list-style-type: none"> - What can the SLT can do to help?? We are doing a lot, really identify the student leaders and let their voices be heard to have kids hear from kids about the concerns. What kids have influence and can help with communicating safety messages - Moore spoke to officer Jaynee- she offered to do a community/ town hall type of meeting/ assembly to speak and answer student questions. 1- not all cops are bad, 2- speaking with the police is not always bad, 3- we sometimes need the police and need to build a better relationship - Communication with staff - we communicated, but did not say what we needed from them. - someone knows something, can we lean in to the parents to address their students “there is someone who know, we need every single adult to talk to their kids, check their kids accounts, we need parents to help with this investigation <ul style="list-style-type: none"> - Can we ask OPD to compare IP addresses? - There are two lines- the IG account, and the google form - Can we directly just ask anyone’s parents to check.
	Thursday’s field trip	<p>Moore will check with 7th grade teachers to flip advisory/lunch since we will be really short staffed, and it will help for supervision. We need to make sure that there is coverage for everyone going. Do we need to reassign lunch supervisions? We can ask Coach Corey to help support and see if 7th grade wants to switch</p>

Topic and time	Agenda Item	Notes
<p>Icebreaker 9min (9:09)</p>	<p>Icebreaker - What was your favorite childhood book?</p>	<p>Carriere - The Poky Little Puppy Lefkowitz - Sweet Valley High Chiparo - Where the red fern grows McNeil - Pareja - The Babysitter’s Club Thomas - The Wind and the Willows Johnson - Curious George Doubly - Berenstain Bears / Jurassic Park Moore - Encyclopedia Brown Gonzalez - The Babysitter’s Club</p>

		Anderson - Miss Nelson Is Missing
Procedural 1 min (9:10)	Norms, Roles and Agenda check Agenda	Roles Facilitator - Moore Notetaker - Timekeeper - Process checker -
New Priority topics / Grade level updates 35 minutes (9:45)	<ul style="list-style-type: none"> ● Rainy Day Schedule ● Highs/Lows of emergency drills last week ● 2nd Wednesday PDs ● Reports ● vacancies 	<ul style="list-style-type: none"> ● If fire/earthquake/emergency -Random <ul style="list-style-type: none"> ○ Go to home advisory ● If alarm goes off before 3:20 teacher assist, after 3:20 parents pick up and leave campus. ● 8th - Flex day went well, behavior tracker for AX needs to be changed ● 7th RomLam, JamCol did not go on flex day trip, wants him to go to the next one, Situation with JamCol and 8th grader seems like it might be under control. ● 6th- 6th grade locker room sexual harrassment/ assault with TanSte. ● Field trips- What info is going to parents about expectations of field trip eligibility - tardies, referrals, etc. ● Outdoor ed - next 3 week ● Office - a lot of morning tardies. ● Culture & climate- CSM bucks will be out on Wednesday, We are planning the Fall festival.
Upcoming Events 5 minutes (9:50)	<ul style="list-style-type: none"> ● Outdoor education (Chiparo) ● Fall Festival (Culture+Climate) 	
Process Checker / Appreciations		

September 12, 2022

Topic and time	Agenda Item	Notes
Icebreaker 9min (9:09)	Icebreaker -, What was or still is your favorite? Twinkies, Ding Dongs or HoHos?	Carriere - Little Debbies - Oatmeal Cookie Sandwich Lefkowitz - Chiparo - Off the track - Ho Hos..LoL McNeil - Hostess Cupcakes - wasn't a choice Pareja - Chocolate Thomas - Chocolate Johnson - Twinkies Doubly - HoHos Moore - Twinkies Gonzalez - Twinkies Anderson - Hostess mini chocolate donuts

Procedural 1 min (9:10)	Norms, Roles and Agenda check Agenda	Roles Facilitator - Moore Notetaker - Timekeeper - Process checker -
New Priority topics / Grade level updates 30 minutes (9:45)	<ul style="list-style-type: none"> ● Reports ● Earthquake/Fire drill <ul style="list-style-type: none"> ○ Folders for teachers ● Supervision assignments <ul style="list-style-type: none"> ○ Location areas during drills ● Buy Back Day (9/16) ● ● Restorative activities ● 8th period 	6th - exit as normal out of 6th grade hallway - Supported by Lefkowitz 7th- exit as normal out of 7th grade hallway - Supported by Chiparo 8th- will exit out of front of building - Supported by Thomas Booker - Miles Gate Carriere - check courtyard bathrooms Pareja - upstairs RJ - Gonzalez - Doubley - out front supporting 8th Grade Pareja - Kerry - Anderson (C+C) Create signs for ones covered by large garbage bin - Make sure music has one. Communicate on Radio
Upcoming Events 5 minutes (9:50)		

September 9, 2022

Topic and time	Agenda Item	Notes
Icebreaker 9min (9:09)	Icebreaker -Highlight of the week	Carriere - Invisiline Lefkowitz - study hall Chiparo - buses confirmed for 7th grde field trip McNeil - Gio (student) showed compassion towards Pareja - Study Hall manageable Thomas - strength and conditioning club Johnson - commute is only 8 minutes, meditation starting Doubley - Bea (student) feels very good about Claremont Moore - Gonzalez -
Procedural 1 min (9:10)	Norms, Roles and Agenda check Agenda	Roles Facilitator - Moore Notetaker - Timekeeper - Process checker -
Previous meeting	→ Flex Day Review	<ul style="list-style-type: none"> ● Weather complicated some things. ● Communication need to be better so teachers know what is happening

Topics review 5 min (9:15)		<ul style="list-style-type: none"> Let's create google docs in the future so teachers can see the progress, work and plan... and back up plan. Make sure the teachers know what is happening Engaged in the assembly
New Priority topics / Grade level updates 30 minutes (9:45)	<ul style="list-style-type: none"> Grade level updates Emergency Exit Map Buy Back Day Staff lounge Restorative activities 8th period 	6th - behavior has been ok; working on next steps for tardies 7th- Flex day to Temescal - ODO 9/22 8th- Flex day on field 8th grade olympics, bigger issue is after school and social media RJ - 1st peer meeting on today (returning students only) Be on the lookout for workshops centered around circles Gonzalez (office) - Carriere (IC) - Our tardy sweeps happening? Pareja - Almost ready for 8th period for 6th grade Kerry - Mr. Dre needs support with some students being disrespectful, wondering about sports
Upcoming Events 5 minutes (9:50)		

August 29, 2022
9:00a.m

Topic and time	Agenda Item	Notes
Icebreaker 9min (9:09)	Icebreaker - What makes you feel good (i.e hot chocolate on a cold day, the smell of early morning fresh air, diving into a cool pool on a hot day)	Anderson- Time with people I enjoy Carriere - Everything! Swimming, finishing a good book, personal training Chiparo- Having nothing to do/family time Doubley - Cool beverage on a hot day Gonzalez - simple things, son said he was proud of mom. Johnson - Everything! Lefkowitz - McNeil - Rootbeer Float Moore - driving while listening to music, singing with son Pareja - Thomas -fresh air in the morning
Procedural 1 min (9:10)	Norms, Roles and Agenda check Agenda	Roles Facilitator - Edana Anderson Notetaker - Chiparo Timekeeper - Doubley Process checker - Moore
Previous meeting Topics review 5 min (9:15)	→ 2 september flex days ◆ Calendar → Safeway issues Safeway → Supervision → Supervision/Rainy Day schedule	<ul style="list-style-type: none"> Flex days - See calendar/memo <ul style="list-style-type: none"> September 6th - planned by slt <ul style="list-style-type: none"> Rotations <ul style="list-style-type: none"> 11:57-1:57 2:00-2:37 2:40-3:17

- **Student handbook**
- BTSN
- ILT/Learning Walks
- RJ-led PD

- Lift up and model what CMS means, games, cup game. We have 2 hours to fill.
- Kahoot can compete by grade level and run 3 times, assembly, game
- Grade level kahoot...How to act on campus, who is our custodian, consent review. (Advisory), CMS assembly (Gym), (Field) for something fun
- 6th start in assembly, 7th pep rally, 8th grade level kahoot
- Field - line up cones with different faces, relay race to make it to the other side...your class, make it successfully to make it to the other side. Can include content included trivia question - Break up by advisory
 - Trivia, physical, (Doubley, Carriere)
 - Hula Hoop contest, balance contest, pass the ball with feet
 - 30-40 minutes of activity
- Assembly - (September) - National Bullying month - let's put together material to find video, we can act our scenarios. Have the kids put together scenarios.
 - September 15th - planned by grade level
 -
- **Safeway restoration is still in works, but good news is that there has not been in altercations or inappropriate behavior over the past week**
 - Are we still sending the letter, Mr Moore will still meet with the manager.
 - Appreciating SLT for the drive bys.
 - We need to prioritize being there on Friday.
- **Supervision - There must be a supervisor on each corner of the field, 1-2 in courtyard area, 2 in the gym**
 - Have a supervisor in each corner of the field.
- **Student handbooks were delivered to classes on Friday, for review in advisory classes this week.**
- **BTSN is all set for 9/30 (5:30-7:30) with staggered starts.**
 - Anderson and Gonzalez are working on hallway beatification.
- **Learning walks were productive, will review on 8/29/22**

		<ul style="list-style-type: none"> ● Excellent PD - Woohoo Doubley/Johnson
<p>New Priority topics / Grade level updates 30 minutes (9:45)</p>	<ul style="list-style-type: none"> ● Grade level updates ● Tardy sweeps ● September 6th Flex Day ● Teacher support ● Parent communication ● Moore community meet ups 	<p>-6th - TamWal and TanSte will meet in an Rj circle, met with TanSte parents today. TanSte wants to read a public apology letter in front of students? Let's bring instigators into the convo, hard to bring bystanders into it. How can we turn this situation into a learning opportunity, growth for the community?</p> <p>-7th - continue to work with science class and behaviors in that class. Tentative plan for Temescal walking field trip on Flex day - Tyedye shirts, nature walks, chill areas, sports areas.</p> <p>-8th</p> <p>-RJ</p> <p>-Office</p> <p>-CSM</p> <p>-Coaching</p> <p>-Afterschool program</p>
<p>Upcoming Events 5 minutes (9:50)</p>	<ul style="list-style-type: none"> → BTSN (8/30) → Title 9 and consent PD → Sept 6th flex day - SLT planned → Sept 15th flex day - Grade Level Planned → Monthly celebrations 	
<p>Process checker / appreciations</p>	<ul style="list-style-type: none"> ● Please put your jamba juice preference next to your name. 	<p>Anderson -</p> <p>Carriere -</p> <p>Chiparo -</p> <p>Doubley -</p> <p>Gonzalez -</p> <p>Johnson -</p> <p>Lefkowitz -</p> <p>McNeil -</p> <p>Moore -</p> <p>Pareja -</p> <p>Thomas -</p>

Aug 26, 2022

Topic and time	Agenda Item	Notes
	Coverage	Maher and Spencer will cover classes, Johnson & Thomas will cover Wash
	Email from team 8 about ASP and room usage	<ul style="list-style-type: none"> ● Each year can we rotate classrooms to support office hours ● Met with Envisioneer staff about classroom expectations, there was pushback about chromecart usage. ● Possible solution is to have ASP use rooms 5 & 8 after school. This keeps them near the

		<p>courtyard and bathrooms, and water, keep them contained to one area, if they need to come to the library, they are in close proximity aslo. They are meeting the expectations about cleaning up at the end of the day. The cafeteria area is too far back from everything. Perhaps ASP could use room 8 and the library, and the staff PD goes to the music room.</p> <ul style="list-style-type: none"> • When the bell rings, they go into one class, then get divided, can they start in the courtyard and then split into the classes. Maybe there is a classroom that is used for grade level office hours, just making sure that someone who's room is being used for 8th period, it is not also being used for ASP.
	Counts	Go in and ask teacher if any students have not been at school yet. Take attendance or count, and circle who is not here.
	B2SN	Having all 3 levels in the gym is difficult, 6 in gym @ 5:30, 8th at 6pm in music room, 7th at 6:30 in the gym. 8th wants technology and will use the music room.
		Appreciation of the RJ team for the presentation Appreciation of student art works

August 22, 2022

Topic and time	Agenda Item	Notes
Icebreaker 10 min (8:55)	Icebreaker - When you are 80-years-old, what will matter to you the most?	<p>Anderson- Being with my family, "cool grandma" break all the rules</p> <p>Carriere -contributions to the community (family and otherwise), share knowledge</p> <p>Chiparo- Family</p> <p>Doubley - Be worry free, no agenda, lived hard and let hair down, take off filter</p> <p>Gonzalez -</p> <p>Johnson - Still have fun, plan to have no plans, enjoying life</p> <p>Lefkowitz - Make a difference in the world and the lives I have touched</p> <p>McNeil -</p> <p>Moore - Being a grandfather, travel, reflect on my legacy and what I</p> <p>Pareja -</p> <p>Thomas - Family that matter most</p>

<p>Procedural</p> <p>1 min (8:56)</p>	<p>Norms, Roles and Agenda check</p> <p>Agenda</p>	<p>Roles</p> <p>Facilitator - Moore</p> <p>Notetaker - Anderson/</p> <p>Timekeeper - Carriere</p> <p>Process checker -</p>
<p>Priority Topics</p> <p>25 min (9:21)</p>	<ul style="list-style-type: none"> → 2 september flex days <ul style="list-style-type: none"> ◆ Calendar → Safeway issues Safeway → Supervision Supervision/Rainy Day schedule → Student handbook → BTSN → tardies 	<ul style="list-style-type: none"> - There are two days that are close together, Culture & Climate can do Fall Festival at the end of October, SLT will take the Sept 6th flex day. - Safeway issues - hard for us to enforce much. Some students were stealing, being rude and disrespectful, using whipped cream in the bathrooms, Moore will meet with the Safeway manager, Does the discipline matrix apply for theft, and other behaviors until they get home. Theft is generally referred to as school connected to the matrix. Could we make it teachable moments for the CMS students? There are some kids just having out, and others who are stealing. Some of the parents are more involved than others, so we don't have as much leverage for discipline. We don't have the capacity to staff Safeway supervision. The community had issues with the amount of students hanging out in front of the store, causing a disruption. Could Thomas pull the 8th graders who are involved in the disruptive behaviors? Tie PBIS into how to behave in the community. Behaviors change while staff is there. Approached in several ways - restorative circle with the specific students with businesses in the neighborhood to address how they affect their jobs, there is an issue of trust that you will act a certain way, there should be some sort of letter and some action on campus to make up for the lack of trust. How effective is parent support/ discipline? How to make them care? Student accountability for their actions is school based with discipline from school. School based actions/ accountability. <ul style="list-style-type: none"> - Pull students who are involved - Public apology presented to safeway staff and not out at lunch until they finish - Teach PBIS expectations for community businesses - Restorative circle - Possible internships - Inviting community business to flex day, "meet your community day" - Whole SLT to talk - Students: AxeLop, BelBea, BlaHea, Yuv, Jojo, What is the plan - Identify the students, Meeting with community members, students

		<p>writing a letter to present to Safeway, use this to make it big picture, quickly</p> <ul style="list-style-type: none"> - BTSN - The “why” is to meet teachers and know what students will work on during the year. On board/ or doors, there will be post-its of wishlist and teacher contact info. Question box/ FAQ- Teachers will present as a group, classrooms will be available for families to walk around and see wish list & teacher contact info- have grade levels decorate boxes <ul style="list-style-type: none"> - Ryann to present PTA at the end of each session and table outside - 5:30-7:30 building open large group in the gym, envelope on door to leave questions, FAQ in a week to answer questions, staggered starts for grade level sessions, - Tardies- students have had enough time to understand the policy. Lunch detention will begin next week for period tardies. 1st period, tardies need to be cleared by parents. - Student handbook - <ul style="list-style-type: none"> - Tear off page - Incentive = advisory challenge and/or barometer - Give out folders
<p>Moore Updates 9 minutes (9:30)</p>	<ul style="list-style-type: none"> → Hirings → Construction Update → Lunch equipment → Grade level assemblies 	<ul style="list-style-type: none"> - Ms. Hollis (reading specialist) started today. Ms. Washington (STIP) is supporting her. - Mr. Shotz is here for 7th grade science this week. Enjoys working here, not interested in SDC position. - Ms. Jennifer Langlois will be our new ISS. She will be working with Ms. Rayos (7th grade RSP)
<p>Upcoming Events 5 minutes (9:35)</p>	<ul style="list-style-type: none"> → 1st ILT Mtg (8/22) → Learning Walkthroughs (8/23) → RJ-led PD (8/24) → Community and Title I mtg. (8/25) → BTSN (8/30) → Title 9 and consent PD → Sept 6th flex day - SLT planned → Sept 15th flex day - Grade Level Planned 	

Roundtable: Glows and Lows 15 min (9:50)		Anderson- Carriere - Chiparo- Doubly - Gonzalez - Johnson - Lefkowitz - McNeil - Moore - Pareja - Thomas -
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August 19, 2022

Topic and time	Agenda Item	Notes
Icebreaker 10 min (8:55)	Icebreaker - Who are you dedicating this school year to?	Anderson- ArtAll and SPED students - supporting the trauma informed spaces Carriere - self and self care of self and teachers more time taking care of self and less planning on weekends and Prince!! Chiparo- Grandma - her passion for education still exists at 94 years old Doubly - Self/ Family - doing what is necessary for them Gonzalez - SLT team - little things to make sure the team is OK, being here for us to encourage we are taking care of ourselves. Johnson - To self - i" If I'm not taking care of myself, I'm not open to learn from everyone else" Lefkowitz - Baby Skipper. First year in all of years teaching to see students who are struggling and what she want her kids to have McNeil -SLT Team and staff- having understanding and patience with kids to help everyone Moore - Mother for all she has giving to him and his siblings Pareja - Thomas - CMS students bc that's why I'm here
Procedural 1 min	Norms, Roles and Agenda check Agenda Check in - Roundtable	Roles Facilitator - Moore Notetaker - Anderson Timekeeper - Carriere Process checker - Chiparo
Priority Topics 25 min	<ul style="list-style-type: none"> → Day 10 Count (4th period) → BTSN → Rainy day supervision → tardies 	<ul style="list-style-type: none"> - Distribute it by grade, go into rooms, do actual count of students in the room. Check with the teacher to confirm any absences. - Grade levels were split for how to present, will do in grade level groups in various places on campus, wanting to try to make it simple for families - will there be a microphone and AV materials, 8th grade families have not come on campus in 2 years, so there might be more families than usual. It's from 6-7:30, and scheduling times for grade level presentations, each grade level will get a 30 min time frame to follow student schedules - The

		<p>“why” is to meet teachers and know what students will work on during the year. On board, there will be post-its of wishlist and teacher contact info. Question box/ FAQ- Teachers will present as a group, classrooms will be available for families to walk around and see wish list & teacher contact info- have grade levels decorate boxes</p> <ul style="list-style-type: none"> - Rainy Day supervision - Moore will review the previous schedule, identify available areas for students to go to. - Tardies- students have had enough time to understand the policy. Lunch detention will begin next week for period tardies. 1st period, tardies need to be cleared by parents. -
<p>Moore Updates 10 minutes (9:26)</p>	<ul style="list-style-type: none"> → Hirings → Construction Update → Lunch equipment → Grade level assemblies 	<p>-We have just completed onboarding of 3 vacancies: 7th grade science -Mr. Patel, Reading Specialist - Ms. Hollins, and STIP- Ms. Washington; still looking to fill vacancy for SDC - will check in with Mr. Shotz</p> <p>Construction Update - -We are still on pace for a July 2023 completion</p> <p>We are in the process of ordering more equipment is being ordered like jump ropes, Double dutch ropes,,portable basketball courts, tetherball court, colored chalk/tape for 4 square, frisbees, and extra soccer, football, and basketballs</p> <p>-beginning next week the library will be open during lunch</p> <p>-this week we opened the gym during lunch for basketball and volleyball, we are hoping to add badminton soon</p> <p>- Grade level assemblies took place this week. We reviewed school policies and had a fun class competition.</p> <ul style="list-style-type: none"> - Electronic Policy - Need to change that cell phones should not be visible.
<p>Upcoming Events (9:34)</p>	<ul style="list-style-type: none"> → 1st ILT Mtg (8/22) → Learning Walkthroughs (8/23) → RJ-led PD (8/24) → Community and Title I mtg. (8/25) → BTSN (8/30) 	<p>Preparing for learning walk, and subs will be provided for teachers who are participating with the walks. Jeanie will provide support for our site.</p>
<p>Roundtable: Glows and Lows (9:36)</p>		<p>Anderson- 6th Graders at lunch playing and reading - Lows - holding students accountable</p> <p>Carriere - Basketball players trying to play soccer and be goalie so they can touch the ball</p> <p>Low - a lot of behavioral work that needs to be done so that students adhere to expectations.</p> <p>Chiparo- 7th grade assembly was super fun! Glow is having Shotts in Science, Low is behavioral stuff- JqamCol for PE</p> <p>Doubley -</p> <p>Gonzalez - Have seen Families beginning to come to our school. JayBra family trying to come back but it is full</p> <p>Johnson - watching basketball guys get into playing volleyball. Lows - split support of gym and 8th period class is ridiculous</p> <p>Lefkowitz -</p> <p>McNeil - Lunch in the gym - ArtAll- Low is JamCol, BelBe, BlaHea</p> <p>Moore - JamCol had hard time in PE and will have a reset on Monday, JusGib - has to get it together during transitions and outside activities</p>

Pareja -
Thomas -

August 15, 2022

Topic and time	Agenda Item	Notes
Icebreaker 7 min	Icebreaker -What is your favorite song currently?	Anderson- Carriere - Dj Zirk Chiparo- Doubley - Vince Staples Gonzalez - Johnson - Drip by Lizzy Jeff Lefkowitz - We don't talk about Bruno McNeil - Magic dragons, Imported Moore - N95 Pareja - Thomas =
Procedural 1 min	Norms, Roles and Agenda check Agenda Check in - Roundtable	Roles Facilitator - Moore Notetaker - Timekeeper - Carriere Process checker - Doubley
Check in 25 min	Grade level updates	6th - Student issues with Ramona and Ton disagreement - Working with Rj - Student August is a runner (no 1:1 inclusion program); Teacher and student anxiety are high; Lindsay, Doubley, Neely are support system - Lunch in general for 6th 7th - Girl drama, Mik, Jamarcus restored an issue with another students; EliJac on radar, communication is good with parents 8th - Justin in Blueprint, RJ - Doubey: 7th graders Tian and Mikae have beef from last year; HeaHig having issues with Mikae; Classrooms starting next week; Ms. Yours schedule Thursday and Friday of this week; Check in with Ziele regarding student (Ramona) PJ - :AJ check in; Jamarcus Carriere - Instructional Coach - Last week worked with teachers to identify needs and expectations. Planning support needed, planned with Ricky and Ellie last week, Diana and Ellie this week. There are 2 7th grade girls Tian and Calei who have the same classes. Office - In the future, 1 extra support possible 8th grade support, when needed, possible IWE for students Afterschool - Staffing, Pareja - Counseling - support Elijac with supplies in the room (good strategy of support)
Hot topic 20 min	1st week of school recap - Supervision - breaks/lunches - Lunchtime activities - communication - Memo	6th grade lunch - All supervisors are starting in the GREAT HALL (except Mr. K who will supervise bathrooms) - Field (lots of soccer players) - Coach Doubley, Andre, - Gym - Mr. K/Coach Johnson - Lunch line is long - move tp 10 minutes - Courtyard - Anderson - Rover - Lefkowitz - Envisioneers - Split Great Hall and Courtyard Wednesday - All 6th graders after eating report to Courtyard

	<p>Upcoming events this week:</p>	<p>L7th grade lunch -</p> <ul style="list-style-type: none"> - Field - Chiparo, Thomas, Andre - Gym - Mr K/Coach Johnson (Coach Corey) - Courtyard - Anderson, Pareja - Rover - Moore - Envisioneers - Split Great Hall and Courtyard <p>Snacks - Refer student to dean for snack/check in</p> <p>Students -</p> <ul style="list-style-type: none"> -
<p>Principal (Will check in w/ Deans)</p>	<p>Hiring updates Dean messages → Daily to staff → Weekly to parents</p>	
<p>Adjournment</p>		

Claremont Instructional Leadership Team (ILT)
Agenda & Notes

Date: Monday, April 24, 2022

Attendance:

Agenda Item	Time	Notes	Next Steps
<p>Welcome And community agreements</p>	<p>5 min</p>	<p>Something that made you laugh this week so far.</p> <p><u>Community Agreements</u></p> <ul style="list-style-type: none"> • We are in this for the betterment and growth of all within our Claremont community • We are willing to have courageous conversations: conversations in which you initiate to discuss the issues that you would rather avoid, and when you handle difficult conversations with dignity for yourself and others. • We respect the time, by making sure the time is well planned, well spent, valuable for all, and by being engaged • We have positive intentions and are aware of the impact of words and actions. <p><i>Please review these agreements and choose one that you will hold today.</i></p>	<p>NONE</p>
<p>Signature Practices</p>	<p>20 min</p>	<p>Is this ready to present on Wednesday? How will we present?</p> <p><u>Claremont Signature Instructional Practices DRAFT</u></p> <p><u>Observations / Learning walks Venn diagram</u> (it's got animations, so you have to "play" it full screen)</p>	

<p>Learning Walk Thoughts</p>	<p>20 min</p>	<p>How are we presenting this on Wednesday? -Youts venn diagram</p> <p>PD is Wednesday:</p> <ul style="list-style-type: none"> ○ ILT will share information about <ul style="list-style-type: none"> ■ Claremont Standard Practices ■ Learning walk ○ Mr. Moore will share information about <ul style="list-style-type: none"> ■ Buy Back Day Retreat Survey ■ Master Schedule conversation (if time permits) 	
<p>Closing</p>	<p>2 min</p>	<p>Thank you! Anything you need going forward?</p> <p>How well do you feel we adhered to the community agreement you chose to hold for today's meeting?</p> <p>If you want to look at the proposed calendar of topics going forward for ILT it is on the last page of this document. This is the doc I have been working with Jeannie on when we meet.</p>	<p>Flex Day or Not to Flex Day</p> <ul style="list-style-type: none"> ● Having a full day of classes instead of Flex Days. For instance if we are out on a Monday, instead of Flex day on Tuesday, we would have all periods 1- 8 (i.e. extended Wednesday schedule). ● Can still have flex days a couple of times of for festival

			days or planned events
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Date: Monday, April 10, 2022

Attendance:

Agenda Item	Time	Notes	Next Steps
Welcome And community agreements	5 min	<p>How was your spring break?</p> <p><u>Community Agreements</u></p> <ul style="list-style-type: none"> • We are in this for the betterment and growth of all within our Claremont community • We are willing to have courageous conversations: conversations in which you initiate to discuss the issues that you would rather avoid, and when you handle difficult conversations with dignity for yourself and others. • We respect the time, by making sure the time is well planned, well spent, valuable for all, and by being engaged • We have positive intentions and are aware of the impact of words and actions. <p><i>Please review these agreements and choose one that you will hold today.</i></p>	NONE
Department Check-in	10m	<p>Top of mind -</p> <p>Math- SBAC second week of May, spending PTA money, deciding on workbooks for Sped (RSP)-</p> <p>Science - Sex Ed/Puberty Ed happened! No STEAM Knight this year, 7th grade doing a project for rest of year</p> <p>History- CHK survey</p> <p>ELA- SBAC first week of May (how to teach a unit around this?)</p> <p>SLT-</p> <p>PE- Watson's back! Woohoo! Finishing up bball and frisbee, moving into fun games 😊</p>	

		SpEd - wondering about IXL licenses for students (SDC already uses this) adding SpEd to PTA budget	
Signature Practices	20 min	Identifying Signature Practices <ul style="list-style-type: none">• What do they look like? What would we be looking for if we were to walk through classrooms?• This is a chance to try something out for next year, start the year with clarity and we can use this in hiring for next year <p>Let's finish this up so we can present it to staff.</p> <p>Claremont Signature Instructional Practices DRAFT</p>	

<p>Learning Walk Thoughts</p>	<p>20 min</p>	<ul style="list-style-type: none"> ● How do we want to present this to staff? ● Next instructional PD is 4/19 ● Do we want to combine this observation data with the signature practices and thoughts for next year into a PD where we think about “looking forward to next year”? <p>Hesitant to frame it as a result of of learning walk because it seems like there is a negative reaction from some staff about learning walk</p> <p>Venn Diagram between evaluation and learning walk could be helpful to present (learning walk is a snapshot of what is going on in the school)</p> <p>We are trying to create a culture at this school that when people come into your class it's an opportunity to become better!</p> <p>People were upset because it feels so much like an evaluation</p> <p>People want to be told ahead of time—maybe we should norm that people will not be told ahead of time</p> <p>Trust has been broken with some staff about how the learning walk goes</p> <p>Give a really clear protocol</p> <p>Will we be doing them next year? Yes</p> <p>How many? 4 - as many teachers as possible should go on a learning walk but everyone needs to be trained first</p> <p>Will I be told ahead of time? You will be told when there is a learning walk happening, but you will not know if it is your class. Share assessment dates with your department lead.</p> <p>How long will people be in my class? 15 minutes</p> <p>Will I get feedback? No individual feedback, only schoolwide feedback in an instructional PD</p> <p>Am I expected to do all of the things on the IPG? No</p> <p>Is this an evaluation? No</p>	
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		What other questions do you have?	
Closing	2 min	<p>Thank you! Anything you need going forward?</p> <p>How well do you feel we adhered to the community agreement you chose to hold for today's meeting?</p> <p>If you want to look at the proposed calendar of topics going forward for ILT it is on the last page of this document. This is the doc I have been working with Jeannie on when we meet.</p>	

Date: Monday, March 13, 2022

Attendance:

Agenda Item	Time	Notes	Next Steps
Welcome And community agreements	5 min	<p>What's boiling over? turn to your partner for 2 mins. 1 per person.</p> <p><u>Community Agreements</u></p> <ul style="list-style-type: none"> • We are in this for the betterment and growth of all within our Claremont community • We are willing to have courageous conversations: conversations in which you initiate to discuss the issues that you would rather avoid, and when you handle difficult conversations with dignity for yourself and others. • We respect the time, by making sure the time is well planned, well spent, valuable for all, and by being engaged • We have positive intentions and are aware of the impact of words and actions. <p><i>Please review these agreements and choose one that you will hold today.</i></p>	NONE

Department Check-in	10m	<p>Top of mind -</p> <p>Math- testing ?? 2nd week in may</p> <p>Sped (RSP)-</p> <p>Science - what should Ms. Lisa do while she isn't teaching science during sex ed? Chaperone ice skating</p> <p>History-</p> <p>ELA- testing ??</p> <p>SLT-</p> <p>PE- making up fitness testing</p> <p>SpEd -</p>	-OEA Action on 3/15, reschedule Instructional PD
Signature Practices	43 min	<p>Identifying Signature Practices</p> <ul style="list-style-type: none"> • What do they look like? What would we be looking for if we were to walk through classrooms? • This is a chance to try something out for next year, start the year with clarity and we can use this in hiring for next year <p>Let's finish this up! We can tie this to the learning walk document so that we can observe for this</p> <p>Claremont Signature Instructional Practices DRAFT</p> <p>-self-reflection during observations</p> <p>-choose something that we will see next time we come in to watch you – personal growth plan centered around a core action</p> <p>-what else are we seeing in learning walk</p>	
Closing	2 min	<p>Thank you! Anything you need going forward?</p> <p>How well do you feel we adhered to the community agreement you chose to hold for today's meeting?</p> <p>If you want to look at the proposed calendar of topics going forward for ILT it is on the last page of this document. This is the doc I have been working with Jeannie on when we meet.</p>	

Date: Monday, Feb 27, 2022

Attendance:

Agenda Item	Time	Notes	Next Steps
Welcome And community agreements	5 min	<p>What's boiling over? turn to your partner for 2 mins. 1 per person.</p> <p><u>Community Agreements</u></p> <ul style="list-style-type: none">• We are in this for the betterment and growth of all within our Claremont community• We are willing to have courageous conversations: conversations in which you initiate to discuss the issues that you would rather avoid, and when you handle difficult conversations with dignity for yourself and others.• We respect the time, by making sure the time is well planned, well spent, valuable for all, and by being engaged• We have positive intentions and are aware of the impact of words and actions. <p><i>Please review these agreements and choose one that you will hold today.</i></p>	NONE
Department pCheck-in	10m	<p>Top of mind - If this feels unnecessary or not useful, feel free to skip this and move into the next section and return if there is time!</p> <p>Math- Sped (RSP)- History- ELA- SLT- PE- SpEd -</p>	-OEA Action on 3/15, reschedule Instructional PD

<p>Signature Practices</p>	<p>35 min</p>	<p>Identifying Signature Practices</p> <ul style="list-style-type: none"> • What do they look like? What would we be looking for if we were to walk through classrooms? • This is a chance to try something out for next year, start the year with clarity and we can use this in hiring for next year <p>Ariel: Since I am not going to be at the meeting here is my thinking... Goal of this section of the meeting is to draft a list of our "Claremont Signature Practices." This is in reference to instructional practices at the moment (e.g. do nows, learning targets, etc.) not school wide policies. Later we can expand to include things like email response expectations, etc. but for now please focus on instructional practices. The plan is to review this draft at our next meeting (3/13) once it has been cleaned up and then present it to staff at the next PD (3/15)</p> <p>Claremont Signature Instructional Practices DRAFT</p>	
<p>Measure G1</p>	<p>15 min</p>	<p>Review KEY GOALS</p> <ul style="list-style-type: none"> • Attract and retain school-site educators. • Increase access to courses in arts, music, and world languages in grades 6-8. • Improve student retention during the transition from elementary to middle school. • Create a more positive and safe middle-school learning environment <p>What are Claremont's priorities?</p> <ul style="list-style-type: none"> • Retain RJ staff and continue supporting students to increase positive behaviors in and outside of the class. • Increase the number of students who participate in electives: music, art, computer science • Provide more field trips • Hire Art, Spanish, and Choir teacher • Student advisors <p>Important Information</p>	

		<ul style="list-style-type: none"> • Art, Spanish and student advisors are being funded from another funding source • Field trips are not an allowable use <p>With the five priorities listed what would be the top two?</p> <ul style="list-style-type: none"> • Retain RJ facilitator • Choir as an elective 	
Closing	2 min	<p>Thank you! Anything you need going forward?</p> <p>How well do you feel we adhered to the community agreement you chose to hold for today's meeting?</p> <p>If you want to look at the proposed calendar of topics going forward for ILT it is on the last page of this document. This is the doc I have been working with Jeannie on when we meet.</p>	

Date: Monday, Feb 6, 2022

Attendance:

Agenda Item	Time	Notes	Next Steps
Welcome And community agreements	5 min	<p>What's boiling over? turn to your partner for 2 mins. 1 per person.</p> <p><u>Community Agreements</u></p> <ul style="list-style-type: none"> • We are in this for the betterment and growth of all within our Claremont community • We are willing to have courageous conversations: conversations in which you initiate to discuss the issues that you would rather avoid, and when you handle difficult conversations with dignity for yourself and others. • We respect the time, by making sure the time is well planned, well spent, valuable for all, and by being engaged • We have positive intentions and are aware of the impact of words and actions. 	NONE

		<i>Please review these agreements and choose one that you will hold today.</i>	
Department Check-in	10m	<i>Top of mind</i> Math- Sped (RSP)- History- ELA- SLT- PE- SpEd -	
PD	10 min	<ul style="list-style-type: none"> ○ How do you think it went? ○ Grows and Glows 	

ELD Pulse	15 mins	<u>Snapshot</u>	
Closing	2 min	Thank you! Anything you need going forward?	

Date: Wednesday, November 30, 2022

Attendance: Moore, Thomas, McGeehan, Youts, Jordan, Kaferle, Lozito, Booker, Geddis

Agenda Item	Time	Notes	Next Steps
Welcome And community agreements	5 min	<p>What's boiling over? turn to your partner for 2 mins. 1 per person.</p> <p><u>Community Agreements</u></p> <ul style="list-style-type: none"> • We are in this for the betterment and growth of all within our Claremont community • We are willing to have courageous conversations: conversations in which you initiate to discuss the issues that you would rather avoid, and when you handle difficult conversations with dignity for yourself and others. • We respect the time, by making sure the time is well planned, well spent, valuable for all, and by being engaged • We have positive intentions and are aware of the impact of words and actions. 	NONE

Please review these agreements and choose one that you will hold today.

**Department
Check-in**

10m

Top of mind

Math- when are workbooks arriving for next desmos unit? On track with district schedule yay! Have been giving opportunities for self reflection through exit tickets.

Sped (RSP)- nothing major.

History- same as before

ELA- getting through i-ready before break considering internet setback, looking at new workbooks

Science- Getting Ms. Lisa's grading policy and system set up in a way that works for HER and for the STUDENTS. Also helping her learn the power of intentional LTs, do-nows, and exits. Foss i check before winter break but doesn't seem possible now with what is going on in the department – Herbie suggested using the first day back on grading these but it isn't feasible

SLT- Supervision, Sub coverages, STIP hire

PE- New equipment order. Continuing to plan for student talk and academic vocabulary usage in class and on Wednesdays.

SpEd - Staff has stepped up in Booker's absence, things are going better healthwise

-ask about foss assessment and what we can do???

<p>PD</p>	<p>30 min</p>	<p>Next Instructional PD isn't until January; however, here is an idea: Opt in groups led by ILT members. Groups:</p> <ul style="list-style-type: none"> ● Standards based backwards planning <ul style="list-style-type: none"> ○ Rubrics ○ Thomas and Jordan ● Learning targets <ul style="list-style-type: none"> ○ Reflective self assessment tools ○ McGeehan and Youts ● Checks for understanding in general <ul style="list-style-type: none"> ○ Lozito, Kaferle and Geddis <p>Each of these groups would be a stepping stone towards implementing self assessment and reflection opportunities.</p> <p>Planning: STEP 1: create a common template/outline for each group</p>	<p>Ariel to send survey on 12/1</p>
<p>Peer observation</p>	<p>15 mins</p>	<p>It would be great to find a way to enable peer observations.</p> <ul style="list-style-type: none"> ● Sign up sheet? <ul style="list-style-type: none"> ○ Include the teacher's areas of confidence and there requests of how observers interact in their classroom? <p>MOVE TO NEXT MEETING</p>	<p>Video options? Raffle incentive? Leave early if you have done it exit ticket?</p>

Closing	2 min	Thank you! Please share one glow and one grow from this meeting.	
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Date: Monday, November 14, 2022

Attendance: McGeehan, Geddis, Jordan, Lozito, Thomas, Moore, Kaferle

Agenda Item	Time	Notes	Next Steps
Welcome And community agreements	5 min	<p>What's boiling over? turn to your partner for 2 mins. 1 per person.</p> <p><u>Community Agreements</u></p> <ul style="list-style-type: none"> • We are in this for the betterment and growth of all within our Claremont community • We are willing to have courageous conversations: conversations in which you initiate to discuss the issues that you would rather avoid, and when you handle difficult conversations with dignity for yourself and others. • We respect the time, by making sure the time is well planned, well spent, valuable for all, and by being engaged • We have positive intentions and are aware of the impact of words and actions. <p><i>Please review these agreements and choose one that you will hold today.</i></p>	NONE

<p>Department Check-in</p>	<p>20m</p>	<p><i>1 glow and 1 problem of practice</i></p> <p>Math-</p> <ul style="list-style-type: none"> ● Glow: on pace with district pacing for curriculum ● Problem of practice: How to pair digital curriculum with paper materials so that kids have more ways to engage since district won't pay for desmos after this year. <ul style="list-style-type: none"> ○ Could figure this out as a school if we can pay for it if teachers want? <p>Sped (RSP)-</p> <ul style="list-style-type: none"> ● Glow: coming together to support Rayos and bridge some gaps through effective meetings ● Problem of practice: Resources <ul style="list-style-type: none"> ○ Down on an ISS and laptops and spacing <p>History-</p> <ul style="list-style-type: none"> ● Glow: both new teachers are putting in a ton of effort to get to the point where they want to be as first year teachers ● Problem of practice: getting beyond the here and now solution – want to be able to move onto writing and other stuff that haven't been able to get to it <p>ELA-</p> <ul style="list-style-type: none"> ● Glow: able to get ahead of needs for second iready test round <ul style="list-style-type: none"> ○ Going to be challenging pulling kids during 8th regardless of all hands on desk ● Problem of practice: nowhere near where we need to be and nobody in the district is. District is asking scores to be input for every kid for every question of the test. <p>Science-</p> <ul style="list-style-type: none"> ● Glow: first department meeting with Meehan and Lisa. every class has a teacher! ● Problem of practice: amount of support (planning and teaching) needed for Ms. Lisa on a regular basis. <ul style="list-style-type: none"> ○ Carriere and Youts created a document for who she should ask for what support 	<p>Could a flex day be turned into a testing day? Either for makeups or for the original testing window?</p> <p>Bring up flex day stuff at SLT</p> <p>Ask district if they can provide a support person for Ms. Lisa bc of disability? Include that she teaches chemistry and has to pour boiling water for a lab and it may be unsafe. PAR coach for her?</p> <p>Student helper for Ms. Lisa during 8th for set up and such?</p>
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		<p>SLT-</p> <ul style="list-style-type: none"> ● Glow: we have hired an ISS! Mr. Cottrell will be supporting as 7th grade ISS and teach an 8th period spanish class. ● Problem of practice: coverage for last minute absences <p>PE-</p> <ul style="list-style-type: none"> ● Glow: Fitness Journaling has been going very well and we have had good conversations on Wednesdays because of it. Some students are using their learning from these sessions in class. Able to use so much from the PE PD's. ● Problem of practice: Means of incorporating academic vocabulary as we push to include more usage within our units 	
Book Study	3 min	<p><i>The PD Book</i></p> <ul style="list-style-type: none"> ● Share outs or do we want to do a book study? 	McGeehan

<p>PD</p>	<p>15 min</p>	<p>Next Instructional PD isn't until January; however, here is an idea: Opt in groups led by ILT members. Groups:</p> <ul style="list-style-type: none"> ● Standards based backwards planning <ul style="list-style-type: none"> ○ Rubrics ○ Thomas and Jordan ● Learning targets <ul style="list-style-type: none"> ○ Reflective self assessment tools ○ McGeehan and Youts ● Checks for understanding in general <ul style="list-style-type: none"> ○ Lozito and Kaferle <p>Each of these groups would be a stepping stone towards implementing self assessment and reflection opportunities.</p> <p>Thoughts? Does anyone feel like they could lead one of these groups?</p>	
<p>Peer observation</p>	<p>15 mins</p>	<p>It would be great to find a way to enable peer observations.</p> <ul style="list-style-type: none"> ● Sign up sheet? <ul style="list-style-type: none"> ○ Include the teacher's areas of confidence and there requests of how observers interact in their classroom? <p>MOVE TO NEXT MEETING</p>	<p>Video options? Raffle incentive? Leave early if you have done it exit ticket?</p>
<p>Closing</p>	<p>2 min</p>	<p>Thank you! Please share one glow and one grow from this meeting.</p> <p>-use the time to plan the PDs – practical use of time -type in department share out to maximize time for work</p>	

Attendance:

Agenda Item	Time	Notes	Next Steps
Welcome	5 min	If you had a catch phrase, what would it be?	NONE
Department Check-in	8m	<p>Math- Giving and grading interim assessments as directed by district, using this data to review student progress and make a plan how best to support</p> <p>Sped (RSP)- Continuing new teacher support, short staffed an ISS/para - support with schedule and adding support from 6th and 8th grade, frustrations with space for supporting students.</p> <p>History- Continuing new teacher support, questions/concerns, sounding board and collaborative problem solving, etc.</p> <p>ELA- Thorns: Frustrations with curriculum Rose: field trip, first assessment, starting grammar Discuss examples of student self reflection and assessment in the department Grade reflections How can we make study guides so students can recognize what they need to work on for an assessment and how to do that independently</p> <p>Science- 7th grade teacher hired, Lisa Johnson, hopefully will begin the week of 10/31.</p>	

		<p>RSP-</p> <p>SLT- fall festival preparations, SpEd inclusive activities, fire/earthquake drill on 10/19, reviewing best practices around tardy system</p> <p>PE- Finishing Up Volleyball and Soccer units, Have been journaling with students on Wednesdays and it has been going well. We have been able to reference the character traits that we cover when we talk to students about class or their actions.</p>	
<p>Community Agreements</p>	<p>15 min</p>	<p>How are we holding each other accountable for these community guidelines? What should the Spearitwux role be in helping/assisting in these guidelines?</p> <ul style="list-style-type: none"> ● Contact spearitwux to let them know the community agreements that we have already come up with ● Protocol for how to address it when someone is not adhering to our agreements? <p>Reminder: let's remember...</p> <p>End look at the agreements: how do you think we did on this? If comfortable out- Non verbal cue to pause</p>	<p>-We are in this for the sake of our ALL our students and Claremont community</p> <p>-We are willing to have courageous conversations (Courageous conversations are those which you initiate to discuss the issues that you would rather avoid, and when you handle difficult conversations with dignity and respect for others.</p> <p>-We respect the time, by making sure the time is well</p>

			<p>planned, well spent, and valuable for all, and by being engaged</p> <p>-We have positive intentions and are aware of the impact of words and actions.</p>
<p>Staff ILT Meeting Next Week (PD)?</p>	<p>20</p>	<p>Agenda for our Instructional PD:</p> <ul style="list-style-type: none"> ● Intro (7 min) <ul style="list-style-type: none"> ○ Agenda (what we're doing and why) ○ Community agreements (how are we holding each other accountable for these agreements?) ● Review the survey: (8 min) : “The goal of this survey is for ILT to find out what and how reflection practices are utilized at Claremont, and also to identify people who could be leaders among us for sharing these practices. Thank you for your participation in growing our community.” ● ● iReady Data (30 min): <ul style="list-style-type: none"> ○ Show video explaining iready ○ Grade level data dive <ul style="list-style-type: none"> ■ Slides on what do you notice etc. guiding questions ○ Intro how this can be used for SLCs (stretch goal vs normal growth) info will 	<p>What do we do</p>

		<p>be shared with teachers prior to SLC prep for easy access</p> <p>Brainstorm reading strategies we can use in advisory and as a school to support and engage students in reading, and aid their reading comprehension.</p> <p>-Review Survey: Strategies already used? Can you share more information about this strategy? Something you want to learn more about or try next w/ checks?</p> <p>-iReady scores review and reflection per advisory</p> <p>-SPED? Share how they use their data to help students. Strategies used to help students prepare for their end of year testing? LPAC/SBAC Share your reading strategies (comprehension) How do they use data?</p> <ul style="list-style-type: none"> • What are their expectations when we are going over iready scores since they didn't take it? Make sure time is useful for them too • Simple reading strategies that people can use in their advisories <p>-FC?</p> <ul style="list-style-type: none"> • How to integrate FC concerns/participation into PD? Where does this belong? <p>Topics or concerns that feel relevant to this, can we address that- any relevant FC concerns related to FC...? We should know what the relevant FC concerns are (in ILT).</p>	<p>when students aren't reading during SSR?</p> <p>-High suggestion books? Book recording? Group reading? iReady activities? Short stories?</p> <p>What are the expectations?</p> <p>-Book</p>
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Date: Monday September 26, 2022

Attendance:

Agenda Item	Time	Notes	Next Steps
Welcome	5 min	One word	NONE
Department Check-in	10m	<p>Math- Working on Student Reflection/Progress tracking sheets for beginning of Unit 4, Working on rubric for self-reflection, Collaborating on how best to use Desmos online curriculum + workbooks</p> <p>Sped-</p> <p>ELA- Hasn't met since last ILT meeting (update hasn't changed)</p> <p>Science- Met last week (every week) specifically to discuss reflection ops in science classes. Supplies in 7th grade science class, updates around vacancy, SMARTe goals, planning for long term absence in 8th</p> <p>RSP-</p> <p>History- Continuing new teacher needs. Will discuss "step up to writing" soon</p> <p>SLT-</p>	

		<p>PE- Advanced techniques in dribbling and passing (hands & feet), sport specific movement patterns, spatial awareness, sporting conduct, volleying a object with a forearm pass</p>	
<p>Community Agreements</p>	<p>20 min</p>	<p>Review notecards from our ILT meeting. Which community agreements do we want to agree upon and uplift during our next ILT meeting?</p> <ul style="list-style-type: none"> -Assume we are all in this for the sake of our students -Strive to understand individual's needs -Politeness and Kindness matter -There is no need to destroy the opinion of others -No comments on others feedback/rather have facilitators guide meeting than someone who feels strongly about the opinion of others Youts doesn't quite understand this one -Safe place to take risks without judgment/ polite and kind/speak truth/positive and patient -Keep solutions at the center, "I" statements, strive to understand the truth -Our concerns deserve to be validated and responded to with actions of solidarity and compassion -Assume positive intent/One Mic/Solution oriented– we can easily get down about all the things that are wrong, now what though? -Speak your truth -To be honest and true/positive feedback/engaged in PD/Respect diversity -Free to ask a person to expand on a thought to understand more clearly or to be understood (maybe be responsible for your opinions?) 	<ul style="list-style-type: none"> -We are in this for the sake of our ALL our students and Claremont community -We are willing to have courageous conversations (Courageous conversations are those which you initiate to discuss the issues that you would rather avoid, and when you handle difficult conversations with dignity and respect for others. -We respect the time, by making sure the time is well planned, well spent, and valuable for all, and by being engaged -We have positive intentions and are aware of the impact of words and actions. <p>Jordan:</p>

		<p>-Speak in "I" statements</p> <p>-Helpful productive activities, not just filing time (this reads as a concern, not a community agreement) Respect the time...?</p> <p>-Include all diversities- inclusion of the setting where I perform my educational job (in this context this reads as a more concern, bit this could community agreement)</p>	
<p>Review Answers from ILT Questions</p>	<p>20</p>	<p>Which patterns, stand-out comments do you notice? According to these responses, what should be the next steps for us at our subsequent meeting so we can help each other reflect as teachers, students, and a community??</p> <ul style="list-style-type: none"> • What opportunities are there for students to grow through reflection within our community? What about teachers and staff? • How do you define student success? How do students know the criteria for success? • What kind of feedback supports academic and personal growth? • As we're in this work together, how can we honor each other as reflective teacher practitioners and transformative intellectuals? 	<p>Opportunities question: "I wish there were more opportunities" Teacher-facing report card - having students reflect on teaching practices Listening campaigns Community circles RJ Committees Rubrics Advisory Classwork + exit ticket</p> <p>Success question: <i>Students have skills</i> <i>They are sympathetic, thoughtful</i> <i>Students are ready for high school</i> <i>Academic OR SEL</i> <i>Rubrics or goals are the criteria for success</i> <i>Mastery of grade level standards</i> <i>Ability to demonstrate understanding</i> <i>Confidence</i> <i>Growth within learning</i> <i>Learning vs performing</i> <i>Different for each student</i> <i>Growth and movement in</i></p>


			<p><i>a positive direction from baseline</i></p> <p>Academic & Personal Growth: Honest direct feedback, individualized actionable Constructive Opportunities to revise for personal growth Shows how the feedback applies to your life (application)</p> <p>Reflection teacher question: Respect individual perspectives Opportunities to observe peers Engaging or sharing experiences or resources Listen!</p> <p>Next steps: Survey then peer obsv.</p> <p>Power rank– narrow the scope (pick a few)</p> <p>Mr. Moore will share info from the principal meeting</p> <p>Choose your own adventure PD so that we can figure out what people need/where we are at from the survey and then differentiate the PD. also can draw on collective excellence to</p>
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			lead/demo in these various sessions
If time: Grows and glows			

Claremont Instructional Leadership Team (ILT)
Agenda & Notes

Date: Monday September 12, 2022

Attendance: Lozito, Moore, Carriere, Thomas, Kaferle, Youts, Geddis, McGeehan, Jordan, Booker

Agenda Item	Time	Notes	Next Steps
Welcome	5 min	<p>If you were a sandwich, which sandwich would you be, and why?</p> <p>Meeting time planning: What should the start time be, 3:00, 3:15, or 3:30?</p>	<p>NONE</p> <p>3:30 is our meeting time!</p>
PD Plan & Feedback	20min	<p>Present plan and get feedback</p> <p> CMS 22 Big Rocks</p> <p>How can we build upon these ideas to create a PD arch for the year? Based upon our big rocks, what should our PD arch be for the year?</p> <ul style="list-style-type: none"> ● Choose your own adventure PD to figure out what you need in regards to the OETF indicator ● Teacher observations to see some of this stuff in practice in a classroom - specific things to look for in the observation 	<ul style="list-style-type: none"> ● PD agenda ● Survey to ask people what they already do ● Create system for organizing/allowing observations

		<ul style="list-style-type: none"> ● Video examples ● Partner teacher observations to allow for teacher self reflection - do this instead of PD and do reflection instead of coming to PD ● Reflection as part of the meeting - you observe for 15 minutes, then reflect with group at meeting ● Initially define for ourselves, what makes a classroom CMS? ● Create a system for people to be able to observe each other ● 1st PD is contextualize, define, and why it matters, administer survey/reflection about what people already do. ● Growth mindset and allow us to support each other in growing and improving, not always just looking for exemplars – grow and learn together 	
<p>Department Share Outs</p>	<p>15 min</p>	<p>Math-Looking at student self-reflection structures/options, discussing use of curriculum/workbooks/desmos/notebooks, creating rubrics for student self-reflection throughout units</p> <p>Science- Materials check ins with Foss kits, Covid safety stuff, supporting 7th grade science sub, alignment on science notebooks, CER rubrics, how to increase hands-on labs for 8th grade, learning walk reflections discussion</p> <p>English-Module 1 progress, takeaways, questions Learning walk: accountable student talk Grading processes (notebook checks? Stamp sheets?) HW?</p> <p>History- Whats working well, what has been difficult for new history teachers. Going over common procedures in the classroom. Q&A's whatever is most helpful for new teachers right now</p> <p>SPED-</p> <p>RSP- Student Concerns and Deadlines / iXL / iready / Collaboration and Co-teacher</p> <p>SLT- Emergency Drills, student behavior outside of school (in-person and virtual), upcoming Flex days, 7th grade vacancy</p>	

Department Meeting Agenda Creation (Time to align on agenda items/RSP)	15 min	What agenda items should we align on/include in our department meetings? Sample Agenda Items: <ul style="list-style-type: none">● Check in● Share Out from each class (rose and thorn of instruction)● Discuss examples of student self reflection and assessment in the department● Supporting newer teachers and/or trying something new/workshopping	
Closing and what do you need from us?	5 min	How can we support your department moving forward?	