

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of Board of Education

October 8, 2008

**Legislative File**

File ID No.: 08-2258

Introduction Date: 10/08/08

Enactment No.: \_\_\_\_\_

Enactment Date: \_\_\_\_\_

By: \_\_\_\_\_

TO: Board of Education

FROM: Roberta Mayor, Ed.D., Interim Superintendent  
Brad Stam, Chief Academic Officer

SUBJECT: Approval of Revised Board Policy 6190- Evaluation of the Instructional Program

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**ACTION REQUESTED**

Approval of proposed Amended Board Policy 6190- Evaluation of the Instructional Program – A district-wide policy on conducting evaluations of the curriculum and instructional programs.

**DISCUSSION**

The members of the Curriculum, Instruction and Assessment Management Plan (CAIC) have approved a new evaluation protocol and template that outlines the roles and responsibilities of key central office administrators in evaluating curriculum and instructional programs. An evaluation template has been adopted and distributed to use with all evaluation reports, standardizing the district's method and process of documenting and disseminating the effect of curriculum and instructional programs on teaching and learning. The recommended policies are in accordance with the Education Codes 33400-33407 (educational evaluations) and 44662 (evaluation and assessment guidelines).

The CAIC is recommending amendment of the district policy to:

1. Remove the BP 6190's criteria to evaluate the effectiveness of instructional programs based on five performance bands as defined by the California Academic Performance Index.
2. Remove the "Coordinated Compliance Reviews" and "Western Association of Schools and Colleges (WASC) Accreditation" sections from BP 6190 due to the lack of relevance to evaluation of instructional program section.

Board adoption of the amended policies, as recommended by the Committee, will have the effect or impact for all curriculum and instructional evaluations that are conducted by district personnel.

**BUDGET IMPACT**

Adoption of the recommended Amended Policies will have limited budget impact. The new evaluation template will be used to standardize existing modes of reporting program effectiveness. There is potential for some central office staff to request assistance with composing standardized reports. Some staff may not have the fiscal option to allocate funds to conduct a rigorous evaluation. To address this potential set back, Research and Assessment will provide the needed training for anyone who expresses a need for support.

**LEGAL IMPACT**

Adoption of the Amended Policy, as recommended herein, will have the same effect and impact for evaluation of curriculum and instructional programs District wide under the existing Board Policy 6190. As such, the changes in policy, if adopted, are expected to withstand any legal challenges that may arise.



**RECOMMENDATION**

Approval of proposed Amended Board Policies 6190- Evaluation of the Instructional Program – A district-wide policy on conducting evaluations of the curriculum and instructional programs.

Attachments: Proposed Amended Board Policy – BP 6190 – Evaluation of the Instructional Program

## BP 6190 Revision as of 9/10/08

Underline = proposed additions    Strikethrough = proposed omissions

# OAKLAND UNIFIED SCHOOL DISTRICT

## Board Policy

BP 6190

### Instruction

#### Evaluation of the Instructional Program

The Governing Board recognizes that it is accountable to the students, parents/guardians and community for conducting a continual evaluation of the curriculum and the instructional program.

- (cf. 0500 - Accountability)
- (cf. 6000 - Concepts and Roles)
- (cf. 6010 - Goals and Objectives)
- (cf. 9000 - Role of the Board)

The Superintendent or designee shall review the effectiveness of district programs, both the core curriculum and consolidated programs, in meeting desired outcomes for the children they are intended to serve. He/she shall provide the Board and the community with regular reports on student progress toward Board-established standards of expected achievement at each grade level in each area of study. Based on these evaluations, the Board shall take appropriate actions to maintain the effectiveness of programs and, as needed, to improve the quality of education that district students receive.

- (cf. 0510 - School Accountability Report Card)
- (cf. 6011 - Academic Standards)

All program evaluations will provide clear, practical objectives, and recommendations to clarify or improve existing educational programs and practices. Such an evaluation will adhere to scientific research guidelines that include but not limited to:

- Reporting the outcomes of an intervention by comparing participants' educational outcomes (e.g., reading or math skills) with:
  - those of a control or comparison group that does not receive the intervention, or
  - participants' pre-intervention ratings on these outcome measures.

Personnel from Research and Assessment will review all District evaluations to ensure that they are compliant with these evaluation requirements. All District evaluators will adhere to Board policy AR 6161.1 which states: "To ensure integrity and impartiality in the evaluation and selection of instructional materials, a person participating in the evaluation of instructional materials shall not:

1. Accept any emolument, money or other valuable thing or inducement, to directly or indirectly introduce, recommend, vote for, or otherwise influence

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- the adoption or purchase of any instructional material (Education Code 60072)
2. Be employed by or receive compensation from any person, firm, organization or any of its subsidiaries or controlling entities submitting instructional materials to the district
  3. Have or negotiate a contractual relationship with any person, firm or organization or any of its subsidiaries or controlling entities submitting instructional materials to the district
  4. Have an interest as a contributor, author, editor or consultant in any textbook or other instructional material submitted to the district

(cf. 9270 – Conflict of Interest)

(cf. 3315 – Relations with Vendors)

(cf. 0510 - School Accountability Report Card)

(cf. 6011 - Academic Standards)

Specifically, the Board of Education shall establish criteria to evaluate the effectiveness of the instructional programs of all schools through the identification of five performance bands based on the California Academic Performance Index:

- \_\_\_\_\_ Blue
- \_\_\_\_\_ Green
- \_\_\_\_\_ Yellow
- \_\_\_\_\_ Orange

The instructional programs of schools designated as or “Orange” shall be further evaluated to ascertain whether progress is being made in the following areas:

- \_\_\_\_\_ Academic progress of the school as a whole and of all significant ethnic groups
- \_\_\_\_\_ Academic progress of individual students
- \_\_\_\_\_ Progress in providing an environment conducive to learning

Instructional programs failing to meet these criteria will be designated as  
In need of transformation (Red)

Category “Red” instructional programs are not serving the needs of the students attending those schools and they will be considered for closing or prioritized for re-creation through the new schools development process.

Alternative and continuation schools and new schools in place less than three years will be evaluated separately based on the progress of individual students.

The Superintendent or designee shall update the Administrative Regulations annually and submit the recommended accountability criteria for approval by the Board. Evaluations conducted for each school shall be presented annually to the Board. These criteria and evaluations shall also serve as the evaluation of the effectiveness of the consolidated programs in place at each school.

Coordinated Compliance Reviews

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~~The Superintendent or designee shall cooperate with the California Department of Education in the conduct of coordinated compliance reviews to ensure that all district categorical programs comply with federal and state laws and regulations. The Superintendent or designee shall notify the Board of the results of these reviews.~~

- ~~(cf. 0410—Nondiscrimination in District Programs and Activities)~~
- ~~(cf. 0420—School Plans/Site Councils)~~
- ~~(cf. 0420.1—School-Based Program Coordination)~~
- ~~(cf. 0420.3—School-Based Student Motivation and Maintenance Program)~~
- ~~(cf. 1312.3—Uniform Complaint Procedures)~~
- ~~(cf. 6171—Title I Programs)~~
- ~~(cf. 6172—Gifted and Talented Student Program)~~
- ~~(cf. 6174—Education for English Language Learners)~~
- ~~(cf. 6175—Migrant Education Program)~~
- ~~(cf. 6178—Vocational Education)~~
- ~~(cf. 6178.1—Work Experience Education)~~
- ~~(cf. 6179—Child Care and Development Programs)~~

### ~~Western Association of Schools and Colleges (WASC) Accreditation~~

~~The Board believes that accreditation by the Western Association of Schools and Colleges (WASC) can foster excellence and ongoing academic improvement in the district's schools. The accreditation process also may demonstrate to parents/guardians and the community that the schools are meeting their goals and objectives and the WASC criteria for school effectiveness through a viable instructional program.~~

~~The Superintendent or designee shall undertake procedures whereby the district's schools may achieve and maintain full WASC accreditation status. The schools shall conduct a self-study in accordance with WASC requirements, cooperate with the WASC committee during a site visit, and develop and review action plans to increase the effectiveness of the instructional program for students. The Superintendent or designee shall regularly report to the Board on the status of district schools and any WASC recommendations for school improvement.~~

~~If any district school loses its accreditation status, the Board shall give official notice at a regularly scheduled Board meeting. The Superintendent or designee shall provide written notification to each parent/guardian of a student in the school that the school has lost its accreditation status, including the potential consequences of the loss of accreditation status. (Education Code 35178.4)~~

- ~~(cf. 5145.6—Parental Notifications)~~

Legal Reference:

EDUCATION CODE

33400-33407 Educational evaluations (by CDE)

## **BP 6190 Revision as of 9/10/08**

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~~35178.4 Notice of loss of accreditation status~~  
44662 Evaluation and assessment guidelines  
51041 Education program, evaluation and revisions  
51226 Model curriculum standards  
52034 Evaluations required for School Improvement Program  
~~54650-54659 Education Improvement Incentive Program~~  
~~62005.5 Failure to comply with purposes of funds~~  
64000-64001 Consolidated application process  
CODE OF REGULATIONS, TITLE 5  
~~3930-3937 Program requirements~~  
~~3942 Continuity of funding~~

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Curriculum, 1996

CDE PUBLICATIONS

Update on the Status of Program Quality Review and Implementation of SB 374, Nov. 14, 2001

WEB SITES

CSBA: <http://www.csba.org>

CDE, School and District Accountability Division: <http://www.cde.ca.gov/cepdiv>

WASC, Accrediting Commission for Schools: <http://www.acswase.org>

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(cf. 9270 – Conflict of Interest)

(cf. 3315 – Relations with Vendors)

(cf. 0510 - School Accountability Report Card)

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Legal Reference:

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44662 Evaluation and assessment guidelines

51041 Education program, evaluation and revisions

51226 Model curriculum standards

52034 Evaluations required for School Improvement Program

64000-64001 Consolidated application process

CODE OF REGULATIONS, TITLE 5

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