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**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

### Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** December 13, 2022

**Subject** Roosevelt Middle 2021-22 Measure G1 Carryover Request Form

**Ask of the Commission** Approve the Roosevelt Middle 2021-22 Measure G1 Carryover Request Form.

**Discussion** Middle School Network is open to questions from the commission regarding the Roosevelt Middle 2021-22 Measure G1 Carryover Request Form.

**Fiscal Impact** The recommended amount is **\$231,343.91**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Carryover Request form attached.



# Measure G1 Carryover Justification

## Long Form (Complete if carryover is more than \$5000)

Due Date: December 2, 2022

School:	Roosevelt Middle School	Contact/Principal	Joao Solomon
School Address:	1926 19th Avenue Oakland CA 94606	Principal Email	joao.solomon@ousd.org
		School Phone:	510-535-2877

2021-2022 Carryover Amount	<b>\$231,343.91</b>
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### Summary of Proposed Use of Carryover for 2021-22 (listed in order of priority)

2021-22 Proposed Carryover Expenditures from <i>Budget Justification and Narrative Section</i>		Budget
1	Instrument purchases and repairs	90,000
2	After School Music Program Expansion	10,000
3	Art & Maker Class Supplies	55,000
4	STIP Sub	65,000
5	Music & Art Field Trips	11,343.91
Budget Total (must add up to Anticipated Grant Amount)		231,343.91

### Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.

*Many of our purchasing and repair contracts for music supplies were not approved in time to meet budget deadlines. There was a new budget timeline moving all purchasing deadlines up by a month and many new budget procedures which led to many purchase orders being returned because they were needing to be separated because of dollar amounts or other reasons. In addition, procurement was overwhelmed by the number of requests coming from schools at the end of the year and thus some requests were not processed. We were unable to hire a STIP sub due to lack of applicants.*

**REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.**

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
Roosevelt SSC	11.17.22

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
PD Planning Team	11.29.22
Roosevelt School Design Team	11.29.22

## ***Budget Justification and Narrative***

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

### **The Goals of the Measure**

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2020-21 school year.

1. Please explain how you plan to use the Measure G1 carry-over funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carry-over amount.

### **1. Music Program**

Programmatic Narrative Based on Rubric		
Budget	Description of 2021-22 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$90,000	The acquisition of more instruments will allow for an expanded learning experience for our students. This funding will ensure that students have a wider variety of musical experiences. Funds are also needed to repair many of our instruments which are older and no longer functional. Our older instruments continue to break down and need repairs. Proper protection and storage are needed in the form of new cases and instrument racks. We need additional funds for these types of materials because many of our purchasing contracts were not approved in time before budget deadlines last year and so we were unable to acquire the instruments and music	More music students will be able to practice and play with higher quality instruments more often which will lead to growth in skills.

	supplies that were needed. This year we will essentially be buying two years worth of instruments. A smartboard and sound system will give our students a more immersive music class experience.	
\$10,000	The expansion of our after school music program will provide more students access to specific music programs like Jazz Band and World Music that they may not have time to experience during the regular school day..	The number of students who are able to experience music class at Roosevelt will grow.
\$11,343.91	Students will be able to take Field Trips to places such as Cazadero Music Camp. Students will also get to go on Field Trips which include performance opportunities such as Performance at the Park at Six Flags Great America. The money will be used for transportation, entrance fees, etc.	Students will have greater opportunities to engage with music in real world settings. Students will be able to see professional musicians, give performances themselves and gain .

## 2. Art Program

Programmatic Narrative Based on Rubric		
Budget	Description of 2021-22 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$55,000	The purchase of a smart board will allow the teacher to move throughout the classroom freely while interacting with students and the board at the same time. Art specific furniture such as drafting tables, racks, easels and high stools will allow our students to better learn art techniques. A 3D printer will give our students access to new types of mixed media art projects. Art also needs large amounts of consumable supplies such as sketchbooks, canvas, paints, charcoal pencils, pastels, etc.	Students will be able to experiment with different art mediums and participate in a wider variety of art activities.

## 5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis		
Budget	Description of 2021-22 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$65,000	We will hire an additional STIP sub. This person will provide stability and predictability for our students when their normal teacher is not present. During this time, teachers can be out for extended periods with little to no warning. Unpredictability can activate traumatic responses in our students and harm their ability to learn. In addition, this person will provide coverage for teachers so they can meet more often with the families of their students and build partnerships. Lastly, this position will create coverage that will allow teachers to take time to collaborate and plan.	Students will benefit from having more stability and predictability in staffing. Students will benefit from stronger partnerships between teachers and parents/guardians. Students will benefit from stronger and more individualized lesson plans designed to meet their needs.

**Please submit your 2021-22 Measure G1 Carryover Justification Form to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**



# Roosevelt Middle School School Site Council Meeting

(DATE: 11/17/22 )  
(TIME: 4:00 PM )  
(LOCATION: Zoom )

Items	Facilitator
1. Welcome, Introduction, Norms 2. Roll Call a. Joao Solomon - Principal b. Zelda Allison - Teacher c. Brenda Saechao - CSM d. Chalinda Hatcher - Vice Chair e. Kimberly Padua - Teacher f. Javier Martinez - Teacher	Joao Solomon
3. Approval of Minutes	Chalinda Hatcher
4. Discuss and Approve G1 Carryover Funds for 2022-23 School Year a. Measure G1 Carryover - \$231,343.91 i. Joao Solomon introduced the <a href="#">Measure G1 Carryover Proposal</a> and led the group through a review. ii. Joao Solomon motions to approve this use of carryover funds. iii. Kimberly Padua seconds this motion 5. 6 out of 6 members approve of this motion. 6. Motion is approved	Joao Solomon
7. Public Input a. No Public Input	Open Forum



<p>8. Establish Date of Next Meeting and Adjourn a. Thursday, December 8th at 4:00 pm (zoom)</p>	<p>Chalinda Hatcher</p>
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# School Design Team

## RMS SLT

### Agenda and Minutes

Meeting Date and Time: **November 29th, 2022, 3:45-5:15**

Staff Present:

Today's Roles:	Person	NORMS
<b>Facilitator</b>	Solomon	
<b>Time Keeper</b>	Leyva	
<b>Process Checker</b>	Zelda	
<b>Note Taker</b> <ul style="list-style-type: none"> <li>• Document next steps and who is assigned to each one</li> <li>• Record group decisions</li> <li>• Note items we will "park" for later</li> <li>• Record questions needing to be answered</li> </ul>	Mike	
<b>Note Taker 2</b> <ul style="list-style-type: none"> <li>• Back-up the notetaker</li> </ul>	Kim	
<b>Follow-Up</b> (THIS person reminds the team of recorded next steps and roles before the <b>next meeting</b> )	Andy	
<b>On Deck</b>		<a href="#">RMS SLT Charter, 2022-2023</a>  <a href="#">RMS Leadership Structure</a>  <a href="#">Roosevelt Calendar</a>

Topic	Agenda Notes / Discussion Protocol
<b>Warm Opener</b>  3:45 - 3:50	<b>Warm Opener</b> What is your favorite time of the day and why? Leyva: Night time because I can sleep.
<b>Norms &amp; Roles</b>  3:50 - 3:55	<b>As agreed.</b>
<b>Subcommittee Business &amp; Burning Issues</b>  3:55 - 4:05	<b>Updates &amp; Naming Burning Issues</b> <ul style="list-style-type: none"> <li>○ Community Schools Grant was approved</li> <li>○ Will try to start an African American Boys group in January</li> <li>○ Nikole will add 6 6th graders to Black Girl Magic class</li> <li>○ We have our enrollment projection for next year. Forecast for 6th grade GenEd is 160—lower than in previous years</li> <li>○ 5th Grade visits are coming in next 2 weeks: Bella Vista, Franklin, Garfield</li> </ul>

	<p style="text-align: center;"><b>and Manzanita</b></p> <ul style="list-style-type: none"> <li>○ <b>There are still many classes with very few grades: <a href="#">Canvas Pulse Check</a></b></li> </ul>
<p><b>Agenda Item #1</b> 4:25 - 4:40</p>	<p><b>Semester 2 Focus Areas</b></p> <ul style="list-style-type: none"> <li>● <b>Equity Based Grading (April - May)</b></li> <li>● <b>Planning for 2023-2024</b> <ul style="list-style-type: none"> <li>○ School Site Plan (Jan-Feb)</li> <li>○ Bell Schedule (Feb-Mar)</li> <li>○ X Block (Feb-Mar)</li> <li>○ Need to do a technology inventory (chromebooks, carts, projectors, etc.)Room 11A and 108 <ul style="list-style-type: none"> <li>■ Next Steps plan a day to tag e-waste items</li> </ul> </li> <li>○ Need to decide which software licenses we want to keep for 2023-24 (April)</li> </ul> </li> </ul> <p>Given feedback to Canvas and possible switch to Schoology Semester Celebration 12/14</p>
<p><b>Agenda Item #2</b> 4:40 - 4:50</p>	<p><b>RMS 2022-2023 Measure G1 Carryover Proposal</b></p> <p><b>Intended outcome:</b> Present the 2022-2023 Measure G1 Carryover Proposal to the School Design Team and solicit feedback.</p> <p><b>Protocol:</b></p> <ul style="list-style-type: none"> <li>● Presentation of the G1 Carryover Proposal</li> <li>● Popcorn feedback <ul style="list-style-type: none"> <li>○ What happens if we cannot find someone to be our STIP sub? Does that money carry over to next year or do we have to spend it on something else?</li> <li>○ What other types of field trips can Art and Music go on?</li> </ul> </li> </ul> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>● Solomon will submit the G1 carryover proposal for commission approval.</li> </ul>
<p><b>Next Steps &amp; Action Items</b> 4:50 - 4:55</p>	<p><b>See above.</b></p>
<p><b>Closing</b> 4:55 - 5:00</p>	<p><b>Process check, appreciations, and closing.</b></p> <p><b>Items for next meeting: Feedback from Canvas check in.</b></p>