

LEGISLATIVE FILE

File ID No. 11-3074

Introduction Date 12-6-2011

Enactment No. 11-2547

Enactment Date 12-14-11

By 13

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education

December 14, 2011

To: Board of Education

From: Tony Smith, Ed.D., Superintendent
Timothy E. White, Assistant Superintendent of Planning & Management,
Building & Grounds and Custodial Services



Subject: Change Order No. 1 with Georger E. Masker, Inc. for Foster Elementary School Exterior Painting Project in an amount of (\$98.00) decreasing the current contract from \$95,104.00 to \$95,006.00.

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with George E. Masker, Inc. for deductive work due to District requested improvements and DSA or Agency requested changes to Foster Elementary School Exterior Painting Project in the amount not to exceed (\$98.00) decreasing the current contract amount from \$95,104.00 to \$95,006.00.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the Foster Elementary School Exterior Painting Project. Funding for the project is Deferred Maintenance.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to -0.16% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$95,104.00

	Amount \$	Percent %
Changes Due to Owner Requested Change		
<i>(Preliminary Change Order No. 1)</i>	(\$98.00)	-0.10%
<i>TOTAL</i>	(\$98.00)	-0.10%

DISCUSSION

The work added by this change order includes:

Item No.	Description	Reason	Requested by
PCO 1	Credit for the unused AED Balance of \$98.00	Owner Requested Change Reason: Only \$9,902.00 was used of the \$10,000.00 allowance contingency.	District

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$95,104.00
Sum of previously approved Change Orders:	<u>\$0.00</u>
Contract sum prior to this Change Order:	\$95,104.00
Cost of current «Agreement_Type»	<u>(\$98.00)</u>
New Contract Sum:	\$95,005.00
Cumulative Change Order(s) as % of contract	-0.10%
Contract completion date as of this Change Order No. 1	9/11/2011

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with George E. Masker, Inc. for deductive work due to District requested improvements and DSA or Agency requested changes to Foster Elementary School Exterior Painting Project in the amount not to exceed (\$98.00) decreasing the current contract amount from \$95,104.00 to \$95,006.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the Deferred Maintenance. The scope of work is included in the Board of Education approved total budget for the Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with George E. Masker, Inc. for deductive work due to District requested improvements and DSA or Agency requested changes to Foster Elementary School Exterior Painting Project in the amount not to exceed (\$98.00) decreasing the current contract amount from \$95,104.00 to \$95,006.00.

. The total budget for this project is \$95,006.00.

ATTACHMENT

Change Order No. 1 which includes: Foster Elementary School Exterior Painting Project PCO (Preliminary Change Order) Number: 1

Key Codes: 1849000803-6200

10/24/11
 TO: Susie
 FROM: April
 CC: Stanley

CHANGE ORDER NO. 01

PROJECT: Foster *33154* **DATE:** 9/21/2011
 ES Exterior Painting

OWNER: Oakland Unified School District

CONTRACTOR: George E Masker, Inc. *VO50057*
 887 71st Street
 Oakland, CA 94621

DSA FILE NO.: NA
DSA APP NO.: NA
OUSD PROJECT#: 07138 *(PR 1201)*
PROJECT MGR.: April Chu
orig. key = 184-9000-8-03-6200

Def. Maint

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

Original Contract Sum	\$95,104.00
Net Change by previously authorized Change Orders	
The Contract sum prior to this change order	
The Contract sum will be increased/decreased	<i>OK</i> (\$98.00)
The New Contract Sum including the Change Order will be	\$95,006.00
Change Order percentage of base contract	-0.10%
The Contract is changed by (0) Zero Calendar Days	0 days
Contract completion date as of this Change Order therefore is:	9/11/2011

Summary reference attached items : 1

<p>Approved: Architect of Record</p> <p align="center"><i>NA</i></p> <p>Signature _____ Date: _____</p>	<p>Approved: General Contractor</p> <p align="center"><i>Alan A Bjerke</i></p> <p>Signature _____ Date: <i>9/21/11</i></p>	<p>Approved: OUSD</p> <p align="center"><i>[Signature]</i></p> <p>Director of Facilities Signature Date: <i>9-29-11</i></p> <p align="center"><i>[Signature]</i></p> <p>Asst. Superintendent Signature Date: _____</p>
<p>Approved: Electrical or Structural Engineer</p> <p align="center"><i>[Signature]</i></p> <p>Signature _____ Date: _____</p>	<p>Approved: Mechanical Engineer</p> <p align="center"><i>[Signature]</i></p> <p>Signature _____ Date: _____</p>	<p>Approved: Division of the State Architect</p> <p align="center">_____</p> <p>Signature _____ Date: _____</p>

LEGISLATIVE FILE
 File ID Number *11-3074*
 Introduction Date *12-6-11*
 Enactment Number *11-2547*
 Enactment Date *12-14-11*

[Signature] *12/15/11*
 Board of Education

RECEIVED
10-24-2011

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

Change Order 1-2 (Revised 1/19/2006)

SUMMARY OF CHANGE ORDER NO. 01

PROJECT: Foster
ES Exterior Painting

DATE: 9/21/2011

OWNER: Oakland Unified School District

CONTRACTOR: George E Masker, Inc.
887 71st Street
Oakland, CA 94621

DSA FILE NO.: NA

DSA APP NO.: NA

OUSD PROJECT#: 07138

PROJECT MGR.: April Chu

1	PCO # 1	DEDUCT	(\$98.00)
		ADD/DEDUCT	

Description: Credit for the unused AED Balance of \$98.00

Reason: Only \$9,902.00 was used of the \$10,000 allowance contingency.

Requested By: 2 Owner Requested Change

DSA Prelim approval date:

CO #1 (1 PCO's)
Total: (\$98.00)

Change Order 2-2 (Revised 1/19/2006)

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

PRELIMINARY CHANGE ORDER NO. 1

PROJECT: Foster 33154
ES Exterior Painting

DATE: 9/21/2011

DSA FILE: NA

CONTRACTOR: George E Masker, Inc.

DSA APP: NA

PROJECT MGR: April Chu

OUSD PROJ: 07138

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

Credit for the unused AED Balance of \$98.00

OK ✓

CODE: 2 Owner Requested Change

REASON:

Only \$9,902.00 was used of the \$10,000 allowance contingency.

ATTACHMENTS:

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: ADD DEDUCT Lump Sum Time / Materials Not To Exceed

Final Price: (\$98.00)
Date: 9/23/11 AC

Contractor to proceed with work described herein, cost not to exceed (\$98); final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

NA
Architect of Record Date

REVIEWED BY:

AC 9/23/11
Project Manager Date

ACKNOWLEDGED BY:

Alan A Bjerke 9/21/11
Contractor Date
Alan A Bjerke, President

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

[Signature] 9/27/11
Director of Facilities Date

[Signature]
Assistant Superintendent Date

[Signature] 9-29-11
Director of B+C Date



PROFESSIONAL SERVICES CONTRACT ROUTING FORM

Project Information			
Project Name	Foster Elementary School Exterior Painting	Site	Foster Elementary School
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information					
Contractor Name	George E. Masker, Inc.	Agency's Contact	Alan A. Bjerke		
OUSD Vendor ID #	V050057	Title	Project Manager		
Street Address	887-71st Street	City	Oakland	State	CA Zip 94621
Telephone	510-568-1206	Policy Expires			
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
OUSD Project #	07138				

Term			
Date Work Will Begin	8-24-2011	Date Work Will End By <small>(not more than 5 years from start date)</small>	9-24-2011

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$ 95,006.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$ (98.00.00)
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Fund #	Resource Name	Org Key	Object Code	Amount
1414	Deferred Maintenance	1849000803	6200	\$ (98.00)
				\$

Approval and Routing (in order of approval steps)				
<small>Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.</small>				
1.	Division Head	Charles Love	Phone	510-535-7081 Fax 510-879-3673
	Capital Program Contract & Accounting Manager			
	Signature		Date Approved	11-3-11
2.	General Counsel, Department of Facilities Planning and Management			
	Signature		Date Approved	
3.	Assistant Superintendent, Facilities Planning and Management			
	Signature		Date Approved	
4.	President, Board of Education			
	Signature		Date Approved	