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Enactment Date	6/10/15
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OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

To: Board of Education
From: Antwan, Superintendent
Caleb Cheung, Manager of Science

Subject: Acceptance of Donations by the District

ACTION REQUESTED:

Acceptance of donations over \$5,000 by the District pursuant to the terms and conditions thereof, if any.

BACKGROUND:

The District received donations for the 2014-2015 school year as indicated in the chart below. The donation documentation is available on the board's legislative Website.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	Yes	Donation	Science Department	Dinner with a Scientist	4/19/2014-6/30/2015	Chevron	\$10,000.00

FISCAL IMPACT:

The total grant value will be provided to OUSD schools from the funders.

- Donations valued at: 10,000.00

RECOMMENDATION:

Acceptance of the donation by the District pursuant to the terms and conditions thereof, if any.

ATTACHMENTS:

OUSD Donation Form , Copy of Check, Copy of Letter to Donor



Nicole Rigg
Advisor, Global Social
Investment

**Policy, Government and
Public Affairs**
Chevron Corporation
6101 Bollinger Canyon Road
San Ramon, CA 94583

April 28, 2015

Caleb Cheung
Oakland Unified School District
4551 Steele Street
Oakland, CA 94619

Dear Caleb,

On behalf of Chevron, I am pleased to provide a check for \$10,000 to support the Dinner with a Scientist event. We are delighted to continue our partnership with you.

In order for Chevron to comply with the Revenue Reconciliation Act of 1993, we ask that you acknowledge the attached charitable contribution within 15 days of receipt, by completing and returning the attached pre-addressed form.

Likewise, by accepting this sponsorship you also acknowledge that Chevron shall be permitted and retains a right to refer to Oakland Unified School District and/or use Oakland Unified School District trademarks to identify Oakland Unified School District as the beneficiary and recipient of the Grant Funds.

We extend our best wishes to you for continued success and best of luck the remainder of the year.

Sincerely,

A handwritten signature in black ink, appearing to read "Nicole Rigg", written over a light blue horizontal line.

Nicole Rigg

Enclosures (2)

-- IMPORTANT --

In order for Chevron to comply with the **Revenue Reconciliation Act of 1993**, we ask that you acknowledge the attached charitable contribution within 15 days of receipt by completing and returning this form.

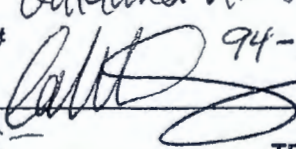
1. Date contribution received 4/29/15
2. Indicate the amount of cash or describe any property received from Chevron.
\$10,000.00 or Description: _____
3. Please indicate whether or not any goods or services were provided by your organization to Chevron in consideration for this contribution. (Such as the value of any food, beverage or entertainment received at fundraising events).
 YES NO
- If YES, please describe what was provided to Chevron and give a good-faith estimate of the value of the goods or services.
Description: _____ Est. Value \$ _____

PENALTIES OF \$10 PER CONTRIBUTION (CAPPED AT \$5,000) MAY BE IMPOSED BY THE IRS ON CHARITIES THAT FAIL TO MAKE THE REQUIRED DISCLOSURE. THE PENALTIES APPLY FOR FAILURE TO MAKE THE DISCLOSURE OR FOR MAKING A DISCLOSURE THAT IS INCOMPLETE OR INACCURATE.

4. Where will your organization use this contribution?

In U.S. activities Solely outside of the U.S.

The information above is provided for the purposes of complying with IRS requirements and is accurate to the best of my knowledge.

NAME: Caleb Cheung
TITLE: Science Manager
ORGANIZATION NAME: Oakland Unified School District
ORGANIZATION TAX ID#: 94-6000385
SIGNATURE: 
DATE: 4/30/15 TELEPHONE # 510-418-0607

Return form to:

Chevron Corporation
ATTN: Olivia Ortiz
6101 Bollinger Canyon Road #3196
San Ramon, CA 94583



Chevron Products Company
A Division of Chevron U.S.A. Inc.
P.O. Box 9034
Concord CA 94524

62-20
311

No. 0024101473

04/22/2015

PAY TO OAKLAND UNIFIED SCHOOL DISTRICT
ORDER OF 310 EAST 10TH ST
OAKLAND CA 94606

\$\$\$\$\$\$\$\$\$10,000.00

NOT VALID AFTER 1 YEAR

Chevron
AUTHORIZED SIGNATURE

Ten Thousand and 00/100 Dollars

CITIBANK, N.A.
ONE PENN'S WAY, NEW CASTLE, DE 19720

⑈0024101473⑈ ⑆031100209⑆

38696461⑈



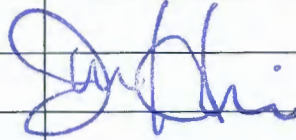
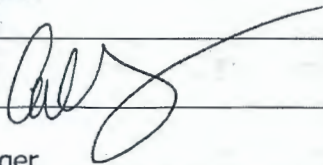
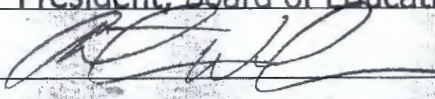
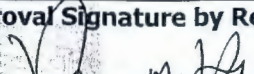
OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OUSD Donation Form

Please complete the information requested on this form. Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note. For school sites receiving donations: deliver/mail check & form to the Office of your Regional Executive Officer/Network Executive Officer for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

Questions? Contact Betty Guerin at 879-8369 or by email at Betty.Guerin@ousd.k12.ca.us for further information.

Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.
909	T and L	Science	4/22/2015		Chevron	10,000.00	4/22/2015	0024101473
		Load into 9091142206-4310						
								
					James Harris President, Board of Education			
Print Your Name: Caleb Cheung								
Signature:								
Job Title: Science Manager					Antwan Wilson Secretary, Board of Education			
Date: 5/1/2015								
Approval Signature by Regional Executive Officer/Network Executive Officer/Executive Officer: 								

(*Donations or grants over \$5,000 require separate board review Registrar File ID Numbers.)