

MEASURE N COMMISSION

1000 Broadway, Suite 680
Oakland, CA 94607-4099



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools. Thriving Students

Measure N - College & Career Readiness - Commission

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Memo

To Board of Education

From Measure N Commission
Jason Gumataotao, Chairperson
Louise Waters, Vice Chair
Marc Tafolla, Member
Katy Nuñez-Adler, Member
James Harris, Member

Board Meeting Date April 13, 2022

Subject Budget Modification Form
Services for: Oakland High School

Action Requested and Recommendation Adoption by Board of Education, upon recommendation of the Measure N Commission, of a 2021-2022 budget modification request from Oakland High School transferring \$3,850.00, from Admission Fees (no impact – no longer need the full amount) to Teacher Salaries Stipends, for a new total amount of \$3,850.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland High School would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic action, Admission Fees, by \$3,850.00, and use that money to create a new strategic action, Teacher Salaries Stipends.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form



Measure N Budget Modification Form OUSD Schools

Date:	3/18/22	Principal:	Pamela Moy
School Name:	Oakland High School	Site #:	304
Pathway(s): (required for multiple use of programs)	PLTW	Requested By:	Tiffany Holliday

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2021 Carryover Plan	42	\$21,500.00 (was \$22,000, but reduced via a BMF approved on 3/22/22)	Admission Fees for Project Lead the Way student field trips that connect to pathway projects and curriculum Admission Fees for grade level Pathway specific field trips to reinforce learning and practicing of pathway student learning outcomes and development. The field trips will relate to pathway projects that will take the curriculum beyond the walls of the classroom. These trips include work based learning experiences, but also experiences related to integrated projects and career-technical education themed curriculum. This expenditure is aligned to the goal of increasing project-based learning components into pathway curricula and extending classroom work beyond the physical classroom. Engagement will increase through students being able to apply their classroom learnings and understandings to other contexts and transferring skills to different environments. This supports all 210 PLTW students	\$3,850.00

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No Impact. The original strategic action will still happen, we're just reducing the amount applied to this action since we won't be able to spend the full amount on admission fees for trips and experiences the remainder of this school year.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5829	304	3040	3910	0101	99999

d. Total amount being transferred: \$ 3,850.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only justification allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<p align="center">New or Revised Measure N Strategic Action</p> <p align="center"><i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i></p> <ul style="list-style-type: none"> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? - What need does this specific expenditure or service type address? 	New or Amended Amount
2021 Carryover Plan	N/A	N/A	<p>Teacher Salaries Stipends: Extended Contract to pay the participating teacher to attend the Engineer Your World summer curriculum training.</p> <p>In order to implement the Engineering Your World (EYW) 10th grade Introduction to Engineering Course, a teacher is required to take the summer training. The training is two weeks and we need to pay for the teacher's time to attend the training. Students in Engineer Your World (EYW) courses develop engineering design skills, internalize engineering habits of mind, and explore the breadth of engineering professions. Students discover how engineering makes a difference in the world while completing hands-on challenges that illustrate how engineers: Collaborate to solve complex challenges; Employ a rigorous and creative design process; Engage in computational thinking; Make data-supported design decisions; and Develop solutions with customers in mind. Engineering Design and Analysis expands opportunities for all students by building creative problem-solving and engineering design skills; and creating a strong foundation for future STEM learning. This hands-on, team-based, inquiry-focused engineering design course provides meaningful learning experiences for students with diverse needs, interests, and learning styles. As the Innovative Design and Engineering Academy (IDEA) moves to a different focus within engineering and designing new CTE course sequences, we are no longer going to subscribe to the Project Lead the Way course offerings. Teachers are in the process of writing new course outlines for 11th and 12th grade with a focus on Universal Design. This will make the course content appealing and accessible to more students. The EYW course will fill the need for a new 10th grade</p>	\$3,850.00

			<p>course that will provide a foundation of engineering skills before students move into the higher level 11th and 12th grade engineering courses.</p> <p>If the training is 8 hours/day for 10 days, that comes to \$3,080.00 (80 hours x \$38.50 hourly rate) plus 25% \$770.00 in benefit costs for a total of \$3,850.00.</p>	
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b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1120	304	3040	3910	0101	99999

Signature of Approvals: *(Please insert the team member's name below the signature line)*

Tiffany Holliday 3/17/22
 Name: Date
 Teacher Leader/Pathway Director
 Signature

Pamela Moy 3/18/22
 Name: Date
 Principal Signature Required

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 3/22/2022

Escape Budget Transfer or Journal Entry Link No: _____

Program Manager, Approval Signature: *Drewery Gomez* Date: 3/22/22

H.S. Network Superintendent, Approval Signature: *Victoria Stahl* Date: 3/23/22