

**MEASURE N COMMISSION**

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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**Measure N - College & Career Readiness - Commission**

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# Memo

**To** Board of Education

**From** Measure N Commission  
Jason Gumataotao, Chairperson  
Louise Waters, Vice Chair  
Marc Tafolla, Member  
Katy Nunez-Adler, Member  
James Harris, Member

**Board Meeting Date** March 1, 2022

**Subject** Budget Modification Form  
Services for: Leadership Public Schools

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**Action Requested and Recommendation** Adoption by Board of Education, upon recommendation of the Measure N Commission, of a 2021-2022 budget modification request from Leadership Public Schools transferring \$2,000.00, from Supplies & Materials (no impact – no need for the full allocation) to Supplies & Materials, for a new total amount of \$3,600.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Leadership Public Schools would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic action, Supplies & Materials, by \$2,000.00, and use that money to increase an existing strategic action, Supplies & Materials.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form

## Measure N Budget Modification Form Charter Schools

Date:	1/6/2022	School Name:	Leadership Public Schools, Oakland R & D
Requested By:	Sheree West		
Pathway(s): (required for multiple use of programs)	Business and Communications	Principal Name:	Toniesha Webb

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measure N EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Whole School	122	\$14,813.00	<b>Supplies and Materials:</b> Textbooks and Online Licenses for 60 students enrolled in Stats courses for two semesters. Dual enrollment statistics course to support pathways articulation for students on track to remedial college math.	\$2,000.00

#### b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

There is no impact. We did not need all of the allotted dollars from budget item #121 for college course licenses, however, we are increasing the dollar amount for the college course textbooks #120.

#### c. Enter the Account String or Object Code(s) for the Original Approved Strategic Action:

4320 - Supplies & Materials

#### d. Total amount being transferred: \$2,000.00

Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.

- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

### Step 2.

#### a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):




This will become the new proper justification for this expenditure. \*Only one justification allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	<b>New or Revised Measure N Strategic Action</b> Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable. - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? - What need does this specific expenditure or service type address?	New or Amended Amount
Whole School	121	\$1,600.00	<b>Supplies and Materials:</b> Course Textbooks/Readers for 6 sections of COMM & BUS for students for two semesters. To maintain a cohort of students taking Communications and Merit Dual Enrollment classes aligned to pathway themes, and incorporate schoolwide ELA strategies into the facilitation of the course.	\$3,600.00

b. Enter the Account String or Object Code(s) for the New or Revised Approved Strategic Action:

4110 - Supplies & Materials

Signature of Approvals: (Please insert the team member's name below the signature line)

  
 Name \_\_\_\_\_  
 Teacher Leader/Pathway Director  
 Signature

2/12/22  
 Date


  
 Name \_\_\_\_\_  
 Principal Signature Required

2/17/2022  
 Date

**FOR MEASURE N STAFF USE ONLY**

Date BMF Received: 2/17/2022

Quarterly Expenditure: 1st Qtr: \_\_\_ 2nd Qtr: \_\_\_ 3rd Qtr: \_\_\_ 4th Qtr: \_\_\_

Program Manager, Approval Signature: 

Date 2/17/22

H.S. Network Superintendent, Approval Signature: 

Date 2/19/22