

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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### Measure N - College & Career Readiness - Commission

**Louise Waters**, Chairperson  
louise.bay.waters@gamil.com

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**Katy Nuñez-Adler**, Member  
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Board Office Use: <b>Legislative File Info.</b>	
File ID Number	23-0873
Introduction Date	4/19/2023
Enactment Number	23-1037
Enactment Date	5/24/2023 CJH

# Memo

**To** Board of Education

**From** Measure N Commission  
Louise Waters, Chairperson  
David Kakishiba, Vice Chair  
Marc Tafolla, Secretary  
James Harris, Member  
Katy Nuñez-Adler, Member

**Board Meeting Date** April 19, 2023

**Subject** Budget Modification Form  
Services For: Oakland Technical High School

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**Action Requested and Recommendation** Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget modification for Oakland Technical High School reducing from \$7,308.00 to \$5,174.70, Transportation Costs, and establishing Teacher Substitutes, for \$2,133.30, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Oakland Technical High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the approved strategic action, Transportation Costs by \$2,133.30, and use that money to create a new strategic action, Teacher Substitutes.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form



## 2022-23 Measure N Budget Modification Form OUSD Schools



Date:	March 16, 2023	Principal:	Mr. Martel Price
School Name:	Oakland Tech	Site #:	305
Pathway(s): (required for multiple use of programs)	Whole School	Requested By:	Mr. Martel Price

**Step 1:**

**a. Add the Original Approved Strategic Action from the Measure N EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2021-2022 Carryover Plan	28	\$7,308.00	<b>Transportation Costs (charter bus and/or ferry) for 9th grade students to attend the Field Trip to Angel Island.</b> Angel Island Immigration policy shaped the history and settlement of the Bay Area. This trip asks the student to examine immigration policies while reading the text American Born Chinese. The work done in association with the reading will include analysis of said policies. This trip will give students insight into the work of the Race, Policy and Law Academy.	\$2,133.30

**b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)**

No impact.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5826	305	3050	1690	0103	99999

**d. Total amount being transferred: \$2,133.30**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.

- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<p align="center"><b>New or Revised Measure N Strategic Action</b>  <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.</p>	New or Amended Amount
2021-2022 Carryover Plan	N/A	N/A	<p><b>Teachers Substitutes: Pay for substitutes to cover the Ethnic Studies and English Course Team teachers (6) during professional development release day.</b>            Release day for professional development for 6 Ethnic Studie and English teachers to develop curriculum and to engage in communities of practice to vertically align with pathways' project based learning and the 12th grade graduate capstone. Teachers will apply best practices in order to implement project based learning and vertically align research skills in classrooms. 1 release day for implementing the new English curriculum, and adapting the new curriculum to the Taking Action 9th grade Capstone project.            Funds will cover substitutes to the classes of the six (6) Ethnic Studies and English teachers.            \$284.44 daily sub rate + 25% benefit costs = \$355.55 x 6 teachers = \$2,133.30</p>	\$2,133.30

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1150	305	3050	1690	0103	99999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

\_\_\_\_\_

*LaDonna Williams*

03/16/2023

**Martel Price**

MAR 16 2023

Name: LaDonna Williams  
9<sup>th</sup> Grade Assistant Principal

Date

Name: Martel Price  
Principal Signature Required

Date

**FOR MEASURE N STAFF USE ONLY**

Date BMF Received: 3/17/2023

Escape Budget Transfer or Journal Entry Link No: \_\_\_\_\_

Program Manager, Approval Signature: *Nancy Gomez*

Date: 3/29/2023

H.S. Network Superintendent, Approval Signature: *VS*

Date: 3/29/23