

LEGISLATIVE FILE

File ID No. 15-0779
Introduction Date 5-13-2015
Enactment No. 15-0597
Enactment Date 5/13/15
By JA



OAKLAND UNIFIED
SCHOOL DISTRICT
Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education
May 13, 2015

To: Board of Education

From: Antwan Wilson, Superintendent and Secretary, Board of Education
By: Mia Settles-Tidwell, Chief Operations Officer
Lance Jackson, Interim Deputy Chief, Facilities Planning and Management

Subject: Change Order No. 01 with MarCon Co. for Madison Middle School Interim Housing Portables Project in an amount of (\$6,112.14) decreasing the current contract from \$291,580.00 to \$285,467.86

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with MarCon Co. for deductive work due to District requested improvements and DSA or Agency requested changes to Madison Middle School Interim Housing Portables Project in the amount not to exceed (\$6,112.14), increasing the current contract amount from \$291,580.00 to \$285,467.86.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Madison Middle School Interim Housing Portables Project**. Funding for the project is County School Facilities Fund.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to -2.10%% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$291,580.00.

	Amount \$	Percent %
Changes Due to Owner Requested Change		
<i>(Preliminary Change Order No. 2)</i>	(\$6,112.14)	-2.10%
TOTAL	(\$6,112.14)	-2.10%



DISCUSSION

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$291,580.00
Sum of previously approved Change Orders:	<u>\$0</u>
Contract sum prior to this Change Order:	\$291,580.00
Cost of current Change Order No. 01	<u>-\$6,112.14</u>
New Contract Sum:	\$285,467.86
Current Change Order(s) as % of contract	-2.10%
Contract completion date as of this Change Order No. 01	No Change

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with MarCon Co. for deductive work due to District requested improvements and DSA or Agency requested changes to Madison Middle School Interim Housing Portables Project in the amount not to exceed (\$6,112.14), increasing the current contract amount from \$291,580.00 to \$285,467.86.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the County School Facilities Fund. The scope of work is included in the Board of Education approved total budget for the Madison Middle School Interim Housing Portables Project. The total budget for this project is \$285,467,86.

ATTACHMENT

Change Order No. 01 which includes: Madison Middle School Interim Housing Portables Project PCO (Preliminary Change Order) Number: 2

Key Codes: 2159003891-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

V061945

CHANGE ORDER NO. 01


PROJECT:	Madison MS Interim Housing Portables	DATE:	1/30/2015
OWNER:	Oakland Unified School District	DSA FILE NO.:	1-29
CONTRACTOR:	Mar Con Co. 8135 Capwell Drive Oakland, CA 94621	DSA APP NO.:	01-113959
		OUSD PROJECT#:	13121
		PROJECT MGR.:	E Scheuermann

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum	File ID Number: <u>15-0774</u>	\$291,580.00
Net Change by previously authorized Change Orders	Introduction Date: <u>5/13/15</u>	
The Contract sum prior to this change order	Enactment Number: <u>15-0597</u>	
The Contract sum will be increased/decreased	Enactment Date: <u>5/13/15</u>	(\$6,112.14)
The New Contract Sum including the Change Order will be	By: <u>[Signature]</u>	\$285,467.86
Change Order percentage of base contract		-2.10%
The Contract is changed by (0) Zero Calendar Days		0 days
Contract completion date as of this Change Order therefore is:		

Summary reference attached items : 2

Reviewed by: [Signature] 2-3-15
Bond Program Director Date

<p>Approved: Architect of Record</p> <div style="text-align: center;">  </div> <p>Signature: <u>[Signature]</u> Date: <u>2/4/15</u></p>	<p>Approved: General Contractor</p> <p><u>[Signature]</u> Signature</p> <p>Date: <u>2/26/15</u></p>	<p>Approved: OUSD</p> <p><u>[Signature]</u> Director of Facilities Signature</p> <p>Date: <u>[Signature]</u></p> <p><u>[Signature]</u> Asst. Superintendent Signature</p> <p>Date:</p>
<p>Approved: Electrical or Structural Engineer</p> <p><u>[Signature]</u> Signature</p> <p>Date:</p>	<p>Approved: Mechanical Engineer</p> <p><u>[Signature]</u> Signature</p> <p>Date:</p>	<p>Approved: Division of the State Architect</p> <div style="text-align: center; color: red; font-weight: bold; font-size: 1.5em;"> RECEIVED 3-5-2015 </div> <p>Signature</p> <p>Date: FACILITIES PLANNING & MGMT ACCOUNTING DEPARTMENT</p>
<p>James Harris President, Board of Education</p> <p><u>[Signature]</u> Signature</p> <p>Date:</p>	<p>Antwan Wilson Secretary, Board of Education</p> <p><u>[Signature]</u> Signature</p> <p>Date:</p>	<p style="text-align: right;">MAR 5 2015 AM 9:20</p>

Fd 35
RES 7710

215 9003 891-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

SUMMARY OF CHANGE ORDER NO. 01

PROJECT: Madison MS
Interim Housing Portables

OWNER: Oakland Unified School District

CONTRACTOR: Mar Con Co.
8135 Capwell Drive
Oakland, CA 94621

DATE: 1/30/2015

DSA FILE NO.: 1-29

DSA APP NO.: 01-113959

OUSD PROJECT#: 13121

PROJECT MGR.: E Scheuermann

1	PCO # 2	DEDUCT	(\$6,112.14)
		ADD/DEDUCT	
Description:	Credit for AED balance		
Reason:	Original contingency is \$24,000.00, subtract AEDs #1 & #2 (\$17,887.86) equals a remaining balance of \$6,112.14.		
Requested By:	2 Owner Requested Change		
DSA Prelim approval date:			
		CO #1 (1 PCO's)	
		Total:	(\$6,112.14)

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

PRELIMINARY CHANGE ORDER NO. 2

PROJECT: Madison MS
Interim Housing Portables

DATE: 1/30/2015

DSA FILE: 1-29

CONTRACTOR: Mar Con Co.

DSA APP: 01-113959

PROJECT MGR: E Scheuermann

OUSD PROJ: 13121

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

Credit for AED balance.

CODE: 2 Owner Requested Change

REASON:

Original contingency was \$24,000.00, subtract AEDs #1 & #2 (\$17,887.86) equals a remaining balance of \$6,112.14.

ATTACHMENTS: AEDs #1 & #2

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: [] ADD [x] DEDUCT Final Price: (\$6,112.14)
[x] Lump Sum [] Time / Materials Not To Exceed Date: 2/3/15

[] Contractor to proceed with work described herein, cost not to exceed (\$6,112); final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

[Signature] 2/4/15
Architect of Record Date

Eric Scheuermann 2/3/15
Project Manager Date

[Signature] 2.3.15
Bond prog. Director Date

[Signature] 2/26/15
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

[Signature] 2/3/15
Director of Facilities Date

[Signature]
Assistant Superintendent Date



CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Madison MS Interim Housing Portables	Site	215
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information					
Contractor Name	Mar Con Co.	Agency's Contact	Marco Manriquez		
OUSD Vendor ID #	New Vendor	Title	Contractor		
Street Address	8135 Capwell Drive	City	Oakland	State	CA Zip 94621
Telephone	510-875-8070	Policy Expires			
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
OUSD Project #	13121				

Term			
Date Work Will Begin	5-29-2014	Date Work Will End By <small>(not more than 5 years from start date)</small>	8-8-2014

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$285,467.86
Pay Rate Per Hour (if Hourly)	\$	If Amendment, Changed Amount	(\$6,112.14)
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
9350	County School Facilities	2159003891	6271	(\$6,112.14)

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities	 Date Approved: 3/23/15		
	Signature			
2.	General Counsel, Department of Facilities Planning and Management	 Date Approved:		
	Signature			
3.	Interim Deputy Chief, Facilities Planning and Management	 Date Approved: 4/14/15		
	Signature			
4.	Chief Operations Officer, Business Operations	 Date Approved: 4/20/15		
	Signature			
5.	President, Board of Education	 Date Approved:		
	Signature			