



**LINKED LEARNING HIGH SCHOOL OFFICE**

To: Measure N Commission  
 From: Matin Abdel-Qawi, High School Network Superintendent  
 Subject: **Measure N Recommendations for 2020-2021 Carryover Funds, Part I**  
 Date: November 8, 2021

**OVERVIEW & OBJECTIVE**

Sixteen OUSD district schools, nine charter schools and the District Administrative 10% have unspent Measure N funds from the 2020-2021 fiscal year. Of these 26 sites, 8 have submitted their 2020-2021 Measure N Carryover Justification Form that articulates the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The remaining schools will submit their 2020-2021 Measure N Carryover Justification Forms to the December Measure N Commission meeting.

Per Measure N Commission policy, Measure N commission approval is required for all carryover justification forms. Measure N staff have reviewed the submitted 2020-2021 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

**SUMMARY**

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2020-2021 Measure N Carryover Justification Form	Percentage of Carryover to Total Measure N Funds Received	2020-2021 Measure N Carryover Total Amount
21-2785	Fremont High School	Approve	9.47%	\$79,440.21
21-2788	ARISE High School	Approve	26.34%	\$177,834.27
21-2790	Envision Academy	Approve	0.44%	\$1,199.95
21-2791	Lighthouse Community High School	Approve	25.50%	\$58,734.04
21-2793	Oakland Unity High School	Approve	54.78%	\$158,307.64
21-2795	East Bay Innovation Academy	Approve	0.26%	\$295.00
21-2796	Oakland School for the Arts	Approve	19.96%	\$49,559.35
21-2797	Measure N Administrative 10%	Approve	33.42%	\$729,327.89

2020-2021 Measure N Carryover Funds	<b>\$1,254,698.35</b>
-------------------------------------	-----------------------

**School Name:** Oakland School for the Arts

**MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM**

**Why were you unable to expend all of your funds during the 2020-2021 school year?** Due to working remotely and strategic planning adjustments for school courses, all of the planned course integration was not implemented. Travel plans were also delayed due to continued COVID restrictions.

<b>Total Measure N Funds Received in Fiscal Year 2020-2021</b> <i>(approved allocation including accumulated carryover from previous years)</i>	\$248,306.42	<i>(unspent 2020-21 funds)</i>	\$49,559.35
<b>Projected Carryover Amount from Fiscal Year 2020-2021</b> <i>(unspent 2020-21 funds)</i>	\$49,559.35	<b>Total Budgeted Amount</b>	\$49,559.35
<b>Percentage of 2020-2021 Measure N Funds to Carryover</b>	19.96%	<b>Remaining Amount</b>	\$0.00

**NOTE:** Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.

**Directions:** Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development.  
 \*\*Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.

**Resources:** [Measure N 2021-2022 Permissible Expenses](#)  
[Measure N Strategic Action Proper Justification](#)  
[Measure N Guide 2021-2022 v4](#)

<b>Budget Justification:</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? -What need does this specific expenditure or service type address?	<b>COST</b>	<b>OBJECT CODE</b>	<b>OBJECT CODE DESCRIPTION</b>	<b>POSITION TITLE &amp; NUMBER</b>	<b>FTE %</b>	<b>WHOLE SCHOOL OR PATHWAY NAME</b>	<b>Which Linked Learning pillar does this support?</b>
<b>Supplies &amp; Materials: Camera bags for the film &amp; photography cameras.</b> Camera bags are an essential tool to store cameras and help students transport gear safely, protecting cameras from the elements. This accessory will help preserve the integrity of the equipment. These bags also function as a place to hold essential camera accessories such as battery, chargers, media cards. We will purchase 10 camera bags that will serve 178 students.	\$149.10	4315	Supplies & Materials			Design, Visual Media Arts	Work-Based Learning
<b>Equipment: Manfrotto Compact Action Aluminum 5-Section Tripod Kit with Hybrid Head (camera tripod) black (MKCOMPACTACN-BK):</b> camera tripod stand for both film and still photography cameras. Tripods are a camera support, operated by students in both photography and video production, allowing them to learn how to work both on location and in the studio. This equipment is an essential component to the filming process. We will purchase 8 tripods; this equipment will service more than 300 students.	\$385.20	4430	Equipment			Design, Visual Media Arts	Work-Based Learning

<p><b>Equipment: Cayer FP2450 Fluid Head Tripod, 75 inches Aluminium Tripod, 4-Section Compact Camera Tripod Convertible to Monopod for DSLR Camera.</b> The primary purpose of the tripod is to hold a camera completely steady—zero movement and vibration. This equipment supports students in film and photography and will be used by more than 200 students. This expenditure supports the digital media pathway by allowing students to learn how to use accessories that enhance capabilities and by engaging students with industry relevant training. We will purchase 7 tripods.</p>	\$353.31	4430	Equipment			Design, Visual Media Arts	Work-Based Learning
<p><b>Equipment: Audio-Technica AT875R Line/Gradient Shotgun Condenser Microphone.</b> This equipment allows only the sound in front of the microphone to be captured and other noises to be reduced. This expenditure will support the digital media pathway by allowing students to learn how to use accessories that enhance capabilities. This tool will expand student knowledge of working on location and engage students with industry relevant training. We will purchase 7 microphones that will be used by more than 200 film/photography/digital media students.</p>	\$558.97	4430	Equipment			Design, Visual Media Arts	Work-Based Learning
<p><b>Supplies &amp; Materials: Personal Hard Drives 500gb.</b> A component that stores all of your digital content. This will allow the digital media pathway students to store and archive their work. We will purchase 5 hard drives that will serve 178 students.</p>	\$201.87	4315	Supplies & Materials			Design, Visual Media Arts	Work-Based Learning
<p><b>Equipment: Canon EF-M mount adaptors.</b> This tool allows lenses to be mounted on the Canon EOS M Digital Camera. A lens mount adapter is a device that allows a lens from one camera mount to be used on a camera with a different mount. This expenditure supports the digital media pathway by facilitating student use of accessories that enhance digital capabilities, allowing students to engage with industry relevant training. This equipment will serve all digital media students (109 students.)</p>	\$167.58	4430	Equipment			Design, Visual Media Arts	Work-Based Learning
<p><b>Supplies &amp; Materials: Usb hub adapter for macbooks.</b> This Macbook air accessory expands the use of computers by allowing students to connect to external hard drives, mice, and drawing tablets. We will purchase 20 adapters that will be used by more than 300 students.</p>	\$495.90	4315	Supplies & Materials			Design, Visual Media Arts	Work-Based Learning
<p><b>Computers: Macbook Air laptops.</b> This specific laptop allows for the use of specialized software programs (Adobe photoshop, Adobe Premiere, Adobe Illustrator, Adobe After Effects) that will support our digital media pathway. The software is essential to all aspects of editing photography, film, graphic design, and web design. We will purchase 13 laptops, which will serve more than 300 students.</p>	\$14,097.73	4430	Computers			Design, Visual Media Arts	Work-Based Learning
<p><b>Equipment: Zhiyun-Tech WEEBILL-S Handheld Gimbal Stabilizer.</b> Gimbal Stabilizer is a tool that uses motors and intelligent sensors to support and stabilize a camera. This tool will support student filming abilities, expanding the sub pathways opportunities to create content and short films. This equipment will service more than 200 students.</p>	\$439.90	4430	Equipment			Design, Visual Media Arts	Work-Based Learning

<b>Supplies &amp; Materials: Red Seamless 86" x 36" Backdrop Paper.</b> One of the most versatile types of photography backdrops used for a variety of purposes, including: portraits, commercial photography, product photography, video photography, decoration, theater productions, banners, posters. This paper will expand the capabilities and meet the need for all photography requests. This equipment will service more than 200 students.	\$859.92	4315	Supplies & Materials			Design, Visual Media Arts	Work-Based Learning
<b>Equipment: Mirrorless Camera w/Lens (VIDEO/STREAMING CAMERAS).</b> This is a new expenditure for our pathway; we plan to purchase 4 mirrorless cameras w/lens. This equipment converts the video signal from cameras into a form that can be used for live streaming. This purchase will support the design, visual, and media pathway by expanding student knowledge in the area of live streaming production. This equipment will serve 109 students.	\$3,086.96	4430	Equipment			Design, Visual Media Arts	Work-Based Learning
<b>Supplies &amp; Materials: White Seamless Backdrop Paper - Service:</b> This is a photographic backdrop used in studio photography and video production. Students to gain experience lighting a subject. This backdrop allows students the opportunity to work with industry specific tools and techniques specific to photography and video production. This backdrop will service over 300 students	\$61.73	4315	Supplies & Materials			Design, Visual Media Arts	Work-Based Learning
<b>Equipment: Mirrorless Camera w/Lens (FOR PHOTOGRAPHY).</b> This equipment offers real-time previews of exposure and contrast. This equipment aligns with the development and growth of the digital media pathway, allowing students to engage in a real world photography experience, this equipment is industry relevant, preparing them for college and career. 60 students will be served. 4 cameras will be purchased.	\$5,402.17	4430	Equipment			Design, Visual Media Arts	Work-Based Learning
<b>Consultant Contract to hire a Teacher to teach the African Drumming Course:</b> The interactive African Drumming Course will promote and share the music and culture of West Africa. The addition of this class will increase the cultural inclusivity of our performing arts pathway and will broaden student experience, giving them a wider range of potential job opportunities. This expansion will serve over 26 students.	\$4,500.00	5810	Consultant Contracts			Performing Arts	Work-Based Learning
<b>Equipment: The Parrot Teleprompter</b> - Portable teleprompter that transforms a cell phone into a miniature teleprompter. This equipment will allow students the flexibility to broadcast remotely, which will expand students' capacity to produce content. This equipment will provide support for all journalism projects including radio broadcast production. This equipment will be used by three different sub pathways which will serve over 100 students.	\$395.00	4430	Equipment			Design, Visual Media Arts	Work-Based Learning
<b>Equipment: Pioneer 1200 Turntables.</b> We are expanding our instrumental/audio production course sequence to include hip hop. We will purchase four (2 sets) of turntables. Students will learn how to mix music and create beats, offering students more options for career choice in the music industry, radio broadcasting or becoming an entrepreneur. This equipment will be used by three different sub pathways serving over 100 students.	\$5,641.00	4430	Equipment			Performing Arts	Work-Based Learning
<b>Equipment: Pioneer Mixers.</b> Two Mixers are needed to operate the turntables indicated above. This equipment will be used by three different sub pathways serving over 100 students.	\$2,798.00	4430	Equipment			Design, Visual Media Arts	Work-Based Learning

<p><b>Consultant Contract to hire a Teacher for the Hip Hop Class/Mixing Board:</b> A consultant will assist/train students to combine all of the different sonic elements of a recorded piece of music into a final version and balance the distinct parts to achieve a desired effect. This educational experience will give students the opportunity to expand music production skills as many aspects of creating music tracks include samples, scratching and mixing. Through the Hip Hop class students will also have an opportunity to explore career opportunities such as DJ-ing at live events, radio broadcasting, and performing live music. The consultant will serve over 60 students.</p>	\$7,939.53	5810	Consultant Contracts			Performing Arts	Work-Based Learning
<p><b>Strategic Carryover:</b> Funds will be carried over and used in fiscal year 2022-23 to support purchase of materials, equipment and other supplies identified as needs at that time.</p>	\$2,025.49	4391	Carryover - Prior Year				