

File ID Number	11-3383
Introduction Date	1-11-12
Enactment Number	12-0078
Enactment Date	1-11-12 AD
By	



**OAKLAND UNIFIED SCHOOL DISTRICT**

*Community Schools, Thriving Students*

**OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education**

To: Board of Education

From: Tony Smith, Superintendent  
Vernon Hal, Deputy Superintendent  
Jennifer LeBarre, Director

Subject: **Grant Award Notification - California Department of Education of Food & Agriculture**

**ACTION REQUESTED:**

Acceptance by the Board of Education of the California Department of Education, Nutrition Services Fresh Fruit and Vegetable Program grant for July 1, 2011 - June 30, 2012.

**BACKGROUND:**

Grant proposal for OUSD schools for the 2011-12 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant proposal packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	Yes	Grant	Oakland Unified School District Nutrition Services	The grant will fund fresh fruit and vegetable snack programs.	7/1/11-6/30/12	California Department of Education	\$464,220

**DISCUSSION:**

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$464,220

**RECOMMENDATION:**

Acceptance by the Board of Education of California Department of Education, Nutrition Services Fresh Fruit and Vegetable Program Grant Award Notification according to the terms and conditions set forth in the attached Grant Award Notification letter.

**ATTACHMENTS:**

Grant Face Sheet; Grant Award Notification



2011 OCT 20 PM 12:11

**Grant Award Notification**

<b>GRANTEE NAME AND ADDRESS</b> Dr. Roberta Mayor, Interim Superintendent Oakland Unified School District 1025 2nd Avenue Oakland, CA 94606			<b>CDE GRANT NUMBER</b>			
			<b>FY</b> 11	<b>PCA</b> 14968	<b>Vendor Number</b> 6125	<b>Suffix</b> 00
<b>Attention</b> Alicia Rozum			<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b> Alameda
<b>Program Office</b> Administrative			<b>Resource Code</b> 5370	<b>Revenue Object Code</b> 8220	<b>INDEX</b> 0190	
<b>Telephone</b> (510) 879-2409						
<b>Name of Grant Program</b> Fresh Fruit and Vegetable Program						
<b>GRANT DETAILS</b>	<b>Original Prior Amendments</b>	<b>Amendment Amount</b>	<b>Original Total</b>	<b>Amendment No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	38,685	425,535	464,220	1	7/1/2011	6/30/2012
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>		<b>Federal Agency</b>		
10.582	11-14968-6125	Fresh Fruit and Vegetable Program		US Department of Agriculture		

Dear Interim Superintendent Mayor:

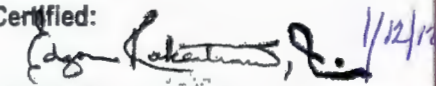
**AWARD NARRATIVE**

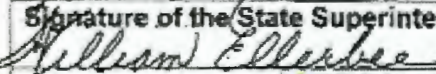
Congratulations! I am pleased to inform you that you have been funded for the Fresh Fruit and Vegetable Program.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

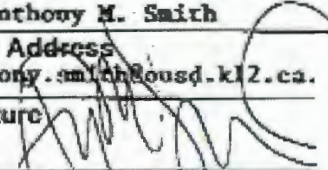
Jill Hayashida, Associate Governmental Program Analyst  
 Nutrition Services Division  
 California Department of Education  
 1430 N Street, Suite 1500  
 Sacramento, CA 95814-5901

Certified:   
 Edgar Rakestraw, Jr., Secretary  
 Board of Education

<b>California Department of Education Contact</b> Jill Hayashida		<b>Job Title</b> Associate Governmental Program Analyst	
<b>E-mail Address</b> Jhayashida@cde.ca.gov		<b>Telephone</b> 916-445-4815	
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 		<b>Date</b> September 29, 2011	

**CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS**

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

<b>Printed Name of Authorized Agent</b> Anthony M. Smith		<b>Title</b> Superintendent	
<b>E-mail Address</b> tony.smith@sousd.k12.ca.gov		<b>Telephone</b> 510-879-8200	
<b>Signature</b> 		<b>Date</b> 10/14/11	

**LEGISLATIVE FILE**  
 File ID Number 11-3383  
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**Grant Award Notification (Continued)**

Please note these very important Fresh Fruit and Vegetable Program (FFVP) Grant guidelines:

1. Grantees must follow all of the FFVP guidance issued by the United States Department of Agriculture (USDA) and the California Department of Education as outlined in the FFVP Application Package for the 2011-12 school year.
  - The USDA's "Fresh Fruit and Vegetable Program Handbook for Schools" document (December 2010) can be downloaded at the USDA Fresh Fruit and Vegetable Program web page at <http://www.fns.usda.gov/cnd/FFVP/handbook.pdf> (Outside Source).
  - The California Department of Education's "California Fresh Fruit and Vegetable Program Guidelines" (October 2010) will be e-mailed to grantees in July 2011.

2. Each grantee will receive their FFVP grant award in two allocations during the July 1, 2011, through June 30, 2012, grant period:

- **First Allocation: July 1, 2011, through September 30, 2011**
- **Second Allocation: October 1, 2011, through June 30, 2012**

Please note that the initial Grant Award Notification Letter indicates a grantee's **First Allocation** only. This funding must be spent by **September 30, 2011**. Any unspent funds cannot be spent after September 30, 2011, and will be returned to the USDA.

Prior to October 2011, the California Department of Education will amend each grantee's Grant Award Notification Letter to reflect the **Second Allocation** of funding. The grantee may spend these funds from October 1, 2011, through June 30, 2012. At the end of the grant period, any unspent funds will be returned to the USDA.

3. Grantees must abide by the FFVP grant award reimbursement process provided below.
  - Funds will not be disbursed until a claim form is submitted.
  - Grantees submit reimbursement claim forms on a monthly basis. The FFVP Reimbursement Claim Form with instructions will be e-mailed to grantees by way of an excel workbook containing tabs for each month of the grant period.
  - FFVP reimbursement claim forms must be filed within 30 days after the month for which a grantee is claiming reimbursement.
  - Any reimbursement claims submitted in excess of the grantee's total award amount will not be paid.
  - Grantees are responsible for monitoring their award budget to ensure that spending is consistent with allowable costs.
4. New grantees will be expected to participate in a two-hour FFVP Orientation Webinar in August 2011. Grantees will receive notice by e-mail in July 2011 of the dates and times the Webinar will be offered.
5. At the end of the grant period, grantees will be responsible for completing a Final Progress Report, which will include information about the variety of fruits and vegetables served, frequency of snack service, snack delivery method, nutrition education offered, and partners assisting with FFVP implementation.