

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	12-259 e
Committee	Facilities
Introduction Date	10-10-2012
Enactment Number	12-2596
Enactment Date	10/10/12 OK



OAKLAND UNIFIED  
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent  
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 10, 2012

Subject Division of Facilities Planning and Management P.O's. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Name	Total	Fund	P.O.	Site	Date	City
Advanced Voice & Data	\$4,468.26	Measure B	P.O.	Highland New Classroom Building	6-28-2012 thru 7-6-2012	Concord
ALMA Strategies	\$14,850.00	Measure B	P.O.	Fremont HS	6-1-2012 thru 5-31-2013	San Francisco
Approved Maintenance	\$800.00	Developer Fees	P.O.	La Escuelita Educational Center	9-5-2012 thru 12-31-2012	Oakland
Associates Comfort Systems	\$9,100.00	Special Revenue Fund	P.O.	Various Move Management	7-1-2012 thru 12-31-2012	San Leandro
BA Morrison	\$2,000.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-20-2012 thru 12-30-2012	Castro Valley
Bayside Pest Control	\$15,660.00	Developer Fees	P.O.	Facilities	7-1-2012 thru 6-20-2013	El Cerrito
Bobbie's Permit Service	\$5,563.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-9-2012 thru 10-18-2012	Coarsegold
California Department of Education	\$8,498.89	Measure B	P.O.	Highland New Classroom Building	9-13-2012 thru 12-30-2012	Sacramento
CDW Government	\$65,859.19	Developer Fees	P.O.	La Escuelita Educational Center	8-15-2012 thru 10-15-2012	Chicago, IL
CDW Government	\$67,205.05	Measure A	P.O.	La Escuelita Educational Center	8-15-2012 thru 10-15-2012	Chicago, IL
CEL	\$6,510.00	Measure B	P.O.	Piedmont Portable Installation	7-30-2012 thru 9-1-2012	San Ramon



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Clark's Home & Garden, Inc.	\$1,988.49	County School Facilities Fund	P.O.	King Estates Seismic Retrofit AB-300	8-28-2012 thru 2-28-2013	Hayward
Comco Sheet Metal Company, Inc.	\$7,013.13	Special Revenue Reserve	P.O.	Marshall School	9-12-2012 thru 11-12-12	Oakland
Commercial Systems	\$4,388.00	Measure B	P.O.	Urban Promise Multi-Purpose Building	5-20-2012 thru 8-1-2012	San Carlos
Corovan	\$74,472.54	Special Revenue Reserve	P.O.	Lakeview (School Closure)	8-1-2012 thru 6-30-2012	Poway
Creation Engine, Inc.	\$869.73	Measure A	P.O.	Facilities	9-11-2012 thru 10-11-2012	Mountain View
Del Monte Electric Co.	\$7,500.00	Measure B	P.O.	Montera MS Modernization	8-23-2012 thru 12-30-2012	Dublin
DGC Services	\$3,200.00	Measure B	P.O.	Jefferson New Building	7-30-2012 thru 11-30-2012	Dublin
Douglas Parking	\$2,650.00	Special Revenue Fund	P.O.	Lakeview ES	5-1-2011 thru 6-30-2012	Oakland
Energy Systems	\$768.00	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Stockton
Eric Thomas & Associates	\$7,900.00	Measure A	P.O.	Facilities	8-15-2012 thru 8-15-2012	Grand Ledge, MI
Eric Young	\$375.00	Measure A	P.O.	Facilities	6-27-2012	Oakland
Eric Young	\$150.00	Measure A	P.O.	Facilities	8-3-2012 thru 8-3-2012	Oakland
Eric Young	\$1,200.00	Measure A	P.O.	Facilities	8-10-2012 thru 8-10-2012	Oakland
Fire Alarm Security Services	\$984.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-27-2012 thru 8-27-2014	Aptos
First Alarm	\$2,480.00	County School Facilities	P.O.	La Escuelita Educational Center	8-1-2012 thru 10-1-2012	San Jose
First Alarm	\$3,867.00	Measure B	P.O.	La Escuelita Educational Center	9-6-2012 thru 11-6-2012	San Jose
Gary Doupnik Manufacturing	\$39,000.00	Measure B	P.O.	Lowell Modernization	6-25-2012 thru 7-2-2013	Loomis
Globe Plumbing Supply Co.	\$1,871.77	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Oakland
Graham Tree Service, Inc.	\$12,000.00	Developer Fees	P.O.	La Escuelita Educational Center	7-5-2012 thru 9-5-2012	San Leandro
High-Tech Electric	\$9,093.00	Developer Fees	P.O.	La Escuelita Educational Center	8-10-2012 thru 9-30-2012	Clovis
High-Tech Electric	\$10,350.00	Country School Facilities	P.O.	La Escuelita Educational Center	9-4-2012 thru 12-31-2012	Clovis





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J&R Fence, Inc.	\$1,800.00	Measure B	P.O.	Grass Valley ES Portable Installation	9-6-2012 thru 12-31-2012	San Leandro
Larm's Building & Garden Supply, Inc.	\$111.73	Developer Fees	P.O.	La Escuelita Educational Center	6-20-2012 thru 8-20-2012	Oakland
Lee's Signs	\$835.20	Measure B	P.O.	Madison Football and Multi-Use Field	7-23-2012 thru 9-23-2012	Oakland
Mobile Modular Management Corp.	\$1,250.00	Measure B	P.O.	Piedmont Portable Installation for Library and Science Room	7-19-2012 thru 8-1-2012	Livermore
North American Fence & Railing, Inc.	\$750.00	Measure B	P.O.	Roosevelt MS Modernization	8-21-2012 thru 6-1-2012	Oakland
Optus, Inc.	\$164.43	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Jonesboro, AR
PG&E	\$1,165.24	Measure B	P.O.	Montclair Interim Housing	8-2-2011 thru 8-1-2012	Stockton
Ray's Electric	\$49,000.00	Measure B	P.O.	Piedmont Portable Installation for Library and Science Room	7-2-2012 thru 12-31-2012	Oakland
Ray's Mobile Modular Service	\$2,400.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-1-2012 thru 9-30-2012	Bryon
Redgwick Construction	\$19,320.00	Measure B	P.O.	Sobrante Park Modernization	8-16-2012 thru 10-15-2012	Oakland
Redwood Engineering Construction	\$49,900.00	Measure B	P.O.	Grass Valley ES Portable	6-14-2012 thru 12-30-2012	Redwood City
Reed Brothers	\$675.00	Developer Fees	P.O.	Metwest Educational Center	8-15-2012 thru 10-15-2012	Oakland
Robles Communications, Inv.	\$5,037.50	Special Revenue Fund	P.O.	Melrose Leader Academy	8-2-2012 thru 10-2-2012	San Leandro
SGL Construction Management	\$19,999.00	Developer Fees	P.O.	Metwest Educational Center	7-20-2012 thru 9-20-2012	Pasadena
SJ General Building Maintenance Inc.	\$2,250.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-1-2012 thru 12-1-2012	San Jose
Summerhill Electric	\$4,210.00	Measure B	P.O.	Jefferson CDC Fire Alarm Replacement	7-12-2012 thru 1-14-2013	Oakland
Urban Design Consulting	\$18,920.00	Measure B	P.O.	Sobrante Park Modernization	8-15-2012 thru 12-31-2012	Oakland
Urban Design Consulting	\$15,350.00	Measure B	P.O.	Washington Modernization	8-15-2012 thru 12-31-2012	Oakland



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	<i>Valley Carports</i>	<i>\$27,890.00</i>	<i>Measure B</i>	<i>P.O.</i>	<i>Havenscourt New Cafeteria &amp; Classroom Building</i>	<i>9-10-2012 thru 6-30-2013</i>	<i>Tulare</i>
	<i>Your all Day Everyday Janitorial Service</i>	<i>\$16,790.00</i>	<i>Developer Fees</i>	<i>P.O.</i>	<i>La Escuelita Educational Center</i>	<i>9-4-2012 thru 12-31-2012</i>	<i>San Francisco</i>

**Discussion:**

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

**Fiscal Impact:**

Various

**Recommendation:**

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.



**OAKLAND UNIFIED SCHOOL DISTRICT  
Department of Facilities Planning and Management  
AGREEMENT REQUEST FORM**

V057495

DATE SUBMITTED: 5/10/2012  
SUBMITTED BY: Kenya Chatman

**SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)**

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

1.50  
Timothy E. White Asst. Superintendent Date  
T  
Tadashi Nakadegawa Facilities Director Date  
5/10/12

**SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE:**

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

**SECTION III. AGREEMENT INFORMATION:**

Project Name:	Urban Promise Multi Purpose Building	Project No:	06017
Vendor Name:	Commercial Systems	Vendor Contact:	Tom Miller
Vendor Phone Number:	(650) 802-7290	Vendor Mailing Address:	1030 Commercial Street San Carlos, CA 94070
Agreement Start and Stop Dates:	Start: 5/20/2012 Stop: 8/1/2012	Amounts:	Current Contract Amount: \$0.00 Not to Exceed Amount: \$4,388.00 Revised Contract Amount: \$0.00
Has Work Started?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Date:
Certificate of Insurance Attached	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date provided:	

Vendor Number: 2369901891-6262  
Fiscal Year: 2011-2012  
P.O. Under \$50K: 5/15/2012  
Date Processed: 5/15/2012  
To: MB 915 To DR: \_\_\_\_\_

**For Construction Contracts >\$15,000, please provide or attach the following:**

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents)
- 2) Date(s) of Bid Advertisement
- 3) Date of Bid Opening - Jody London
- 4) Name of Architect - 10/10/12
- 5) Liquidated damages per day - \$
- 6) Performance Bonds Attached
- 7) Payment Bonds Attached (Sections 6 and 7 to be completed by Contract Administration department)

**Scope of Work:** (Needed to prepare Executive Summary) Re-programming of the existing basketball hoops and furnish and install 10 wall pads to match existing. Please attach separately along with Vendor's proposal.

**Discussion Info:** (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed  
Commercial Systems was the original contractor to install equipment and pads.

Introduction Date 10-10-2012  
Enactment No. 12-2596  
Funding Source 08  
Funding Date 10/10/12

Budget Number:

**RECEIVED**  
5-15-2012

Edgar R. Rastaman, Jr., Secretary  
Board of Education  
10/10/12

**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Department of Facilities Planning and Management**  
**AGREEMENT REQUEST FORM**

**SECTION IV. L/LS/LSRBE - RATIONAL FOR NON COMPLIANCE CHECK LIST**

1.)	<p><b>Specialty Service:</b> This contractor provides a unique / specialty service that is currently not available from a certified L/S/SLRBE. Government Code § 53060 / school districts may contract without bidding for, "special services and advice in financial, economic, accounting, . . . legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."</p>	✓
2.)	<p><b>District Discretion</b> under L/SL/SLRBE due to lack of certified firms at time of bid: If at least three L/SL/SLRBEs are not certified, then the requirement may, subject to the discretion of the District, be waived, or the 20% requirement may be re-set from 19 % to 0%, depending on the particular circumstances at time of bid.</p>	
3.)	<p><b>Futility:</b> It would be futile to require that the contract be subjected to the L/SL/SLRBE due to (circle one) COST / TIME CONSTRAINTS / NO CERTIFIED BIDDERS. California law provides that "[w]here competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage...the statute requiring competitive bidding does not apply." (Hiller v. City of Los Angeles (1961) 197 Cal. App. 2d 685, 694.)</p>	
4.)	<p><b>Field Test</b> / (1) In order that a field test or experiment may be made to determine the product's suitability for future use. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
5.)	<p><b>Product Match</b>/(2) In order to match other products in use on a particular public improvement either completed or in the course of completion. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
6.)	<p><b>Sole Source</b> / (3) In order to obtain a necessary item that is only available from one source. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
7.)	<p><b>Emergency Repair</b> / (4) (A) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the invitation for bid or request for proposals. PUBLIC CONTRACT CODE SECTION 3400-3410 / See also: Public Contract Code Section 1102. "Emergency," as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.</p>	





5/7/2012

Technical Specialty Products

**Quotation**

2013 Equipment Sales Service Association

To Kenya Chatman

Bid Reference 8595

OAKLAND UNIFIED SCHOOL DISTRICT A/P DEPT Project Urban Promise Academy  
1025-2ND AVE 3031 E 18th St  
OAKLAND, CA 94806 Address: Oakland 94601

Fax

Room#

We propose to furnish the following

Total Est Hours	4	Equipment Rental	\$0 00
Total Labor	\$500.00	CSEquipment	\$0 00
Price per Hour	\$125 00	Misc Matis Cost	

Re-programming the control panel for the basketball hoops

- \* There likely isn't any material cost
- \* Four hour minimum to re-program

Misc Matis

Terms and Conditions

This quotation includes labor limited to "our work" only, and does not include any structural support work, drilling into supporting structures, backing or backing installation, ceiling work, drywall, insulation, drywall finishing, electrical or mechanical work. All work to be performed during normal working hours (7 a.m. to 3:30 p.m. Monday through Friday) U.O.N. We assume normal building access for our work. If normal access is unavailable via stairs or freight elevator, the additional costs for stocking or staging will be added to this quote. Commercial Systems is a licensed and insured California Contractor (proof available upon request). Any special insurance requirements other than our standard coverage are not included in this proposal and may or may not be available for additional costs. A copy of our TIPP is available upon request. We are signatory to the Carpenters Union Master Agreement. Quote valid for 30 days unless otherwise noted above. This proposal shall be made part of the contract documents and shall take precedence over all like areas elsewhere in the contract. Labor only terms of sale: Net due upon completion of work. No Retention. **Public works projects:** Add 10% OH and 10% Markup to this quote (Minimum of \$150.00) for Administration of Certified payroll.

Quotation provided by: Tom Miller  
Tom Miller

<b>Time &amp; Materials</b>	<b>Total Estimated Price</b>	<b>\$500.00</b>
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Accepted and authorized to proceed by: \_\_\_\_\_  
 Please print your name and title: \_\_\_\_\_  
 Date: \_\_\_\_\_ Your Reference Number: \_\_\_\_\_



5/7/2012 10:11 AM

**Quotation**

Bid Reference # 8594

To: Kenya Chatman  
OAKLAND UNIFIED SCHOOL DISTRICT A/P DEPT  
1025-2ND AVE  
OAKLAND, CA 94806

Project: Urban Promise Academy  
Address: 3031 E. 18th St.  
Oakland 94601

Fax #:

Room#

We propose to furnish the following.		Labor, Freight and Tax Included	
> Vendor:	Porter Athletic	> Finishes:	match existing
> Model:	x	> Accessories:	0
> Quantity:	10	> Delivery:	Our Installers
> Size:	2" thick x 24" w x 72" h	> Lead Time:	4 weeks

Description: Furnish & Install 10 wall pads to match existing.

**Terms and Conditions**

- This quotation includes labor limited to "our work" only and does not include any structural support work, shoring and supporting structures, backing or backing installation, ceiling work, drywall insulation, drywall finishing, electrical or mechanical work.
- All products are limited to manufacturers standard construction and colors unless otherwise noted above.
- Standard ground freight and shipment to job site is included unless otherwise noted above.
- All work to be performed during normal working hours (7 a.m. to 5 p.m. Monday through Friday) U.S.N.
- We assume no mail building access for our work. If normal access is unavailable via stairs or freight elevator, the additional costs for stacking or staging will be added to this quote.
- Commercial Systems is a licensed and insured California Contractor (listed available upon request). Any special insurance requirements other than our standard coverage are not included in this proposal and may or may not be available for additional costs.
- A copy of our EPP is available upon request.
- We are signatory to the Carpenter's Union Master Agreement.
- Quote valid for 30 days unless otherwise noted above.
- This proposal shall be made part of the contract documents and shall take precedence over all like items elsewhere in the contract.
- By accepting this proposal you agree to all terms and clarifications outlined herein and should custom drawings or engineering be required, you agree to pay the additional costs for such items.
- Stated lead time begins when we receive the following:
  - Our proposal returned with a signature from the person or persons authorized to purchase material for your firm, indicating acceptance of this quotation per terms and conditions and a purchase order or project number to process this as an order.
  - A signature on our submittals approving product, product size (verified in the field) and color.
  - Terms of sale are: Cash, otherwise noted above are subject to your Credit approval and our final acceptance of contract documents.

Quotation provided by: Tom Millor

cc:

<b>Athletic Equipment, Furnished &amp; Installed</b>	<b>\$3,888.00</b>
--	-------------------

Accepted and authorized to proceed by \_\_\_\_\_  
 Please print your name and title \_\_\_\_\_  
 Date: \_\_\_\_\_ Your Reference Number \_\_\_\_\_