

Edgar Rakestraw

From: Natalie Tovani-walchuk
Sent: Tuesday, October 19, 2010 12:11 PM
To: Edgar Rakestraw
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

Hello Edgar,

The notice has been posted at Glenview.

Natalie Walchuk
Principal
Glenview Elementary

From: Edgar Rakestraw
Sent: Sunday, October 17, 2010 12:40 AM
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11
Importance: High

Dear Site Administrator:

The Board of Education at its Regular Meeting on October 27, 2010 at approximately 7:00 P.M. will hold the District's annual hearing to take testimony from pupils, parents, and staff as to whether the District has sufficiently provided required textbooks and/or instructional materials to pupils at your site and each and every site in the District as of the end of the eight week of school. If "Yes", the Board will be able to so certify. If "No" then the Board must determine said shortages and how the shortages are going to be immediately made up.

Appropriate Instructional and Support staff, with your assistance, has completed the current school year's sufficiency of textbooks and instructional materials survey at your site, produced a proposed District-wide report, determination and finding for consideration by the Board at the October 27, 2010 Meeting. For ten calendar days – beginning Sunday, October 17, 2010 - prior to the Board Meeting of October 27, 2010, the District is required to give Notice of the Public Hearing on the adequacy of textbooks and instructional materials, of the availability of the preliminary report that the Board will consider at the hearing, by posting a Notice of the Hearing at your school site in the major language or languages of your pupil, parent population, in the Oakland Tribune and on the web. (The Notice, preliminary or proposed report is also on the web at <http://publicportal.ousd.k12.ca.us/19941081819255553/site/default.asp>.) The Notice is required to remain posted through October 27, 2010.

I am asking your help, as chief administrator of your site, in assisting the District to meet the legal obligation of Notice by requesting that you post the attached Notice in as many languages as may be spoken, written by your site student population and/or parents, guardians or custodians of pupils or employees, so that each may become aware of the issue and participate in the hearing, if desired, that will help the Board make the appropriate decision.

The benefit to the District, among others, is twofold: one, by Noticing this issue as required by law, it will help the Board determine if additional textbooks and instructional materials are needed for pupils, notwithstanding the extraordinary efforts made by you and other staff to have sufficient textbooks and materials on hand, at every school site, school day one, and two, by carrying out the legal, procedural requirements, such as compliance with this posting of Notice request, the District acts prudently to insure that the textbook and instructional materials monies currently available from the state for our students is not withheld because the District did not post the Notice, hold the hearing and make the finding as prescribed by state law, i.e., Education Code Section 60619, shortly after the eighth week of school.

I know that this posting request is one more administrative task that you are being asked to do but it is a requirement for the benefit of those we serve - our pupils. Would you please post and by return e-mail, i.e., reply, confirm that you have posted the Notice? Your response will serve as part of the evidence that the District has complied with legal requirements by taking appropriate steps to remedy any late discovery of shortages of pupil textbooks or instructional materials and is entitled to state textbook and instructional materials funds to educate our pupils (and not have to return such because District did not take necessary steps, including noticing and conducting this hearing, to insure it students have said materials). The Board, Superintendent Smith, his deputies and I thank you in advance for your prompt, positive honoring of this request to post the required Notice and give return notice thereof.

Respectfully,

Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Almida Smith
Sent: Tuesday, October 19, 2010 10:54 AM
To: Viet Nguyen; Edgar Rakestraw
Cc: Emma Matela
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

Good Morning Mr. Rakestraw,
We have posted the PHN-Sufficiency of Textbooks or Instructional Materials notice at East Oakland Pride Elementary School.

Almida C. Smith
EAST OAKLAND PRIDE
8000 Birch Street
Oakland, CA 94621
Office Ph # (510) 636-8217
Fax # (510) 636-8220
Almida.Smith@ousd.k12.ca.us

From: Viet Nguyen
Sent: Mon 10/18/2010 9:11 AM
To: Jose Ochoa; Almida Smith
Cc: Emma Matela
Subject: FW: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

Hi Jose,

Please print out, make copies and post the notice attached (see email below).

After posting, please email Mr. Rakestraw to confirm that this has been done at our site.

Thanks,

Viet Nguyen
Principal
East Oakland PRIDE Elementary
8000 Birch Street
Oakland, CA 94621
(510) 636-8217 (office)
(510) 636-8220 (fax)
(415) 602-1615 (mobile)

From: Edgar Rakestraw
Sent: Sun 10/17/2010 12:40 AM
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

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Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Angela Aquino
Sent: Tuesday, October 19, 2010 10:47 AM
To: Edgar Rakestraw
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials-Posted-Cleveland

Cleveland elementary posted
angela

Angela Aquino
Principal
Cleveland Elementary
510-879-1080

From: Edgar Rakestraw
Sent: Sunday, October 17, 2010 12:40 AM
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11
Importance: High

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Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Adam Taylor
Sent: Tuesday, October 19, 2010 9:30 AM
To: Edgar Rakestraw
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

Notice has been posted at Brookfield and will also be sent home with students today.

Adam Taylor
Principal, Brookfield Elementary School
401 Jones Street - Oakland, CA 94603
510-639-3310 (o) - 510-639-3313(f)

CHILDREN ALWAYS COME FIRST
"WORK HARD, GET SMART"

ATTORNEY-CLIENT PRIVILEGED& CONFIDENTIAL COMMUNICATION:

This e-mail message is for the sole use of the designated recipient(s) and may contain legally confidential and privileged information. Any unauthorized review, use, distribution or disclosure is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

From: Edgar Rakestraw
Sent: Sunday, October 17, 2010 12:40 AM
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11
Importance: High

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Respectfully,

Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Elyata Davis
Sent: Monday, October 18, 2010 5:46 PM
To: Edgar Rakestraw
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

Notice posted.

Elyata "Yata" Davis
Principal
Reach Academy
ofc. (510) 879-1100
fax. (510) 879-1109

From: Edgar Rakestraw
Sent: Sunday, October 17, 2010 12:40 AM
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11
Importance: High

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Respectfully,

Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Minh-Tram Nguyen
Sent: Monday, October 18, 2010 1:40 PM
To: Edgar Rakestraw
Subject: Re: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

NOTICE HAS BEEN POSTED AND COPIES HAVE BEEN SENT HOME WITH THE STUDENTS TODAY.

Thanks!

Minh-Tram Nguyen, Principal

From: "Edgar Rakestraw" <Edgar.Rakestraw@ousd.k12.ca.us>
Date: Sun, 17 Oct 2010 00:40:10 -0700
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

Dear Site Administrator:

The Board of Education at its Regular Meeting on October 27, 2010 at approximately 7:00 P.M. will hold the District's annual hearing to take testimony from pupils, parents, and staff as to whether the District has sufficiently provided required textbooks and/or instructional materials to pupils at your site and each and every site in the District as of the end of the eight week of school. If "Yes", the Board will be able to so certify. If "No" then the Board must determine said shortages and how the shortages are going to be immediately made up.

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Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Carolyn Howard
Sent: Monday, October 18, 2010 11:59 AM
To: Edgar Rakestraw
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

The notices are posted at Howard School.

CH

From: Edgar Rakestraw
Sent: Sunday, October 17, 2010 12:40 AM
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11
Importance: High

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Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Charlene Johnson
Sent: Monday, October 18, 2010 11:17 AM
To: Aaron Townsend; Edgar Rakestraw
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

Hello,

I have posted in all languages the Sufficiency of Textbook letter in the main office.

Thanks,
Charlene

Charlene Johnson
Office Manager
Coliseum College Prep Academy
1390 66th Avenue
Oakland, CA 94621
charlene.johnson@ousd.k12.ca.us
Main - 510.639.3201
Fax - 510.639.3215

Preparing students for college and an evolving, technology driven world.

From: Aaron Townsend [mailto:aaron.townsend@ousd.k12.ca.us]
Sent: Sunday, October 17, 2010 8:46 PM
To: Charlene Johnson
Subject: Fwd: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11
Importance: High

Please post english and spanish versions of this doc and email Edgar and I when complete.

Begin forwarded message:

From: "Edgar Rakestraw" <Edgar.Rakestraw@ousd.k12.ca.us>
Date: October 17, 2010 12:40:10 AM PDT
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

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Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Cenne M. Carroll-Moore
Sent: Monday, October 18, 2010 11:00 AM
To: Edgar Rakestraw
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

done

Cenne Carroll, MA. Ed.
Principal
West Oakland Middle School
991 14th Street
Oakland, CA 94607
(510) 879-2093 office
(510) 879-8012 fax

From: Edgar Rakestraw
Sent: Sunday, October 17, 2010 12:40 AM
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11
Importance: High

Dear Site Administrator:

The Board of Education at its Regular Meeting on October 27, 2010 at approximately 7:00 P.M. will hold the District's annual hearing to take testimony from pupils, parents, and staff as to whether the District has sufficiently provided required textbooks and/or instructional materials to pupils at your site and each and every site in the District as of the end of the eight week of school. If "Yes", the Board will be able to so certify. If "No" then the Board must determine said shortages and how the shortages are going to be immediately made up.

Appropriate Instructional and Support staff, with your assistance, has completed the current school year's sufficiency of textbooks and instructional materials survey at your site, produced a proposed District-wide report, determination and finding for consideration by the Board at the October 27, 2010 Meeting. For ten calendar days – beginning Sunday, October 17, 2010 - prior to the Board Meeting of October 27, 2010, the District is required to give Notice of the Public Hearing on the adequacy of textbooks and instructional materials, of the availability of the preliminary report that the Board will consider at the hearing, by posting a Notice of the Hearing at your school site in the major language or languages of your pupil, parent population, in the Oakland Tribune and on the web. (The Notice, preliminary or proposed report is also on the web at <http://publicportal.ousd.k12.ca.us/19941081819255553/site/default.asp>.) The Notice is required to remain posted through October 27, 2010.

I am asking your help, as chief administrator of your site, in assisting the District to meet the legal obligation of Notice by requesting that you post the attached Notice in as many languages as may be spoken, written by your site student population and/or parents, guardians or custodians of pupils or employees, so that each may become aware of the issue and participate in the hearing, if desired, that will help the Board make the appropriate decision.

The benefit to the District, among others, is twofold: one, by Noticing this issue as required by law, it will help the Board determine if additional textbooks and instructional materials are needed for pupils, notwithstanding the extraordinary efforts made by you and other staff to have sufficient textbooks and materials on hand, at every school site, school day one, and two, by carrying out the legal, procedural requirements, such as compliance with this posting of Notice request, the District acts prudently to insure that the textbook and instructional materials monies currently available from the state for our students is not withheld because the District did not post the Notice, hold the hearing and make the finding as prescribed by state law, i.e., Education Code Section 60619, shortly after the eighth week of school.

I know that this posting request is one more administrative task that you are being asked to do but it is a requirement for the benefit of those we serve - our pupils. Would you please post and by return e-mail, i.e., reply, confirm that you have posted the Notice? Your response will serve as part of the evidence that the District has complied with legal requirements by taking appropriate steps to remedy any late discovery of shortages of pupil textbooks or instructional materials and is entitled to state textbook and instructional materials funds to educate our pupils (and not have to return such because District did not take necessary steps, including noticing and conducting this hearing, to insure it students have said materials). The Board, Superintendent Smith, his deputies and I thank you in advance for your prompt, positive honoring of this request to post the required Notice and give return notice thereof.

Respectfully,

Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Terry Edwards
Sent: Monday, October 18, 2010 9:21 AM
To: Edgar Rakestraw
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

Hello,

I have posted the notice.

From: Edgar Rakestraw
Sent: Sunday, October 17, 2010 12:40 AM
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11
Importance: High

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return such because District did not take necessary steps, including noticing and conducting this hearing, to insure it students have said materials). The Board, Superintendent Smith, his deputies and I thank you in advance for your prompt, positive honoring of this request to post the required Notice and give return notice thereof.

Respectfully,

Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Monica Moreno
Sent: Monday, October 18, 2010 9:00 AM
To: Edgar Rakestraw
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

I have posted this notice in our main office.

Monica Moreno-Bowie
Principal
Community United Elementary
6701 International Blvd.
Oakland, CA 94621
(510) 879-1340 office
(510) 879-1349 fax

From: Edgar Rakestraw
Sent: Sunday, October 17, 2010 12:40 AM
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11
Importance: High

Dear Site Administrator:

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Edgar Rakestraw, Jr.
Secretary
Board of Education

Edgar Rakestraw

From: Alanna Lim
Sent: Monday, October 18, 2010 8:58 AM
To: Edgar Rakestraw
Subject: RE: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11

Done.

Alanna Lim

Horace Mann Elementary School
5222 Ygnacio Ave.
Oakland, CA 94601
(510) 879-1360

From: Edgar Rakestraw
Sent: Sunday, October 17, 2010 12:40 AM
Subject: PHN-Sufficiency of Textbooks or Instructional Materials - FY 2010-11
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