

Board Office Use: Legislative File Info.	
File ID Number	19-1917
Introduction Date	10/23/19
Enactment Number	
Enactment Date	



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community x#,a(>I, Thriving Swa, nt

Memo

To Board of Education

From Kyla Johnson-Trammell, Superintendent
Sondra Aguilera, Chief Academic Officer
Christian Nelson, Director, Adult and Career Education

Board Meeting Date October 23, 2019

Subject Oakland Adult and Career Education - Adult High School Diploma Requirements (Revision)

Action Requested and Recommendation Approval by the Board of Education of Resolution No. 1920-0160 - Oakland Adult and Career Education - Adult High School Diploma Requirements (Revision)

Beginning July 1, 2019, Oakland Adult and Career Education (OACE) re-established an Adult High School Diploma Program to complement OACE's High School Equivalency program per Board No. 19-1291, passed by the Board of Education on 6-26-19. This amendment is to correct the requirements of the California Department of Education and OACE Adult High School Diploma were stated in Resolution #1819-0241 on June 26, 2019. The correct OACE Adult High School Diploma Program requirements include the following California Department of Education requirements: three courses in English, two courses in mathematics including one year of Algebra I (EC Section 51224.5), two courses in science including biological and physical sciences, three courses in social studies including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics, and a one-semester course in economics; one and a half semesters of visual or performing arts, foreign language (a course in American Sign Language shall be deemed a course in foreign language) or career technical education; and the following OACE Adult High School Diploma additional requirements: one semester course in OACE college and career planning; and one course of Electives.

Background

(Why do we need these services? Why have you selected this vendor?)

OACE now provides an Adult High School Diploma that provides an alternative option for graduation as per Board Policy 6146.11 and a recovery program for high school students 18 and over to make up credits. As per Board Policy 6146.11, approval of an Adult High School Diploma Program. OACE has a robust and continuous 149-year history of providing Adult Education services throughout the City of Oakland. Since July of 2015, ongoing dedicated Adult Education funding through the California Adult Education Program (CAEP) in the Governor's budget and the federal support of the Workforce Innovations and Opportunity Act, (WIOA) Title II funding, along with CalWORKs and other sources of funding, have been supporting OACE each year to provide Basic Skills, High School Diploma/Equivalency, ESL College and Career Readiness, Family Literacy, Career Technical Education, and Pre-Apprenticeship Math instruction.

Fiscal Impact Funding resource(s): No Fiscal Impact

Attachments • Resolution No. 1920-0160

www.ousd.org Legislative File Info.	
File ID Number:	19-1917
Introduction Date:	10/23/19
Enactment Number:	
Enactment Date:	

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
NO. 1920-0160**

Oakland Adult and Career Education - Adult High School Diploma Requirements (Revision)

WHEREAS, the Governing Board, beginning July 1, 2019, re-established the Adult High School Diploma Program (per Legislative File No.19-1291, Enactment No. 19-1141, adopted June 26, 2019) to complement the High School Equivalency Program; and

WHEREAS, Per Board Policy 6146.11, an Adult High School Diploma Program has been a long-standing offering of OACE's 149-year history of providing Adult Education services throughout the City of Oakland; and

WHEREAS, OACE is WASC accredited; and

WHEREAS, The OACE Adult High School Diploma Program was offered until 2011 when due to budget cuts it was eliminated; and

WHEREAS, Since July of 2015, ongoing dedicated Adult Education funding through the California Adult Education Program (CAEP) in the Governor's budget and federal support provide OACE funding to offer an Adult High School Diploma Program; and

WHEREAS, OACE's Adult High School Diploma Program provides adult learners a diploma option for High School Equivalency, also provides a credit recovery option for high school students 18 and over to make up credits to graduate with their OUSD high school; and

WHEREAS, OACE's Adult High School Diploma Program provides adult learners offerings that meet the state of California course completion requirements and A-G requirements through in-person, online and a blended learning model; and

WHEREAS, OACE uses state approved curriculum developed by OACE certificated instructors and online resources for all courses; and

WHEREAS, Board Enactment No. 19-1141 Reestablished the Adult High School Diploma Program but in the Memorandum the California Department of Education and the Adult Education Program course requirements for such High School Diploma were inadvertently misstated,

Legislative File Info.	
File ID Number:	19-1917
Introduction Date:	10/23/19
Enactment Number:	
Enactment Date:	

NOW, THEREFORE, BE IT RESOLVED the Governing Board hereby approved this Resolution adopting (revising) the OACE Adult High School Diploma Program requirements to include the following California Department of Education requirements: three courses in English, two courses in mathematics including one year of Algebra I (EC Section 51224.5), two courses in science including biological and physical sciences, three courses in social studies including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics, and a one-semester course in economics; one and a half semesters of visual or performing arts, foreign language (a course in American Sign Language shall be deemed a course in foreign language) or career technical education; and the following OACE Adult High School Diploma additional requirements: one semester course in OACE college and career planning; and one course of Electives.

Passed by the following vote:

PREFERENTIAL AYE:

PREFERENTIAL NOE:

PREFERENTIAL ABSTENTION:

PREFERENTIAL RECUSE:

AYES:

NOES:

ABSTAINED:

RECUSED:

ABSENT:

Legislative File Info.	
File ID Number:	19-1917
Introduction Date:	10/23/19
Enactment Number:	
Enactment Date:	

CERTIFICATION

We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held on October 23, 2019.

Legislative File	
File ID Number:	19-1917
Introduction Date:	10/23/2019
Enactment Number:	
Enactment Date:	
By:	

OAKLAND UNIFIED SCHOOL DISTRICT

Aimee Eng
President, Board of Education

Kyla Johnson-Trammell
Superintendent and Secretary, Board of Education

Board Office Use: Legislative File Info.	
File ID Number	19-1291
Introduction Date	6/26/19
Enactment Number	19-1141
Enactment Date	6/26/19 er



Memo

To Board of Education

From Kyla Johnson-Trammell, Superintendent
Sondra Aguilera, Chief Academic Officer
Christian Nelson, Director, Adult and Career Education

Board Meeting Date June 26, 2019

Subject Approval of the Re-establishment of an Adult High School Diploma Program through Oakland Adult and Career Education

Action Requested and Recommendation Approval by the Board of Education of Resolution No. 1819-0241, for the Re-establishment of an Adult High School Diploma Program. Oakland Adult and Career Education (OACE) will re-establish an Adult High School Diploma Program in addition to OACE's High School Equivalency program. The Adult High School Diploma program was offered until 2011 when due to budget cuts it was eliminated. OACE is poised to provide a new Adult High School Diploma that provides Alternative option for graduation as per Board Policy 6146.11 and a Recovery Program for high school students 18 and over to make up credits.

Background

(Why do we need these services? Why have you selected this vendor?)

As per Board Policy 6146.11, approval of an Adult High School Diploma Program. Oakland Adult and Career Education has a robust and continuous 149 year history of providing Adult Education services throughout the City of Oakland. Since July of 2015, ongoing dedicated Adult Education funding through the California Adult Education Program (CAEP) in the Governor's budget and the federal support of the Workforce Innovations and Opportunity Act, (WIOA) Title II funding, along with CalWORKs and other sources of funding, have been supporting OACE each year to provide Basic Skills, High School Equivalency, ESL College and Career Readiness, Family Literacy, Career Technical Education, and Pre-Apprenticeship Math instruction.

Fiscal Impact Funding resource(s): No Fiscal Impact

Attachments

- Resolution No. 1819-0241
- Memo to Sondra Aguilera, Chief Academic Officer
- Approved CDE Courses 2019-20

Legislative File Info.	
File ID Number:	19-1291
Introduction Date:	6/26/19
Enactment Number:	19-1141
Enactment Date:	6/26/19 er

RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
NO. 1819-0241

WHEREAS, Beginning July 1, 2019, Oakland Adult and Career Education (OACE) will re-establish an Adult High School Diploma Program to complement OACE's High School Equivalency program

WHEREAS, Per Board Policy 6146.11, an Adult High School Diploma Program has been a long standing offering of OACE's 149 year history of providing Adult Education services throughout the City of Oakland

WHEREAS, OACE is WASC accredited

WHEREAS, The OACE Adult High School Diploma Program was offered until 2011 when due to budget cuts it was eliminated

WHEREAS, Since July of 2015, ongoing dedicated Adult Education funding through the California Adult Education Program (CAEP) in the Governor's budget and federal support provide OACE funding to offer an Adult High School Diploma Program

WHEREAS, OACE's Adult High School Diploma Program will in addition to providing adult learners a diploma option for High School Equivalency, will also provide a credit recovery option for high school students 18 and over to make up credits to graduate with their OUSD high school

WHEREAS, OACE's Adult High School Diploma Program will also provide adult learners offerings that meet the state of California course completion requirements and A-G requirements through in-person, online and a blended learning model

WHEREAS, OACE will use state approved curriculum developed by OACE certificated instructors and online resources for all courses

NOW, THEREFORE, BE IT RESOLVED, the Governing Board approve Resolution No. 1819-0241 the re-establishment of the Adult High School Diploma Program offered through Oakland Adult and Career Education.

Legislative File Info.	
File ID Number:	19-1291
Introduction Date:	6/26/19
Enactment Number:	19-1141
Enactment Date:	6/26/19 er

Passed by the following vote:

PREFERENTIAL AYE: None

PREFERENTIAL NOE: None

PREFERENTIAL ABSTENTION: None

PREFERENTIAL RECUSE: None

AYES: Jumoke Hinton Hodge, Gary Yee, James Harris, Vice President Jody London, President Aimee Eng

NOES: Shanthi Gonzales

ABSTAINED:None

RECUSE: Roseann Torres

ABSENT: None

CERTIFICATION

We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District, held on June 26, 2019.

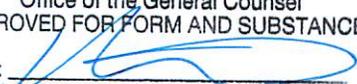
OAKLAND UNIFIED SCHOOL DISTRICT

Aimee Eng

6/27/19

Aimee Eng
President, Board of Education

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the General Counsel
APPROVED FOR FORM AND SUBSTANCE

By: 
Michael L. Smith, Attorney at Law

6/13/19

Kyla Johnson-Trammell

6/27/19

Kyla Johnson-Trammell
Superintendent and Secretary, Board of Education



Oakland Unified School District's Oakland Adult and Career Education Department

MEMO

Vision: OACE strives to be the resource for positive and continuous growth, enabling adult students to become contributing workers, lifelong learners, global citizens and full participants in their diverse communities.

To: Sondra Aguilera, Chief Academic Officer
From: Christian Nelson, Director of Oakland Adult and Career Education
Re: Approval of Adult High School Diploma Program

Oakland Adult and Career Education (OACE) has a robust and continuous 149 year history of providing Adult Education services throughout the City of Oakland. Since July of 2015, ongoing dedicated Adult Education funding through the California Adult Education Program (CAEP) in the Governor's budget and the federal support of the Workforce Innovations and Opportunity Act, (WIOA) Title II funding, along with CalWORKs and other sources of funding, have been supporting OACE each year to provide Basic Skills, High School Equivalency, ESL College and Career Readiness, Family Literacy, Career Technical Education, and Pre-Apprenticeship Math instruction.

Because future funding is now ongoing, OACE will re-establish an Adult High School Diploma Program. This will be addition to OACE's High School Equivalency program. The Adult High School Diploma program was offered until 2011 when due to budget cuts it was eliminated. OACE is poised to provide a new Adult High School Diploma that provides the following:

- Alternative option for graduation as per Board Policy 6146.11
- Recovery program for high school students 18 and over to make up credits

Alternative option for graduation as per Board Policy 6146.11

Beginning July 1, 2019, OACE will offer an Adult High School Diploma program to adult learners. The program consists of all of the requirements for a diploma by the California Department of Education plus two additional courses. Students who earn an Adult High School Diploma from OACE will have completed the following A-G courses:

- Four courses in English
- Two courses in mathematics including one year of Algebra I (*EC Section 51224.5*)
- Two courses in science including biological and physical sciences
- Three courses in social studies including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics, and a one-semester course in economics
- Two courses in visual or performing arts, foreign language or career technical education, college and career planning and preparation. A course in American Sign Language shall be deemed a course in foreign language.



OAKLAND ADULT AND CAREER EDUCATION

OACE courses required for a diploma add up to 130 credits, again providing all required CDE courses leading to a diploma plus two additional courses. The courses will be offered instructionally in person, online and a blended model combining in class and online. All instructors are credentialed and have knowledge of instructional strategies for in person, online, and blended models. OACE will use curriculum developed by instructors and curriculum from contracted online providers following California State standards. OACE is WASC accredited

Recovery program for high school students 18 and over to make up credits

In addition, Oakland Adult and Career Education's Adult High School Diploma program will be available to OUSD high school students 18 and over. This program is designed to assist OUSD students who are deficient in credits to graduate from their high school an opportunity to make-up credits needed for graduation. Students will be able to register at any point in the school year including summer to make up credits they need in order to graduate and receive a diploma from their high school. OACE is working with OUSD high schools now and will make services available to all in 2019-20.

I request that the OUSD school board approve the re-establishment of OACE's Adult High School Diploma program.

California Department of Education

Date: May 30, 2019
To: Christian Nelson
 Oakland Unified School District
 CDS: 01-61259
From: Cliff Moss
 Education Programs Consultant
 Adult Education Office
 916-327-6378
Subject: Course Approval for 2019-20



Your request for approval of the following 17 courses have been received, recorded, and approved for the 2019-20 school year.

Course Number	Course Name	Course Outline Developed/Updated	Job Market Study Year
2102	Basic English	2016	--
2402	Basic Mathematics	2016	--
9999	Multi-subject High School Diploma Courses	2018	--
9969	Test Preparation	2016	--
4623	Business Technology	2016	2018
9975	Basic Computer Literacy	2016	--
9978	Career Exploration	2019	--
9994	Civic Engagement Elective	2016	--
9976	College Exploration	2019	--
4361	Food and Nutrition	2019	--
9977	Work Readiness	2019	--
9980	Advanced ESL	2016	--
9982	Beginning ESL	2016	--
9986	ESL MultiLevel	2016	--
9981	Intermediate ESL	2016	--
9984	Special ESL	2016	--
9985	VESL (Vocational ESL)	2018	--

You are authorized to expend California Adult Education Program funds for the above courses. It is recommended that you use these Course Titles with additional supporting classes listed when communicating program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- **Goals and purposes**
- **Performance objectives or competencies**
- **Instructional strategies**
- **Units of study, with approximate hours allotted for each unit**
- **Evaluation procedures**
- **Clear course completion requirements of established goals and objectives**

Career Technical Education: Before establishing a Career Technical Education or Occupational Education Program, a job market study of your region must be conducted and reviewed every two years to justify the need for the program being offered. Refer to the Job Market Study in EC 52519; 52520 for more information.

Education Codes: 1900; 41976; 52506; 52515; 52518; 52570.

For Vocational Education courses:

Before establishing a Vocational or Occupational Education Program, you must conduct a job market study in your market area and have it reviewed every two years to justify the vocational program. Refer to the Job Market Study in EC 52519; 52520 for more information.